

# **Communities Together Durham**

**Report and Financial Statements  
for the year ended 31 December 2019**

**Charity number 1157214**

**Company number 08860961**

# **Communities Together Durham**

## **Report and Financial Statements for the year ended 31 December 2019**

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# **Communities Together Durham**

## **Directors and Trustees Annual Report for the year ended 31 December 2019**

### **Reference and administration details**

Charity name:	Communities Together Durham
Registered charity number	1157214
Company number	08860961
Registered office address	Cuthbert House Stonebridge Durham DH1 3RY

The trustees under charity law, who were also the directors under company law, who served during the period and up to the date of this report were:

The Venerable Stuart Bain (CUF, from 26.3.14; reappointed from 26.3.19)

The Revd Canon Sheila Bamber (DBF, from 24.1.14; reappointed from 24.1.19)

Sibylle Batten (CUF, from 1.3.17; resigned 19.2.20)

The Right Reverend Sarah Clark (DBF, from 1.8.19)

Kate Welch OBE, DL (DBF, from 26.3.14; reappointed from 26.3.19)

The Revd David Whiting (DBF, from 26.3.14; reappointed from 26.3.19)

Independent Examiner	Mr J I Henderson 1 Silverdale Way Whickham Newcastle upon Tyne NE16 5SL
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### **Structure, governance and management**

Communities Together Durham is a company limited by guarantee (no 08860961) and a registered charity (no 1157214). The company was incorporated on 24<sup>th</sup> January 2014. It was registered as a charity on 28<sup>th</sup> May 2014. The company is governed by its Memorandum and Articles of Association.

The Directors are nominated by the members, being five nominated by the Church Urban Fund (CUF) and four nominated by the Durham Diocesan Board of Finance (DBF). Directors are appointed for a term of five years. There are currently four vacancies for trustees, all of which are CUF nominations, and the directors are keeping this under review. The appointments of four directors were reviewed and extended for a further term during the first quarter of 2019.

## Objectives and activities

The objects of Communities Together Durham are, for the benefit of the public:-

- 1.1 to promote the efficiency and effectiveness of Christian based charities in the furtherance of their objects or any one of them, mainly but not exclusively, by the provision of information, advice, support and infrastructure provision; and
- 1.2 the relief of financial hardship, either generally or individually, through the provision of grants, goods or services.

The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

## Achievements and performance

Our formal agreement with The Diocese of Durham to co-ordinate and manage the Bridge Project came into effect in January 2019. This included the secondment of three 0.5FTE development workers and a 0.5FTE team leader from the Diocesan Board of Finance, working alongside our Development Worker, Val Barron. Team members relate to specific geographical areas, and also focus on key themes (places of welcome, holiday hunger, dementia, prisons, modern slavery, mental health), developing a coordinated networked approach across the whole diocese. Val is engaged part time on an action research project on the place of social enterprise in church social action as a William Temple Scholar, supported by CTD. In August 2019 the Faith in Communities Project (an ecumenical partnership formed in 2006 supporting locally based projects developing local leadership) also became part of the CTD network.

Our work is based on a broad definition of poverty, including poverty of resources, poverty of identity (encompassing low self-esteem, low aspiration and poor mental health) and poverty of relationships (including loneliness and the expectation of being let down by others). This is a complex web of factors, and the communities within which we work will experience poverty in all its aspects. We focus on working with communities and individuals to meet immediate needs, and to build local capacity and sustained responses. In reality, the volunteers we identify below are as much beneficiaries as enablers of our work.

This year we have facilitated responses to poverty in a number of ways:

- through hosted conversations in which responses to poverty have been generated and then developed in churches, parishes and communities
- working alongside churches individually to help them respond to the needs and gifts in their local communities
- helping congregations to develop their existing provision so that they can become more inclusive, mutual and conversational
- being a resource for churches, supporting critical thinking and also distributing some financial support to enable local church responses to poverty
- developing approaches such as community organising, working with Citizens Tyne and Wear.

## Impact

During the year we have worked to improve our reporting and assessment of impact. We have gathered information using the quarterly reporting developed by the Church Urban Fund, which combines qualitative and quantitative measures), formal feedback from some events and projects (including 'conversation' events; projects receiving grants to support holiday schemes), and through stories gathered by the team in conversation.

Overall team members have supported 44 projects with 91 project visits (support is sustained contact of more than 2 hours in any quarter), involving almost 300 volunteers and benefiting more than 1000 people. Of these 13 are new projects established during this year. There are many more projects and churches which have received lower levels of support – for instance this figure does not include all of the 25 projects receiving holiday scheme support (where over 600 children were involved and 2000+ meals served); all of the 30 or more places of welcome in the network; or the ten FIC projects. Over 70 churches have engaged directly with team members, and there have been many more conversations through our presence at Diocesan Synod, the Diocesan ‘Waymark’ Conference and other events.

The table shows the percentage of the 44 projects identified above responding to specific needs (note that individual projects may work with more than one group; also that many individuals experience multiple needs):

Need	% projects
Loneliness	70
Food poverty	64
Mental Health	57
Finance	39
Social cohesion	36
Asylum Seekers/refugees	23
Homelessness	20
Employment	18

We also record the broad types of support offered (again note that many projects receive support in more than one area; also that the team provide informal supervision and mentoring for project leads, which is not included in the CUF measurement scheme):

Focus of support	% projects
Identification of need	68
Project design and development	61
Signposting training/resources	55
Collaboration	41
Fundraising	30
Initial Scoping	25
Governance	23

For the first time this year we have produced a separate illustrated annual report that attempts to bring our work to life. This is available as a pdf and in printed form. The report includes sections on empowerment, valuing small projects, relationship and community and developing gifts, and focusses on stories of impact on individuals, communities, churches and volunteers. There is also information about the FIC project, our response to the wider issues around social justice, work being done within CTD on social enterprise.

### Financial review

The trustees’ policy in relation to reserves is to establish sufficient financial reserves to support the charity for a three month period. The Church Urban Fund grant is tapering over the period to 2020, with £30,000 available in 2019. A grant of 50% of the costs of employing the Development Worker has been secured from April 2018 to December 2020, linked to the delivery of the Diocese of Durham’s ‘Poverty Strategy’.

As a result, reserves have increased during the year, and will be used to facilitate further development of the Charity.

### **Trustees' responsibilities in respect of the financial statements**

Company Law requires the trustees, who are the directors under company law, to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company at the year end and of the net incoming/outgoing resources of the company for the year then ending. In preparing these financial statements the trustees are required to

- select suitable accounting policies;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare financial statements on a going concern basis unless it is inappropriate to assume that the company will continue on that basis.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable it to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Independent examiner**

The trustees have taken advantage of the provisions of the Companies Act 2006 in respect of the audit requirements for small companies and opted to have an independent examination in accordance with the Charities Act.

### **Small company special provisions:**

The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies' regime as set out in Part 15 of the Companies Act 2006.

This report was approved by the trustees on 31 March 2020 and signed on their behalf by

*Sheila Bamber.*

Sheila Bamber  
Director and Trustee

# Independent Examiner's Report on the Accounts

Report to the Trustees of Communities Together Durham on the accounts for the year ended 31 December 2019 set out on pages 8 to 14

## Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

## Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

## Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements:
  - To keep accounting records in accordance with section 130 of the Charities Act; and
  - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Date 31 March 2020

Name

Mr J I Henderson FCA

Address

1 Silverdale Way  
Whickham  
NE16 5SL

# Communities Together Durham

## Statement of Financial Activities (incorporating an Income and Expenditure Account) for the year ended 31 December 2019

	Note	Unrestricted Funds 2019 £	Restricted Funds 2019 £	Total Funds 2019 £	Total Funds 2018 £
<b>Incoming resources</b>	<b>3</b>				
Generated funds					
Voluntary income				-	
Activities for generating funds		8,820	-	8,820	-
Investment income		-			
Charitable activities					
Other incoming resources		30,000	55,169	85,169	57,687
<b>Total incoming resources</b>		<b><u>38,820</u></b>	<b><u>55,169</u></b>	<b><u>93,989</u></b>	<b><u>57,687</u></b>
<b>Resources expended</b>	<b>4</b>				
Generation of voluntary income					-
Charitable Activities		18,304	55,407	73,711	37,754
Governance costs					-
Other resources expended		-			
<b>Total resources expended</b>		<b><u>18,304</u></b>	<b><u>55,407</u></b>	<b><u>73,711</u></b>	<b><u>37,754</u></b>
<b>Net income/expenditure (-) for the year</b>		<b><u>20,516</u></b>	<b><u>-238</u></b>	<b><u>20,278</u></b>	<b><u>19,933</u></b>
<b>Reconciliation of funds</b>					
Total funds brought forward		60,446	1,580	62,026	42,093
Net movement in funds throughout year		<u>20,516</u>	<u>-238</u>	<u>20,278</u>	<u>19,993</u>
<b>Total funds carried forward</b>		<b><u>80,962</u></b>	<b><u>1,342</u></b>	<b><u>82,304</u></b>	<b><u>62,026</u></b>

All the charitable company's operations are classed as continuing and recognised gains and losses and movement on reserves are shown above.

The notes on pages 10 to 14 form part of these accounts.



# Communities Together Durham

## Balance Sheet as at 31 December 2019

	Note	Total Funds 2019 £	Total Funds 2018 £
<b>Fixed Assets</b>			
Tangible assets	7	0	0
<i>Total fixed assets</i>		0	0
<b>Current Assets</b>			
Debtors	8	24,079	322
Cash at bank and in hand		<u>58,342</u>	<u>61,909</u>
<i>Total current assets</i>		<b>82,421</b>	<b>62,231</b>
<b>Liabilities</b>			
Creditors: amounts falling due within one year	9	<u>117</u>	<u>205</u>
<i>Net current assets</i>		<b>82,304</b>	<b>62,026</b>
<i>Total assets less current liabilities</i>		82,304	62,026
Creditors: amounts falling due after more than one year		0	0
Provisions for liabilities and charges		0	0
<i>Net assets</i>		<b>82,304</b>	<b>62,026</b>
<b>The funds of the charity</b>	11		
Restricted income funds		1,342	1,580
Unrestricted income funds		80,962	60,446
<i>Total charity funds</i>		<b>82,304</b>	<b>62,026</b>

For the financial year ended 31 December 2018 the company was entitled to exemption from audit under section 477 of the Companies Act 2006; and no notice has been deposited under section 476.

### Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476
- The directors acknowledge their responsibilities for complying with the requirement of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime as set out in Part 15 of the Companies Act 2006.

Signed on behalf of the Trustees

*Sheila Bamber*

Sheila Bamber  
Director and Trustee

*31 March 2020*

Date

# Communities Together Durham

## Notes to the Financial Statements for the year ended 31 December 2019

### Note 1: Basis of preparation

#### 1.1 Basis of accounting

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with the Financial Reporting Standard 102 (FRS102) as applicable to Charities (effective January 2016) comprising the Statement of Recommended Practice Accounting and Reporting by Charities ("SORP 2015").

#### 1.2 Change in basis of accounting

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year.

#### 1.3 Changes to previous accounts

No changes have been made to accounts for previous years.

### Note 2: Accounting policies

#### 2.1 Incoming resources

##### 2.1.1 Recognition of incoming resources

These are included in the Statement of Financial Activities (SoFA) when:

- The charity becomes entitled to the resource
- The trustees are virtually certain they will receive the resources and the monetary value can be measured with sufficient reliability.

##### 2.1.2 Incoming resources with related expenditure

Where incoming resources have related expenditure (as with fundraising or contract income) the incoming resources and related expenditure are reported gross in the SoFA.

##### 2.1.3 Grants and donations

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

##### 2.1.4 Tax reclaims on donations and gifts

Incoming resources from tax reclaims are included in the SoFA at the same time as the gift to which they relate.

##### 2.1.5 Contractual income and performance related grants

This is only included in the SoFA once the related goods or services have been delivered.

## Notes to the Financial Statements for the year ended 31 December 2019

### 2.1.6 Gifts in kind

Gifts in kind are accounted for at a reasonable estimate of their value to the charity or the amount actually realised. Gifts in kind for sale or distribution are included in the accounts as gifts only when sold or distributed by the charity. Gifts in kind for use by the charity are included in the SoFA as incoming resources when receivable.

### 2.1.7 Donated services and facilities

These are only included in incoming resources (with an equivalent amount in resources expended) where the benefit to the charity is reasonably quantifiable, measureable and material. The value placed on these resources is the estimated value to the charity of the service or facility received.

### 2.1.8 Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

### 2.1.9 Investment income

This is included in the accounts when receivable.

## 2.2 Expenditure and liabilities

### 2.2.1 Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

### 2.2.2 Governance costs

Include costs of the preparation and examination of statutory accounts, the costs of trustee meetings and costs of any legal advice to trustees on governance or constitutional matters.

### 2.2.3 Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

## 2.3 Assets

### 2.3.1 Tangible fixed assets for use by charity

These are capitalised if they can be used for more than one year and cost at least £500. They are valued at cost or, if gifted, at the value to the charity on receipt.

# Notes to the Financial Statements for the year ended 31 December 2019

## Note 3 Analysis of incoming resources

	Unrestricted £	Restricted £	Total 2019 £	Total 2018 £
<b>Other incoming resource</b>				
Grant –				
Church Urban Fund	30,000	-	30,000	40,000
Durham Diocese	8,820	37,998	46,818	12,094
Goldsmiths College	-	5,593	5,593	5,593
Faith in Community	-	11,578	11,578	-
Other				
<b>Total incoming resources</b>	<b><u>38,820</u></b>	<b><u>55,169</u></b>	<b><u>93,989</u></b>	<b><u>50,734</u></b>

## Note 4 Analysis of resources expended

	Unrestricted £	Restricted £	Total 2019 £	Total 2018 £
<b>Charitable activities</b>				
Staff costs	13,786	29,281	43,067	32,264
Travel and subsistence	999	3,696	4,695	2,345
Administration	1,586	1,408	2,994	1,652
Programme costs	1,400	20,568	21,968	1,238
Misc	533	454	987	255
<b>Total resources expended</b>	<b><u>18,304</u></b>	<b><u>55,407</u></b>	<b><u>73,711</u></b>	<b><u>37,754</u></b>

## Note 5 Details of certain items of expenditure

### 5.1 Trustee expenses

Canon Sheila Bamber received £114.90 reimbursement of travel expenses during 2019.

### 5.2 Fees for the examination of the accounts

	2019 £	2018 £
Independent examiner's fees for reporting on the accounts	=	=

# Notes to the Financial Statements for the year ended 31 December 2019

## Note 6 Paid employees

During the year the organisation employed two members of staff, remunerated at £30,000 per annum (FTE). Additionally, four members of staff were seconded by Durham Diocese: all their costs were paid directly by the Diocese.

## Note 7 Tangible fixed assets

The company does not own any fixed assets.

## Note 8 Debtors and prepayments

Analysis of debtors	Amounts falling due within one year	
	2019 £	2018 £
Grant payments outstanding	23,727	23,727
Prepayments	352	322
<b>Total</b>	<b><u>24,709</u></b>	<b><u>322</u></b>

## Note 9 Creditors and accruals

Analysis of creditors	Amounts falling due within one year	
	2019 £	2018 £
Accruals	117	205
<b>Total</b>	<b><u>117</u></b>	<b><u>205</u></b>

## Note 10 Transactions and related parties

The Company is a joint venture between the Church Urban Fund and the Diocese of Durham. During the year CUF awarded a grant of £30,000 to the Company, and Lord Crewe's Charity made a payment of £46,818 to the Company through the Durham Diocesan Board of Finance (DDBF).

# Notes to the Financial Statements for the year ended 31 December 2019

## Note 11 Movements on funds

	Fund balance b/fwd	Incoming resources	Outgoing resources	Transfer between funds	Fund balance c/fwd
	£	£	£	£	£
<b>Unrestricted funds</b>					
General fund	60,446	38,820	18,304	0	80,962
<b>Restricted Fund</b>					
Lord Crewe's Charity (DDBF)	0	37,998	37,998	0	0
Restricted Fund Goldsmiths College	1,580	5,593	5,831	0	1,342
Restricted Fund Faith in Community	0	11,578	11,578	0	0
<b>Total funds</b>	<b><u>62,026</u></b>	<b><u>93,989</u></b>	<b><u>73,711</u></b>	<b><u>0</u></b>	<b><u>82,304</u></b>

## Note 12 Net assets by fund

	Unrestricted £	Restricted £	Total 2019 £	Total 2018 £
Fixed assets	-	-	-	-
Net current assets	80,962	1,342	82,304	62,026
<b>Total assets</b>	<b><u>80,962</u></b>	<b><u>1,342</u></b>	<b><u>82,304</u></b>	<b><u>62,026</u></b>

## Note 13 Liability of Members

The liability of members is limited by guarantee. In the event of the charity being wound up during the period of membership, members would be required to contribute an amount not exceeding £1.