

**BIGNALL END MINERS' WELFARE INSTITUTE AND
RECREATION GROUND**

**TRUSTEES' ANNUAL REPORT AND
FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED
30 NOVEMBER 2019**

Charity number: 522607

Signall End Miners' Welfare Institute & Recreation Ground

CONTENTS

	Page
Trustees, registered office and advisors	2
Trustees' annual report	3
Independent examiners report	7
Statement of financial activities	8
Statement of financial position	9
Notes to the financial statements	10

Signall End Miners' Welfare Institute & Recreation Ground

Trustees Report for the Year Ended 30 November 2019

The trustees present their annual report and financial statements for the year ended 30 November 2019. The financial statements comply with the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS102(1A)

TRUSTEES:

**JG Myatt
P Peake
T Myatt
Mrs M Peake**

INDEPENDENT EXAMINER:

**Loren Pegg
AP Management Services
1 Prospect Place
Norwood Green
Halifax
HX3 8QF**

SOLICITORS:

**Knight & Sons
The Brampton
Newcastle
Staffordshire
ST5 0ET**

BANKERS:

**National Westminster Bank PLC
2 Crewe Road
Alsager
Stoke on Trent
ST7 2ER**

SECRETARY:

Mrs M Peake

Bignall End Miners' Welfare Institute & Recreation Ground

Charity Information

Name: Bignall End Miners' Welfare Institute and Recreation Ground

Charity Number: 522607

Principal Office: Boon Hill
Bignall End
Stoke on Trent
ST7 8LA

Trustees and Advisers

The names of the trustees and details of the charity's advisers are given on page 1

Statement of Trustees Responsibilities

The following statement, which should be read in conjunction with the statement of the Independent Examiners responsibilities included in the Independent Examiners Report, is made with a view to distinguishing the respective responsibilities of the trustees and the Independent Examiner in relation to the accounts.

The Charities Act 2011 requires the trustees to keep proper books of accounts with respect to the affairs of the charity and to prepare statements of accounts for each financial year. The trustees also have the responsibility for safeguarding the charity's assets and consequently for taking reasonable steps for the prevention and detection of error, fraud and other irregularities.

In preparing the accounts the trustees are expected to: -

- Select suitable accounting policies and apply them consistently, making judgments and estimates that are reasonable and prudent;
- Follow the recommendation of the Charity Commission and of the accounting profession with regards to the form and contents of the accounts and to disclose and explain any departure from them;
- Prepare the accounts on a going concern basis unless it is appropriate to presume that the charity will not continue its activities.

Bignall End Miners' Welfare Institute & Recreation Ground

2. Governance

Bignall End Cricket Club and Miners' Welfare Institute is an unincorporated body constituted by a Trust Deed. The governing document of the scheme is dated 15 November 2004.

Management of the Charity

This is vested in the Management Committee who hold regular meetings.

New trustees are appointed by the Management Committee.

3. Objectives and Activities

The principal object of the Bignall End Cricket Club and Miners' Welfare Institute continues to be the provision of facilities for such forms of physical exercise, recreation and other leisure time occupation, as are conducive to the improvements of the conditions of living of the inhabitants of the district of Bignall End and the neighbourhood thereof and in particular (but not exclusively) such of the said inhabitants as are member of the mining community.

In setting out our objectives and planning our activities, the Trustees have given careful consideration to the Charity Commission general guidance on public benefit.

4 Achievements and performance

Finance

For the year ended 30th November 2019 we recorded Gross Income of £61k (2018: £49k) from donations and other trading activities. The donations for the year include £31k of Gift Aid from Bignall End Social Club Ltd, an increase of £9k from last year, as a result of the company reporting a record turnover for of £227k.

Our mainstream of income comes from the Bar and Function Room which we will continue to promote as much as possible.

Wage costs and maintenance costs continually rise and therefore we recognise there is an ongoing challenge to ensure we maximise our income to meet these increased costs.

The Stoke Bus continued to prove a reliable source of income for the Bar and the Cricket Section which considering the relegation was very pleasing and we hope this continues.

We recognise that there is a risk surrounding our income from the Vodafone mast due to the expiry of the lease, discussions are taking place to get a better deal in place and ensure the best outcome for the charity.

Signall End Miners' Welfare Institute & Recreation Ground

Function Room & Events

Efforts continue to increase the use of the Function Room by attracting more people but also hosting more events ourselves and the whole booking system has been put on a more professional basis.

I suppose the first event of note was a New Year's Eve party successfully resurrected after many years and it gave us a nice little boost to our income to start the year. The Frozen Nuts Bikers Rally was its usual success early in the year but the 2020 rally we are informed could be the last which is an income stream we must strive to replace.

The 'CRY' Charity Day in the Summer was a huge success with over 1000 people in attendance. The Club looked great and all the volunteers that gave a hand on the day made you proud to be with the Club.

The Rugby World Cup proved another winner although not for England.

October brought our Italian Night with a top entertainer – Richard Barry earning more than one standing ovation from the capacity audience. He will be back again next

October with a female partner singing songs from the 'West End'.

A couple of Quiz nights and Dance nights kept us going in the Autumn and The Beer Festival went back to a full week with record turnover providing another boost to our income.

Memberships

The new membership scheme came in from 1 January and almost 300 cards have been issued. The dual pricing this allows gives a boost to income and we hope to continue to improve member benefits during the coming year and with the new tills we have a system that gives us far more control. For instance, it enabled us to introduce debit card payments which have proved very popular – especially with the younger end of our membership.

Projects

Molson Coors refurbished our cellar which is a huge improvement.

The Function Room was redecorated and the outside of the Clubhouse was painted and the gutters replaced.

The patio was also painted and cleaned up and with a small grant new benches and planters were obtained. The patio has been dedicated to the memory of Barbara Horne and is now officially called Barbara's Place and a plaque has been erected to commemorate the event. The patio looked a real picture for most of the summer.

The car park continues to be an eye sore but although we are looking at it, finance is still not in place. We are hoping though to make an application for funding for the purpose for the provision of new changing rooms in the near future.

Bignall End Miners' Welfare Institute & Recreation Ground

5. Financial Review

Reserve Policy

Bignall End Cricket Club and Institute will hold reserves to act as a cushion against any shortfall in revenue and in order to continue to fulfil its charitable purposes.

The Trustees review the reserves policy annually and aim to maintain reserves at the level of one year's support costs have due regard to uncertainties relating to future levels of funding.

Restricted Funds

There are no longer any restricted funds being held by Bignall End Cricket Club and Institute as the money has now been fully utilised in maintaining and improving the buildings.

FOR AND BEHALF OF THE TRUSTEES

JD Myatt
Date: 16 March 2020

Bignall End Miners' Welfare Institute & Recreation Ground

Independent Examiners Report to the Trustees of Bignall End Miners' Welfare Institute and Recreation Ground

I report on the accounts of the Charity for the year ended 30 November 2019

Respective Responsibilities of Trustee sand Examiner

The Charity Trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act
- Follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act and
- State whether particular matters have come to my attention

Basis of the Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes consideration of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanation from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts represent a true and fair view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (a) Which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 130 of the 2011 Act and
 - to prepare accounts which accord with the accounting record comply with the accounting requirements of the 2011 Act have not been met: or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Loren Pegg (Chartered Accountant)
AP Management Services
Date: 16 March 2020

Bignall End Miners' Welfare Institute & Recreation Ground

STATEMENT OF FINANCIAL ACTIVITIES for the year ended 30 November 2019

	Notes	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £
Income							
Income from donations	2	35,217	-	35,217	24,194	-	24,194
Other Trading Activities		25,336	-	25,336	22,061	-	22,061
Charitable Activities (Member's Subscriptions)		-	-	-	2,269	-	2,269
Interest Income		26	-	26	33	-	33
Gross income		60,579	-	60,579	48,557	-	48,557
Expenditure							
Charitable activities	3	(57,430)	-	(57,430)	(55,099)	-	(55,099)
Governance Costs	5	(1,064)	-	(1,064)	(1,249)	-	(1,249)
Total Expenditure		(58,494)	-	(58,494)	(56,348)	-	(56,348)
Net income/(expenditure)		2,085	-	2,085	(7,791)	-	(7,791)
Net movement in funds		2,085	-	2,085	(7,791)	-	(7,791)
Reconciliation of funds							
Total funds brought forward	9	79,588	8,692	88,280	78,730	17,341	96,071
Net movement in funds		2,085	-	2,085	(7,791)	-	(7,791)
Transfer between Funds		8,692	(8,692)	-	8,649	(8,649)	-
Total funds carried forward	9	90,365	-	90,365	79,588	8,692	88,280

Bignall End Miners' Welfare Institute & Recreation Ground

STATEMENT OF FINANCIAL POSITION as at 30 November 2019

	Notes	Total funds 2019 £	Total funds 2018 £
Tangible Fixed Assets	6	41,009	46,448
Current assets			
Other Debtors and Prepayments	7	30,213	19,613
Cash at bank and in hand		29,200	32,289
		59,413	51,902
Current liabilities			
Creditors	8	(10,057)	(8,420)
Net current assets		49,356	43,482
Creditors: Falling due after more than one year		-	(1,650)
Net Assets		90,365	88,280
The funds of the charity:			
Unrestricted income funds	9	90,365	79,588
Restricted income funds		-	8,692
Total charity funds		90,365	88,280

These financial statements have been prepared in accordance with the special provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the Trustees on 16 March and signed on its behalf by:

JD Myatt

Trustee

Bignall End Miners' Welfare Institute & Recreation Ground

NOTES TO THE FINANCIAL STATEMENTS

for the year ended 30 November 2019

1. Accounting Policies

Basis of Preparation

The financial statements have been prepared under historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS102)) and with the Charities Act 2011.

General Income

Income from the occupational licence granted to Bignall End Social Club Limited is included in the Statement of Financial Activities as it falls due. All other general income is recognised on receipt.

Incoming Resources

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Such income is only deferred when: The donor specified that the grant or donation, must only be used in future accounting periods or, the donor has imposed conditions, which must be met before the charity has unconditional entitlement.

Income from trading activities is recognised as earned (as related goods and services are provided).

Investment income is recognised on a receivable basis.

Resources expended

Resources expended have been included in the financial statements when an obligation to transfer value to a third party has been entered into.

Allocation of expenditure

Expenditure is allocated on the following basis:

- a) Expenditure wholly incurred on activities falling within each category is charged direct.
- b) Governance costs are allocated to the charity's sole charitable activity income as the amount in respect of other income is considered to be negligible.

Tangible Fixed Assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Land & Buildings	Nil
Cricket Ground improvement	Nil
Equipment and other assets	15% on cost
Scorebox	4% on cost

Bignall End Miners' Welfare Institute & Recreation Ground

Fund accounting

General funds are unrestricted which are available to use at the discretion of the trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.

Restricted funds are funds which are used in accordance with specific restrictions imposed by donors. Those funds have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund.

2. Income from Donations

	2019	2018
	£	£
Donations & Other Income	4,103	2,673
Gift Aid from Bignall End Social Club	31,114	21,521
	<u>35,217</u>	<u>24,194</u>

3. Charitable Activities – Expenditure

	2019	2018
	£	£
Staff Costs	20,178	19,029
Clubhouse Maintenance and Running Costs	28,021	27,604
Cricket Team Expenses	2,862	2,193
Donations	930	1,610
Depreciation	5,439	4,663
	<u>57,430</u>	<u>55,099</u>

4. Staff Costs

	2019	2018
	£	£
Cricket Professionals (including expenses)	13,798	16,479
Umpires	2,763	2,550
Ground Staff	3,617	-
	<u>20,178</u>	<u>19,029</u>

The average number of persons employed was 3 (2018: 2)

Bignall End Miners' Welfare Institute & Recreation Ground

5. Governance Costs

	2019	2018
	£	£
Accountancy Fees	800	1,125
Legal and professional charges	264	124
	<u>1,064</u>	<u>1,249</u>

Governance costs are allocated to the charity's sole charitable activity income as the amount in respect of other income is considered to be negligible

6. Fixed Assets

	Land & Buildings	Equipment	Cricket Ground Improvements	Other	Total
Cost	£	£	£	£	£
At 1st December 2018	21,798	115,249	3,276	28,645	168,968
Additions	-	-	-	-	-
Disposals	-	-	-	-	-
At 30th November 2019	21,798	115,249	3,276	28,645	168,968
Depreciation					
At 1st December 2018	-	(94,222)	-	(28,298)	(122,520)
Charge for the year	-	(5,309)	-	(130)	(5,439)
Elimination on Disposal	-	-	-	-	-
At 30th November 2019	-	(99,531)	-	(28,428)	(127,959)
Net Book Value 2019	21,798	15,718	3,276	217	41,009
Net Book Value 2018	21,798	21,027	3,276	347	46,448

The land at Bignall End belonging to the charity is vested in the Official Custodian for Charities under a deed dated 27 October 1981.

All tangible fixed assets are held by the charity for its own use on direct charitable activities.

No depreciation has been provided on the buildings or on improvements to the cricket grounds. It is the club's policy to maintain these assets in a good state of repair resulting in a high residual value which eliminated the need for depreciation to be charged.

Bignall End Miners' Welfare Institute & Recreation Ground

7. Debtors

	2019 £	2018 £
Amount due from Bignall End Cricket Club	29,235	19,200
Other Debtors and Prepayments	978	413
	<u>30,213</u>	<u>19,613</u>

8. Creditors: amounts falling due within one year

	2019 £	2018 £
Accruals and deferred income	7,858	7,382
Social Security and Other Taxes	549	(1,162)
England and Wales Cricket Trust Loan	1,650	2,200
	<u>10,057</u>	<u>8,420</u>

9. Funds

	2019 Unrestricted Funds £	2019 Restricted Funds £	Total Funds £
Total brought forward	79,588	8,692	88,280
Income	60,579	-	60,579
Expenditure	(58,494)	-	(58,494)
Transfer of Funds	8,692	(8,692)	-
	<u>90,365</u>	<u>-</u>	<u>90,365</u>

	2018 Unrestricted Funds £	2018 Restricted Funds £	Total Funds £
Total brought forward	78,730	17,341	96,071
Income	57,206	-	57,206
Expenditure	(64,997)	-	(64,997)
Transfer of Funds	8,649	(8,649)	-
	<u>79,588</u>	<u>8,692</u>	<u>88,280</u>

Signall End Miners' Welfare Institute & Recreation Ground

10. Trustee's Remuneration and Expenses

No remuneration was paid or is payable for the year to any trustee or person(s) known to be connected with them directly or indirectly out of the funds of the charity.

No reimbursement of expenses has been made or is due to be made to any of the trustees during the year.