

Charity Number: 1134816

The Parochial Church Council
Of The
Ecclesiastical Parish of St. Peter, Selsey

Draft Accounts
For The Year Ended 31st December 2019

The Parochial Church Council
Of The
Ecclesiastical Parish of St. Peter, Selsey

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**The Parochial Church Council Of The
Ecclesiastical Parish of St. Peter, Selsey
Trustees' Annual Report
For The Year Ended 31st December 2019**

Charity Number: 1134816

The Trustees present their report with the financial statements of the Charity for the year ended 31st December 2019.

Governing Document

The Charity is governed by the approved governing document as issued by the Church of England. Its objects are the promotion in the ecclesiastical parish of the whole mission of the Church.

Activities

The activities of the Charity are regular public worship, open to all. The provision of a sacred space for personal prayer and contemplation; pastoral work, including visiting the sick and bereaved; teaching of Christianity through sermons, courses and small groups; taking religious assemblies in schools; the promotion of Christianity through the staging of events and meetings, and the distribution of literature; promoting the whole mission of the Church through the provision of activities for senior citizens, parents, children and other groups. Supporting other charities in the UK and overseas.

Trustees

Trustees throughout the year were:

Mrs S Barker	Deputy Church Warden (Retired April 2019)
J Bolt	Co-Opted - Church Norton Warden
Mrs P Cooper	Deanery Synod Representative
Mrs M Crippen	
Mrs M Davies	
Mrs M Everest	Treasurer
Mrs R Flower	Deanery Synod Representative
M Formby	Church Warden
N Hoggarth	Parish Secretary
Mrs V Holloway	Co-Opted - Electoral Roll Officer
Mrs J Langford	
M Leclere	Gift Aid Secretary (Co-Opted) (Retired April 2019)
C Rickman	Church Warden
Mrs S Ripley	
Mrs M Turner	Elected April 2019
Rev A Wilkes	Incumbent
Mrs J Wilkes	Deanery Synod Representative
Mrs K Wiseman	
M Wiseman	Retired April 2019
R Wiseman	Elected April 2019

Review of the Year

The parish records show that during the year there were 56 funerals - 38 conducted by the Rector and 18 by Fr David Nason. There were also 15 burials of ashes, 27 baptisms, 8 weddings and one renewal of wedding vows. 5 candidates were also prepared and confirmed.

The Easter Vigil was attended by 35 people while Easter Day attracted 141. Over 100 people attended our services on Mothering Sunday and our Patronal Festival drew almost 100, with many staying for a BBQ in the hall. Again over 100 people attended the Christingle service on Advent Sunday, 36 of those being children. As always Seal and Medmerry schools filled the church with well over 200 children and 160 adults for their Christmas services. The Nativity service attracted 150 children and 200 adults, Midnight Mass 140 adults, and Christmas Day nearly 50. All these figures clearly show that St Peter's Church plays an important part in the life of the community, even though our weekly attendance figures continue to decline.

This year a group of 20 or so followed the Diocesan Lent Course which focussed on what it meant to be called and baptised. The Rector also led a successful pilgrimage to Walsingham in August and again held a well-attended Blessing of the Animals service in October. A photograph of the latter even appeared in the Sun newspaper! Remembrance Sunday was marked this year with a special concert by the London Chamber Ensemble which was held in the church.

**The Parochial Church Council Of The
Ecclesiastical Parish of St. Peter, Selsey
Trustees' Annual Report
For The Year Ended 31st December 2019**

Charity Number: 1134816

Review of the Year (Continued)

We were delighted to welcome back John Attenborough from the Mission to Seafarers who preached for us on Sea Sunday. The Rector, in his role as chaplain to Selsey RNLI lifeboat station, again led a Service of Thanksgiving held in the boathouse at the start of Lifeboat Week. On a more personal note the Rector was pleased to graduate with a master's degree (MA) in public theology awarded by the University of Chichester. The Rector was pleased to welcome a number of visiting groups to St Peter's including the 1st Selsey Cubs, the Heron-Allen Society and the Selsey Walking Festival. The Rector was also honoured to meet the new Mothers' Union world president, Sheran Harper, at a very well attended Spring Fair.

It is inevitable with so many funerals that we sadly lost a number of brothers and sisters from our church family during the year. We will remember them each year and we keep their families close to our hearts.

The Rector would like to extend his warm thanks to everyone who contributes to the life of St Peter's Church, many of whom just go about their wonderful work unnoticed. However, God always sees what is done in secret and especially what is done for his church, for his sons and daughters. You will all be richly rewarded.

Key Aims and Objectives for 2020

WE SUPPORT THE CHICHESTER DIOCESAN STRATEGY AIMS:

1. Church growth, numerical and spiritual
2. Re-imagining ministry
3. Contributing to the common good

INTRODUCTION

The parish of Selsey is the largest parish in Chichester Deanery with a population of approximately 12,000 people. The 2011 census showed that 54% of Selsey's population was between 16 – 54 years of age. 32% are 65+. Selsey also has the highest number in the region of people in receipt of a pension. Next to Chichester, Selsey is the main user of the Chichester Foodbank. A survey carried out in 2017 showed that 70% of the congregation of St. Peter's Church were 65+ and only 1% was under 40.

Mission Statement

Our aims are; to live out the Gospel and to make present the Kingdom in and through the power of the Holy Spirit; and to be an authentic Acts 2:42 church: 'They devoted themselves to the apostles' teaching, to the fellowship, to the breaking of bread, and to prayer.'

Reserves Policy

Good management of a church's finances require parishes to prioritise expenditure. Payments critical to activities directly relating to the work of the church, such as salaries or parish share, should not be missed in order to maintain a pre-defined level of reserves. The Church of England has recommended a reserve figure of 2-3 months of expenditure and accordingly the reserve figure has been set at £25,000.

The stewardship campaign in 2018 produced some new regular donors and increases from existing donors. Unfortunately this has been offset by the deaths of several of our regular givers during the last 18 months. Gift Aid declarations on regular giving and single donations and Gift Aid for small donations (GASD) is now claimed quarterly. New initiatives started last year continue to raise income. Expenditure continues to be closely monitored and with continued spending cut backs we have managed to maintain reserves. Some grant applications have been successful. Fundraising initiatives continue to be actively explored.

Signed on Behalf of the Board



Chairman: Rev Andrew Wilkes

Treasurer: Mrs Margaret Everest

Date: 15/7/20

2 M. Everest

15/7/20

Independent Examiner's Report to The Parochial Church Council Of The Ecclesiastical Parish of St. Peter, Selsey

I report on the accounts for the year ended 31st December 2019 which are set out on pages 4 to 10.

Respective Responsibilities of the Trustees and the Examiner

The Church Trustees are responsible for the preparation of the financial statements. The Church Trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the financial statements (under section 145 of the 2011 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

Basis of the Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Church and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, the only matter that has come to my attention:

- 1 Which gives me reasonable cause to believe that in any material respect the requirements
 - To keep accounting records in accordance with section 130 of the 2011 Act; and
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- 2 To which, in my opinion, attention should be drawn in order to enable a proper understanding of the account to be reached.

Is that the income, expenditure and balances carried forward for the groups are unexamined and unverified.

KABromley

Mrs Karen Bromley
Braemar
York Road
Selsey
PO20 0HZ

Date:

**Statement of Financial Activities
For The Year Ended 31st December 2019**

	Notes	General Funds £	Designated Funds £	Restricted Funds £	Total Funds 2019 £	2018 £
Incoming Resources						
Voluntary Income	2	49,826	0.00	0	49,826	48,970
Other Voluntary Incoming Resources	3	7,585	0.00	2,479	10,064	23,839
Incoming Resources From Operating Activities						
To Further the PCC's Objects	4	17,347	0.00	0	17,347	24,650
To Generate Funds	5	11,556	6,514.33	10,005	28,075	23,184
Income From Investments	6	9,510	0.00	0	9,510	9,599
Total Incoming Resources		<u>95,824</u>	<u>6,514.33</u>	<u>12,484</u>	<u>114,822</u>	<u>130,242</u>
Resources Expended						
Costs of Generating Funds	7	15,840	4,232.38	1,615	21,687	12,004
Grants	8	0	0.00	675	675	2,194
Activities Directly Relating to the Work of the Church	9	74,491	0.00	4,181	78,673	93,108
Church Management and Administration	10	3,416	0.00	0	3,416	4,784
Total Resources Expended		<u>93,747</u>	<u>4,232.38</u>	<u>6,471</u>	<u>104,451</u>	<u>112,090</u>
Net Incoming/Outgoing Resources		2,077	2,281.95	6,013	10,372	18,152
Gains and Losses on Investments		3,169	0.00	0	3,169	-258
Net Movement in Funds		5,246	2,281.95	6,013	13,541	17,894
Balance Brought Forward at 1st January		72,273	0.00	50,190	122,463	104,569
Balance Carried Forward at 31st December		<u>77,518</u>	<u>2,281.95</u>	<u>56,203</u>	<u>136,003</u>	<u>122,463</u>

**The Parochial Church Council Of The
Ecclesiastical Parish of St. Peter, Selsey**

Charity Number: 1134816

Balance Sheet As At 31st December 2019

	Notes	General Funds £	Designated Funds £	Restricted Funds £	Total Funds 2,019 £	2018 £
Fixed Assets						
Tangible Fixed Assets	11	2,792	0	27,000	29,792	30,490
Investment Assets	12	10,220	0	21,388	31,608	28,440
		<u>13,012</u>	<u>0</u>	<u>48,388</u>	<u>61,400</u>	<u>58,930</u>
Current Assets						
Debtors and Prepayments	13	3,809	0	0	3,809	3,339
Deposit Accounts	14	34,401	2,282	5,908	42,591	34,280
Cash at Bank and in Hand	15	28,471	0	1,907	30,378	26,905
		<u>66,681</u>	<u>2,282</u>	<u>7,815</u>	<u>76,778</u>	<u>64,524</u>
Liabilities: Amounts Falling Due Within One Year	16	2,175	0	0	2,175	991
		<u>64,506</u>	<u>2,282</u>	<u>7,815</u>	<u>74,603</u>	<u>63,533</u>
Net Current Assets						
Net Assets	17	<u>77,518</u>	<u>2,282</u>	<u>56,203</u>	<u>136,003</u>	<u>122,463</u>
Funded By						
General Funds					77,518	72,273
Designated Funds					2,282	0
Restricted Funds					56,203	50,190
					<u>136,003</u>	<u>122,463</u>

Approved by the Parochial Church Council on

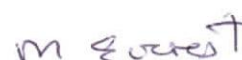
9 July 2020

and signed on its behalf by:



Chairman
Rev Andrew Wilkes

Treasurer
Mrs Margaret Everest



**Notes To The Financial Statements
For The Year Ended 31st December 2019**

1 Accounting Policies

Funds

General Funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted. Restricted Funds are those funds which have been given to the PCC to use for specific purposes and are set out in the documentation which accompanied the funds. The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body or those that are an informal gathering of church members.

Incoming Resources

Voluntary Income

Collections are recognised when received by or on behalf of the PCC. Planned giving receivable under Gift Aid is recognised only when received. Income tax recoverable on Gift Aid donations is recognised when the income is recognised. Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain. Funds raised by fairs, sales and magazine sales, etc. are accounted for gross.

Other Income

Rental income from the Church Hall and from the property in Glen Crescent is recognised when the rent is due.

Income From Investments

Dividends are accounted for when due and payable. Interest entitlements are accounted for when due without accrual.

Resources Expended

Activities Directly Relating to the Work of the Church

The Diocesan Parish Share is accounted for when paid. The PCC has committed to pay 100% of its share although this does not create a legal liability.

Fixed Assets

Consecrated Property and Moveable Church Furnishings

Consecrated and beneficed property of any kind is excluded from the accounts by Section 96(2)(a) of the Charities Act 1993. Moveable church furnishings held by the Rector and Church Wardens on Special Trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the Church's inventory which can be inspected (at any reasonable time).

Investments

Investments, other than freehold investments, are valued at market value at 31st December each year and any gains or losses are recorded in the Statement of Financial Activities for that year.

Current Assets

Amounts owing to the PCC at 31st December are shown as Debtors.

Restricted and Designated Funds

The PCC resolved to operate an 'all one pot' system for the Church's funds. The effect is to use all funds not otherwise restricted or endowed as general funds with no distinction between the PCC's General and Designated Funds. All restricted amounts received are spent according to the terms of the grant.

**Notes to the Financial Statements
For The Year Ended 31st December 2019**

	General Funds	Designated Funds	Restricted Funds	Total Funds	
	£	£	£	2019	2018
	£	£	£	£	£
2 Incoming Resources From Donors					
Planned Giving					
Gift Aid Donations	24,037	0	0	24,037	24,017
Income Tax Recoverable	9,055	0	0	9,055	8,943
Other Planned Giving	5,004	0	0	5,004	4,939
Collections at Services (Open Plate)	3,931	0	0	3,931	4,264
Parish Giving Scheme	7,800	0	0	7,800	6,808
	<u>49,826</u>	<u>0</u>	<u>0</u>	<u>49,826</u>	<u>48,971</u>
3 Other Voluntary Incoming Resources					
Other Collections and Donations	7,585	0	0	7,585	11,177
Legacies	0	0	0	0	7,000
Special Collections	0	0	2,479	2,479	5,662
	<u>7,585</u>	<u>0</u>	<u>2,479</u>	<u>10,064</u>	<u>23,839</u>
4 Income From Operating Activities To Further the PCC's Objectives					
Church Hall Lettings	4,765	0	0	4,765	5,552
Fees	12,583	0	0	12,583	19,098
	<u>17,347</u>	<u>0</u>	<u>0</u>	<u>17,347</u>	<u>24,650</u>
5 Income From Operating Activities To Generate Funds					
Magazine Sales and Advertising	0	0	0	0	6,474
Fairs and Social Events Income	11,448	6,514	5,656	23,619	12,612
Clubs and Groups Income	0	0	4,348	4,348	3,950
Give As You Live Donations	108	0	0	108	148
	<u>11,556</u>	<u>6,514</u>	<u>10,005</u>	<u>28,075</u>	<u>23,184</u>
6 Income From Investments					
Dividends	585	0	0	585	570
Interest	100	0	0	100	53
Rental Income (Glen Crescent)	8,825	0	0	8,825	8,976
	<u>9,510</u>	<u>0</u>	<u>0</u>	<u>9,510</u>	<u>9,599</u>

Notes to the Financial Statements
For The Year Ended 31st December 2019

	General Funds £	Designated Funds £	Restricted Funds £	Total Funds	
				2019 £	2018 £
7 Costs of Generating Income					
Fairs and Social Events Expenses	14,055	4,232	1,615	19,902	9,789
Glen Crescent Maintenance	1,785	0	0	1,785	2,215
	<u>15,840</u>	<u>4,232</u>	<u>1,615</u>	<u>21,687</u>	<u>12,004</u>
8 Grants					
Missionary and Charitable Giving					
Home Missions and Other Church So	0	0	0	0	1,200
Special Collections Paid	0	0	675	675	994
	<u>0</u>	<u>0</u>	<u>675</u>	<u>675</u>	<u>2,194</u>
9 Activities Directly Relating to the Work of the Church					
Ministry					
Diocesan Parish Contribution	42,000	0	0	42,000	36,000
Rectory Costs	2,599	0	0	2,599	2,074
Clergy Expenses	668	0	0	668	0
Church					
Running Expenses	9,247	0	0	9,247	7,004
Maintenance Costs	7,871	0	0	7,871	12,786
Magazine Costs	0	0	0	0	5,655
Church Hall Costs	5,721	0	0	5,721	19,478
Organist's Fees	3,969	0	0	3,969	4,420
Locum Fees	0	0	0	0	250
Costs of Services	2,081	0	0	2,081	2,303
Clubs and Groups Costs	0	0	4,181	4,181	2,210
Sundry Expenses	334	0	0	334	928
HMRC Fines	0	0	0	0	0
	<u>74,491</u>	<u>0</u>	<u>4,181</u>	<u>78,673</u>	<u>93,108</u>
10 Church Management and Administration					
Printing and Stationery	411	0	0	411	561
Website Costs	12	0	0	12	12
Photocopier Rental and Charges	325	0	0	325	214
Telephone	1,038	0	0	1,038	1,323
Bank Charges	208	0	0	208	433
Leasing Charges	726	0	0	726	1,065
Depreciation of Fixed Assets	698	0	0	698	1,176
	<u>3,416</u>	<u>0</u>	<u>0</u>	<u>3,416</u>	<u>4,784</u>

**Notes to the Financial Statements
For The Year Ended 31st December 2019**

11 Tangible Fixed Assets	Computer Equipment £	Office Equipment £	Church Hall £	Total £
Cost				
Actual/Deemed at 1st January	1,214	9,188.00	27,000	37,402
Additions	0	0	0	0
Actual/Deemed at 31st December	<u>1,214</u>	<u>9,188</u>	<u>27,000</u>	<u>37,402</u>
Depreciation				
At 1st January	1,214	5,698	0	6,912
Charge for the Year	0	698	0	698
At 31st December	<u>1,214</u>	<u>6,396</u>	<u>0</u>	<u>7,610</u>
Net Book Value				
At At 1st January	<u>0</u>	<u>3,490</u>	<u>27,000</u>	<u>30,490</u>
As At 31st December	<u>0</u>	<u>2,792</u>	<u>27,000</u>	<u>29,792</u>
12 Investment Fixed Assets				
Glen Crescent				
Actual/Deemed Cost at 1st January and 31st December				11,500
Church Norton				
74 CBF Investment Fund Income Shares			1,194	
Profit/Loss on Valuation at 31st December			224	
			<u>1,418</u>	
Land Sale				
975 CBF Investment Fund Income Shares			15,745	
Profit/Loss on Valuation at 31st December			2,945	
			<u>18,690</u>	
				<u>31,608</u>

	General Funds £	Designated Funds £	Restricted Funds £	Total Funds 2019 £	2018 £
13 Debtors and Prepayments					
Income Tax Recoverable	1,941	0	0	1,941	1,905
Other Debtors	1,869	0	0	1,869	1,434
	<u>3,809</u>	<u>0</u>	<u>0</u>	<u>3,809</u>	<u>3,339</u>

**Notes to the Financial Statements
For The Year Ended 31st December 2019**

	General Funds £	Designated Funds £	Restricted Funds £	Total Funds 2019 £	2018 £
14 Cash Held on Deposit					
CCLA Investment Account	7,290	0	0	7,290	7,235
CAF Bank Gold Account	27,111	2,282	5,908	35,301	27,045
	<u>34,401</u>	<u>2,282</u>	<u>5,908</u>	<u>42,591</u>	<u>34,280</u>
15 Cash at Bank and In Hand					
CAF Bank Current Account	20,967	0	0	20,967	17,395
Lloyds Bank Current Account	7,403	0	0	7,403	7,402
Cash in Hand	100	0	0	100	368
Cash and Bank Held by Groups	0	0	1,907	1,907	1,740
	<u>28,471</u>	<u>0</u>	<u>1,907</u>	<u>30,378</u>	<u>26,905</u>
16 Liabilities: Amounts Falling Due Within One Year					
Tax and Social Security Costs	50	0	0	50	163
Magazine Costs	0	0	0	0	0
Other Creditors	2,125	0	0	2,125	828
	<u>2,175</u>	<u>0</u>	<u>0</u>	<u>2,175</u>	<u>991</u>
17 Analysis of Net Assets By Fund					
Fixed Assets for Church Use	2,792	0	27,000	29,792	
Investment Fixed Assets	10,220	0	21,388	31,608	
Current Assets	66,681	2,282	7,815	76,778	
Current Liabilities	-2,175	0	0	-2,175	
	<u>77,518</u>	<u>2,282</u>	<u>56,203</u>	<u>136,003</u>	