

**POLEGATE COMMUNITY ASSOCIATION  
REGISTERED CHARITY NUMBER 305293**

**REPORT AND ACCOUNTS**

**YEAR ENDED 30 SEPTEMBER 2019**

**POLEGATE COMMUNITY ASSOCIATION**

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YEAR ENDED 30 SEPTEMBER 2019**

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# **POLEGATE COMMUNITY ASSOCIATION**

## **CHARITY INFORMATION YEAR ENDED 30 SEPTEMBER 2019**

### **Charity name listed on register of charities**

Polegate Community Association

### **Registered charity number**

305293

### **Principal address of the charity**

The Community Centre, 54 Windsor Way, Polegate, East Sussex BN26 6QF

### **Principal bankers**

Santander  
Barclays

### **Independent Examiner**

Mr Paul A Severn FCA, Watson Associates, 30/34 North Street, Hailsham, East Sussex BN27 1DW

### **Trustees**

Mrs P Payne (Chairperson)  
Ms D J Pierce (Vice Chairperson)  
A A Beck Esq (Treasurer)  
Mrs S Hannam (Assistant Treasurer)  
J. Rogers Esq (President)  
Mrs W. Rogers  
Mrs C J Eason  
P. Coleman Esq  
Mr J Hollingworth  
Mr B Watkinson  
Mrs J Shoesmith  
Mrs E Coleman

<b>REFERENCE AND ADMINISTRATION DETAILS</b>
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**Charity's principal address**

The Community Centre, 54 Windsor Way, Polegate, East Sussex BN26 6QF

**Names of the charity trustees who manage the charity**

Trustee name	Office
Mrs P Payne	Chairperson
Ms D J Pierce	Vice Chairperson
A A Beck Esq	Treasurer
Mrs S Hannam	Assistant Treasurer
J Rogers Esq	President

**Names of the trustees for the charity, if any, (*for example, any custodian trustees*)**

Trustee name	
J Hollingworth Esq	Property Trustee
P Coleman Esq	Property Trustee
B Watkinson Esq	Property Trustee
Mrs J Shoesmith	Property Trustee
Mrs W Rogers	
Mrs C J Eason	
Mrs E Coleman	

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Description of the charity's trusts**

Polegate Community Association was formed in 1961 and is governed by a constitution drawn up and since amended from time to time in accordance with those rules.

The trust deed authorises the trustees to make and hold investments using the general funds of the charity and to borrow or raise money in such a manner and upon such terms as the Association shall think fit.

### **Type of governing document**

Trust deed

### **How the charity is constituted**

Under the Association rules, there are formed 4 Sections. These have each adopted a primary activity. They annually elect officers and a committee to manage the Section activities and finances, accounting to the Section members at their Section AGM. Section members must first be members of the Association.

The Sections currently are:- Bowls, Drama, Centre fund-raising and Social. The Section Financial Activities appear on pages 14 to 19.

The Windsor Club, formerly a Section, became a private members club in 1998 and operates under a lease issued by the Association as the freeholders of the Centre.

### **Trustee selection methods**

The Association holds an AGM of all Association members, electing officers and a Council which is responsible for policy decisions. The Council consists of the appointed officers and equal numbers of elected Association members and delegates from Affiliated Organisations. From the Council are elected Executive, Finance and Maintenance committees to manage the Centre.

## **OBJECTIVES AND ACTIVITIES**

### **Summary of the objects of the charity set out in its governing document**

The purpose of the Association was to build and open in 1969, and subsequently run, a Community Centre at 54 Windsor Way, Polegate. The freehold land was purchased in 1998. Since opening the Centre in 1969, it has been enlarged or altered by 3 major projects.

### **Summary of the main activities undertaken for the public benefit in relation to those objects**

The Association lets rooms in the Centre for a fair rent and after paying expenses, the balance provides daily and long-term finance. This preserves the condition of the Centre. Significant improvements and the cost of extensions have been met from special fund-raising.

## **ACHIEVEMENTS AND PERFORMANCE**

### **Summary of the main achievements of the charity during the year**

The last year has seen continued full use of the Centre by Sections, affiliated organisations and private hirers. Ranges of activities provided by those hirers have appealed to all ages and as a consequence the Registered Charity (Polegate Community Association) is fulfilling its purposes.

<b>FINANCIAL REVIEW</b>
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**Brief statement of the charity's policy on reserves**

There was net incoming resources for the year of £56,615 compared to net outgoing resources of £6,542 last year. Incoming resources from charitable activities decreased from £21,461 to £15,809.

**Details of any funds materially in deficit**

There are no funds in deficit

<b>DECLARATION</b>
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**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

**Mrs P Payne**

Chairperson

Date

**Independent examiners's report to the trustees of the Polegate Community Association**

I report to the trustees on my examination of the accounts of the Polegate Community Association for the year ended 30 September 2019.

**Responsibilities and basis of report**

As the charity trustees of the Association you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Association's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Association as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

**Signed by Mr Paul A Severn FCA (Independent Examiner)**

30-34 North Street  
Hailsham  
East Sussex BN27 1DW

Date:

**POLEGATE COMMUNITY ASSOCIATION  
STATEMENT OF FINANCIAL ACTIVITIES  
YEAR ENDED 30 SEPTEMBER 2019**

		Unrestricted Funds	Restricted Funds	Total Funds	Last Year Total Funds
	Notes	2019 £	2019 £	2019 £	2018 £
<b>Incoming resources</b>					
<b>Income from:</b>					
Donations and legacies	3	54,632	-	54,632	11,927
Charitable activities	3	15,809	-	15,809	21,461
Other trading activities	3	92,937	-	92,937	84,297
Investments	3	644	-	644	453
<b>Total</b>		164,022	-	164,022	118,138
<b>Resources expended</b>					
<b>Expenditure on:</b>					
Raising funds	4	12,991	-	12,991	17,977
Charitable activities	4	94,076	-	94,076	106,078
Other	4	340	-	340	625
<b>Total</b>		107,407	-	107,407	124,680
<b>Net income/(expenditure) before investment gains/(losses)</b>		56,615	-	56,615	(6,542)
Net gains/(losses) on investments		-	-	-	-
<b>Net income/(expenditure)</b>		56,615	-	56,615	(6,542)
<b>Extraordinary items</b>		-	-	-	-
<b>Transfers between funds</b>		-	-	-	-
<b>Net incoming resources before Other recognised gains and losses</b>		56,615	-	56,615	(6,542)
<b>Other recognised gains/(losses):</b>					
Gains on revaluation of fixed assets for charity's own use		-	-	-	-
Other gains/(losses)		-	-	-	-
<b>Net movement in funds</b>		56,615	-	56,615	(6,542)
<b>Reconciliation of funds</b>					
Total funds brought forward		223,027	-	223,027	229,569
<b>Total Funds carried forward</b>		279,642	-	279,642	223,027



**POLEGATE COMMUNITY ASSOCIATION  
BALANCE SHEET  
30 SEPTEMBER 2019**

	Notes	2019 £	2018 £
<b>Fixed assets</b>			
Tangible assets	7	<u>109,250</u>	<u>111,578</u>
<b>Total fixed assets</b>		109,250	111,578
<b>Current assets</b>			
Debtors	8	2,201	5,620
Cash at bank and in hand	9	<u>204,573</u>	<u>143,058</u>
<b>Total current assets</b>		<u>206,774</u>	<u>148,678</u>
<b>Creditors:-</b>			
amounts due within one year	10	36,382	37,229
<b>Net current assets</b>		<u>170,392</u>	<u>111,449</u>
<b>Total assets less current liabilities</b>		<u>279,642</u>	<u>223,027</u>
<b>Creditors:-</b>			
amounts due after more than one year		-	-
<b>Net assets</b>		<u><u>279,642</u></u>	<u><u>223,027</u></u>
<b>The funds of the charity :</b>			
Unrestricted funds	11	125,355	116,976
Designated funds	11	<u>154,287</u>	<u>106,051</u>
<b>Total unrestricted funds</b>		279,642	223,027
<b>Restricted income funds</b>			
Restricted revenue funds		-	-
Restricted capital funds		<u>-</u>	<u>-</u>
<b>Total restricted funds</b>		-	-
<b>Endowment funds</b>		-	-
<b>Total charity funds</b>		<u><u>279,642</u></u>	<u><u>223,027</u></u>

Signed on behalf of all trustees

**A A Beck Esq (Treasurer)**

Date

**J Rogers Esq (President)**

Date

## **1 Basis of preparation**

### **1.1 Basis of accounting**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- a) the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with
- b) the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and with
- c) the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

### **1.2 Change in basis of accounting**

There has been no change to the accounting policies (valuation rules and methods of accounting) since last year

### **1.3 Changes to previous accounts**

No changes have been made to accounts for previous years

### **1.4 Changes to accounting estimates**

No changes to accounting estimates have occurred in the reporting period (3.46 FRS 102 SORP).

## **2 Accounting policies**

### ***Incoming Resources***

*Incoming resources are recognised on a receivable basis deferred as described where appropriate*

### ***Investment income***

*Bank interest received is recognised on an actual receipts basis*

### ***Legacies***

*Legacies are included in income on receipt or if the charity can quantify with certainty the entitlement of funds not received before year end.*

### ***Recognition of liabilities***

*Liabilities are recognised on the accruals basis in accordance with normal accounting principles modified where necessary in accordance with the guidance given in the SORP*

### ***Resources expended***

The policy for including items within the relevant activity categories of resources expended is that whenever possible costs are identified with the relevant section of the Association. Each section maintains its own accounting records.

In particular the policy for including items within costs of raising funds, and charitable activities is:

Raising funds - the direct costs attributable to fundraising.

Charitable activities - charitable expenditure shall include all expenditure directly related to the objects of the charity.

### ***Assets***

#### ***Fixed assets and depreciation***

*Depreciation is provided at the following rates in order to write off each asset over its expected useful life.*

*Freehold land*

*Not depreciated*

*Freehold buildings (improvements)*

*2% on cost*

**POLEGATE COMMUNITY ASSOCIATION  
NOTES TO THE ACCOUNTS  
YEAR ENDED 30 SEPTEMBER 2019**

<b>3 Analysis of incoming resources</b>	<b>Unrestricted</b>	<b>Designated</b>	<b>2019</b>	<b>2018</b>
	£	£	£	£
<b>Analysis</b>				
Donations/legacies	50,006	-	50,006	3,655
Grants received	-	-	-	3,000
Affiliation fees	960	-	960	1,110
Subs	3,666	-	3,666	4,162
Collections	-	-	-	-
<b>Donations and legacies</b>	<b>54,632</b>	<b>-</b>	<b>54,632</b>	<b>11,927</b>
Adverts sold in community news	2,686	-	2,686	4,691
Net income social section	-	-	-	-
Bingo & raffle income	3,498	-	3,498	9,066
Sales of refreshments	115	-	115	304
Coffee mornings	458	-	458	393
Garden Party	24	-	24	-
Charity Bottle & other	35	-	35	51
Xmas dinner & events	485	-	485	389
Sundry fundraising	1,434	-	1,434	1,825
50th Luncheon	745	-	745	18
500+ club funds	3,113	-	3,113	3,225
Fundraising	3,216	-	3,216	1,499
<b>Raising funds</b>	<b>15,809</b>	<b>-</b>	<b>15,809</b>	<b>21,461</b>
Rent from hire centre	59,412	-	59,412	55,609
Electricity paid by Windsor club	8,582	-	8,582	7,903
Public telephone receipts	-	-	-	2
Photocopying charges	190	-	190	155
Misc	-	-	-	-
Green fees	4,176	-	4,176	4,145
Productions income	20,577	-	20,577	16,483
Theatre trip income	-	-	-	-
Dinner dance	-	-	-	-
<b>Charitable activities</b>	<b>92,937</b>	<b>-</b>	<b>92,937</b>	<b>84,297</b>
Bank int	644	-	644	453
<b>Investment income</b>	<b>644</b>	<b>-</b>	<b>644</b>	<b>453</b>
<b>Total income</b>	<b>164,022</b>	<b>-</b>	<b>164,022</b>	<b>118,138</b>

**POLEGATE COMMUNITY ASSOCIATION  
NOTES TO THE ACCOUNTS  
YEAR ENDED 30 SEPTEMBER 2019**

4 Analysis of resources expended	Unrestricted £	Designated £	2019 £	2018 £
<b>Raising funds</b>				
Printing community news magazine	3,509		3,509	3,286
Sundry fundraising expenses	-		-	-
Refreshments	278		278	192
Raffle exp	184		184	103
Social evcents	50		50	151
500+ Xmas prizes	58		58	72
Christmas meals	481		481	986
500+ club weekly prizes	1,560		1,560	1,560
500+ club monthly prizes	900		900	900
Bingo expenses	3,163		3,163	8,389
Drama group equipment	2,221		2,221	1,708
Christmas draw	485		485	389
Treasurers expenses & refreshments	102		102	241
	<b>12,991</b>	<b>-</b>	<b>12,991</b>	<b>17,977</b>
<b>Charitable activities</b>				
Productions expenses	14,322		14,322	10,708
Repairs & renewals	1,696		1,696	2,188
Plumbing, heating elec repairs etc	4,419		4,419	5,648
Function room windows	1,675		1,675	238
Vacuum cleaner	367		367	275
Rexel - bollard fixings	40		40	486
Notice baords	824		824	372
Car park bollards	111		111	363
CCTV monitor replacement	390		390	905
Replace lights in activity room	525		525	2,000
Boiler service	249		249	7,006
Boiler instal	474		474	298
AB Fire Security -maint renew	302		302	
Entrance hallway carpet	1,666		1,666	
Refurb gents toilets & new gas main	-		-	11,229
Cleaning	2,796		2,796	2,216
Window cleaning	465		465	570
Insurance	2,822		2,822	4,627
Gas	4,484		4,484	4,926
Electricity	13,044		13,044	11,266
Rates & water	4,376		4,376	5,551
Waste disposal	3,898		3,898	4,071
Staff costs & related costs	25,393		25,393	22,578
Telephone	782		782	858
Subs licenses & registration fees	2,751		2,751	2,487
PPS&A	2,078		2,078	1,304
Accountancy	2,280		2,280	2,100
Sundries	491		491	451
Amortisation of improvements to property	1,357		1,357	1,357
	<b>94,076</b>	<b>-</b>	<b>94,076</b>	<b>106,078</b>
<b>Other resources expended</b>				
Other donations	340		340	625
	<b>340</b>	<b>-</b>	<b>340</b>	<b>625</b>
	<b>107,407</b>	<b>-</b>	<b>107,407</b>	<b>124,680</b>

**POLEGATE COMMUNITY ASSOCIATION  
NOTES TO THE ACCOUNTS  
YEAR ENDED 30 SEPTEMBER 2019**

<b>5</b>	<b>Details of certain items of expenditure</b>	<b>2019</b>	<b>2018</b>
		<b>£</b>	<b>£</b>

**5.1 Fees for examination of the accounts**

Independent examiner's fees for reporting on the accounts	500	500
Accountancy services	1,780	1,600
	<u>2,280</u>	<u>2,100</u>

**6 Paid employees**

**6.1 Staff Costs and Emoluments**

	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>
Gross salaries, wages & benefits in kind	23,627	21,111
Employer's National Insurance	1,643	1,468
Pension costs	-	-
	<u>25,270</u>	<u>22,579</u>

**6.2 Numbers of full time employees or full time equivalents**

	<b>2019</b>	<b>2018</b>
Engaged on charitable activities	3	3
Engaged on publicity activities	-	-
Engaged on fundraising activities	-	-
Engaged on estate activities	2	2
Engaged on management and administration	2	2
	<u>7</u>	<u>7</u>

**7 Tangible fixed assets**

	<b>Freehold land</b>	<b>Freehold improvements</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>7.1 Asset cost, valuation or revalued amount</b>			
At 1 October 2018	6,829	116,388	123,217
Additions	-	-	-
Disposals	-	-	-
Revaluation	-	-	-
Transfers			
At 30 September 2019	<u>6,829</u>	<u>116,388</u>	<u>123,217</u>
<b>7.2 Accumulated depreciation</b>			
At 1 October 2018	-	11,639	11,639
Charge for the year	-	2,328	2,328
Disposals			
Revaluation			
Transfers			
At 30 September 2019	<u>-</u>	<u>13,967</u>	<u>13,967</u>
<b>7.3 Net book value</b>			
At 30 September 2019	<u>6,829</u>	<u>102,421</u>	<u>109,250</u>
At 30 September 2018	<u>6,829</u>	<u>104,749</u>	<u>111,578</u>

**POLEGATE COMMUNITY ASSOCIATION  
NOTES TO THE ACCOUNTS  
YEAR ENDED 30 SEPTEMBER 2019**

<b>8 Debtors and prepayments</b>	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>
Association General Fund - rent receivable	1,424	4,137
Prepaid expenses	777	1,483
	<u>2,201</u>	<u>5,620</u>

<b>9 Cash at bank and in hand</b>	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>
Fund A Association General Fund	49,268	37,451
Fund B Association Maintenance Fund	135,248	87,012
Fund E Social Section Fund	4,137	4,915
Fund E Social Section Fund (cash float)	63	80
Fund F Short Mat Bowls Section Fund	4,832	4,633
Fund F Short Mat Bowls Section Fund (cash float)	57	
Fund K Centre Fundraising Section Fund	366	274
Fund K Centre Fundraising Section Fund (cash float)	349	78
Fund L Drama Group Section Fund	9,126	7,487
Fund L Drama Group Section Fund (cash balances)	1,128	1,128
	<u>204,573</u>	<u>143,058</u>

<b>10 Creditors and accruals</b>	<b>2019</b>	<b>2018</b>
	<b>£</b>	<b>£</b>
Association General Fund - creditors & accruals	2,932	2,715
Association Maintenance Fund repairs	-	-
Drama section income in advance	126	216
Deferred income (Biffa grant)	33,324	34,298
	<u>36,382</u>	<u>37,229</u>

<b>11 Movements of major funds</b>					
<b>Funds</b>	<b>Fund balances b/fwd</b>	<b>Incoming resources</b>	<b>Resources expended</b>	<b>Transfers</b>	<b>Fund balances c/fwd</b>
	£	£	£	£	£
<b>Unrestricted</b>					
Association General Fund	93,027	75,908	63,380	(5,000)	100,555
Social Section Fund	5,154	4,620	5,414	-	4,360
Short Mat Bowls Section Fund	5,153	6,891	6,405	(230)	5,409
Centre Fundraising Section Fund	1,381	3,113	2,750	-	1,744
Drama Group Section Fund	12,262	23,739	22,714	-	13,288
	<u>116,977</u>	<u>114,271</u>	<u>100,662</u>	<u>(5,230)</u>	<u>125,355</u>
<b>Designated</b>					
Association Maintenance Fund	106,050	49,751	6,744	5,230	154,287
	<u>223,027</u>	<u>164,022</u>	<u>107,407</u>	<u>-</u>	<u>279,642</u>

**POLEGATE COMMUNITY ASSOCIATION  
NOTES TO THE ACCOUNTS  
YEAR ENDED 30 SEPTEMBER 2019**

**11.1 Analysis of net assets between funds**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Endowed funds</b>	<b>Total</b>
	£	£	£	£
Fixed assets	109,250	-	-	109,250
Net current assets	170,392	-	-	170,392
Creditors due after more than one year	-	-	-	-
<b>Total net assets</b>	<b>279,642</b>	<b>-</b>	<b>-</b>	<b>279,642</b>

**POLEGATE COMMUNITY ASSOCIATION  
DETAILED INCOME & EXPENDITURE ACCOUNT  
YEAR ENDED 30 SEPTEMBER 2019**

**ASSOCIATION GENERAL FUND - FUND A (UNRESTRICTED FUND)**

	2019		2018	
	£	£	£	£
<b>INCOME</b>				
<b>Donations, gifts &amp; legacies</b>				
Donations & legacies		2,768		1,998
<b>Grants</b>				
Chalk Cliff Trust		-		3,000
<b>Trading activities</b>				
Rent from hire of centre	70,602		66,050	
Affiliation fees	960		1,110	
Subscriptions	2,010		2,670	
Windsor Club power	8,582		7,903	
Public telephone receipts	-		2	
Photocopying charges and sundry income	190		155	
		82,344		77,890
<b>Fundraising &amp; other income</b>				
Adverts sold in Community News		2,686		4,691
<b>TOTAL INCOME</b>		<u>87,798</u>		<u>87,579</u>
<b>EXPENDITURE</b>				
<b>Other direct charitable expenditure</b>				
Rates	1,757		1,682	
Water	2,619		3,869	
Gas	4,484		4,926	
Electricity	13,044		11,266	
Insurance	2,822		4,627	
Small repair costs	1,696		2,188	
Cleaning materials	2,796		2,216	
Plumbing/heating/electrical repairs/floor cleaning	4,420		5,648	
Window cleaning	465		569	
Waste disposal	3,898		4,070	
		38,001		41,061
<b>Fundraising and publicity</b>				
Printing Community News magazine		3,509		3,286
<b>Other direct charitable expenditure</b>				
Donations outside PCA		-		-
<b>Management and administration</b>				
Telephone	782		858	
Postage and stationery	1,827		1,049	
Advertising	100		-	
Wages and national insurance	25,270		22,578	
Accountancy charges	2,280		2,100	
Licences and fees	2,143		1,766	
Depreciation on property improvements	1,357		1,357	
		33,760		29,709
<b>TOTAL EXPENDITURE</b>		<u>75,270</u>		<u>74,056</u>
<b>NET INCOMING RESOURCES FOR THE YEAR</b>		12,528		13,523
Transfer from Fund B re maintenance		-		927
Transfer to Maintenance Fund (Fund B)		(5,000)		(18,000)
Balance brought forward at 1 October 2018		93,026		96,576
<b>BALANCE CARRIED FORWARD AT 30 SEPTEMBER 2019</b>		<u>100,554</u>		<u>93,026</u>



**POLEGATE COMMUNITY ASSOCIATION  
DETAILED INCOME & EXPENDITURE ACCOUNT  
YEAR ENDED 30 SEPTEMBER 2019**

**ASSOCIATION MAINTENANCE FUND - FUND B (DESIGNATED FUND)**

	2019		2018	
	£	£	£	£
<b>INCOME</b>				
<b>Donations, gifts &amp; legacies</b>				
Donations / legacies		47,787		1,487
<b>Grant income</b>				
Grants received		-		-
<b>Investment income</b>				
Interest received		612		432
<b>Trading activities</b>				
Rent from hire of centre	-		-	
Affiliation fees	-		-	
Subscriptions & other income	-		-	
		-		-
<b>Fundraising &amp; other income</b>				
Sundry fundraising		1,352		
<b>TOTAL INCOME</b>		<u>49,751</u>		<u>1,919</u>
<b>EXPENDITURE</b>				
<b>Other direct charitable expenditure</b>				
Tiles		-		238
Electrical fittings		-		275
Replacement ceiling tiles		-		363
Replacement window fan & other electrical repairs		-		905
Shelves		-		54
Electrical installation condition report		-		2,000
Sliding door repair		-		486
Drama floodlight		-		20
Polegate Community Association sign		-		198
Printer		-		100
Gas meter relocation & new install		-		7,006
Electrical work - lighting		-		298
Refurb gents toilets & new gas main		-		11,228
Wages		123		
Function room windows		1,675		-
Vacuum cleaner		367		
Car park bollards		111		
CCTV monitor replacement		390		
Notice boards		824		
Replace lights in activity room		525		
Rexel - bollard fixings		40		-
Entrance hallway carpet		1,666		-
Boiler service		249		-
Boiler instal		474		-
Maintenance renewal		302		-
				-
<b>TOTAL EXPENDITURE</b>		<u>6,745</u>		<u>23,171</u>
<b>NET INCOMING RESOURCES FOR THE YEAR</b>		43,006		(21,252)
Transfers from General Fund (Fund A)		5,000		18,000
Transfers from Bowls Fund (Fund F)		230		
Transfers To General Fund (Fund A)		-		(927)
Transfers from other Sections		-		1,800
Balance brought forward at 1 October 2018		106,052		108,431
<b>BALANCE CARRIED FORWARD AT 30 SEPTEMBER 2019</b>		<u>154,288</u>		<u>106,052</u>



**POLEGATE COMMUNITY ASSOCIATION  
DETAILED INCOME & EXPENDITURE ACCOUNT  
YEAR ENDED 30 SEPTEMBER 2019**

**SOCIAL SECTION FUND - FUND E (UNRESTRICTED FUND)**

	2019		2018	
	£	£	£	£
<b>INCOME</b>				
<b>Donations, gifts &amp; legacies</b>				
Private donations		-		-
<b>Investment income</b>				
Bank interest		3		2
<b>Trading activities</b>				
Bingo and raffle income	3,498		9,026	
Sales of refreshments	115		304	
Coffee mornings	458		393	
Sale of pens	24		40	
Charity bottle & other	35		51	
Christmas dinner and events	485		389	
		4,615		10,203
<b>Fundraising and other income</b>				
Sundry fundraising income		-		-
<b>TOTAL INCOME</b>		<u>4,619</u>		<u>10,205</u>
<b>EXPENDITURE</b>				
<b>Other direct charitable expenditure</b>				
Rent paid to PCA	1,104		1,812	
Bingo & raffle expenses	3,163		8,390	
Christmas draw	485		389	
Summer outing	-		-	
Treasurers expenses & refreshments	102		241	
Donations outside the PCA	60		150	
		4,914		10,982
<b>Fundraising and publicity</b>				
Sundry fundraising expenses		-		-
<b>Management and administration</b>				
Sundry administration expenses	-		-	
Donations to PCA	500		-	
		500		-
<b>TOTAL EXPENDITURE</b>		<u>5,414</u>		<u>10,982</u>
<b>NET OUTGOING RESOURCES FOR THE YEAR</b>		(795)		(777)
Transfers to Maintenance Fund (Fund B)		-		(1,000)
Balance brought forward at 1 October 2018		5,155		6,932
<b>BALANCE CARRIED FORWARD AT 30 SEPTEMBER 2019</b>		<u>4,360</u>		<u>5,155</u>

**POLEGATE COMMUNITY ASSOCIATION  
DETAILED INCOME & EXPENDITURE ACCOUNT  
YEAR ENDED 30 SEPTEMBER 2019**

**SHORT MAT BOWLS SECTION FUND - FUND F (UNRESTRICTED FUND)**

	<b>2019</b>		<b>2018</b>	
	£	£	£	£
<b>INCOME</b>				
<b>Donations, gifts &amp; legacies</b>				
Collections, etc		-		-
<b>Investment income</b>				
Bank interest		29		18
<b>Trading activities</b>				
Green fees etc		4,176		4,145
<b>Fundraising &amp; other income</b>				
Subscriptions and joining fees	822		740	
Fundraising income	<u>1,864</u>		<u>1,499</u>	
		2,686		2,239
<b>TOTAL INCOME</b>		<u><u>6,891</u></u>		<u><u>6,402</u></u>
<b>EXPENDITURE</b>				
<b>Other direct charitable expenditure</b>				
Rent paid to PCA	5,302		5,080	
Donations outside PCA	280		475	
Other expenses	<u>312</u>		<u>-</u>	
		5,893		5,555
<b>Fundraising and publicity</b>				
Refreshments etc	278		192	
Social events	50		151	
Raffle & tombola expenses	<u>184</u>		<u>103</u>	
		512		446
<b>Management &amp; administration</b>				
Sundry administration expenses		-		175
<b>TOTAL EXPENDITURE</b>		<u><u>6,405</u></u>		<u><u>6,176</u></u>
<b>NET INCOMING RESOURCES FOR THE YEAR</b>		486		226
Transfers to Maintenance Fund (Fund B)		(230)		-
Balance brought forward at 1 October 2018		5,153		4,927
<b>BALANCE CARRIED FORWARD AT 30 SEPTEMBER 2019</b>		<u><u>5,409</u></u>		<u><u>5,153</u></u>

**POLEGATE COMMUNITY ASSOCIATION  
 DETAILED INCOME & EXPENDITURE ACCOUNT  
 YEAR ENDED 30 SEPTEMBER 2019**

**CENTRE FUNDRAISING SECTION FUND - FUND K (UNRESTRICTED FUND)**

	<b>2019</b>		<b>2018</b>	
	£	£	£	£
<b>INCOME</b>				
<b>Investment income</b>				
Bank interest		-		-
<b>Trading activities</b>				
500+ Club funds collected		3,113		3,225
<b>TOTAL INCOME</b>		<u>3,113</u>		<u>3,225</u>
<b>EXPENDITURE</b>				
<b>Other direct charitable expenditure</b>				
500+ Club - Weekly prizes	1,560		1,560	
500+ Club - Monthly prizes	<u>900</u>		<u>900</u>	
		2,460		2,460
<b>Fundraising and publicity</b>				
500+ Club - Christmas prizes		58		73
<b>Management and administration</b>				
500+ Club stationery		32		32
Donations to PCA		200		
<b>TOTAL EXPENDITURE</b>		<u>2,750</u>		<u>2,565</u>
<b>NET INCOMING RESOURCES FOR THE YEAR</b>		363		660
Transfers to Maintenance Fund (Fund B)		-		(800)
Balance brought forward at 1 October 2018		1,381		1,521
<b>BALANCE CARRIED FORWARD AT 30 SEPTEMBER 2019</b>		<u><u>1,744</u></u>		<u><u>1,381</u></u>

POLEGATE COMMUNITY ASSOCIATION  
 DETAILED INCOME & EXPENDITURE ACCOUNT  
 YEAR ENDED 30 SEPTEMBER 2019

DRAMA GROUP SECTION FUND - FUND L (UNRESTRICTED FUND)

	2019		2018	
	£	£	£	£
<b>INCOME</b>				
<b>Donations, gifts and legacies</b>				
Donations		150		170
<b>Investment income</b>				
Bank interest		-		-
<b>Trading activities</b>				
<b>Productions income</b>				
Cheshire Cats	-		1,886	
Beauty and the Beast	-		11,251	
Something to Hide	-		1,908	
Murder Mysteries	-			
The Edge of Darkness	-			
Round & round the Garden	2,253			
Snow White	14,164			
Outside edge	2,210			
Murder Mysteries	1,660		1,439	
Spamalot (cancelled)	290		-	
		<u>20,577</u>	<u>-</u>	<u>16,484</u>
<b>Fund raising and other income</b>				
Special events fund raising	1,434		1,825	
Subscriptions	834		752	
50th Luncheon income			18	
Christmas meal	745		-	
General income	-		-	
Associate members fund income	-		-	
		<u>3,013</u>	<u>-</u>	<u>2,595</u>
<b>TOTAL INCOME</b>		<u>23,739</u>		<u>19,249</u>
<b>EXPENDITURE</b>				
<b>Trading activities</b>				
<b>Productions expenses (including PCA rent)</b>				
Cheshire Cats	-		859	
Beauty and the Beast	-		8,477	
Something to Hide	-		966	
Murder Mysteries	-		256	
August 17 shows arrears	-		151	
Keep it covered (in arrears)	-		-	
The Edge of Darkness	278		-	
Aladdin Panto 2017	10,155		-	
The Vicar of Dibley - Love is All Around	1,812		-	
Summer Comedy Party Shows	391		-	
Spamalot (cancelled)	1,686		-	
		<u>14,322</u>	<u>-</u>	<u>10,709</u>
<b>Fundraising &amp; other expenses</b>				
Fundraising	-		-	
Christmas meals	481		986	
50th Luncheon expenses	-		-	
		<u>481</u>	<u>-</u>	<u>986</u>
<b>Management and administration</b>				
Rent paid to PCA	4,784		3,548	
Equipment	2,221		1,708	
PCA subs	60		104	
Annual sub NODA	548		617	
PPS&A	119		222	
General expenses	179		276	
		<u>7,911</u>	<u>276</u>	<u>6,475</u>
<b>TOTAL EXPENDITURE</b>		<u>22,714</u>		<u>18,170</u>
<b>NET INCOMING RESOURCES FOR THE YEAR</b>		1,026		1,079
Transfers to Maintenance Fund (Fund B)		-		-
Balance brought forward at 1 October 2018		12,262		11,183
<b>BALANCE CARRIED FORWARD AT 30 SEPTEMBER 2019</b>		<u>13,288</u>		<u>12,262</u>