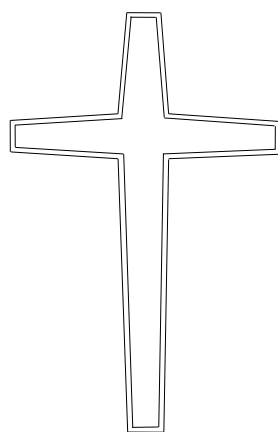


Christchurch Methodist Church



Trustees Report

Trustees report and financial report for the period
1st September 2018 to 31st August 2019

Registered Charity number 1129001

Aims and Purposes

Christchurch Methodist Church Council (CMCC) has the responsibility of working with the Loughborough Circuit Ministry Team; the Reverends Andrew Lomax, Jonathan Gichaara and John Pugh to promote the whole mission of the Church and manage the pastoral, evangelistic, social and ecumenical work of the Church. Rev. Jonathan Gichaara completed his appointment on the 31st of August 2019, and we have welcomed the Reverend Martin Swan as a part-time minister.

CMCC is specifically responsible for the maintenance of the Church buildings known as Christchurch Methodist Church, Field Street, Shepshed, Loughborough, Leicestershire, LE12 9AL.

Objectives and Activities

The Church Council is committed to enabling as many people as possible to worship at our church, and to become part of our church community. The CMCC maintains an overview of worship in the church and ensures that this worship is relevant to all sections of our community.

When planning our activities for the year the Minister and the CMCC have considered the Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our church community through:

- Worship and prayer, learning about the Gospel, and developing their knowledge and trust in Jesus
- Provision of pastoral care for people living in Shepshed, who are members of our community
- Missionary and outreach work.

To ensure all of this can happen we need to maintain the fabric of the Church buildings.

Achievements—serving our community

Based in the heart of the town the CCMC work to ensuring that our buildings are available to all community groups and we reach out to provide a welcoming space for the community to gather.

On Friday mornings, Church members provide an open coffee morning at which residents of the town can pop in for a chat, a cup of coffee and a piece of home-made cake. These coffee mornings help to keep people in touch and offer a chance for meeting friends from the town. Transport can often be provided for those wishing to attend.

Our community use has continued to grow with the following groups all now meeting in the premises.

- 6th Shepshed Guides
- Christchurch Gilbert and Sullivan Group
- Knit and Natter
- Fellowship
- ACT 1 Youth Theatre Group
- Christchurch Senior and Junior Choirs
- Chera Voce
- Slimming World
- Tuesday community lunch club

In addition; one off use by different community groups continues to support our local engagement with the community. Church members once a month hold a breakfast before church to raise money for, and awareness of, other charities both in the UK and overseas.

Church members can also use the premises for celebrations with family and friends, for Birthdays, Wedding Anniversaries and personal celebrations.

Pastoral Care

A number of our Church members are no longer actively able to attend church due to ill health or advancing years. Our pastoral team ensure that these members are visited regularly and that they are able to receive a copy of the Church magazine, which is published bi-monthly. This keeps members in touch with the church community and avoids them feeling isolated and lonely.

In addition; church members in need of particular visiting in either times of distress or loss are visited by the Minister as required. The provision of Lay Pastors is being examined as Christchurch still has not been able to find a Pastor from the Circuit.

Worship

Worship takes place on a Sunday morning at 10.45 am and a Sunday evening at 6 pm. Morning services are supported by our Junior Choir and the evening services are supported by our Senior Choir.

On the first Sunday of every month an all-age worship service is held. This is open to all faiths and denominations within the town and we receive regular visitors to this service from other churches.

Christchurch is a member of Churches Together In Shepshed (CTIS) and works with the other churches and denominations within the town on various ecumenical projects including Learning in Lent, the Easter Walk of Witness, the Remembrance Parade and Service and the Summer Bible School. Together we support the Passion youth drop in centre, which engages young people in the town and provides a safe place, keeping young people off the streets.

Christchurch hosts circuit services on a regular basis where Methodists from around the circuit are able to gather and worship together.

Our Junior Church continues to develop with a wonderful band of helpers and teachers, and now caters from small toddlers to teenagers, sharing the message of the love of God. This work has included extra activities for the senior members of the Junior Church, allowing them to explore their faith and their place in the wider world and within the Church.

A building fit for the future

Since our refurbishment programme was completed, we are now providing at the heart of Shepshed modern, attractive and welcoming spaces for:

- experiencing inspiring and innovative worship and the love of God
- service to the community especially youth, older people and those with special needs, in partnership with other churches and organisations, as the Holy Spirit leads us
- a base for Christian teaching, outreach, care and witness in the tradition of Methodism, and thereby to support the Loughborough Circuit in the move from maintenance to mission.

Whilst our major refurbishment has been completed any building of this age will need to receive constant maintenance and care.

New work has been undertaken this year to replace the floor in the upper hall and to try and improve the sound proofing to prevent sound travelling downwards.

The external grounds continue to be maintained, although in the future the car park is likely to need resurfacing after having been dug up repeatedly to fix some water leaks to the property.

Within this year, the Church has regrettably seen some instances of vandalism to the property, in particular to the upper room windows. Conversations are ongoing with local property owners and the police to see what can be done to limit damage.

Financial Review

For the period covered by this report the income on our unrestricted fund was £54600 and on the restricted renovation fund was £7000. During this period, we paid £38000 to the Loughborough Circuit as our proportion of the circuit share for ministerial costs, and other church expenditure amounted to £15000. This expenditure includes donations to other charities or organisations of £2500.

Full details are given in the financial statements that were approved and signed by Church council in November 2019.

N.B. All accounts figures rounded to the nearest £100 in this report.

Reserves Policy

Our Reserves Policy deals with the General Fund; other funds also held which are not required to be included in our reserves are the Renovation fund, which is designated as a restricted fund and is designated for refurbishment of the property.

General Fund

We aim ideally to hold in reserve sufficient money in our general funds to cover six-months expenditure i.e. £25,000. The reason for this is that income is generated mainly from members giving and this can fluctuate from month to month, decreasing in the summer months every year. However, running costs still have to be paid, and holding this level of reserve ensures that bills can still be paid on a timely basis.

As there are insufficient funds in our General Fund to cover this amount, we are arranging fundraising activities to try and increase the amount held.

Fundraising that is not for general church purposes will be put to the refurbishment of aspects of the property and fittings and will be maintained in a reserved account.

Administrative Information

Christchurch Methodist Church is in Shepshed, Leicestershire and is part of the Loughborough Methodist Circuit. This forms part of the Leicester and Northampton District.
The administrative address for the church is:

Field Street, Shepshed, Loughborough, Leicestershire, LE12 9AL

The Church Council meets quarterly to discuss and approve church business and the trustees and members are elected yearly at the Church Annual General Meeting held in May. Authority may be delegated to subcommittees formed at the wish of the Church Council.

Church Council members and trustees for the period of this report were:

Circuit Superintendent Minister	Rev Andrew Lomax
Circuit Minister	Rev Jonathan Gichaara – replaced on 31 Aug 2019 by Rev Martin Swan
Senior Steward	Lynn Hobson
Steward	Lorraine Cutts
Steward	Jane Dobson
Steward	Steve Price
Steward	Alf Thompson
Steward	Gladys Watret
Church Treasurer	Dawn Scott
Assistant Treasurer	Lynn Hobson
Assistant Treasurer	Alf Thompson
Church Secretary	Ian Scott
Chairman of F&P	Cynthia Popley
Secretary of F&P	Katie Brooks-Duncan
Safeguarding representative	Michelle Price
Junior Church representative	Nicole Jordan
Elected from AGM	Frank Eyres
Elected from AGM	Joan Eyres
Elected from AGM	Alan Hobson
Elected from AGM	Hannah Alderson
Circuit Steward	Margaret Williams
Fellowship	Alf Thompson
MHA	Lorraine Cutts
Choir	Gladys Watret

THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

Christchurch Methodist Church Shepshed

Church

FOR THE YEAR ENDED

31 August 2019

Circuit	Circuit no	23/10
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Registered Charity - Charity Registration number

1129001

not a registered charity **Her Majesty's Revenue and Customs**

Gift Aid number

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Rev. Martin Swan

Church Stewards:

Mrs Lynn Hobson

Mr Alf Thompson

Mr Steve Price

Mrs Gladys Watret

Mrs Jane Dobson

Mrs Margaret Cook

Mrs Lorraine Cutts

Treasurer:

Mrs Dawn Scott

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	RECEIPTS	Note			
a2	Offerings and Tax recovered	39,053		39,053	42,954
a3	Bank and CFB interest and Investment income	133		133	236
a4	Lettings	10,793		10,793	10,982
a5	Other receipts	4,649	6,945	11,594	24,547
a6	TOTAL RECEIPTS	54,628	6,945	61,573 (a7)	78,719

SECTION B		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
b1	PAYMENTS				
b2	Circuit Assessment or Share	37,975		37,975	37,055
b3	Donations	2,520		2,520	1,585
b4	Repairs and Maintenance	3,955	4,550	8,505	6,437
b5	Utilities (Insurances, water charges, heating & lighting)	4,980		4,980	4,806
b6					
b7	Other payments	3636.55	1,049	4,685	3,665
b8	TOTAL PAYMENTS	53,067	5,599	58,665 (b9)	53,548

SECTION C		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a6-b8)		2,908	25,171
c2	Total funds brought forward from last year	18,223		18,223 (c6)	(6,948)
c3	Sub total	(c1+c2)		21,131	18,223
c4	Transfers and adjustments				
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	1,346	21,131 (c8)	18,223 (c6)

SECTION D		£	£
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS			
d	(these amounts are not to be included in total receipts/payments figures above)		
d1	Balance brought forward from last year	120	
d2	Offerings/Gifts - received for external organisations	2,686	942
d3	Offerings/Gifts - passed to external organisations	2,686	822
d4	BALANCE STILL TO BE PAID	120	120

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL
SECTION E

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2019 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS		Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1	Fellowship	54	78	(24)		70	46
e2	Sunday School	700	496	204		642	846
e3	Traidcraft					52	52
e4							
e5							
e6							
e7							
e8	Sub total of Internal Organisations funds	754	574	180		764 (e11)	944 (e12)
e9	Church accounts (totals brought forward from page 2 - totals column)	61,573 (a7)	58,665 (b9)	2,908	(c7)	18,223 (c6)	21,131 (c8)
e10	AL CASH FUNDS HELD BY CHURCH	62,327	59,239	3,088		18,987 (x)	22,075 (y)
Continue on a separate sheet if necessary and bring the totals forward		TOTAL RECEIPTS	TOTAL PAYMENTS				

SECTION F
STATEMENT OF ASSETS AND LIABILITIES
CHURCH - CASH FUNDS HELD at 31 August 2019

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	2,417	1,067
f3 Bank Deposit Account		
f4 Central Finance Board	15,806	20,064
f5 Trustees for Methodist Church Purposes		
f6 Other funds		
f7 SUB TOTAL - Church accounts	18,223 (c6)	21,131 (c8)
f8 Funds held by Internal Organisations (the closing balance total from above) (e12)	764 (e11)	944 (e12)
f9 TOTAL CASH FUNDS HELD BY CHURCH	18,987 (x)	22,075 (y)

SECTION G
OTHER ASSETS and LIABILITIES

	At 1 September 2018	At 31 August 2019
g1 Investments (include Endowments)		
g2 Land & Buildings (see notes re Insurance value)	1,320,000	1,320,000
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

DECLARATIONS

Treasurer

I confirm that I have prepared the accounts from the records of the Church and that they include all funds under the control of the Church Council


Signature of Treasurer  Date

Name

Address

Presentation to the *Church Council for approval.

I confirm that the Accounts have been presented to the Church Council on
and were approved.

Signature of the Chair of the meeting 

Name of the Chair of the meeting

Date

Independent Examiner's Report to the Trustees of the

Church

This Report is on the Church Accounts for the year ended 31st August

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(3) I have not obtained independent verification of all investments with the Trustees for Methodist Church Purposes ("TMCP") or held in other Trusts, Bank balances and Funds at the Central Finance Board of the Methodist Church ("CFB"), which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Name G J Riddell

Signature 

Relevant Professional qualification or body
CA

Address 23 Hill Rise, Woodhouse Eaves,
Loughborough, LE12 8QX

Date 10/11/2019