



*"Reaching Out -
Reaching In -
Reaching Up"*



St Luke's Church – Hedge End
Annual Parochial Church Meeting
Incorporating the
Annual Meeting of the Parishioners
Sunday 18 October 2020
12 noon

**THE PAROCHIAL CHURCH COUNCIL (ALSO KNOWN AS TRUSTEES) OF THE
PARISH OF HEDGE END, ST LUKE**

*This report was prepared for the annual meeting which was due to take place in
April 2020 but was postponed due to Covid-19 restrictions*

C O N T E N T S

	Page Number
1. INTRODUCTION	1
1.1 Administrative Information	1
1.2 Income and Reserves	1
1.3 Structure, Governance and Management	1
1.4 Membership of PCC	1
1.5 PCC's Objectives and Activities	2
2. REVIEW OF THE YEAR 2019	3
2.1 PCC Sub-Committee Reports	3
(a) Ministry Leadership Team (MLT)	3
(b) Parish Mission Action Plan (pMAP)	4
(c) Mission and Outreach Sub-Committee/Social Sub-Committee	5
(i) Christian Aid	5
(ii) Hedge End, West End and Botley Churches Together	6
(iii) Open the Book	7
(iv) Prayer Spaces in Schools	8
(v) Music Bugs	8
(vi) Encounter Afternoon Tea	8
(vii) Youth Café	9
(viii) Minnows Playgroup	9
(ix) Messy Church	10
(x) Women's Meetings	10
(xi) Book Club	10
(xii) St Luke's Walkers	11
(xiii) Israeli Dancing	11
(d) Children and Youth Sub-Committee	12
(i) Children's Church Groups for 0-11 Year Olds	12
(ii) Youth Groups	14
(e) Buildings Sub-Committee	15
(f) Eco Church Sub-Committee	16
(g) Finance Sub-Committee	17
(h) Publicity Sub-Committee	17

2.2	Standing Committee	18
2.3	Church Wardens and Assistant Church Warden's Report	18
2.4	Eastleigh Deanery Synod	19
2.5	Electoral Roll/Church Attendance	19
3.	Vicar's Charge	20

Annual Report for Year Ending 31 December 2019

1. INTRODUCTION

1.1 Administrative Information

This Annual Report was approved by PCC (Trustees) on 29 June 2020. The Parish of Hedge End, St Luke, is part of the Diocese of Winchester within the Church of England and is in the Eastleigh Deanery.

Bank: Co-operative Bank, Kings Valley, Yew Street, Stockport.

Independent Auditor: Danielle Rossiter

1.2 Income and Reserves

The Parochial Church Council continues to have an income of above £100,000 and so maintained its Charity Commission registration during the reporting period. St Luke's has the Charity Registration Number 1142990.

It is the policy of this church to hold in reserve the equivalent of one month's general running costs. When future work projects have been decided and prioritised, it is further hoped to allocate reserves to cover projected costs; this process to be reviewed annually.

1.3 Structure, Governance and Management

The method of appointment of Parochial Church Council members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to PCC. Guidelines on the role and responsibilities of PCC and Deanery Synod Representatives are available from the Church Wardens.

1.4 Membership of PCC (also known as Trustees)

During the year the following served as members of the PCC.

Ex-officio: (where these members have held other roles, during 2019, these are documented below for information)

The Revd Canon Fiona Gibbs (Chair)	Incumbent
Jacob Blamey	Churchwarden
Michael Crutchley (Lay Vice Chair)	Churchwarden
The Revd Hayley Richens	Assistant Curate
Martin Phillips	Licensed Lay Minister
Rose Spink	Deanery Synod Representative

Elected Members of PCC: *(where elected members of PCC have held other roles, during 2019, these are documented below for information)*

Siân Andrews

Chris Duff

Sue Phillips, Lay Pastoral Assistant

Roger Spink

Liz Williams, Assistant Churchwarden, Deanery Synod Representative

Co-opted Members of PCC: None

xxxx Vicar's PA/Parish Administrator has served as Secretary to PCC.

Notes

- Ex officio means unelected. These people are members by virtue of their position in the church including all Licensed clergy in the parish, LLM's, Churchwardens and Deanery Synod Representatives.
- Co-opted – PCC can co-opt people onto PCC. Co-opted members have the same voting rights as elected members.

1.5 PCC's Objectives and Activities

St Luke's PCC has the responsibility of co-operating with the Vicar in promoting, in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC operates through a number of sub-committees that meet in between PCC meetings. These sub-committees are:

- Ministry Leadership team (MLT)
- Parish Mission Action Plan (pMAP) Working Group
- Mission & Outreach
- youth & Youth
- Buildings
- Eco Church
- Finance
- Publicity
- Social

2. Review of the Year 2019

2.1 PCC Sub-Committees Reports

(a) **Ministry Leadership Team (MLT)**

The MLT seeks to have oversight of the spiritual life and worship services of the life of St Luke's. It is formed from all licensed ministers and those seeking out a vocation into authorised ministry. During this year, the MLT has consisted of xxxx, xxxx, xxxx, xxxx and xxxx. In January xxxx (Ordinand) moved placement church to Bishopstoke to continue training there, under the guidance of the Diocesan Bishop.

xxxx has continued in his role with a Permission to Officiate (PTO) for which we thank him, although is not part of the MLT, by his choice.

The MLT meets alternately to PCC meetings. Much of what we discuss then goes on for discussion and/or approval by the PCC. Items discussed included:

- Terms of Reference
- Communion with Healing discussion
- Acts 4:35 Initiative
- Vision Day – church; MLT Roles and Responsibilities
- Messy Church
- Youth Café – leaflets discussion
- Children & Communion
- Eco Service
- MLT membership discussion
- Rotas
- APCM
- Lent
- Junior BCM
- J7/The Bridge
- PCC action points
- Lent Course Feedback
- Discipleship Course
- New Warden for 2020
- Prayer Spaces in Schools
- Alpha in 2020
- Charity policy and recipients
- Confirmation Candidates for 2020
- Parish Mission Action Plan (pMAP)

Bishop's Commission for Mission: xxxx continues her work as Lay Pastoral Assistant (see below). xxxx and xxxx were approved by PCC to

start the Pioneering BCM with regard to the new housing development and our desire to reach out to that community.

Lay Pastoral Assistant: xxxx has continued her work heading up Encounter as well as being involved in, and co-ordinating, pastoral visiting. xxxx also co-ordinates prayer ministry and the prayer chain.

Worship Group: xxxx continue to head up the worship group, plan the rota, co-ordinate musicians, choose songs along with the service leader and preacher, as well as run practices for Sunday worship. They are ably helped when needed by other members of the worship group team. The drum kit has now been added to, to make it a 'full' drum kit, making it much easier to use as various parts are not needed to be transported to church every time we need to use them.

All-in Worship: The All-in team continues to be reduced in size from when it was initially set up. The Leadership Team are thinking about how to move forward with the resources we have and the direction of our worship on the first Sundays of the month.

Open the Book: The team visit Wellstead twice a month and Berrywood school once a month. They use the bible story resources from The Bible Society. They are made very welcome by the staff and the children love it! Open the Book are also being used in All in Services.

Prayer Spaces in Schools: In May xxxx planned, organised and led a 'Prayer Spaces in Schools' week <https://www.prayerspacesinschools.com> at Wellstead Primary School. Please see separate section for more details.

We have observed wonderful blessings during the year, with new and existing ministries thrive, for which we give God the glory. We look forward to further vision and planning in 2020 to further the mission and ministry of St Luke's.

xxxx

(b) **Parish Mission Action Plan**

pMAP's?, dMAP's?!, aMAP's??? It can all be rather confusing at the best of times!

The pMAP is our church's response to this diocesan strategy of the four Strategic Priorities of: We grow authentic disciples, We re-imagine the Church, We are agents of social transformation and We belong together in Christ, practicing sacrificial living and good stewardship of all that God has

entrusted to us. Through every line of this AGM report you will be able to read aspects of how each of these priorities are being worked through. The task set before this sub-committee was to prayerfully discern and listen. Our prayer was that the Holy Spirit would guide our thoughts and consultations such that the finished document would reflect where He wanted us to travel with Him to serve our community. We had dedicated services about the pMAP process and invited general and specific comments; it involved all of the sub-committees, home groups and those that hire the rooms. We offered a variety of methods for engagement from the very youngest in children's church and the youth groups through to the very oldest... it involved those who regularly use the building to those who may never walk into the church at all.

It was being forward thinking as to how our parish is physically changing with new buildings and communities being born yet also being wise of what has happened and the continuity that affords.

The final pMAP is not simply a 'to do' list by the few. The overarching theme is transformation. The more we listened the more we heard, the more we looked, the more we saw, and God is doing a new thing and is inviting us to join in his mission. It follows from the character of God and it is done in partnership. We all have our part to play.

If you have not had a copy (or lost it), there are copies in the front entrance, or ask xxxx or xxxx.

xxxx and xxxx

(c) Mission and Outreach Sub-Committee/Social Sub-Committee

(i) Christian Aid:

For Christian Aid week in May, Mary from Christian Aid came and talked to us about the 'All Mums should live' campaign for Sierra Leone. Many of the congregation signed a petition to drop the Ebola debt. The collection raised £394 and this was supplemented by a Christian Aid lunch and plants for sale which raised £62.

Street collections at Hedge End train station, Haskins, Sainsburys/M&S and Co-op were organised by the local churches and representatives from St Luke's took part, helping to raise over £550, whilst being a Christian presence in our community.

We responded with prayer and financial donations to one emergency collection in our role as Emergency church:

Cyclone Idai appeal in March - £281 raised

'The Time is Now' mass lobby of Parliament was attended by two members of St Luke's Church who cycled to London to highlight the urgency of the Climate Crisis and the disproportionate effect on the world's poorest communities. The story was included in the Christian Aid magazine. Following on from this, six of the Eco church team then met with the MP for Eastleigh to discuss this important issue.

St Luke's supported the Christmas Appeal to help mothers use their God-given gifts to escape poverty with a church collection, sales of Christmas cakes and a church Christmas card. This all raised £425.

Thanks to the generosity of the congregation, the total raised by St Luke's for the year added up to £1162, with some gift aid claimed by Christian Aid in addition to this.

XXXX

(ii) **Hedge End, West End and Botley Churches Together:**

Representatives of Ministers and members of a growing number of churches (currently 16) in the HEWEB area meet every two months to share and pray together, encourage each other and plan occasional joint events. In 2019 there was a service held at Hedge End Methodist Church to mark the week of Christian Unity in January and a World Day of Prayer service held in early March. There was a walk of witness on Good Friday followed by a service in Hedge End and the annual carol singing took place just before Christmas. There is a desire to extend the events run by Churches Together to emphasise our unity in Christ. This is an ongoing discussion.

There are three Churches Together projects which were started and funded by Churches Together and about which all the churches are kept updated. HEWEB street pastors started in 2010 and each Friday evening a small team goes out on patrol to specific areas where people congregate. They are backed up by prayer pastors based at the URC church in Hedge End. Often the streets are very quiet, and pastors do little more than greet people and show a friendly presence. However, there have been other occasions when the street pastors have been able to help someone in real need and engage in significant conversations.

Healing on the Streets takes place in the centre of Hedge End most Saturday mornings. This is an opportunity to show God's love and healing power by offering prayer. Whilst not everyone wishes to be prayed for publicly, many are happy to chat and share details of their lives.

The third initiative relates to regularly praying for and visiting occupants of the new housing in the area. This is organised in three areas and teams take welcome bags which includes details of all the churches, a prayer card and confectionary. The response has been overwhelmingly positive and led to encouraging conversations.

All these projects are ongoing and would value extra volunteers.

xxxx

(iii) **“Open the Book”**

Now entering our fourth year of presenting Open the Book in assembly at our two local primary schools, we are well known and accepted and have a warm relationship with both Wellstead and Berrywood Schools.

During the year we were joined by xxxx to make the team up to 11, of whom about six are normally available on any one occasion. However, at certain times of the year it can still be difficult to find enough players and we would be very glad to have more members join the team, especially men!

As a team we are very fortunate to have xxxx making our amazing props, which continually raise the standard of our “productions”. Two recent highlights were the stunning gold statue of Baal and the heavenly sheet painted with a whole host of unclean animals.

We always seek to involve the children, either by asking for volunteers to dress up and take part, or by getting the whole school to participate in some way. It is fun for everyone and is a great way to get the Bible message across to both pupils and teachers.

From time to time we are invited to use our OTB experience and resources to present the Bible reading through drama at our All-In services. We can then be augmented by willing members of the congregation and can use the larger space available to great effect. This is also a good way for St Luke's congregation to be

reminded of the regular outreach into schools that we undertake each month and the need to support the team through prayer.

xxxx

(iv) **Prayer Spaces in Schools**

After a trial "Prayer Space" in November 2018 at Wellstead we planned a whole week long "Prayer Spaces in Schools" week during May 2019. It saw over 300 children (mainly Key Stage 2) come to participate in 4 different prayer stations. The feedback has been fantastic not only from St Luke's team of volunteers but also from the School and has also been noted in the Ofsted report recently undertaken for Wellstead. It is definitely an area of ministry to pursue again on an annual basis if possible and other times during the year when appropriate. Thank you to all the volunteers who worked very hard but were fully rewarded through this vital interaction and engagement with children of all faiths and none.

xxxx

(v) **Music Bugs**

Music Bugs runs Tuesday mornings in term times offering music and movement to pre-school aged children. We have continued to open the coffee shop offering refreshment to parents and carers before or after their child's class. The intention is to provide a welcoming and safe space within the church where friendships can be built up. Our prayer is that they will experience the love of Jesus through practical service and occasional opportunities to be more explicit about our faith. We are grateful to xxxx and xxxx for running the café when we have been away.

xxxx and xxxx

(vi) **Encounter Afternoon Tea**

Encounter is an afternoon tea that we run on a Wednesday afternoon from 2pm – 4pm. We serve tea/coffee in china cups and homemade cakes for a donation. Encounter only missed one day last year which was Christmas Day! Over the last year we have had various people come including a toddler! We offer a warm welcome and have found that real friendships are developing with support for each other, so if you miss a week it is noticed, and we do follow people up. Over the year we have welcomed several new people who have now become regulars and we have become a diverse church and non-church group. We aim to be a very open group and make sure that everyone who comes is included. In the kitchen I have had amazing help from xxxx, who is there nearly every week, xxxx and xxxx, xxxx and xxxx who both do a

week each month and xxxx and xxxx who now just come but until the summer did a week a month. My thanks to everyone for their support and help and to include 'the boys' xxxx and xxxx who do the chairs and with xxxx clear away and xxx who has helped a couple of times. I would also like to thank my bakers, xxxx who bakes every week and supplies cakes even when she is going to be away, xxxx and xxxx and xxxx. Why not come and join us!

XXXX

(vii) **Youth Café:**

"Do you believe in xxxx? Why? God allowed my Nan to get cancer." These were recent questions that were fired at me by a year 8 lad who was new to the Café. We have many questions asked of us each week. We are there to chat to these children about whatever is on their mind and to be a listening ear for them.

The Youth Café continues to grow in numbers and we regularly have 160 + coming each week for food and to chat. It is a real pleasure to see many of the same faces each week and to get to know them better through our conversations. We have 11 regular helpers but could always do with some more people to join our team. We start each Thursday afternoon (after we've finished preparing the food) with a prayer time just before the youngsters arrive. After the session, we also debrief and discuss any issues that we've had – good or bad. We are constantly analysing what we do and seeking to serve these youngsters better. The publicity team are looking at the possibility of putting some 'youngster friendly' leaflets out in the coffee shop area which they could take home and read.

We are still trying to find financial support for the café as it takes about £3,000 per year to run which is about £70-£80 per week.

Please pray for regular finance and for wisdom as we reach out to these wonderful, but sometimes challenging, children. Thank you.

XXXX

(viii) **Minnows Playgroup**

Minnows meets every Friday from 10 am – 11.30 am; we make a small charge of £1 per family to cover our costs. We have free play with equipment which we put out with a craft activity running alongside. At 11 am we have a healthy snack of fruit, bread, cheese and drinks. Mums have tea, coffee and left-over Encounter

cake some weeks! During the year our numbers do fluctuate but we always have a good number and frequently seeing new faces but also welcoming our regulars. In September we said goodbye to several children, but others have joined too. We had our Christmas Party with a visit from Father Christmas – thank you xxxx! We charged £2 per family, and the children all went home with an age appropriate book. My thanks to xxxx, xxxx, xxxx and since September xxxx. It is fabulous to have a great team and I want to thank them for their hard work!

xxxx

(ix) **Messy Church**

Messy Church continued to meet in 2018 under xxx's leadership until the summer when she stepped back and moved church to her local community. We held Messy Church in September, and then postponed October and November as we need to re-create a team to run it in 2020 and the Leadership Team wanted to spend some time on a Vision Day to pray and plan about the way forward. Messy Church has always been very well received by families in the parish and we aim to continue this ministry in the coming year with a newly invigorated team. It has been a real blessing to children, parents and carers as well as the volunteers who help. Thank you to everyone for making it such a fruitful ministry to date.

xxxx

(x) **Women's Meetings**

These have continued to be held monthly to provide a safe and welcoming space for women to meet, share and have fellowship together. Some evenings we have had an outside speaker on topics ranging from parish nursing to care of those with dementia. Some months have been led by a church member, ranging from a Bible study to a quiz. We decided that rather than go out for our Christmas meal we would have it in the church, cooked by us but served by some male volunteers who also washed up. This proved very successful and all enjoyed the evening. All women are welcome to join us.

xxxx and xxxx

(xi) **Book Club**

The St Luke's Book Club has been meeting for some years and gives us the opportunity to try out a new author or read a book that we might not have considered picking up. Currently a group of nine meet monthly on a Friday afternoon to discuss a book and eat delicious cakes (made by xxxx for a contribution to the charity

'Testwood Lakes Sailability'). It's an opportunity to socialise and support each other as well as sharing views about the book and has led to some interesting discussions arising from the story.

XXXX

(xii) **St Luke's Walkers:**

The walking group continues to venture forth on the first and third Thursday mornings of each month.

The organising team has changed this year and now consists of xxxx, xxxx and xxxx. xxxx and xxxx bring a wealth of knowledge for good places to eat after each walk. Many thanks to xxxx and xxxx for their help in previous years.

Numbers joining us on each walk range from 10 to 18 plus an occasional dog; please feel free to join us. The walks take place around the Southampton area, in the New Forest and Meon Valley and are on average six miles in length. Details are in the monthly newsletter, also displayed on Sunday mornings before each service. We look forward to the 2020 walks with interest.

XXXX

(xiii) **Israeli Dancing**

We continue to meet once a month, usually on the last Saturday in the month, for an hour and a half of fun, fellowship, worship and good exercise to beautiful music. Numbers fluctuate a lot as everyone has other commitments, but however big or small the group, we always have an evening of healthy enjoyment and feel better for it.

We are now getting to grips with some more complicated dances and it is satisfying to see people making progress as, with regular practice, they master steps which at first may have seemed challenging. However, the aim is not necessarily to do everything perfectly, but to enjoy taking part and to put our hearts into it as an act of worship to our God, the God of Israel.

We also like to return to the dances we have known for a long time, our favourite one being "Zemer Atik" (Ancient Melody), which is popular and universally known in Israel and which we affectionately refer to as "Pizza"! If you want to find out why, come and join us next time. Remaining dates for 2020: 23 May; 25 July, 29 August, 26 September, 31 October, 28 November.

(d) **Children and Youth Sub-Committee**

(i) **Children's church groups for 0-11-year olds**

This report is for the year 2019 and is about groups offered on a Sunday morning for children aged 0-11 years old. Excluding the first Sunday of each month, when there is the All-In service.

Children's Church does not run during Easter, Summer or Christmas holidays.

During the year the groups offered were a crèche for 0-5 year old (School year R) upstairs in the sofa room and a children's church for 6-11 year old in the coffee lounge.

Children attending the groups

Spring term (10 Sundays in that period)

- Crèche – average of 0.9 per week
- Children's church – average of 5.4 per week

Summer term (10 Sundays in that period)

- Crèche – average of 0.3 per week
- Children's church – average of 4.8 per week

Autumn term (10 Sundays in that period) (Plus 2 Sundays for the Nativity, numbers of children attending these weeks were not recorded)

- Crèche – average of 0.2 per week
- Children's church – average of 5.5 per week

During the year, it was noted that there were very few 0-5 year old children attending crèche, resulting in two volunteers (as safeguarding policy) being rostered on a Sunday to provide crèche but then having no children attending the group. This was felt to be a waste of resources and frustrating for the volunteers. In December it was discussed and agreed at the Children's sub-committee to trial having one large group, in the same room (coffee lounge) for children of all ages (0-11 years old) with three volunteers. One volunteer being available to look after any crèche aged children, one volunteer to lead the session for 6-11 year olds and another volunteer to help where needed. This has commenced from January 2020.

Total number of regular volunteers

Spring term

- 14

Summer term

- 10 – reduction due to family and work commitments and not feeling able to continue to volunteer.

Autumn term

- 9 – reduction due to taking on another role within church.

Consent forms

Regular attendees have completed forms in the register which is locked in a box in the office. However, work still needs to be done to ensure these are completed for new children, prior to them attending the group. It is believed that this has been discussed in PCC, suggesting that the Welcome Team could discuss this with and hand consent forms to parents/guardians when new children arrive in church.

Resources

During the year the resources have been from Scripture Union Red Compendium - bubble/splash and Xtreme booklets, providing resources for 0-11 year olds. These resources have been used by the group for a number of years now and volunteers appear happy with their content and choice of activities. Resources are copied by Jeanette and passed to the leader of the session. Topics have included both stories from the Old and New Testament. Toys for crèche are stored in boxes in the upstairs sofa room.

Displays

We continue to display some of the work the children create on the display's boards in room 3 upstairs. Plus, xxxx adds images and explanations of special events throughout the Christian year on these display boards.

Nativity

A traditional script was written and read by four of the children. Due to the lower numbers of children being available for this year's nativity, children were involved in other commitments, the cast consisted of children and adults. Feedback was positive and it was felt that everyone enjoyed themselves.

Looking forward

In 2020, as mentioned previously we are trailing one group with the age range from 0-11 years. We will ask for feedback from the volunteers and the children to see if this group is working for all. We now have the blue compendium of resources from Scripture Union to use throughout 2020.

We would like to thank all those people who volunteer in Children's Church, whether that is regularly or being available when we are short of help. Their continued commitment and support is very much appreciated, however, more volunteers are needed.

XXXX

(ii) **Youth Groups**

Both leaders remained committed to the group and whoever attends. In many ways it is the young people's time of church and although it meets on a Sunday evening it is no less part of the family of St Luke's and no less important in the depth and breadth of ministry that the church offers. As a key ministry in the church the group also reflected St Luke's aim of 'Reaching Out, Reaching Up and Reaching In' : <http://www.stlukeshedgeend.co.uk/mission.html>

In all things we brought a balanced approach to the meetings. As a foundation we continued with the Youth Emmaus discipleship material. The teaching material was regularly adapted for the group by the leaders to make it relevant to the lives of the young people, events in the world and the church calendar.

Whilst the teaching provided some continuity across the year, we were not driven by the curriculum to reach a single definite answer, rather it was used alongside activities and to create an atmosphere of discussion.

This year we intentionally introduced time for those attending to meet and discuss whatever was happening in their lives within an informal atmosphere. This was largely achieved through monthly meals that all present helped prepare, cook and wash up afterwards.

Since September it has been more difficult to meet and towards the end of the year one of the leaders moved on. We currently only have one volunteer across 'Junction 7' and as such there are no Sunday evening meetings. Consequently, the leaders have looked further afield in an attempt to offer something. Links have been

strengthened with St James in West End and St John's in Hedge End to offer joint opportunities. We have offered a joint activity to Rock Up in Whiteley. Additionally, some young people have attended a monthly evening service 'Encounter' based out of Thornhill Baptist Church. I have met with the co-ordinator and look forward to exploring how St Luke's can partner with the initiative in the year to come.

I continue to hope that with flexible working and as volunteers step forward, we can restart 'Junction 7' and 'The Bridge' in 2020.

XXXX

(e) **Buildings Sub-Committee**

The internal cleaning of the church is being carried out by an independent contractor.

The general day to day maintenance and upkeep of the building is carried out / managed by our in-house team.

The works have included:

Internal:

- The heating system has been serviced
- Intruder Alarm has been serviced.
- A Fire Safety Inspection has been carried out.
- Toilet plumbing maintenance

External:

- Clearance of blocked drainpipe, which serviced the church toilets.
- Maintenance of exterior lighting in the main entrance canopy.

Future Works to be carried out:

Whenever possible when changing light bulbs, the electrical components are being changed to use LED light fittings, which will result in lower electrical running costs and contribute to the Eco Church initiative start by the Diocese.

Revision of the car park layout, with new white lining for parking spaces, hatch marking for no parking areas. This specifically is to the areas outside the kitchen door and between the surgery fence and the Vicar's office for the fire escape route from the rear doors of the worship area. The installation of three speed bumps within the car park to reduce the speed of vehicles, both visiting the church and using it as a short cut. This will reduce the risk of injury to any persons walking through that area.

Urgent Works:

Works need to be carried out to the water damaged soffits of the Worship Area roof, to prevent the ingress of nesting birds and protect the structure. This work will also have to include repairs to the gutters which are leaking and the source of the water ingress. Also, inspection and remedial works to Rooflight flashing. Because of the access required to carry out the work to the gutters, soffits and rooflight, it would be cost effective to carry out the redecoration to the high-level steel work to this roof, together with the external steel frame to the rear of the Church. These works have been tendered, to be carried out during the spring of 2020. Grant applications have been submitted.

On behalf of the Buildings Sub-Committee – xxxx

(f) **Eco Church Sub-Committee**

The Eco Church Sub-Committee at St Luke's met regularly over the last year. The aim of these meetings was to determine how to better care for God's creation through the Church's worship and teaching, the use of St Luke's buildings and land, our community outreach and through our own lifestyles. The progress made over the past year includes:

- Increasing prayers for environmental issues in services
- Including care for God's Earth in youth/children's work
- Lobbying our local MP
- Twinning toilets (a Tearfund project)
- Switching to recycled toilet paper
- Promoting Eco Church to other local and national churches
- Raising awareness of climate change and its impact

In February 2019, the Eco Church group invited along a speaker from A Rocha who spoke about what the organization does and what it means to be an Eco Church. Following on from this, there was a walking/cycling/car sharing Sunday in June 2019 which was warmly received by the congregation. The Eco Church group also planned and lead the harvest festival in October 2019, involving the creation of five interactive stands around the church each representing a different habitat around the world. At those stands a member of the Eco Church Sub-Committee would explain the impact of climate change in those regions, what we could do to help, and how this action tied in with our faith. Activities ranged from building Eco Bricks to replicating the sound of the rainforest to prayer. There was a high attendance and very positive feedback from many members of the congregation. In addition, St Luke's website now has a dedicated Eco Church webpage (<https://stlukeshedgeend.co.uk/eco-church/>).

Through the culmination of all this work, St Luke's achieved a Bronze Award and was making strides towards Silver.

XXXX

(g) **Finance Sub-Committee**

The Finance Sub-Committee has met every two months over the last year with the aim of reviewing the accounts with detailed oversight of the church's expenditure and income ensuring wise stewardship so that the PCC can fulfil the mission of the church.

xxxx has taken over the role of Church Treasurer and has done a sterling job in reviewing income and expenditure, the finance spreadsheets and working with Church Administrator with invoicing. Due to the increase in hirers and the church as an employer PCC have agreed to trial a finance package with the aim of supporting Louise to produce accurate reports.

xxxx has taken on the role of administering Gift Aid with HMRC and writing to those who donate to ensure that they are compliant with Gift Aid regulations.

The church now has a card reader which we would like to increase its use in the future to reduce the administration burden of banking cash and cheques.

Key spending areas that the committee has reviewed and presented to the PCC are; repairs to the roof, new chairs, church cleaning, equipment for the worship group, general maintenance of the building.

XXXX, XXXX, XXXX, XXXX

(h) **Publicity Sub-Committee**

In 2019 we launched the church's new website at the Annual Meeting. We now have a modern and easy to use site with an area that can be updated each month, a photograph of St Luke's members to show us as a church. xxxx took over from xxxx and designed and produced the website. Thanks to xxxx for the new site and xxxx for the previous website.

We have continued to produce, notices for the notice boards in church, Parish Noticeboard adverts which now include the village and Co-op, Monthly News, Facebook for the church and Messy Church Facebook.

We produced 'Terms of Reference' for the work of the Publicity Sub-Committee and have produced new Projector Ads for the laptop with a new look. It is also planned to remove the board in the front entrance

and replace with a TV screen of scrolling ads – this is still a work in progress.

We also discussed, with input from xxxx, information from a group called UCAN about changing the church Logo and having a uniform look to all our publicity including our typeface. This is the modern way of promoting organisations to help them be easily identifiable. We are also looking into producing a QR Code for the youth café to give information. It is a symbol that they can pick up on their phones.

We also produced a Christmas leaflet which everyone got involved with and the offer of a tub of sweets to the youth of the church enabled us to deliver to every house within a fortnight, which is fabulous so well done all! During the year xxxx and xxxx stood down from the group but my thanks to xxxx, xxxx and xxxx for their hard work and support for this work.

xxxx

2.2 **Standing Committee**

Standing Committee met twice in 2019 to discuss urgent PCC items that couldn't wait until the next meeting. These included discussions on: Financial Review; Vicar's PA/Parish Administrator; purchase of chairs with arms; Cleaners. The Standing Committee has worked well, collegially and made wise and appropriate decisions.

xxxx

2.3 **Church Wardens and Assistant Church Warden's Report**

The Wardens and Assistant Wardens would like to thank all those involved in the life of St Luke's to ensure it continues to thrive and grow as a church in the Parish and wider community.

Jacob Blamey started his first term as Church Warden bringing a wealth of experience around eco church and IT and marketing. Michael Crutchley was in his third year of the role with the aim of stepping down in April 2020, confidently handing over the responsibilities to Jacob and the new warden. xxxx and xxxx continued as Assistant Wardens providing invaluable support to the Wardens. The Wardens and Assistants met with the Vicar every two months. Key areas for discussion were fire safety, safeguarding, building and grounds including car parking and church chairs.

Due to Jacob and Michael working full time with limited ability to be present in the week, we would like to thank xxxx for putting out the chairs each week and all of the maintenance team for keeping the building and the outside areas to a high standard.

The church hired new contract cleaners in December 2019. Before they started, the church community spent a Saturday morning deep cleaning the building. The morning was a huge success with the plan to make a deep clean a regular part of the church annual calendar.

The position of Church Administrator and Vicar's PA was formally appointed to in May 2019. xxxx was successful and has already made a significant impact on the organization of the church systems, supporting Fiona's administrative workload and liaising with external hirers and dealing with church bookings.

A Diocese Faculty application was made to build a partition wall in Room 4 with the aim of moving the office and refurbishing it to allow for a new meeting room for the church and external hirer's use.

xxxx, xxxx, xxxx ,xxxx

2.4 Eastleigh Deanery Synod

Members: xxxx, xxxx, xxxx and xxxx.

There have been two meetings this year. Matters for discussion have included the appointment of a new Area Dean (xxxx from Bishopstoke Church) and the Clergy Deployment discussions that have taken place at Diocesan level.

In addition, the Synod have received vacancies and dMap updates. Each dMap update has been worked on by their Synod representatives and will be implemented in their church over the year.

xxxx and xxxx

2.5 Electoral Roll/Church Attendance

As required a new electoral roll was prepared and displayed prior to the 2019 Annual Parochial Church Meeting. As at 31 December 2019 there were 105 people on St Luke's Electoral Roll. A revision of the roll will take place before the APCM 2020.

xxxxx

The average weekly attendance counted during October 2019 was 76 adults and 20 children.

3. Vicar's Charge

2019 has been a year of continued ministry development in many areas of mission and outreach in the life of St Luke's. St Luke's flourishes on reaching out, reaching in and reaching up. We do this by serving a community of all ages with activities and initiatives relevant to their needs. Conversations and encounters have been life-changing, not only for the people themselves but the volunteers who place themselves in God's hands to serve Him in the best way they can. We focus our worshipping life on strengthening and deepening our faith together, enabling further conversation through Small Groups and other discussion groups which stretch and challenge our thinking. We have witnessed how God is faithful to His promises, and 2020 promises to be a year in which St Luke's continues to grow and flourish for His Kingdom.

My prayer for St. Luke's as we travel forward is from Isaiah 58: 10-12.

¹¹ The Lord will guide you always;
he will satisfy your needs in a sun-scorched land
and will strengthen your frame.

You will be like a well-watered garden,
like a spring whose waters never fail.

¹² Your people will rebuild the ancient ruins
and will raise up the age-old foundations;
you will be called Repairer of Broken Walls,
Restorer of Streets with Dwellings."

May God continue to bless St Luke's and all that we do in His Name.

With love and prayers

Fiona Gibbs

Rev Fiona Gibbs (Vicar)
On behalf of the PCC (Trustees)

Church Accounts For Year Ending 31st December 2019

INCOME	2019 (£)	2018 (£)	EXPENDITURE	2019 (£)	2018 (£)
INCOMING RESOURCES			RESOURCES EXPENDED (PAYMENTS)		
Voluntary Income			Costs of Generating Funds - Fundraising costs	0.00	0.00
Tax efficient planned giving	51,854.14	53,096.00	All Mission Giving and Charitable Grants and Donations	(165.00)	0.00
Other Planned Giving	3,560.00	3,360.00	Church Activities		
Collections of loose cash at Services	8,149.89	6,087.39	Common Mission Fund	(65,472.00)	(65,472.00)
All other recurring giving	725.99	0.00	Salaries & Consultant Fees (LC)	(2,151.02)	0.00
All non-recurring giving	0.00	270.50	Expenses of Clergy, Pastoral Staff, Children's Worker	(3,566.15)	(5,794.49)
All tax recovered through gift aid	27,509.02	9,021.28	Mission and Evangelism	(4,917.24)	(7,899.29)
Allowance for gift aid due			Church Running Expenses	(9,879.59)	(9,444.36)
Other Income	934.00	1,682.21	Church Utility Bills	(8,017.77)	(7,001.68)
Income from Grants	0.00	6,000.00	Holding Account Balance	778.33	
Total	92,733.04	93,747.04	Total	(94,168.77)	(95,611.82)
Activities for generating funds			Governance Costs (Audit Fees) - (Retired Field In 2017)	0.00	0.00
Fund raising	471.00	901.07	MAJOR CAPITAL EXPENDITURE		
Income from Investments			Major repairs to the building and installations inc. redecoration	(1,856.07)	(1,242.09)
Bank Interest	0.00	0.00			
Church Activities			Parochial Fees, etc	(2,032.75)	(287.67)
Parochial fees paid to PCC	741.00	409.00	Other Expenses	(652.00)	(223.44)
Use of Church	28,538.48	13,043.39			
Offeratory Nov/Dec					
Offeratory	1,224.45	9,021.00			
Allowance for outstanding hire charges					
Offeratory	2,236.00	1,011.00			
Holding Accounts					
	1,996.00	24,385.46			
Total	35,206.93	24,385.46	Total	(4,542.82)	(1,753.20)
TOTAL INCOME	127,939.97	118,132.50	TOTAL EXPENDITURE	(98,711.59)	(97,365.02)
less O/S hire charges /Offeratory	3,460.45	23,250.66	Less accruals	0.00	0.00
	124,479.52	94,881.84			
INCOME OVER EXPENDITURE	25,767.93	(2,483.18)	TOTAL EXPENDITURE AS PER ACCOUNTS	(98,711.59)	(97,365.02)
ST LUKE'S CHURCH BALANCE SHEET FOR YEAR ENDING 31st DECEMBER					
CURRENT ACCOUNT	2019 (£)	2018 (£)	Bank account as at 31st December	28,242.34	2,474.41
Current Account Brought Forward	2,474.41	4,957.59	Current Liabilities	0.00	0.00
Income over Expenditure	25,767.93	(2,483.18)		0.00	0.00
TOTAL	28,242.34		TOTAL	28,242.34	59,935.87
CO-OP CURRENT ACCOUNT	2019 (£)	2018 (£)			
Current Account Brought Forward	2,474.41	4,957.59			
Income over Expenditure	25,767.93	(2,483.18)			
Total = balance @ 31st December 2019	28,242.34	2,474.41	CURRENT ACCOUNT BALANCE AS AT 31st December 2019	28,242.34	2,474.41

I have examined the accounts from the books and vouchers presented to me and certify that they represent a true position of the finances of St Luke's Church, Hedge End

Date: 7.4.2020

Signed: D. Rossiter

Name: D. ROSSITER

Independent Examiner's Report to the members/trustees of St Luke's Church, Hedge End, Parochial Church Council.

I report on the accounts for the year ended 31st December 2019 which are attached.

Respective responsibilities of the Trustees and Independent Examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention

1. which give me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Danielle Rossiter, FCA
49 Delamere Gardens, Fair Oak