



Trustees' Annual Report for the period

Period start date
From 01 04 2019 To 31 03 2020
Period end date

Section A Reference and administration details

Charity name 1st Walton Viking Sea Scouts

Other names charity is known by

Registered charity number (if any) 305804

Charity's principal address The Sea Scout HQ

Felix Road

Walton-on-Thames, Surrey

Postcode KT12 2LB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Joanna Hart	Treasurer		
2	Giles Haggerty			
3	Jeremy Cook			
4	Vanessa Wood			
5	Joseph Hocking	Chair	Resigned 2/12/19	
6	Joanna Trotman	Secretary	Resigned 5/1/20	
7	Joanna Trotman	Acting Chair	2/12/19 – 2/2/20	
8	Ellen Bull	Secretary	Appointed 5/1/20	
9	Frank Driessen	Chair	Appointed 2/2/20	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

The Group's governing documents are those of the Scout Association.

How the charity is constituted
(eg. trust, association, company)

The Group is a trust established under the rules which are common to all Scouts

Trustee selection methods
(eg. appointed by, elected by)

Elected at AGM in accordance with the policy, organisation and rules of the Scout Association.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

There is a child protection policy in place. Criminal Records Bureau checks are carried out prior to commencement of employment or trusteeship. These checks are carried out again regularly.

All trustees give up their time voluntarily and receive no remuneration.

The Leaders are able to have their children's subscriptions reduced by 50%.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide good quality water activities to the young people of the Walton-on-Thames area under the policy, organisation and rules of the Scout Association.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

The group could not exist without the volunteer Section leaders and Executive committee. We are grateful for the many hours the volunteers put in to make the activities successful.

Summary of the main achievements of the charity during the year

Events included the Scouts doing the Monopoly Run in London in the Spring, the cubs having Scram in June and the Beavers having their annual sleepover in September. There was a JOTI camp for Beavers, Cubs and Scouts at Walton Firs in October.

There was a family activity weekend in Paxmead, Chertsey in June.

The fundraising events included the annual Fireworks that raised £501, the Duckathon in Sept that raised £538 and the two separate events Race Night and Games Night that raised £660. The 100 Club that was started in Jan19 raised £576 throughout the year.

The Group received just over £2K from a Co-op fundraiser and matched funding was obtained by two parents for £1,715. The majority of these funds were used for equipment renewal.

The Group received grants from Trinity House, The Freemasons, River Thames Society and the Thames Heritage trust which enabled us to purchase buoyancy aids and waterproof jackets for our smaller members as well as trailers to help transport our boats.

Section E

Financial review

Brief statement of the charity's policy on reserves

There is no general policy on the reserves but we are careful to make the annual capitation fees payment on time.

Details of any funds materially in deficit

Funds for the general upkeep of the Scout Hut are always needed and as such we aim to fundraise to meet the fixed costs and to build up a surplus.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- Investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information


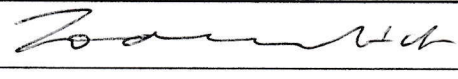
The Group was able to meet the general costs of the Group in 2019-2020 and as at 31st March 2020, there are now restricted funds of £13K and general funds of £14K

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Frank Driessen	Joanna Hart
Position (eg Secretary, Chair, etc)	Chairman	Treasurer

Date

7 / 6 / 2020

1st Walton Viking Sea Scout Group

Receipts and Payments Account

Year start date

Year end date

For the year from	01/04/2019	To	31/03/2020
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Receipts and payments

	2019/20			2018/19	
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	Total funds £
Receipts					
Donations, legacies and similar income					
Membership subscriptions	14,412.50	-	-	14,413	9,781
Less: Membership subscriptions paid on (National/County/Area/District)	- 5,457.90	-	-	- 5,458	- 2,786
Net membership subscriptions retained	8,954.60	-	-	8,955	6,995
Donations	5,478.47	-	-	5,478	13,316
Activities	10,691.57	-	-	10,692	6,436
Gift Aid	2,074.75	-	-	2,075	1,751
Other similar income		-	-	-	4,575
Sub total	27,199.39	-	-	27,199	33,072
Grants					
Maintenance grant		-	-	-	-
Other grants	-	8,050.00	-	8,050	-
Sub total	-	8,050.00	-	8,050	-
Fundraising (gross)					
Fireworks night	1,557.94	-	-	1,558	2,394
100 CLUB	776.00	-	-	776	288
Carol Singing	-	-	-	-	70
Race/Games Night	1,450.15	-	-	1,450	1,661
Village Fayre/Duckathon	600.50	-	-	601	2,856
Other fundraising activities (including summer bbq)	2,032.50	-	-	2,033	276
Sub total	6,417.09	-	-	6,417	7,545
Investment income					
Bank interest	-	-	-	-	-
Building Society interest	-	-	-	-	-
The Scout Association Short Term Investment Service	-	-	-	-	-
Property Rent income	-	-	-	-	-
Other investment income - hire of hall and equip sale	4,664.97	-	-	4,665	1,547
Sub total	4,664.97	-	-	4,665	1,547
Total Gross Income	38,281.45	8,050.00	-	46,331	42,164
Asset and investment sales, etc.	-	-	-	-	-
Total receipts	38,281.45	8,050.00	-	46,331.45	42,164

1st Walton Viking Sea Scout Group

Receipts and Payments Account

Year start date

Year end date

For the year from	01/04/2019	To	31/03/2020
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Receipts and payments

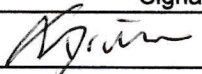
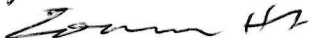
	2019/20			2018/19
	Unrestricted funds	Restricted funds	Endowment funds	Total funds
	£	£	£	£
Payments				
Charitable Payments				
Youth programme and activities	10,135.93	-	-	10,136
Adult support and training	327.50	1,867.65	-	2,195
Rent	-	-	-	-
Water and Sewerage	302.78	-	-	303
Electricity and Gas	697.03	-	-	697
Insurance	2,351.77	-	-	2,352
Repairs and Renewals	2,235.15	-	-	2,235
Materials and equipment	4,704.77	6,182.36	-	10,887
Printing and photocopying	-	-	-	-
Contribution to camp costs	-	-	-	-
Uniforms & Badges	2,613.53	-	-	2,614
Loan repayment	-	-	-	-
Donations	-	-	-	-
Boat licences	1,250.00	-	-	1,250
Sundry (incl T-shirts)	2,378.78	-	-	2,379
Sub total	26,997.24	8,050.01	-	35,047
Fundraising expenses				
Fireworks night	1,056.66	-	-	1,057
100 CLUB	200.50	-	-	201
Race/Games Night	789.46	-	-	789
Village Fayre	62.50	-	-	63
Other fundraising costs (incl. race night)	833.81	-	-	834
Sub total	2,942.93	-	-	2,943
Total Gross Expenditure	29,940.17	8,050.01	-	37,990.17
Asset and investment purchases, etc.	-	-	-	-
Total payments	29,940.17	8,050.01	-	37,990.17
Net of receipts/(payments)	8,341.29	0.00	0.00	8,341.28
Transfers between funds	-	-	-	-
Cash funds last year end	6,018.01	13,571.54	-	19,589.55
Cash funds this year end	14,359.30	13,571.54	-	27,930.83
	- 0.00	-	-	- 0.00

Statement of assets and liabilities at the end of the year

	31st Mar 2020			31st Mar 2019	
	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Total funds
	£	£	£	£	£
Cash funds					
Bank current account	10,941.14		-	10,941	3,159
Bank Viking 100 club account	3,418.16	13,571.54	-	16,990	16,430
Building society account	-	-	-	-	-
The Scout Association Short Term Investment Service	-	-	-	-	-
Cash/Floats	-	-	-	-	-
Total cash funds	14,359.30	13,572	-	27,931	19,590
Other monetary assets					
Tax claim	-	-	-	-	-
Debts due from the County/Area/District/Group	-	-	-	-	-
Insurance claim	-	-	-	-	-
Sub total	-	-	-	-	-
Investment assets					
Investment property - detail	-	-	-	-	-
Quoted investments	-	-	-	-	-
Other investments - detail	-	-	-	-	-
Sub total	-	-	-	-	-
Non monetary assets for charity's own use					
Badge stock	-	-	-	-	-
Shop stock	-	-	-	-	-
Other stock	-	-	-	-	-
Land and buildings	-	-	-	-	-
Motor vehicles	-	-	-	-	-
Scouting equipment, furniture etc	-	-	-	-	-
Other	-	-	-	-	-
Sub total	-	-	-	-	-
Liabilities					
Accounts not yet paid	-	-	-	-	-
Expenses incurred but not invoiced	-	-	-	-	-
Subscriptions not yet paid	-	-	-	-	-
Loan - detail	-	-	-	-	-
Other liabilities	-	-	-	-	-
Sub total	-	-	-	-	-

Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on the 7th of June 2020 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature	Print Name	
	FRANK DRIESSEN	Chair
	JO HART	Treasurer

Independent Examiner's Report to the Trustees of the

1ST WALTON VIKING SEA SCOUT GROUP/DISTRICT SCOUT COUNCIL

I report on the accounts of the Group/District for the year ended 31 MARCH 2020

which comprise the Statement of Financial Activities, the Balance Sheet and related notes.

This report is made solely to the trustees in accordance with Sections 43 and 44 of the Charities Act 1993. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

Respective responsibilities of Trustees and Examiner

The Group's/District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 43 (2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 43 (3) (a) of the 1993 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 43 (7) (b) of the 1993 Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group/District and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with Section 41 of the 1993 Act ;and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: LOUISE SATTI

Qualification: CHARTERED ACCOUNTANT

Address: 1A, ROSE HOUSE LANE

WALTON, ORTHORPE, THAMES KT12 1AF

Date: 6/6/20