



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/  
members of

DULWICH VILLAGE INFANTS SCHOOL PARENT TEACHERS FRIENDS  
ASSOCIATION

On accounts for the year  
ended

31 AUGUST 2019

Charity no  
(if any)

1044321

Set out on pages

1 to 8

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2019.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

30 July 2020

Name:

Alice Gardiner

Relevant professional  
qualification(s) or body  
(if any):

Chartered Accountant  
Institute of Chartered Accountants of Scotland

Address:

78 Burbage Road, London, SE24 9HE


## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

Not applicable

--



**Dulwich Village Church of England Infants' School Parent Teacher Association**  
Income and Expenditure Account for the Year Ended: 31st August 2019

Registered Charity Number: 1044321

	Year Ended 31-Aug-19 £	Year Ended 31-Aug-18 £	Year Ended 31-Aug-17 £	Year Ended 31-Aug-16 £	Year Ended 31-Aug-15 £
<b>DONATION SUMMARY</b>					
Funds Donated to Dulwich Village Church of England Infants' School					
<b>School Events</b>					
Children In Need	(235)	(316)	(352)	-	-
Christmas books and cards for children	-	-	-	(202)	(197)
Christmas Cards (child's design)	-	-	(808)	-	-
Christmas panto	(500)	(490)	(570)	(180)	(948)
Coaches	(3,000)	(3,000)	(3,000)	-	-
Hospitality	(500)	-	-	-	-
Diocese Costs	-	(400)	-	-	-
Dulwich Sports Ground	-	(1,000)	(900)	-	(900)
DVIS Big Week	-	(1,000)	-	-	-
International Evening	-	(500)	-	-	-
Kings college Sports Ground	(1,000)	-	-	-	-
Leavers gifts	-	(805)	(218)	(218)	(300)
Music Budget	(1,000)	(1,000)	-	-	-
New Classroom opening	-	-	-	-	-
Olympics	-	-	-	-	-
Royal Wedding celebrations	-	-	-	(67)	(45)
Sports Day Lollies	-	-	-	-	-
Sports relief	-	-	-	-	-
<b>Total School Events</b>	<b>(6,235)</b>	<b>(8,511)</b>	<b>(5,847)</b>	<b>(666)</b>	<b>(2,390)</b>
<b>Teacher Support</b>					
DVIS Staff Enrichment	(4,135)	(3,400)	(1,200)	(6,000)	-
Staff Parties	(2,000)	(2,000)	-	(500)	-
<b>Total Teacher Support</b>	<b>(6,135)</b>	<b>(5,400)</b>	<b>(1,200)</b>	<b>(6,500)</b>	<b>-</b>
<b>School Equipment</b>					
Costumes & Scenery, plays	-	-	-	-	-
DVIS Learning Resources, books, etc	(4,880)	(6,192)	(2,149)	(2,408)	-
IT Resources - Bug Club and mathematics	(2,172)	-	-	-	-
Gezebos	-	-	-	-	-
Goals	-	-	-	-	-
IT Equipment : 3 interactive white boards / visualizers	-	-	-	-	(1,225)
Miscellaneous equipment	-	(4,050)	-	-	(1,225)
Sensory Room	(518)	-	-	-	-
<b>Total School Equipment</b>	<b>(7,571)</b>	<b>(10,242)</b>	<b>(2,149)</b>	<b>(2,408)</b>	<b>(2,450)</b>
<b>School Environment</b>					
Christmas Tree	-	-	-	-	-
DVIS Reception flooring	-	(12,500)	-	-	-
Garden Supplies	(775)	(186)	-	-	-
Peace Garden and Playground - Lake Building	-	-	-	(20,000)	-
Playground Sinks	(1,650)	-	-	-	-
Playground - Maintenance	(500)	-	-	-	(6,000)
Shed for New Building	-	-	-	-	-
<b>Total School Environment</b>	<b>(2,925)</b>	<b>(12,686)</b>	<b>-</b>	<b>(20,000)</b>	<b>(6,000)</b>
<b>Other</b>					
<b>Total Donations to Dulwich Village Church of England Infants' School</b>	<b>(22,866)</b>	<b>(36,838)</b>	<b>(9,197)</b>	<b>(29,574)</b>	<b>(10,840)</b>
<b>Other Donations</b>					
Uganda	(131)	(437)	(330)	(289)	(1,974)
Cherish Charity	-	-	(121)	-	-
Greenfell Tower Collection	-	-	-	-	-
Bishop of Southwark Lent Funds (Under The Trees School Africa)	-	-	-	-	-
Great Ormond Street Hospital	-	-	-	-	-
<b>Total Other Donations</b>	<b>(131)</b>	<b>(437)</b>	<b>(451)</b>	<b>(289)</b>	<b>(1,974)</b>
<b>Total Donations</b>	<b>(22,997)</b>	<b>(37,275)</b>	<b>(9,648)</b>	<b>(29,864)</b>	<b>(12,814)</b>

Treasurer: A. Righy

Co-treasurer: Rachel Carey

A Gardiner  
Independent Examiner  
15/07/20

co-chair: Kira Owen

**Dulwich Village Church of England Infants' School Parent Teacher Association**  
Income and Expenditure Account for the Year Ended: 31st August 2019

FUNDRAISING ACTIVITY	Year Ended 31-Aug-19			Year Ended 31-Aug-18	Year Ended 31-Aug-17	Year Ended 31-Aug-16	Year Ended 31-Aug-15
	Takings	Expense	Net	Net	Net	Net	Net
	Total £	Total £	Income £	Income £	Income £	Income £	Income £
<b>School Fairs</b>							
Summer Fair	7,482	(1,186)	6,296	1,613	3,614	2,876	2,355
Christmas Fair	5,062	(2,434)	2,629	1,513	2,177	4,206	5,108
Total School Fair	12,545	(3,620)	8,925	3,126	5,790	7,082	7,463
<b>Pupil Social Events</b>							
Christmas panty	-	-	-	490	-	-	-
Christmas party	1,350	(835)	515	1,020	750	620	1,130
Disco - Family	4,605	(1,443)	3,162	2,424	2,629	2,859	13
Disco - Leavers	602	(151)	451	316	(109)	-	-
Easter Egg Hunt	297	-	297	66	108	44	363
International Evening	-	-	-	-	98	157	66
Sports relief	-	-	-	-	-	-	808
Uganda / comedy 4 kids	-	-	-	-	-	-	-
Total Pupil Social Events	6,853	(2,429)	4,424	4,317	3,476	3,680	2,380
<b>Parent / Carer Social Events</b>							
Curriculum / New Parents drinks	-	-	-	-	-	(212)	(130)
Ladies Lunch	-	-	-	-	-	-	-
Marathon Runners - sponsorship	-	-	-	-	-	-	-
Other events	-	-	-	-	-	-	-
Quiz night	3,932	(2,579)	1,353	1,441	721	1,183	1,734
Spring Disco (adults)	-	-	-	-	-	-	2,549
Wine Tasting	-	-	-	-	-	-	-
Total Parent / Carer Social Events	3,932	(2,579)	1,353	1,441	721	972	4,154
<b>Retail</b>							
Cake Sales	1,588	-	1,588	1,545	1,494	-	812
Cake Sales & 2nd hand uniform	886	-	886	-	-	1,072	-
Christmas books and cards for children	-	-	-	(237)	(254)	202	-
Christmas Cards (child's design)	1,263	-	1,263	-	1,334	276	339
Christmas Decorations	294	-	294	-	-	-	-
Christmas Nativity Photos	485	-	485	-	-	-	-
Christmas puddings	-	-	-	364	368	330	341
Christmas Service - video / DVD	1,016	(852)	164	168	182	118	167
Dulwich Plough Christmas Tree sales charitable donation	120	-	120	-	-	-	-
dvls music cd	-	-	-	-	-	-	-
Mothers Day Gifts	248	-	248	106	194	193	205
Raffle	2,133	(62)	2,071	2,828	2,155	(20)	2,523
Recipe books	-	-	-	-	-	300	123
Shopping bags (children's own design)	-	-	-	-	-	-	857
Table Top sale	-	-	-	-	-	-	-
Tea Towels	3,086	(1,693)	1,393	858	848	672	-
Uganda	-	-	-	33	-	219	-
Uniform - 2nd Hand	246	-	246	417	530	509	-
Uniform - New	-	-	-	16	42	-	368
Uniform Commission Earned	-	-	-	-	326	-	-
World Book Day Sale	338	-	338	-	-	-	-
Year 2 Musical - video / DVD	28	-	28	133	30	273	34
Yellowmoon craft catalogue	-	-	-	-	-	-	-
Total Retail	11,730	(2,607)	9,124	6,231	7,249	4,143	5,790
<b>Other</b>							
Matched Funding	3,510	-	3,510	-	-	-	-
Payroll Giving	40	-	40	-	-	-	-
Other Expenses	-	-	-	-	-	-	-
Total Other	3,550	-	3,550	436	107	(45)	(633)
<b>Total before interest and fees</b>	<b>38,611</b>	<b>(11,235)</b>	<b>27,376</b>	<b>15,550</b>	<b>17,236</b>	<b>15,876</b>	<b>19,787</b>
<b>Interest</b>	<b>61</b>	<b>-</b>	<b>61</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Bank Fees</b>	<b>-</b>	<b>(25)</b>	<b>(25)</b>	<b>(25)</b>	<b>(38)</b>	<b>(96)</b>	<b>(96)</b>
<b>PTA Fees</b>	<b>-</b>	<b>(105)</b>	<b>(105)</b>	<b>(105)</b>	<b>(101)</b>	<b>-</b>	<b>-</b>
<b>Total Net Income</b>	<b>38,672</b>	<b>(11,365)</b>	<b>27,307</b>	<b>15,420</b>	<b>17,098</b>	<b>15,780</b>	<b>19,691</b>

Treasurer: *Al Righty*

Co Treasurer: *Rachel Carey*

Co Chair: *Kira Owen*

*A Gardiner*  
Independent Examiner  
15/07/20



**Dulwich Village Church of England Infants' School Parent Teacher Association**  
**Income and Expenditure Account for the Year Ended: 31st August 2019**

	Year Ended 31-Aug-19	Year Ended 31-Aug-18	Year Ended 31-Aug-17	Year Ended 31-Aug-16	Year Ended 31-Aug-15
<b>INCOME AND EXPENDITURE SUMMARY</b>					
Fund Raising Activities:	8,925	3,126	5,790	7,082	7,463
(Net of expenses)	4,424	4,317	3,476	3,680	2,380
School Fairs	1,353	1,441	721	972	4,154
Pupil Social Events	9,124	6,231	7,249	4,143	5,790
Parent / Carer Social Events	3,550	436	107	(45)	(633)
Retail	27,376	15,550	17,343	15,831	19,154
Other	61	65	45	136	15
Total Net Funds Raised	(25)	(25)	(38)	-	-
Interest Income	(105)	(105)	(101)	(96)	(96)
Bank Fees	27,307	15,486	17,250	15,871	19,073
PTA Fees	(6,235)	(8,511)	(5,847)	(666)	(2,390)
Total Net Income	(6,135)	(5,400)	(1,200)	(6,500)	-
Donations to DVIS:	(7,571)	(10,242)	(2,149)	(2,408)	(2,450)
School Events	(2,925)	(12,686)	-	(20,000)	(6,000)
Teacher Support	-	-	-	-	-
School Equipment	(22,866)	(36,838)	(9,197)	(29,574)	(10,840)
School Environment	(131)	(437)	(902)	(579)	(3,948)
Other	(22,997)	(37,275)	(10,099)	(30,153)	(14,788)
Total Donations	4,310	(21,789)	7,151	(14,282)	4,286
Funds Generated / (Distributed) in Year					

	Year Ended 31-Aug-19	Year Ended 31-Aug-18	Year Ended 31-Aug-17	Year Ended 31-Aug-16	Year Ended 31-Aug-15
<b>SUMMARY OF CASH FUNDS</b>					
Funds Generated / (Distributed) in Year	4,310	(21,789)	7,602	(13,993)	6,260
Timing Differences Impacting cash at Year End	(464)	(160)	(633)	1,209	(2,154)
Prior year receipts/(payments) clearing this year	639	464	-	-	-
Current year receipts/(payments) not yet cleared	4,485	(21,486)	6,970	(12,784)	4,106
Increase/(Decrease) in Cash	14,133	35,619	28,649	41,433	37,327
Cash funds last year end	18,618	14,133	35,619	28,649	41,433
Cash funds this year end	5.24	0.00	0.05	0.05	0.18
Check:					

	Year Ended 31-Aug-19	Year Ended 31-Aug-18	Year Ended 31-Aug-17	Year Ended 31-Aug-16	Year Ended 31-Aug-15
<b>STATEMENT OF ASSETS &amp; LIABILITIES</b>					
Cash Funds	-	-	-	-	564
CAF Account - closed in December 2015	1,000	1,000	1,000	1,000	1,000
Barclays Community Account	8,168	719	22,236	15,302	27,589
Barclays Business Premium a/c 20203084	9,455	12,414	12,383	12,347	12,280
Barclays Savings account a/c 43317994	18,623.57	14,133	35,619	28,649	41,433
Total Cash Funds	(5.24)	-	0	0	0
Check:					

14,138  
5.24  
last years balance is different to statement  
this years difference is correcting last years

treasurer: A J Rigby

A Gurchiner  
Independent Examiner  
15/07/20

Co treasurer: Rachel Carey  
Co chair: Kim Owen





## CHAIR'S REPORT 2018/2019

Co- Chairs  
Co- Communications  
Co-Treasurers

Kira Owen and Eleni Wilde  
Kate Boydell and Kirsty Saddler  
Anna Rigby and Rachel Carey

## EVENTS 2018/2019

### EVENTS

Christmas Social  
Christmas Fair  
Parents/Carers Quiz Night  
Mothers Day Gift Shop  
World Book Day Sale  
Easter Egg Hunt  
Family Disco  
Summer Fair  
Yr 2 Leavers' Disco

### ACTIVITIES

Cake/2<sup>nd</sup> Hand Uniform Sales (6)  
Christmas Raffle  
Christmas Tea Towel/Bags  
Christmas Cards  
Christmas Pantomime  
Christmas Decorations  
Summer Raffle

The two core functions of DVIS PTFA are to fundraise on behalf of the school and build a strong sense of community for children, parents, carers and staff. The 2018/19 was an extremely successful year in terms of fundraising for PTFA, raising in excess of £26,000 (a record beater) and these funds have /will be spent on a broad range of resources throughout the school (to be detailed in the Treasurer report).

The mixture of events range from purely child-focussed (**Easter Egg hunt, pantomime, Mothers' Day Gift Shop**), to parent/carer only events (**Quiz, Christmas Social**) as well as the larger family and community event (**Christmas and Summer Fairs and Family Disco**). Importantly we were able to benefit the wider community directly, notably the sharing of books collected for our World Book Day Sale with schools in Lambeth and supporting the Barry Road refuge with a number of our Mothers' Day Gifts.

A number of modernisation projects have significantly contributed to the success of the fundraising efforts;

- **Banking** – introduction of online banking/ card machines/online payments
- **Technology** – digital tickets and barcode readers for events/dedicated domain name



- **Sponsorship** – raising of over £2000 in external sponsorship
- **Matchfunding expansion** – raising in excess of £3350

### Thanks

- All the class reps for their tireless rallying, organising and recruiting
- Helen Poyton, Sue James, Deana O’Leary, Andrea Ingleton, Toni Hopkins and many other DVIS staff members for continued support in the lead up to, and at events.
- Special mention to Harry Gordon who supports the PTFA extremely generously with his time.
- Garret Mears for driving major technology upgrade for the PTFA
- Ambra Gambini and Helen Pickering for Christmas Raffle
- Lynda de Cruce Grubb, Michelle Brown, Mo Howell, Lucy Ryan for Summer Raffle
- Michaela Lawrence and Alice King for Christmas Social Event
- Prema de Sousa, Claire Hood and Teresa Palmer for Quiz Night
- Ru Nash and team for Family Disco
- Jess le Gros for Yr 2 Leavers Disco
- Katharine Smales and team, for leading the Book Sale on World Book Day
- Lynda de Cruce Grubb for the Nativity Photo Project
- Carl for generous donations of beer from London Beer Company
- Silene Shipman and Keren Goodman for organising all the uniform/sales throughout the year.
- Liz Mahoney for designing all our artwork for us

### Community Relationships

- Charter School for allowing us to host our Family Disco with them for free
- Dulwich Hamlet School and PTFA for the sharing of resources
- Harvey Wheeler for their sponsorship of Christmas Pantomime
- Pedder Estate Agents for sponsoring our Summer Fair
- Peter Englefield at Hot Rocks for supplying us with ice for all our events free of charge
- Many local businesses who have kindly donated for our raffles
- Dulwich Hamlet FC for supplying team for Beat the Goalie

### Outside support

The event calendar is only made possible by the hard work and commitment of volunteers from the school community. There are a number of ways to support DVIS PTFA;

- **Join the Committee** – Roles in Treasury and Communications
- **Become a class rep** - Ideally 2-4 per class
- **Sign up to shadow an event organisation this year** (a long handover this year)
- **Volunteer** for one of our many ‘one off/one hour’ tasks.
- **Matchfund** – check whether your company offers this (most large ones do!)
- **Offer a skill** at one of our events – DJ/Sports/Stalls?
- **Donate** to our Raffle team





## DVIS PTFA Treasurer Report 2018/19

Well done and a big thank you to everyone who helped organise and run our events and projects and/or attended our events and showed such generous support over the last year. We raised a brilliant **£26,600** through our fundraising efforts.

The opening balance on our account at the beginning of the year was **£14,138**. Our donations to DVIS in the 2018/19 school year totalled **£22,800**, the figure including donations to Cherish Uganda and Children in Need. The balance at the close of the 2018/19 school year is **£17,938**.

The big events were:

The Christmas activities, which raised in excess of £10,000, with the Christmas fair and raffle totalling £4,885.

The Summer Fair and raffle raised £5,300, rising to £6,500 once we add the £1,215 sponsorship from Pedder for the Estate agent boards.

In addition, the Parents' Christmas Party (£1,055), the Family Disco (£3,180) and the Quiz Night (£1,350) were all popular events.

As well as the larger events, the following fundraising projects, all organised and run by parent and carer volunteers, brought in very welcome funds:

Cake, book, uniform and ice lolly sales: £3,020

Child-designed tea towels and bags: £776.99 and Christmas cards (£416).

We were lucky enough to receive an extra £3,350 through matched funding and, as mentioned previously, £1,260 in sponsorship.

The monies raised have been used to support the school in many ways. This includes funding:

- £3000 towards coach travel, to subsidise the cost of each year groups' school trips.
- £1,000 to pay for the use of the King's College Sports Ground
- £1,000 annual spending pot for each year group to buy classroom materials and free-flow resources over the school year.
- Sensory room resources
- Gardening fund - watering and irrigation system for beds at front of the Lake building.
- Bug club and Mathletics subscriptions
- A new sink for use in the playground
- And much more!

DVIS PTFA Treasurer report 2018/19/Final/0919

Treasurer: A. Kightly

Cotreasurer: Rachel Carey

Cochair: Kira Owen

A Gardiner  
Independent Examiner  
15/07/20