

Chairman's Report for AGM

This is a new way of reporting to you all. And I do hope this report finds you all safe and well.

I would like to thank members of the Executive Committee for their hard work and support over the past year. Many thanks also to all the staff and volunteers at the clubs and summer playscheme without whom we would not be able to continue.

Our thoughts are with the family of Terry Warrick who sadly died this year. As many of you will know he was Chairman of Bedford Mencap for many years. He was known for his care, humour and common sense. For many years he organized the sale of Mencap Christmas Cards, bringing a good amount of funding into our Society. He organised an annual Christmas Party and a Summer BBQ for members and was also a minibus driver on our Summer Playscheme for some years. He will be sadly missed.

Sparkle Club - Meets Wednesdays during term time at Putnoe Primary School 7pm-9pm with 35-55 members attending weekly.

Summer Playscheme- Runs for the first 3 weeks of the summer holidays from 9.30am to 3.30pm at St Johns School. The school acts as a base for a wide range of activities. Approximately 90 children attended in summer 2019 with an average of 60 per day.

I have not been able to attend the Learning Disability Partnership Board for the last year.

Coffee Mornings- Continue to be well attended and informative. These take place on the 4th Friday of the month at Carers in Bedfordshire at the Pilgrim Centre, Brickhill Drive between 10am-12pm and have speakers and even demonstrations. Thank you Anne Tombs for showing us 50 ways to tie a scarf!

Thank you all once again for all your hard work, and if anyone is interested in joining us please let me or Val Pendall know

Vanessa Wilson
Chairman

BEDFORD & DISTRICT SOCIETY FOR PEOPLE WITH LEARNING DISABILITIES

(Affiliated to The Royal Mencap Society.

Charity Commission No 218689)

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 30th SEPTEMBER 2019

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £	Total Funds 2018 £
<u>INCOME</u>					
Minibus	1	1,980	~	1,980	1,471
Donations	2	1,428	~	1,428	1,621
Subscriptions		505	~	505	535
Gift Aid - tax refunds		208	~	208	432
In memory of deceased members		1,676	~	1,676	526
Weekly Bonanza - income	1,430				
less: prizes paid out	<u>360</u>	1,070	~	1,070	830
Interest		17	10	27	52
Sparkle Club Income	3	~	4,851	4,851	4,790
Summer Playscheme income	4	~	<u>49,936</u>	49,936	<u>40,737</u>
Total Income		<u>6,884</u>	<u>54,797</u>	<u>61,681</u>	<u>50,994</u>
 <u>EXPENDITURE</u>					
Grants for Holidays		~	250	250	~
Signpost Volunteers:- grants & expenses		600	~	600	757
Minibus:- running costs	1	2,001	~	2,001	2,963
Newsletter		1,210	~	1,210	1,144
Administrator - salary		2,496	~	2,496	2,496
Administration		414	~	414	491
Insurance/Affiliation		683	~	683	672
Miscellaneous		90	~	90	63
Sparkle Club costs	3	~	4,841	4,841	4,927
Summer Playscheme costs	4	~	<u>41,485</u>	<u>41,485</u>	<u>45,061</u>
Total Expenditure		<u>7,494</u>	<u>46,576</u>	<u>54,070</u>	<u>58,574</u>
Net incoming/outgoing Resources		<u>(610)</u>	<u>8,221</u>	<u>7,611</u>	<u>(7,580)</u>

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BALANCE SHEET AS AT 30th SEPTEMBER 2019

		<u>30th Sept 2019</u>		<u>30th Sept 2018</u>	
	Note	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<u>CURRENT ASSETS</u>					
Scottish Widows 3 month notice a/c		8,655		8,633	
CafBank Deposit Accounts		16,736		5,573	
Bank:					
~ Current Accounts		6,144		9,525	
Cash in hand		326		585	
Debtors	5	308		242	
			<u>32,169</u>		<u>24,558</u>
<u>REPRESENTED BY:</u>					
<u>Unrestricted Funds</u>	6				
- balance brought forward		13,092			
less: excess of Expenditure over income		<u>(610)</u>	12,482		13,092
<u>Restricted Funds</u>	7				
- balance brought forward		11,466			
plus: excess of income over expenditure		<u>8,221</u>	19,687		<u>11,466</u>
			<u>32,169</u>		<u>24,558</u>

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<u>Notes to the Accounts</u>		<u>2019</u>	<u>2019</u>	<u>2018</u>
		<u>£</u>	<u>£</u>	<u>£</u>
1	<u>MINIBUS</u>			
	The net running costs for the minibus were	21		1,492
2	<u>DONATIONS RECEIVED</u>			
	Bedford & District Ladies Darts League	929		
	<u>Other donations (4)</u>	<u>499</u>	1,428	1,621
3	<u>SPARKLE CLUB</u>			
	<u>Income</u>			
	Subs	2,898		
	Tuck shop sales	1,864		
	Hoody orders	82		
	Interest	<u>7</u>		
	Total Income		<u>4,851</u>	4,790
	<u>Expenditure</u>			
	Tuck shop purchases	858		
	Discos / workshops etc	660		
	Leader - salary	1,520		
	Rent	1,140		
	Hoody purchases	273		
	Miscellaneous	<u>390</u>		
	Total Expenditure		<u>4,841</u>	<u>4,927</u>
	<u>Excess of Income over Expenditure (2018 Deficit)</u>		<u>10</u>	<u>(137)</u>

4 SUMMER PLAYScheme

<u>Income</u>	<u>£</u>	<u>£</u>	<u>£</u>
Grants: Bedford Borough & Central Beds Councils		20,591	17,430
<u>Raised by Bedford Mencap:</u>			
Personal gifts	330		
Bedford Rotary Club	250		
St Johns Hospital Trust	600		
Freevacy Ltd	300		
Bedford Park Rotary Club	250		
St Andrews Church	1,000		
Playscheme Summer Ball	<u>3,828</u>	6,558	3,365
Parental payments		<u>22,787</u>	<u>19,942</u>
Total Income		<u>49,936</u>	<u>40,737</u>
<u>Expenditure</u>			
Staff salaries + N.I.	32,153		34,183
Transport	376		1,551
Volunteers' expenses	1,186		934
Admin costs	~		58
Trips/visits	1,164		1,040
Toys and equipment	~		204
Entertainment	1,050		1,167
Rent & Registration fee	4,899		4,822
Training costs	70		~
Miscellaneous	<u>587</u>		<u>1,102</u>
Total Expenditure		<u>41,485</u>	<u>45,061</u>
Excess of Income over Expenditure (2018 deficit)		<u>8,451</u>	<u>4,324</u>

5 DEBTORS: are amounts due at 30th September for use of the minibus

6	<u>UNRESTRICTED FUNDS</u>		<u>2019</u>	<u>2018</u>
	<u>Accumulated Fund (Unrestricted Fund)</u>		<u>£</u>	<u>£</u>
	Balance brought forward	7,092		
	less: transfer to New Minibus Fund	(1,000)		
	less: excess of expenditure over income	(610)	5,482	7,092
	<u>New Minibus Fund (Designated Fund)</u>			
	Balance brought forward	6,000		
	plus: Transfer from Accumulated Fund	1,000	7,000	6,000
			<u>12,482</u>	<u>13,092</u>
7	<u>RESTRICTED FUNDS</u>			
	<u>Jim Nickson Holiday Fund</u>			
	Balance brought forward	9,710		
	less: holiday grants paid out	(250)		
	plus: interest allocated to this fund	10	9,470	9,710
	<u>Summer Playscheme</u>			
	Balance brought forward	(5,744)		
	plus: excess of income over expenditure	8,451	2,707	(5,744)
	<u>Sparkle Club</u>			
	Balance brought forward	5,953		
	plus: excess of income over expenditure	10	5,963	5,953
	<u>Star Club</u>			
	Balance brought forward		1,547	1,547
			<u>19,687</u>	<u>11,466</u>

Reserves Policy

The Executive Committee has established a policy whereby the Unrestricted Funds not committed or held in a Designated Fund should be maintained at a level between 6 and 9 months of annual expenditure, which equates to between £4,300 and £6,500 in the Accumulated Fund. At this level, the Committee feel that the activities of the Society would be able to continue should there be a significant drop in funding whilst efforts were made to replace the income lost or to change the Society's activities.

The money earmarked for a new Minibus (Designated Fund) is seen as a sensible provision for such a future replacement vehicle, and a transfer of £1,000 into this Fund has been made this year.