

*Hemel Hempstead District Scouts
Annual Report 2020*

BEAVERS  **cubs**  **SCOUTS**  **EXPLORERS**  **network** 

Hemel Hempstead District Scouts

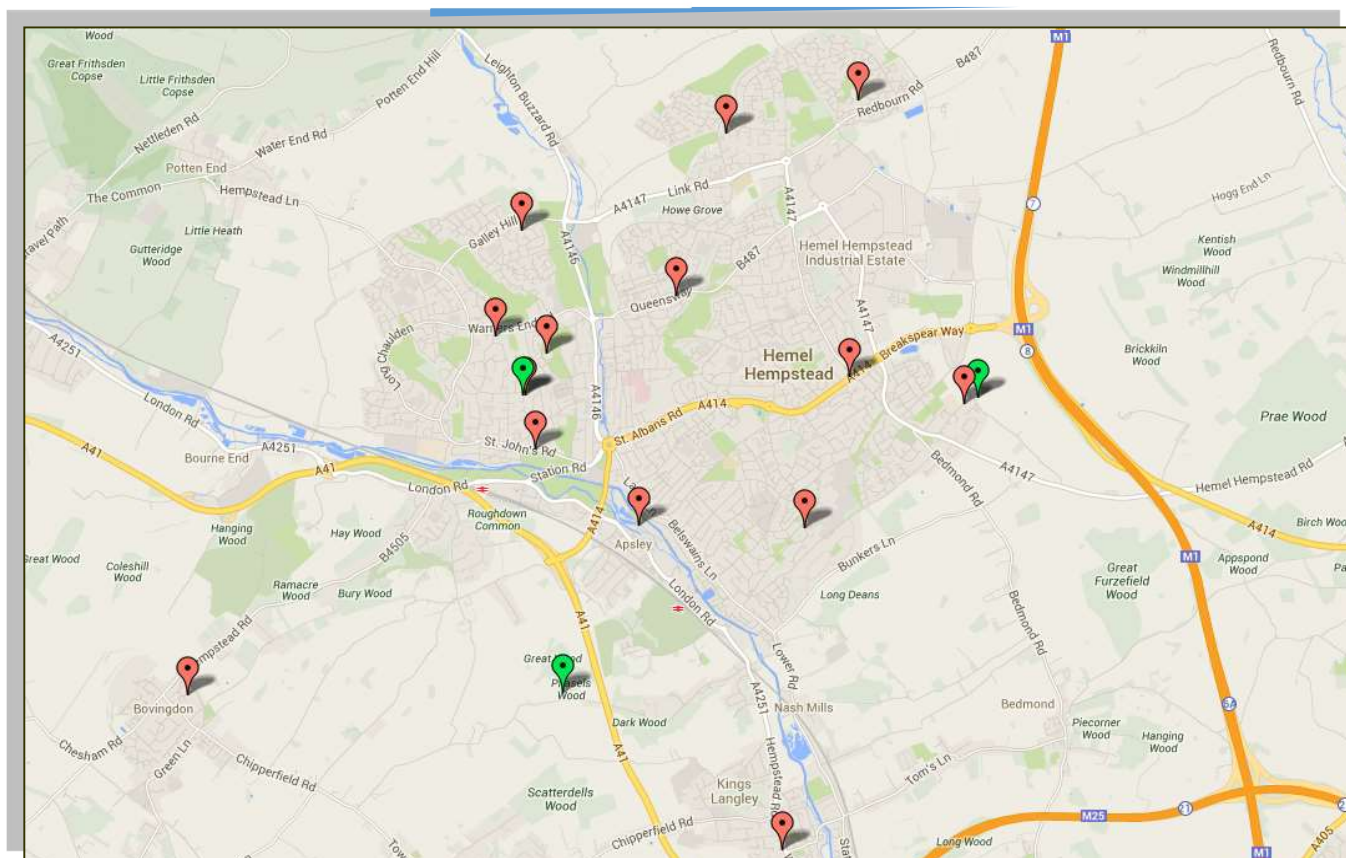
Registered Charity Number 302536

I'm pleased to introduce this year's annual report for the Hemel Hempstead Scout District.

It has been another active, exciting and busy year enjoyed by the many members. Our thanks go especially to the leaders that manage and support the young people's programme.

Thank you

Keith Gower District Chairman



Hemel Hempstead District Scouts

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Registered Charity Number 302536

The District Commissioner's Year

2019 was a solid year of continued success – with membership holding steady and the planned events seeing increasing participation. Our calendar was packed full, again, with the schedule of badge days, trips and outings. My thanks, as always, to those make these happen and it's been great to see and hear about the activities groups are doing jointly too.

All the pictures from these events are shared on our Facebook page (www.facebook.com/hemel.scouts) – take a look to see how much fun everyone is having!

One highlight for many was the return to Haarlem Jamborette – an international alongside 4,000 other Scouts from across Europe and even as far as the USA and Australia!

The Summer also saw Josh, Nate, Thomas, Becky, Ollie, Timmy and Tom head to America for the 2019 World Scout Jamboree – as well as the adults who went as part of the volunteer service crew and UK contingent management team. It's clear from listening to them that the 2 years of fundraising and preparation were well worth the time and effort!

Our partnership with a pre-school who meet daily at the HQ in Warners End is giving a stable income, which we are re-investing back into Scouting locally – including developing the work started last year on administrative support to be provided by the "County Support Centre", based at Phasels Wood.

Of course, although this report relates to our 2019 activities, we cannot ignore the fact this report and AGM are presented half-way through 2020 and after nearly 4 months of "lockdown" where no face-to-face Scouting has been permitted.

This will no doubt have an effect on the way we conduct the support function of Scouting going forward – but for now adds particular weight to the thanks I would like to offer every single hard-working volunteer in this district for the dedication, commitment and generosity with which they offer their time – in "normal" times and in the unusual circumstances we find ourselves in today!

I have no doubt that the popularity of the current Scouting sessions by "Zoom" and online camps prove just how much young people and their parents value what Scouting has to offer.

Russ Dyle

District Commissioner

Hemel Hempstead Scout District

Policies and Targets

The District Executive Committee has been working hard to keep up with the continually evolving guidance provided by The Scout Association and the Charity Commission. During the past few years, guided by our Chairman and District Commissioner, we have implemented a number of Procedural and Financial policies within the District, and set ourselves targets for coming years. We expect these initiatives to continue.

Financial Policy and Reserves

The District maintains the following Reserves for development and unexpected expenditure:

- General District Reserve
- International Activities and Jamboree reserve
- District Scout Shop development reserve
- District Headquarters reserve

The following Policy was adopted in 2013:

*“Where possible we do not want to increase Reserves or Subscriptions”
(In fact for 2014 the District Subscription was reduced, and it remained unchanged for 2015.
For 2016 there was a slight increase following the change to the HQ subscription model.)*

Other Policies

This District works to the Scout Association policies on Safety and Safeguarding

The following District policies are in place:

- Policy on Financial Reserves
- Policy on Expense Claims
- Policy on Budgeting for District Events
- Policy on District Support in cases of Hardship
- Policy on the use of personal data in compliance with Data Protection

These Policies are stated on the District Website.

Targets

The District's main target is to widen the provision of Scouting and increase membership locally. This is being achieved by supporting Groups to expand and extending the range of activities provided within the District.

Scout Groups and Units in Hemel Hempstead District

Group Name	Adults	Youth		
	January 2020	January 2020		
		Male	Female	Total
1st Apsley	65	171	84	255
1st Bennetts End	16	30	15	45
1st Bovington	13	37	14	51
3rd Boxmoor	11	21	4	25
4th Boxmoor	16	22	9	31
1st Gadebridge	11	62	22	84
1st Hemel Hempstead (Queensway)	12	49	10	59
2nd Hemel Hempstead (Grovehill)	20	36	21	57
4th Hemel Hempstead (Woodhall Farm)	10	34	6	40
5th Hemel Hempstead (Adeyfield Free Church)	6	26	2	28
7th Hemel Hempstead (Lockers Park)	4	43	1	44
1st Kings Langley	26	92	34	126
1st Leverstock Green	26	127	23	150
District Explorer Scouts and Young Leaders	13	65	24	89
District Scout Network	0	1	1	2
Active Support	35			
*Note District Team	25			
TOTALS	309	816	270	1086

*. Team total excludes those counted elsewhere

District Grand Total 1395

Trustees' Annual Report for 2019

Hemel Hempstead District Scout Council

Registered Charity Number 302536

Trustees' Statement and Annual Accounts for the Year ended

31 December 2019

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Trustees

Hemel Hempstead District Scout Council is a Trust established under the Policy, Organisation and Rules of The Scout Association. Trustees are appointed in accordance with the Policy, Organisation and Rules.

Hon. President	The Mayor of Dacorum		
Hon. Vice-Presidents	Mr D Thomas Mr D Holdsworth	Mr M Watson	
Trustees – Ex-officio	Mr Keith Gower Mr Russ Dyble Mr David Fleming Mr Geoff Angell	Chairman DC Treasurer DSNL	(Nov 2007) (May 2005) (Nov 2004) (Nov 2007)
Trustees – Nominated	Mr Simon Fancourt Mrs Lorna Glass Mr Colin Rivett Mr Mark Knapton	(May 2007) (May 2009) (May 2013) (May 2017)	
Trustees – Elected	Mr Richard Haynes Mr Frank Monnington	(May 2005) (May 2018)	
Bankers	Lloyds Bank Chesham Bucks	Lloyds, Barclays & HSBC Hemel Hempstead Herts	

The Trustees confirm that during 2019 there were no serious incidents or matters which needed to be reported to the Charity Commission.

Signed for the Trustees

 David Funnell

May 2020


HEMEL HEMPSTEAD DISTRICT SCOUT COUNCIL

Receipts & Payments Summary for the year ended 31 December

	2019	2018
	£	£
Balance brought forward from previous year	70,962.21	48,639.72
Total receipts	84,069.20	97,963.11
Total payments	-68,618.73	-75,640.62
Net receipts (payments)	15,450.47	22,322.49
Balance carried forward	86,412.68	70,962.21
Cash, Bank & Deposit Account Balances (See Statement of Assets & Liabilities)	86,412.68	70,962.21

The above account and accompanying statement of assets and liabilities were approved by the Trustees

on 2/7/22 and signed on their behalf by

 - DAVID TUNIN

HEMEL HEMPSTEAD DISTRICT SCOUT COUNCIL

Receipts for the year ended 31 December

	2019	2018
MEMBERSHIP SUBSCRIPTIONS	49,008.00	49,882.50
less: Paid	<u>41,861.00</u>	<u>42,400.00</u>
	7,147.00	7,482.50
Explorer Scout Subs	3,625.00	4,834.00
Jamboree receipts	7,606.40	18,083.60
less: Jamboree payments	7,945.00	14,595.00
	10,433.40	15,805.10
 INVESTMENT INCOME RECEIVED		
Scout Association Short Term Investment Service	148.45	101.14
	148.45	101.14
 DONATIONS / GRANTS		
Miscellaneous donations	208.00	1,199.00
	208.00	1,199.00
 ACTIVITIES		
Beavers, Cubs & Scouts	10,066.75	13,921.00
Explorer Scouts	6,466.40	13,065.70
Network	25.00	2,516.00
Bushcraft	3,139.00	3,920.00
Water Activities	1,680.48	994.36
Locheamhead Camp 2020	8,731.75	0.00
Haarlem 2019	18,509.71	10,353.60
Capital Appeal Fundraising	356.98	405.86
	48,976.07	45,176.52
 OTHER INCOME		
Scout Shop Sales	10,300.18	11,768.46
Fundraising	0.00	20.00
District HQ - Boxmoor – Flooring (2017)	0.00	4,000.00
District HQ - Boxmoor – (2017)	0.00	638.00
District HQ - Boxmoor.	3,450.00	3,450.00
District HQ - Warners End	4,830.00	3,395.00
Gift Aid	0.00	2,129.88
	18,580.18	25,401.34
 SUNDRY RECEIPTS		
Explorer Minibus Income	1,868.10	1,725.00
Explorer Minibus Deposits	750.00	500.00
1st Gadebridge Loan Repayment (Note 7)	2,500.00	7,500.00
Two Waters Loan Repayment (Note 6)	480.00	480.00
War Loan Repayment	0.00	50.00
Miscellaneous Income	125.00	25.01
	5,723.10	10,280.01
 TOTAL RECEIPTS FOR THE YEAR	84,069.20	97,963.11

HEMEL HEMPSTEAD DISTRICT SCOUT COUNCIL

Payments for the year ended 31 December

	2019	2018
PREMISES		
District HQ - Boxmoor.	3,286.63	3,567.08
District HQ - Warners End	2,253.04	4,037.19
District HQ - Boxmoor. Capital Expenditure	0.00	8,944.75
Explorer Partnership Agreements	1,750.00	1,579.00
	7,289.67	18,128.02
DONATIONS / GRANTS		
Donations / Grants	305.00	0.00
	305.00	0.00
ACTIVITIES		
Beavers, Cubs & Scouts	10,933.33	13,352.64
Explorer Scouts	7,379.19	14,444.62
Locheamhead Camp 2020	1,800.00	1,200.00
Network	72.80	2,561.00
Bushcraft	2,474.27	2,687.51
Water Activities	1,123.94	547.01
Haarlem 2019	21,263.58	7,570.38
Training	1,829.26	1,401.41
	46,876.37	43,764.57
FUNDRAISING, ADMIN & ESTABLISHMENT EXPENSES		
Admin & Establishment	1,069.83	2,306.14
Capital Appeal Fundraising	280.54	308.62
Awards Evening	324.70	217.58
AGM & Meetings	359.69	288.00
Audit	37.50	44.94
Insurance	81.20	81.20
Miscellaneous expenditure	128.43	0.00
	2,281.89	3,246.48
OTHER EXPENSES		
Public Relations	0.00	60.00
	0.00	60.00
CAPITAL EQUIPMENT		
Equipment	2,360.99	1,202.52
	2,360.99	1,202.52
OTHER EXPENDITURE		
Scout Shop Expenses	451.99	511.68
Scout Shop Stock Purchases	6,996.56	6,507.20
Explorer Minibus	1,306.26	1,220.15
Explorer Minibus Deposits	750.00	1,000.00
	9,504.81	9,239.03
EXCEPTIONAL EXPENDITURE		
	0.00	0.00
	0.00	0.00
TOTAL PAYMENTS FOR THE YEAR	68,618.73	75,640.62

HEMEL HEMPSTEAD DISTRICT SCOUT COUNCIL

Statement of Assets & Liabilities as at 31 December

	2019	2018
MONETARY ASSETS Cash, Bank and Similar Funds		
Bank Current Account(s)	52,389.29	47,551.17
National Savings Accounts	2.00	2.00
The S.A. Short Term Investment Service - General Fund	33,949.31	23,800.86
Cash in hand	95.25	123.23
	86,435.85	71,477.26
TOTAL BALANCES as at 31st DECEMBER	86,435.85	71,477.26
Less unrepresented cheques / outstanding transfers	3,090.04	3,298.60
Plus uncredited income / outstanding transfers	3,066.87	2,783.55
	86,412.68	70,962.21
OTHER MONETARY ASSETS		
Debts due to District (Note 6)	960.00	3,940.00
	960.00	3,940.00
INVESTMENT ASSETS		
Government Stocks	0.00	39.00
Other quoted securities at market value	0.00	0.00
Other Investment	0.00	0.00
	0.00	39.00
NON-MONETARY ASSETS Assets for Charity's own use		
Shop Stock	5,161.42	5,393.08
Fittings - Scout Shop	1,666.60	1,660.60
Explorer Minibus	12,241.13	16,321.50
Scouting equipment, furniture etc	26,940.87	24,579.88
	46,010.02	47,955.06
LIABILITIES Those due within one year.		
Expenses incurred not yet invoiced (Note 9)	740.00	692.00
Subscriptions not yet repaid	0.00	0.00
	740.00	692.00
LIABILITIES Those due after one year.		
Loan (with details)	0.00	0.00
Hire purchase owing / Leasing payments outstanding	0.00	0.00
Other long term liabilities	0.00	0.00
	0.00	0.00

Notes to the Accounts.

1. £1,000.00 is held as a provision for the Warners End and Boxmoor buildings.
2. £3,000.00 is held as a provision for Scout Shop development.
3. £10,000.00 is held as the District Reserve.
4. £8,538.18 is held in the Adventure Fund.
5. £6,547.28 is held in the International Fund.
6. A 5 year loan of £2,400.00 to Two Waters was made in 2016 for the purchase of canoes. Repayments of £480.00 each were made in April 2017, May 2018 & May 2019.
7. A 5 year building loan of £10,000.00 was made to the 1st Gadebridge Group during 2017. £7,500.00 was repaid ahead of time during 2018. The final payment of £2,500.00 was repaid in March 2019.
8. Outstanding invoices totalling £1,373.81 are due to the District in respect of Shop sales.
9. £740.00 is due to BLYM in respect of Water Activity fees for 2019.
10. The Shop profits for the year were £2,841.93, with £2,000.00 being transferred to the District in 2019. It has been decided to leave £841.93 in the Shop account to go towards the cost of buying additional stock for the Phasels Wood branch of the Shop.

Independent Examiner's Report to the Trustees of the Hemel Hempstead District Scout Council

I report on the accounts of the District Scout Council for the year to 31st December 2019 which are set out on pages 3 to 7.

Respective Responsibilities of Trustees and Examiner

The District's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with Section 130 of the Charities Act and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed 
Name ROBERT SALT
Qualification BANKER

Address 1 Westridge Close
Hemel Hempstead Herts
Date 3-6-2020