

Registered Charity 1160338

Penzance Hockey Club CIO

**Report of the Trustees and Financial Statements for the Year
Ending 30 September 2019**

Penzance Hockey Club CIO

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Annual Report of the Trustees

(for the year ending 30 September 2019)

The trustees present their annual report and audited financial statements for the year ended 30th September 2019 and confirm they comply with the Charities Act 2011, the constitution and the Charities SORP FRS102.

Name of Charity	Penzance Hockey Club CIO
Registered Charity Number	1160338
Principal address	Penzance Hockey Club St Clare Street Penzance Cornwall - TR18 3DX
Trustees	E Haase— Business/Chairman- appointed 05-02-15 A Friggens - Maintenance (appointed 01-11-18) S Thomas - Finance - appointed 14-06-17
Legal Advisors	Nalders LLP Truro

COMMENCEMENT OF ACTIVITIES

The charity was incorporated on 5 February 2015

STRUCTURE, GOVERNANCE AND MANAGEMENT

Penzance Hockey Club CIO is constituted as a charitable Incorporated Organisation registered with Charity Commission under charity number 1160338. It is governed by a constitution that was adopted on 1st June 2015 and has an association of 223 members.

Trustees are responsible for the general control and management of the charity. The trustees give their time freely and receive no remuneration or other financial benefits. The trustees have appointed a sub-committee to aid them in the hockey participation of the club. The sub-committee are responsible for organising training, the collection of membership fees & match fees and ensuring that the club is affiliated to the appropriate bodies.

Trustees are appointed or reappointed annually at the Annual General Meeting. Trustees are given a copy of the constitution on appointment. This ensures that new/existing trustees are aware of their responsibilities under the Charities Act.

Penzance Hockey Club CIO has the following policies in place: Saved Policy, Ethics & Equality, Disciplinary Procedures, DBS, Health & Safety Policy, FA procedures. They are affiliated to England Hockey, West Hockey Association & Cornwall Hockey Association. They are an England Hockey Clubs First Accredited Club and have been since March 2007 — this is reviewed every 3 years.

Penzance Hockey Club is also partnered with the Primary Leagues with a local secondary school, the local college and surrounding primary schools involved.

OBJECTIVES AND ACTIVITIES

The objects of the charity are set out in the CIOs constitution and are summarised as follows:

A provision of a programme of activities aimed at attracting new and retaining the interest of regular established participants in hockey with the overall objective of growing participation in sport, sustaining participation through increased satisfaction and reducing drop off rates for 14-25 year olds and providing pathways for participants to excel in hockey regardless of age, gender, ethnicity or faith.

Management of sporting facility and promotion to other sporting groups, local businesses and community groups to participate in healthy recreation for the benefit of the community of Penzance and surrounding areas and the promotion and access to the CIO's clubhouse facilities to local community, local businesses and other groups for social functions and meeting space.

ACHIEVEMENT AND PERFORMANCE

How our activities deliver public benefit

Throughout the year the club house is available for use by the local community. The local pigeon club continues to use the facilities for meetings and discussions and Weight Watchers still continues to hire the club room for its weekly meetings. The clubhouse is also available for hire for social events.

There are four local football teams who hire the pitch throughout the year to train as they have no training facilities available to them. This enables the players to continue with their fitness and skills and train safely under floodlights in the winter months whilst having use of the changing room and shower facilities,

The availability of pitch hire also enables the local primary schools to participate in hockey-based activities and games. This helped to give the children an insight into playing hockey on Astro turf and became a basis for the primary & secondary league.

Summer league returned again this year which was open to junior & senior members old & new, parents and anyone who was keen to play. This was a window for potential recruitment of players from the community and enhanced confidence, fitness and health. The Badgers teams continue to thrive. This enables returning players and younger members to participate in game play.

VOLUNTEERS

Volunteers are an important resource. Coaches who run the Summer league and oversee teams do so voluntarily and are affiliated to the club. Our coaches provide training sessions and we also have qualified umpires who officiate league games again on a voluntary basis. Coaches and club members running the groups have undertaken DBS checks.

Achievements & Performance

The Badgers league for both the men and women is still active.

In November 2018 the U16 Girls and U16 Boys started their National cup campaign.

The U8s and U10s reached the second round of the league.

In February 2019 the U16 mixed campaign starts.

In April 2019 we hosted the county finals for the County Cup and County Plate for both ladies and men's teams. We also hosted county youth tournaments on various dates throughout the year.

In May our senior presentation evening took place. U12 Boys and U12 Girls attended the regional finals in Bristol.

In June 2019 the summer league for existing, potential new players and parents started for the duration of the summer.

In August 2019 we launched the Hockey Heroes campaign which would start in the October.

In September 2019 we launched the big clean asking for volunteers to help get the clubhouse and pitch ready for the upcoming season. Training & registration begins.

Financial Review

The main source of income has been from the rental of the CIOs facilities with additional income from pitch hire to the local football teams, primary hockey and summer league.

The club charges membership fees to its members. This helps to pay for affiliation to England Hockey, Cornwall Hockey, Verde Recreo Hockey League, West Women's Hockey League, competition fees, coaching and umpiring courses, County Schools & Youth, DBS checks and equipment purchased.

Membership also pays for players insurance and public liability insurance and training.

Match fees are charged on match days to pay for teas provided and for the hire of the pitch. The element in the cost of the pitch hire is used for the upkeep and maintenance of the pitch and floodlights.

Income has also been generated from the sale of the kit. We also received a grant from the hockey league towards travel.

Payments have included essential maintenance & public liability insurance for health & safety, accountancy and legal fees, insurance for players for the forthcoming season to ensure their wellbeing, affiliation fees, competition fees, equipment purchases as well as general utilities.

Reserves Policy


The trustees have considered the requirements for reserves, this review covered the nature of income and expenditure streams and the need to match variable income with fixed commitments and the nature of reserves. The trustees are aware of the need to continually monitor reserves but are satisfied that currently the CIO has adequate resources to fulfil its requirements for the foreseeable future..

Future Plans

Penzance Hockey Club CIO thrives to continue increased participation, to enhance and promote the use of the facility and seek sponsorship.

The trustees declare that they have approved the trustees report above.

Signed on behalf of the charity's trustees

Signature.....

Full Name.....Emma Haase.....

Position.. Chairman/Business.....

Date.....29/7/20.....

Independent examiner's report to the trustees of Penzance Hockey Club CIO

I report on the accounts of the Trust for the year ended 30 September 2019, which are set out on pages 6 to 7.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of Independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention: (1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name: EMMA J. MILLS

Address: MICHAEL PARK, TREURO TRI IFF

Date: 28th July 2020

Penzance Hockey Club CIO
Statement of Receipts and Payments
For the year ending 30 September 2019

Receipts

	2019	2018
Membership subscriptions	11,184	10,925
Match fees	2,885	3,007
Room hire	1,967	2,601
Lease of bar in clubhouse	8,000	8,000
Pitch hire	4,380	2,666
Fundraising & grants	113	125
Club kit	363	17
Dinner & dance	1,214	1,315
Charitable donation		
Misc	106	182
Interest	13	11
Total receipts	30,225	28,849

Payments

Hockey league/affiliation fees	2,337	2,575
Players insurance	746	907
Club kit	1,385	
Coaching costs	225	300
Equipment purchases	425	271
Health & safety	1,043	
Repairs to pitch	3,516	1,265
Repairs to clubhouse	312	1,909
Council tax	1,215	1,182
Utilities	8,915	6,669
Telephone	1,665	1,484
Combined Insurance	4,160	3,929
Legal fees	350	660
Tax		
Dinner & dance	1,057	1474
Trophies/ presentations/misc	668	853
Total payments	28,019	23478
Results for the year		
Excess income over expenditure	2206	5371

Penzance Hockey Club CIO

Statement of Assets and Liabilities

As at-30 September 2019

Assets

	2019	2019	2018	2018
Clubhouse and infrastructure held on 99 year lease historic cost 2000	610,303		610,303	
National (lottery grant	466 470		466 470	
		143,833		143,833
Astroturf pitch & shock pad (historic cost 2014	224,142		224,142	
England Hockey Grant	98,000		98,000	
National Hockey Foundation Grant	50,000		50,000	
		76, 142		76, 142
Total fixed assets		219 975		219,975
Cash at bank		44,610		45,255
Total assets		264,585		265,230

Liabilities

		2019		2018 E.
Loan from Penzance Astro Park Limited		25,703		25,703
Subscriptions received in advance		1,790		4,641
Total liabilities		27,493		30,384

Guarantees & Charges

Penzance Hockey Club (unincorporated association) in converting to Penzance Hockey Club CIO transferred the England Hockey funding conditions set out in the acceptance letter dated 13 December 2013 for the construction of the new astro turf pitch and specifically the conditions giving rise to the potential repayment of grant received which remains effective until 14 March 2021.

The trustees of Penzance Hockey Club CIO have agreed to undertake, to the Trustees of Penzance Hockey Club, responsibility for and to promptly discharge all their liabilities and Penzance Hockey Club CIO shall indemnify and hold harmless the trustees of Penzance Hockey Club against any liabilities arising in respect of a breach or non-performance of such undertaking

There is no debt outstanding at the year end which is subject to a charge on any asset of Penzance Hockey Club CIO