



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

Period start date 06/09/2019 Period end date 31/03/2020

Charity name: Carrshield Village Hall and Arts and Craft Centre

Charity registration number: 1185216

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The provision and maintenance of a village hall for the use of the inhabitants of Carrshield, West Allen and surrounding areas without distinction of political, religious or other opinions, including use for: (a) meetings, lectures and classes, and (b) other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The village hall will organise and run meetings, lectures and classes on a wide range of subjects and topics, particularly in developing skills in arts and crafts
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are aware of the guidance issued by the Charity Commission on public benefit and have taken this into account when making a decision to which the guidance is relevant.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment	Para 1.38	

including program related investment		
Contribution made by volunteers	Para 1.38	The contribution made by the Village Hall committee and volunteers in the planning and running of events has been invaluable.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>By developing this building we hoped to provide a place to unite the community and regenerate village activities so easing the sense of isolation which is so often apparent in small rural communities.</p> <p>Although we formed a Village Hall committee in December 2018 we actually only started to run events in May 2019.</p> <p>Events held to date:</p> <p>May-Pub Night 36 people attended June- Pub Night 14 attended June Midsummer Picnic 43 attended July Pub Night 18 attended August History Walk with Local History Group 50 people attended in pouring rain! August impromptu Pub Night 15 people and 3 dogs attended September Pub Afternoon/ Moto cross rally 20 people + bikers October tree planting talk with AONB and then Pub Afternoon 15 people attended October Halloween 17people attended November Bonfire party 45 people attended Craft fair November 30th attended December New year party 17people attended</p> <p>ALL OF THESE EVENTS WERE HELD IN A BUILDING WITHOUT HEATING OR ELECTRICITY</p> <p>Without the village hall these events would not have been held as we have no local venues so as a Board of Trustees we feel that we have met our initial aims. Our aim for 2020 is to complete the renovations and so extend our facilities and events.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	<p>We had no specific objectives for fundraising other than applying for grants to help us achieve our renovation plans. We were extremely lucky, in that we were successful in some of our grant applications:</p> <p>Money received from grant sources</p> <ol style="list-style-type: none">1. LEADER for windows, flooring, water and electricity connection, damp proofing. +AVEL match funding will be £68,000 which will be available from Summer 20202. Waitrose token scheme £325 received3. Allendale Lions £240 received4. Community Foundation £6,500 received5. Lottery £26232 will arrive 01.04.20206. Barbour Foundation £1,500 received. <p>As our facilities were limited we could only charge a minimum fee but when the renovations are complete, room rental will help with day to day running costs and fundraising activities will commence.</p>
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Cash in the bank at the end of the period was £3,959 and £61 held in petty cash giving a total of £4020
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	No policy for holding reserves.
Amount of reserves held	Para 1.22	None
Reasons for holding zero reserves	Para 1.22	Due to on-going renovation work we are currently in a financially fluid situation as grant money is released to pay contractors.
Details of fund materially in deficit	Para 1.24	At the end of this period there is no deficit.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Finances are always difficult especially as we are just becoming established but fundraising and donations are keeping us solvent and once we start room rental that will offset electricity and heating costs.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution and 25 year lease of building from AVEL
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO Association Constitution
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees will be elected or re-elected yearly at an Annual General Meeting –usually to be held in September. All of residents will be invited to attend and contribute.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Safeguarding Vulnerable Users policy adopted.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Board of Trustees is answerable to a Village Hall Committee and in turn these are answerable to the residents of the village. The Village Hall is leased from the landowner AVEL (Allen Valleys Enterprise Ltd) and one of our trustees (Dr Steve Agar) acts as AVEL's representative to oversee their interests.
Relationship with any related parties	Para 1.51	Barney Craig Mine shop is a Grade II Listed Building dating from the 1820's and as such any structural alterations is monitored by Historic England.
Other		Due to the lack of heating the Village Hall was closed for the Winter after New Year's Eve and we were due to reopen in March but the Covid 19 lockdown prevented any further events until July 2020.

Reference and Administrative details

Charity name	Carrshield Village Hall and Arts and Craft Centre
Other name the charity uses	
Registered charity number	1185216
Charity's principal address	Carrshield Village Hall, Barney Craig Mineshop, Carrshield, Hexham, Northumberland, NE47 8AF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kim Emmerson	Chair	06/09/2019 -31/03/2020	
2	Steve Agar	AVEL Representative	06/09/2019- 31/03/2020	
3	John A Woodcock	Treasurer	06/09/2019- 31/03/2020	
4	Alwyn Woodcock	Secretary	06/09/2019- 31/03/2020	
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Corporate trustees – names of the directors at the date the report was approved

Director name		
none		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
AVEL (Allen Valleys Enterprise Ltd) are the owners of the building and the Village Hall committee have a lease agreement with AVEL for 25years. Dr Steve Agar acts as their representative on the Village Hall Board of Trustees	06/09/2019- 31-03-2020	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	none
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Kim Emmerson	
Position (eg Secretary, Chair, etc)	Chair	
Date	30.7.2020	

Month	Date	Description	Income	Expenditure	Balance
	01/09/2020	Starting Balance	£227.53		£227.53
September	20/09/2019	Deposit to Bank		£201.00	£26.53
	22/09/2019	Harvest Sale	£115.90		£142.43
	30/09/2019	Deposit to Bank		£115.90	£26.53
October	05/10/2019	Coalcleugh Trees Pub Night (gas bottle an	£10.00	£4.78	£31.75
	15/10/2019	Coffee+Crickets+Tupperware box		£11.35	£20.40
	31/10/2019	Halloween Decorations - To Kim		£15.16	£5.24
	31/10/2019	Donations	£20.00		£25.24
	09/11/2019	Donation	£10.00		£35.24
	09/11/2019	Gas from Kim (no recpt)		£34.00	£1.24
	09/11/2019	Bonfire Collection	£48.31		£49.55
	30/11/2019	Arts & Crafts Day	£50.45		£100.00
2020					
February	06/02/2020	Key for builders		£6.50	£93.50
	06/02/2020	Block Sundries		£20.00	£73.50
	25/02/2020	Logs		£12.00	£61.50
Petty Cash Totals			£482.19	£420.69	£61.50

Month	Date	Description	Income	Expenditure	Balance
September	20/09/2019	Deposit	£201.00		£201.00
	30/09/2019	Deposit	£115.90		£316.90
October	11/10/2019	Payment from Linda Becks	£50.00		£366.90
	15/10/2019	Gas heater covers		£32.40	£334.50
	22/10/2019	Gas Bottle refill		£34.00	£300.50
November	04/11/2019	Amazon - New Table		£36.99	£263.51
	02/11/2019	Amazon - 4xGaz Refills + 3xGaz Lamps		£69.30	£194.21
December	03/12/2019	Allendale Lions - Remove block debris	£240.00		£434.21
	04/12/2019	Arts 7 Crafts day	£74.15		£508.36
2020					£508.36
February	05/02/2020	Barbour Foundation	£1,500.00		£2,008.36
	18/02/2020	Waitrose Grant	£325.00		£2,333.36
	20/02/2020	Water Board Estimate		£115.20	£2,218.16
	24/02/2020	Came & Co - Insurance		£344.74	£1,873.42
March	12/03/2020	AVEL Test Transfer	£10.00		£1,883.42
	20/03/2020	AVEL First Transfer	£2,490.00		£4,373.42
	20/03/2020	Howford Recycling - Block Removal		£744.00	£3,629.42
	20/03/2020	PF & EL Ryder		£500.00	£3,129.42
	25/03/2020	AVEL Second Transfer	£5,000.00		£8,129.42
	25/03/2020	D & J White - Building Work		£4,170.00	£3,959.42
Bank Totals			£10,006.05	£6,046.63	£3,959.42
Petty Cash Totals		Petty Cash	£482.19	£420.69	£61.50
Grand Totals			£10,488.24	£6,467.32	£4,020.92