

Scaynes Hill Millennium Village Centre

Chairman's Report 2020

(Including Buildings Report)

The centre continues to thrive and is on a sound financial and business footing. We are planning to continue building up our reserves to enable us to weather any reduction in income or major repair requirements.

During the year we made some additional investments in the centre. We upgraded the sound system to provide the facility in both halls. The system is now much more straight forward to use and more reliable. We have replaced the lighting in the Millard Hall with LED panels. These provide a warm and pleasant atmosphere and will be less expensive to run. We also installed a defibrillator at the centre.

The trustees are looking into further investment in the centre that will be both environmentally beneficial and reduce ongoing running costs. We will take any appropriate opportunity to help secure the long term sustainability of our centre.

We have not increased the hire rates and have no plans to do so at this time.

Since the year end, we have installed a new access control system on the front door. Individual user groups will have their own access codes, that will be time and date specific as appropriate. It is now possible to program the system remotely and lock and unlock the door remotely.

We already have many people who support the centre in many ways both regularly and occasionally. I thank you most sincerely on behalf of the centre – you know who you are!

The current restrictions imposed due to the pandemic mean that the centre has been closed since lock down started. We received £10k from the government as part of their support packages. The centre is in a very sound financial position and will be ready to reopen as soon as we get clearance to do so.

It is hoped that the village will continue to become more involved with the centre and we will use as many volunteers as possible to ensure the centre remains a valued asset in our community. If you can spare some time to support the centre in any way, please get in touch. If you have any skill that you could offer to the centre or know of anyone else who may be prepared to help, please let us know. (i.e. Builder, Window Cleaner, Tradesman, Lawyer, Roofer, Engineer etc.).

It has been an excellent year for the centre, and I am very grateful to those who have supported us.

A handwritten signature in black ink, reading 'Steve Hunter'. The signature is written in a cursive style with a long horizontal stroke at the end.

Chairman

Scaynes Hill Village Centre Trust
Annual Income and Expenses
Year ended 31 March 2020

	Year Ended 31 March 2020	Year Ended 31 March 2019
	£	£
Income		
Total Hiring invoices	34,670	33,529
Crockery Hire	199	325
Rental Income	5,750	5,500
Interest Received	61	33
Solar Feed-in Tariff Income	1,415	1,415
Total Other Income	100	248
Total Income	<u>42,195</u>	<u>41,050</u>
Expenses		
Cleaning		
Contract Cleaning	5,819	5,249
Window / Gutter Cleaning	456	570
Cleaning Materials	480	489
Healthcare Cleaning	589	589
Other Cleaning Costs	168	0
Total Centre Cleaning	<u>7,512</u>	<u>6,897</u>
Administration		
Booking Sec./Treasurer	5,968	6,480
Stewarding	410	340
Total General Expenses	265	416
Insurance	1,017	1,016
Licences & Subscriptions	949	1,016
Rent	100	100
Bank Charges	60	60
Total Administration	<u>8,769</u>	<u>9,428</u>
Utilities		
Supply of gas	3,198	2,497
Electricity Supply	1,935	2,094
Supply of fresh water	345	322
Waste Water	454	328
Telephone	1,251	871
Waste collection	320	0
Total Utilities	<u>7,503</u>	<u>6,112</u>
Maintenance and Repairs		
Total Maintenance	3,831	3,107
Total Purchases	5,134	18,106
Total Maint. and Repairs	<u>8,965</u>	<u>21,213</u>
Total Expenses	<u>32,749</u>	<u>43,650</u>
Income less Expenses	<u>9,446</u>	<u>(2,600)</u>
Major Capital Expenditure	0	0
Less : Grants Received	0	0
Total Net Income / (Expenditure)	<u>9,446</u>	<u>(2,600)</u>

Scaynes Hill Village Centre Trust
Balance Sheet
At 31 March 2020

	Year Ended 31 March 2020	Year Ended 31 March 2019
	£	£
Accumulated Funds		
Brought forward	42,489	45,089
Income less Expenses for year ended 31 March 2020	9,446	(2,600)
Carried forward	<u>51,935</u>	<u>42,489</u>
Comprising:		
Cancellations reserve	2,200	0
Door entry system reserve	3,950	0
Battery storage system	6,000	0
Roof cleaning reserve	1,000	0
Sound system reserve	0	2,500
Kitchen cupboards reserve	1,000	1,000
Defibrillator reserve	0	1,000
Central heating / boilers reserve	30,000	30,000
General reserves	7,785	7,989
Total accumulated funds	<u>51,935</u>	<u>42,489</u>
Represented by:		
Current Account	3,592	5,140
Deposit Account	48,018	36,000
Due from Hirers	875	1,701
Due to Hirers - Deposits	(550)	(352)
Total	<u>51,935</u>	<u>42,489</u>

Independent Examiner's Report to the Trustees of Scaynes Hill Village Centre Trust

Year ended 31st March 2020

I report to the trustees on my examination of the financial statements of Scaynes Hill Village Centre Trust ('the charity') for the year ended 31st March 2020.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ('the Act').


I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


Christopher Whitley-Jones
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Independent Examiner

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5/6/20