

**REGISTERED CHARITY NUMBER: 1174330**

**FOX HOLLIES COMMUNITY ASSOCIATION CHARITY INCORPORATED ORGANISATION**

**REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 JANUARY 2020**

Quest Chartered Management Accountants  
Branston Court  
Branston Street  
Jewellery Quarter  
Birmingham  
B18 6BA

**FOX HOLLIES COMMUNITY ASSOCIATION CHARITY INCORPORATED ORGANISATION**

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FOR THE YEAR ENDED 31 JANUARY 2020**

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## **FOX HOLLIES COMMUNITY ASSOCIATION CHARITY INCORPORATED ORGANISATION**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JANUARY 2020**

The trustees who are also directors for the purposes of company law, have pleasure in presenting their report and the unaudited financial statements of the charity for the year ended 31st January 2020.

#### **Reference and Administrative Details**

Registered Charity Name: Fox Hollies Community Association Charity Incorporated Organisation  
Charity Registration Number: 1174330  
Registered Office: Fox Hollies Forum, Greenwood Avenue, Birmingham B27 7RA

#### **The Trustees**

The trustees who served the company during the year were as follows:

David Swingle  
Christine Stanley  
Penny Wagg

#### **Structure, Governance and Management**

Operating independently from government and from its funders, Fox Hollies Trustees have responsibility for policy, the establishment of priorities and full financial, employment, financial and legal responsibility for the Trust and its activities, services and assets.

We are also in the process of transferring to a CIO and have transferred some of the funds.

#### **The Area**

**Fox Hollies** is an area of Birmingham, England, situated on the edge of Acocks Green district. It is named after the Fox Hollies Hall estate.

It roughly includes the area around Fox Hollies Road (part of the A4040 Outer Ring Road), stretching from Acocks Green in the north, to Hall Green in the south. A council housing estate was built to the east of Fox Hollies Road in the 1930's, an area that suffers from multiple deprivation.

#### **Staffing**

Fox Hollies Community Association officers are responsible for ensuring the development of activities, supervision of staff employed and for volunteers and for the smooth management of FHCACIO. Other staff have specific responsibility for reception, administration, caretaking and cleaning and to support other FHCACIO services. As at January 2019 FHCACIO employed 3 full time and 15 part time members of staff as well as sessional workers for project work, and had responsibility for several volunteers.

# FOX HOLLIES COMMUNITY ASSOCIATION CHARITY INCORPORATED ORGANISATION

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 JANUARY 2020

### New Charity

Fox Hollies Community Association C.I.O. (registered charity No 1174330) has made major strides forward over the past twelve months, whilst maintaining our existing level of activities and services to the local community. We have also added our Men's Shed, Cooking Sessions and Indoor Bowls to our activities for the over 50's. Happy Healthy Holidays provided 1,164 meals for local children and young people during the summer holidays, prepared and served by our volunteers. The development of our youth project has produced a lively and committed group of young volunteers who have eagerly helped with our holiday play scheme, lunch clubs and the development of our junior club.

In 2019 we have had 102 regular volunteers, ranging in age from 14 to 86 year olds who together have contributed a total of 10,658 hours of volunteering work.

• Management/Trustees	1,668
• Work with Senior Citizens	4,636
• Pre School + Stay & Play	267
• Youth Project	272
• Youth Volunteering Program	1,138
• Environmental Centre	934
• Fundraising	716
• Community Activities	1,027

This is 222 hours per week throughout the year (based on 48 Weeks). This based on the minimum national living wage of £8.21 per hour represents an annual total of £87,502.17 of unpaid work, plus the many volunteering hours our staff do throughout the year in support of their activities and the work of the Community Association

Moving forward towards new developments we hope you and the Association will continue to be a "Force for Good" within our local community.

Much of our work can only be achieved by your help so on behalf of the Trustees I would sincerely like to "thank you" for your continued dedication and hard work.

David Swingle  
Chairman

# **FOX HOLLIES COMMUNITY ASSOCIATION CHARITY INCORPORATED ORGANISATION**

## **INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 JANUARY 2020**

I report on the accounts for the year ended 31 January 2019 set out on pages below.

### **Respective responsibilities of trustees and examiner.**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

### **Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
  - to keep proper accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Nick Bonnaud ACMA  
Quest Chartered Management Accountants  
Branston Court, Branston Street Birmingham, B18 6BA

Date: 19th February 2020

FOX HOLLIES COMMUNITY ASSOCIATION CHARITY INCORPORATED ORGANISATION

STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 JANUARY 2020

	Notes	Unrestricted Funds £	Restricted Funds £	New Charity Funds £	31-Jan-20 Total Funds £	31-Jan-19 Total Funds £
<b>INCOMING RESOURCES</b>						
<b>Incoming resources from generated funds</b>						
Pre-school Grant		131,367	-	-	131,367	189,501
Pre School fees		17,202	-	-	17,202	15,006
Pre-school Equip/ activities		1,135	-	-	1,135	3,367
E/Centre Fundraising		583	-	-	583	265
General Donations		160	-	-	160	349
Fund Raising		1,063	-	-	1,063	2,577
Community Activities		5,753	-	-	5,753	5,679
Community Space		16,138	-	-	16,138	28,908
Coffee Bar		1,820	-	-	1,820	736
Playscheme Fees/income		14,899	-	-	14,899	7,151
Telephone		-	-	-	-	-
Luncheon Club		6,175	-	-	6,175	6,514
Gift aid		1,526	-	-	1,526	2,115
Voscars		-	-	-	-	770
Repairs/Renewals		-	-	-	-	-
Admin		211	-	-	211	-
Youthwork		2277	17334	-	19,611	48,134
Carnival		971	-	-	971	8,275
Under/over Banked		1,392	-	-	1,392	-
Bank Interest		310	-	-	310	21
Menshed		1,300	-	-	-	-
Other		2,754	-	-	2,754	574.00

**Total incoming resources** 207,037 17,334 0 223,071 320,105

**RESOURCES EXPENDED**

**Charitable activities**

Salaries Preschool		71,128	-	-	71,128	81,873
Salaries Caretaker		6,798	-	-	6,798	8,245
Salaries Admin		6,737	-	-	6,737	7,566
Salaries Youth Work		-	29,391	-	29,391	16,322
Salaries Lunch Club		-	-	-	-	1,582
Salaries Older Person		803	-	-	803	-
Older person Activities		2,444	-	-	2,444	-
Building Alarms		2,859	-	-	2,859	2,724
HMRC Tax/NI		5,724	-	-	5,724	11,208
Playscheme Salaries		13,976	-	-	13,976	6,053
Pre School Activities		3,640	-	-	3,640	5,179
E/Centre Food		-	-	-	-	344
E/Centre Activities		300	-	-	300	470
Development Grant		-	11,820	-	11,820	-
Youth Work		-	-	-	-	5,397
Youth Work Activities		927	-	-	927	-
Fund Raising		138	-	-	138	315
Coffee Bar		1,121	-	-	1,121	1,376
Admin		3,133	-	-	3,133	2,140
Electricity		11,162	-	-	11,162	6,752
Gas		-	-	-	-	4,299
Rates		1,689	-	-	1,689	1,650
Rent		16,875	-	-	16,875	13,500
Telephone		1,586	-	-	1,586	1,602
Professional Fees		2,232	-	-	2,232	4,644
Play Scheme Trips/Activities		1,884	-	-	1,884	1,018
Community Activities		1,468	-	-	1,468	684
Building Care		-	-	-	-	16,274
Refuse Collection		1,724	-	-	1,724	2,330
Cleaning Material		1,262	-	-	1,262	393
Initial		-	-	-	-	944
Legionella Testing		1,019	-	-	1,019	922
PAT Testing and Alarms		-	-	-	-	6,314
Insurance		2,368	-	-	2,368	2,222.00
Luncheon Club		2,475	-	-	2,475	2,254
Yarn & Yarn		-	-	-	-	500
Training		1,487	-	-	1,487	112
Carnival		983	-	-	983	8,451
Pensions		5,987	-	-	5,987	3,346
Volunteer Expenses		-	-	-	-	3,690
Building Washroom Services		2,957	-	-	2,957	-
Men Shed		1,055	-	-	1,055	-
Repairs and renewals		12,646	-	-	12,646	-
Other		1,061	-	-	1,061	192

**Total resources expended** 191,649 41,211 0 232,860 232,886

	Notes	Unrestricted Funds £	Restricted Funds £	New Charity Funds £	31-Jan-20 Total Funds £	31-Jan-19 Total Funds £
<b>NET INCOMING/(OUTGOING) RESOURCES</b>	5	15,388	(23,877)	0	(9,789)	87,219

**RECONCILIATION OF FUNDS**

Total funds brought forward		-	-	-	-	0
Petty Cash		-	-	-	-	-
Movement in Accruals/Prepayments		3,875	-	-	3,875.00	3,875
Transfer from old charity		69,456	-	-	69,456	69,456
Transfer between funds	10	-	-	-	-	-
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>88,719</u>	<u>(23,877)</u>	<u>0</u>	<u>63,542</u>	<u>160,550</u>

**FOX HOLLIES COMMUNITY ASSOCIATION CHARITY INCORPORATED ORGANISATION**

**BALANCE SHEET  
AS AT 31 JANUARY 2020**

	Notes	Unrestricted Funds £	Restricted Funds £	Trustee Contingency Funds £	31-Jan-20 Total Funds £	31-Jan-19 Total Funds £
<b>FIXED ASSETS</b>						
Tangible assets		-	-	-	-	-
<b>CURRENT ASSETS</b>						
Debtors		-	-	-	-	-
Cash at bank and in hand		85,130	23,738	43,193	152,061	160,550
		<u>85,130</u>	<u>23,738</u>	<u>43,193</u>	<u>152,061</u>	<u>160,550</u>
<b>CREDITORS</b>						
Amounts falling due within one year	8	-	-		-	-3,375
		<u>85,130</u>	<u>23,738</u>	<u>43,193</u>	<u>152,061</u>	<u>157,175</u>
<b>NET CURRENT ASSETS</b>						
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>						
		<u>85,130</u>	<u>23,738</u>	<u>43,193</u>	<u>152,061</u>	<u>157,175</u>
<b>NET ASSETS</b>						
		<u>85,130</u>	<u>23,738</u>	<u>43,193</u>	<u>152,061</u>	<u>157,175</u>
<b>FUNDS</b>						
	9					
Unrestricted funds		-	-	-	85,130	70,825
Restricted funds		-	-	-	23,738	47,826
Trustee Contingency funds		-	-	-	43,193	38,524
<b>TOTAL FUNDS</b>						
					<u>152,061</u>	<u>157,175</u>

**FOX HOLLIES COMMUNITY ASSOCIATION CHARITY INCORPORATED ORGANISATION**  
**BALANCE SHEET (CONTINUED....)**  
**FOR THE YEAR ENDED 31 JANUARY 2020**

The charity is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 January 2019.

The members have not required the charity company to obtain an audit of its financial statements for the year ended 31 January 2019 in accordance with Section 476 of the Companies Act 2006.

The financial statements were approved by the Board of Trustees on .....

and were signed on its behalf by:

.....  
Trustee and Company Secretary - Christine Stanley



# FOX HOLLIES COMMUNITY ASSOCIATION CHARITY INCORPORATED ORGANISATION

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 JANUARY 2020

### 1. ACCOUNTING POLICIES

#### **Accounting convention**

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

#### **Incoming resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

#### **Resources expended**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

#### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery etc.	- 20% on cost
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#### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

#### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objectives of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**FOX HOLLIES COMMUNITY ASSOCIATION CHARITY INCORPORATED ORGANISATION**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JANUARY 2020**

**2. VOLUNTARY INCOME**

	31-Jan-20	31-Jan-19
	£	£
Donations	160	349
Grants	131,367	189,501
	<u>131,527</u>	<u>189,850</u>

**3. ACTIVITIES FOR GENERATING FUNDS**

	31-Jan-20	31-Jan-19
	£	£
Fundraising events	<u>75,200</u>	<u>130,233</u>

**4. INVESTMENT INCOME**

	31-Jan-20	31-Jan-19
	£	£
Deposit account interest	<u>310</u>	<u>21</u>

**5. NET INCOMING/(OUTGOING) RESOURCES**

Net resources are stated after charging:

	31-Jan-20	31-Jan-19
	£	£
Depreciation	<u>-</u>	<u>-</u>

CONTENTS OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JANUARY 2020

6. TRUSTEES' REMUNERATION AND BENEFITS

During the year no trustees received remuneration or benefits.

Trustees' Expenses  
There were no trustees' expenses paid for the year ended 31 January 2019  
(2018: £Nil)

7. STAFF COSTS

	31-Jan-20	31-Jan-19
	£	£
Wages, salaries and employers NIC	<u>134,558</u>	<u>135,573</u>

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 JANUARY 2020

8. CREDITORS: AMOUNTS DUE FALLING WITHIN ONE YEAR

	31-Jan-20 £	31-Jan-19 £
Trade creditors	-	-
Taxation and social security	-	-
	<u>0</u>	<u>0</u>

9. MOVEMENT IN FUNDS

	At 31-Jan-20 £	Net movement in fund £	Net movement in fund £
<b>Unrestricted funds</b>			
General fund	(9,789)	(97,008)	87,219.00
<b>Restricted funds</b>	-	-	-
<b>Transfer from old charity</b>	-	-	-
<b>TOTAL</b>	<u>(9,789)</u>	<u>(97,008)</u>	<u>87,219</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Transfer from from charity £	Transfer from from charity £
<b>Unrestricted funds</b>				
General fund	207,037	(191,649)	-	-
<b>Restricted funds</b>	-	-	-	-
<b>Transfer from old charity</b>	-	-	-	-
<b>TOTAL</b>	<u>207,037</u>	<u>(191,649)</u>	<u>0</u>	<u>0</u>

**FOX HOLLIES COMMUNITY ASSOCIATION CHARITY INCORPORATED ORGANISATION**  
**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 JANUARY 2020**

	31-Jan-20 £	31-Jan-19 £
<b>INCOMING RESOURCES</b>		
<b>Voluntary income</b>		
Donations	160	349
Grants	131,367	189,501
	<hr/>	<hr/>
	131,527	189,850
<b>Fees</b>		
Pre School Fees	17,202	15,006
<b>Activities for generating funds</b>		
Fundraising events	9,122	9,355
<b>Investment income</b>		
Deposit account interest	310	21
<b>Incoming resources from charitable activities</b>		
Receipts from activities	50,073	76,964
Room lettings	16,138	28,908
	<hr/>	<hr/>
	66,210	105,873
<b>Total incoming resources</b>	224,371	320,105
<b>RESOURCES EXPENDED</b>		
<b>Purchases</b>	1,121	1,376
Wages	128,834	127,711
Employers NI	11,711	11,208
Maintenance	22,467	27,177
Telephone	1,586	1,602
Postage and stationery	3,133	2,140
Insurance	2,368	2,222
Accountancy	2,232	4,644
Advertising & PR	138	315
Food	2,475	2,598
Utilities	12,851	12,701
Rent	16,875	13,500
Project Costs	24,521	16,303
Volunteer Expenses	0	3,690
Youth Work	0	5,397
Other	2,548	304
	<hr/>	<hr/>
	232,860	232,886
	<hr/>	<hr/>
<b>Net income/(expenditure)</b>	<b>(8,489)</b>	<b>87,219</b>