

FRANK LONGFORD CHARITABLE TRUST

Charity No. 1164701

Company No. CE005790

Trustees' Report and Unaudited Accounts

31 December 2019

	Pages
Trustees' Annual Report	2 to 5
Independent Examiner's Report	6
Statement of Financial Activities	7
Summary Income and Expenditure Account	8
Balance Sheet	9
Notes to the Accounts	10 to 15
Detailed Statement of Financial Activities	16 to 17

The Trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the unaudited financial statements of the charity for the year ended 31 December 2019.

REFERENCE AND ADMINISTRATIVE DETAILS

Company No. CE005790

Charity No. 1164701

Registered Office

42 Callcott Road
London
NW6 7EA

Correspondence Address

PO Box 64302
London
NW6 7EA

Directors and Trustees

The Directors of the charitable company are its Trustees for the purposes of charity law.

The following Directors and Trustees served during the year:

Ms Hannah Billington

Lady Rachel Billington OBE

Mr Alexander Fletcher (appointed March 2020)

Mr Jason Grant

Ms Victoria Greenwood

Mr Kevin Pakenham

Mr Tom Pakenham

Prof. John Podmore

Mr Jon Snow

Independent Examiner

Back Office Support Solutions Ltd
Unit 111 Canalot Studios
222 Kensal Road
London
W10 5BN

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2019. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Objectives and Activities

Objectives and aims

The objects of the trust are for the public benefit:

(1) to advance the rehabilitation in society of persons suffering or who have suffered a legal restriction on their liberty in any penal or correctional establishment by educating the public (but only in such manner and by such means as shall not prevent the trust from being a charity) in the sciences of penology and criminology, social health and in the welfare and constructive treatment of such persons and the families of such persons.

(2) the relief of poverty, sickness and distress, and the preservation and protection of health of persons suffering or who have suffered a legal restriction on their liberty in any penal or correctional establishment, and the advancement of education and training of such persons.

The trust has three programmes of work: its annual Longford Lecture on a subject of social or penal reform; its annual Longford Prize, given to an individual or organisation doing exceptional work in the field of prison reform; and the Longford scholarship programme, which gives financial and mentoring support to young serving and ex-prisoners who wish to continue their rehabilitation by studying for degrees at UK higher education institutions, including the Open University.

Public benefit

The trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance by the Charity Commission for England and Wales.

Achievement and Performance

2019 saw the Longford Trust organise a well-attended (650 people) annual lecture at Church House, Westminster, in November, chaired by the broadcaster, Jon Snow. The speaker was (Lord) Ian Blair, the former Metropolitan Police Commissioner, who took as his theme, "Where Next For Policing and Criminal Justice?" His remarks, made during the run up to the December general election campaign, were widely reported, while the lecture was broadcast live on National Prison Radio to all of the UK's 131 jails.

Trustee and former prison governor, John Podmore, was on stage before the lecture to present the annual Longford Prize (sponsored by the McGrath Charitable Trust) to the rehabilitation charity, Switchback. Awards for outstanding achievement went to prison TV pioneer, Jez Wright, and Prison Reading Groups (in its 20th anniversary year).

The Longford Scholarship programme continues to grow. In the academic year 2019-2020, 64 young men and women were in receipt of one of our scholarships to continue their rehabilitation by going on to study at university. We provide financial and one-to-one mentoring support to each one. Within those 64, some had received our Patrick Pakenham Awards to study Law, and others our Nat Billington Awards to study computer and technology-based subjects. In addition to the 64, a further 15 serving prisoners received one of our Frank Awards in the past 12 months, enabling them to meet the costs of Open University courses undertaken while inside to prepare themselves for release.

Financial Review

The trust has no endowment. It receives restricted funds into two separate accounts - one to support the Longford Scholarships and Frank Awards and a second to support the Patrick Pakenham Awards, established in 2005 in memory of Patrick Pakenham, Lord Longford's barrister son. These awards are given to young ex-prisoners wanting to study Law and UK universities.

The trustees continue to maintain strong reserves capable of sustaining the range of the Longford Trust's work. They aim, therefore, to ensure that the annual lecture is not dependent solely on sponsorship and could endure if sponsorship ever proved hard to secure. Since many of the Longford Scholars are studying for degrees over a three or even four year period, the trust keeps sufficient funds, once we have accepted each individual on the scholarship programme, to cover the financial commitment made to them throughout their time at university.

Income raised in 2019 was £307,475 (2018: £237,524), with our fund-raising performance remaining robust. Our expenditure stood at £267,712 (2018: £250,711)

Structure, Governance and Management

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Organisational Structure

The day-to-day management of the trust is carried out by a director (Peter Stanford), a scholarship manager (Philippa Budgen), a mentoring manager (Natasha Maw), an events and fund-raising manager (Jill Dale) and a moderator for the trust's secure app platform for scholars and mentors (Jason Grant until September 2019 and Jacob Dunne since September 2019)

Key management remuneration

Mr Peter Stanford, Director for the charity received fees of £32,359 (excluding VAT) during the year (2018: £35,268)

Mr Jason Grant, Director and Trustee for the charity received fees of £5,169 (2018: £3,600)

Related Parties

The Company has no related parties, other than as disclosed in Note 2 of the accounts.

Statement of Trustees Responsibilities

The trustees (who are also the directors of Frank Longford Charitable Trust for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. The Trustees are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

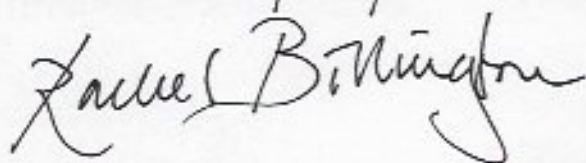
FRANK LONGFORD CHARITABLE TRUST

Trustees Annual Report

The above report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime as set out in Part 15 of the Companies Act 2006 and in accordance with the Charities SORP (FRS 102).

Approved by order of the board of trustees on 15/06/20 and signed on their behalf by:

Lady Rachel Billington OBE
Trustee

A handwritten signature in black ink, appearing to read 'Rachel Billington', written over a dotted line.

FRANK LONGFORD CHARITABLE TRUST

Independent Examiners Report

Independent Examiner's Report to the trustees of FRANK LONGFORD CHARITABLE TRUST

I report to the charity trustees on my examination of the accounts of FRANK LONGFORD CHARITABLE TRUST for the year ended 31 December 2019 which comprise the Statement of Financial Activities, the Summary Income and Expenditure Account, the Balance Sheet and the related notes.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act).

Having satisfied myself that the accounts of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

As the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of MAAT.

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that:

- accounting records were not kept in accordance with section 386 of the 2006 Act ; or
- the accounts do not accord with those records; or
- the accounts do not comply with the accounting requirements under section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Heather Darnell

MAAT

Back Office Support Solutions Ltd

Unit 111 Canalot Studios

222 Kensal Road

London

W10 5BN

FRANK LONGFORD CHARITABLE TRUST

Statement of Financial Activities

for the year ended 31 December 2019

		Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
	Notes				
Income and endowments from:					
Donations and legacies	4	-	258,332	258,332	182,345
Charitable activities	5	48,755	-	48,755	54,878
Investments	6	388	-	388	301
Total		49,143	258,332	307,475	237,524
Expenditure on:					
Raising funds	7	23,253	-	23,253	27,072
Charitable activities	8	39,895	200,762	240,657	217,801
Other	10	3,801	-	3,801	5,837
Total		66,949	200,762	267,711	250,710
Net gains on investments		-	-	-	-
Net income/(expenditure)	11	(17,806)	57,570	39,764	(13,186)
Transfers between funds		-	-	-	-
Net income/(expenditure) before other gains/(losses)		(17,806)	57,570	39,764	(13,186)
Other gains and losses					
Net movement in funds		(17,806)	57,570	39,764	(13,186)
Reconciliation of funds:					
Total funds brought forward		14,546	130,226	144,772	157,958
Total funds carried forward		(3,260)	187,796	184,536	144,772

FRANK LONGFORD CHARITABLE TRUST
Summary Income and Expenditure Account
for the year ended 31 December 2019

	2019 £	2018 £
Income	307,087	237,224
Interest and investment income	388	301
Gross income for the year	<u>307,475</u>	<u>237,524</u>
Expenditure	267,711	250,711
Total expenditure for the year	<u>267,711</u>	<u>250,711</u>
Net income/(expenditure) before tax for the year	39,764	(13,186)
Net income /(expenditure)for the year	<u><u>39,764</u></u>	<u><u>(13,186)</u></u>

FRANK LONGFORD CHARITABLE TRUST
Balance Sheet
at 31 December 2019

Company No. CE005790	Notes	2019 £	2018 £
Current assets			
Debtors	13	-	741
Cash at bank and in hand		268,035	243,151
		<u>268,035</u>	<u>243,892</u>
Creditors: Amount falling due within one year	14	(62,099)	(59,420)
Net current assets		205,936	184,472
Total assets less current liabilities		205,936	184,472
Creditors: Amounts falling due after more than one year	15	(21,400)	(39,700)
Net assets excluding pension asset or liability		<u>184,536</u>	<u>144,772</u>
Total net assets		<u>184,536</u>	<u>144,772</u>
The funds of the charity			
Restricted funds	16		
Restricted income funds		187,796	130,226
		<u>187,796</u>	<u>130,226</u>
Unrestricted funds	16		
General funds		(3,260)	14,546
		<u>(3,260)</u>	<u>14,546</u>
Reserves	16		
Total funds		<u>184,536</u>	<u>144,772</u>

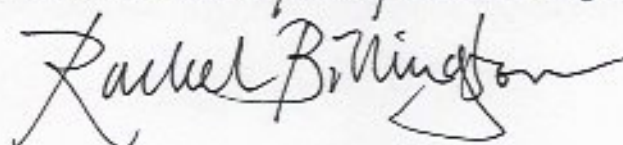
These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

For the year ended 31 December 2019 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

Approved by order of the board of trustees on 15/06/20 and signed on their behalf by:



Lady Rachel Billington OBE
Trustee

for the year ended 31 December 2019

1 Accounting policies

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Change in basis of accounting or to previous accounts

There has been no change to the accounting policies (valuation rules and method of accounting) since last year and no changes have been made to accounts for previous years.

Fund accounting

Unrestricted funds	These are available for use at the discretion of the trustees in furtherance of the general objects of the charity.
Designated funds	These are unrestricted funds earmarked by the trustees for particular purposes.
Revaluation funds	These are unrestricted funds which include a revaluation reserve representing the restatement of investment assets at their market values.
Restricted funds	These are available for use subject to restrictions imposed by the donor or through terms of an appeal.

Income

Recognition of income	Income is included in the Statement of Financial Activities (SoFA) when the charity becomes entitled to, and virtually certain to receive, the income and the amount of the income can be measured with sufficient reliability.
-----------------------	---

Income with related expenditure	Where income has related expenditure the income and related expenditure is reported gross in the SoFA.
---------------------------------	--

Donations and legacies	Voluntary income received by way of grants, donations and gifts is included in the the SoFA when receivable and only when the Charity has unconditional entitlement to the income.
------------------------	--

Tax reclaims on donations and gifts	Income from tax reclaims is included in the SoFA at the same time as the gift/donation to which it relates.
-------------------------------------	---

Donated services and facilities	These are only included in income (with an equivalent amount in expenditure) where the benefit to the Charity is reasonably quantifiable, measurable and material.
---------------------------------	--

Volunteer help	The value of any volunteer help received is not included in the accounts.
----------------	---

Investment income	This is included in the accounts when receivable.
-------------------	---

Gains/(losses) on revaluation of fixed assets	This includes any gain or loss resulting from revaluing investments to market value at the end of the year.
---	---

Gains/(losses) on investment assets	This includes any gain or loss on the sale of investments.
-------------------------------------	--

Expenditure

Recognition of expenditure	Expenditure is recognised on an accruals basis. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.
Expenditure on raising funds	These comprise the costs associated with attracting voluntary income, fundraising trading costs and investment management costs.
Expenditure on charitable activities	These comprise the costs incurred by the Charity in the delivery of its activities and services in the furtherance of its objects, including the making of grants and governance costs.
Grants payable	All grant expenditure is accounted for on an actual paid basis plus an accrual for grants that have been approved by the trustees at the end of the year but not yet paid.
Governance costs	These include those costs associated with meeting the constitutional and statutory requirements of the Charity, including any audit/independent examination fees, costs linked to the strategic management of the Charity, together with a share of other administration costs.
Other expenditure	These are support costs not allocated to a particular activity.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Cash and cash equivalents

Cash and cash equivalents comprise cash at bank and on hand, demand deposits with banks and other short-term highly liquid investments with original maturities of three months or less and bank overdrafts. In the statement of financial position, bank overdrafts are shown within borrowings or current liabilities. In the Statement of Cash Flows, cash and cash equivalents are shown net of bank overdrafts that are repayable on demand and form an integral part of the company's cash management.

Trade and other creditors

Short term creditors are measured at the transaction price. Other creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

2 Related Parties

Jason Grant undertook paid part-time consultancy work for the trust during the period, invigilating the trust secure app platform for past and present scholars and mentors. During the period, he was paid £5,169 (2018: £3,600). In recruiting him to this role, the trustees followed best practice as set out by the Charity Commission and sought minuted guidance from the trust's lawyers on the relevant provisions in our trust deed.

No other trustees received any remuneration during the year.

3 Statement of Financial Activities - prior year

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £
Income and endowments from:			
Donations and legacies	54,878	182,346	237,224
Investments	301	-	301
Total	<u>55,179</u>	<u>182,346</u>	<u>237,525</u>
Expenditure on:			
Raising funds	27,072	-	27,072
Charitable activities	23,462	200,177	223,639
Total	<u>50,534</u>	<u>200,177</u>	<u>250,711</u>
Net income	<u>4,645</u>	<u>(17,831)</u>	<u>(13,186)</u>
Net income before other gains/(losses)	4,645	(17,831)	(13,186)
Other gains and losses:			
Net movement in funds	<u>4,645</u>	<u>(17,831)</u>	<u>(13,186)</u>
Reconciliation of funds:			
Total funds brought forward	9,901	148,057	157,958
Total funds carried forward	<u>14,546</u>	<u>130,226</u>	<u>144,772</u>

4 Income from donations and legacies

	Restricted £	Total 2019 £	Total 2018 £
Paddy Pakenham	9,080	9,080	6,179
Longford Scholarships	249,252	249,252	176,166
	<u>258,332</u>	<u>258,332</u>	<u>182,345</u>

5 Income from charitable activities

	Unrestricted £	Total 2019 £	Total 2018 £
Annual lecture	20,884	20,884	23,403
Other charitable activities	27,871	27,871	31,475
	<u>48,755</u>	<u>48,755</u>	<u>54,878</u>

6 Income from investments

	Unrestricted	Total 2019	Total 2018
	£	£	£
Interest received	388	388	301
	<u>388</u>	<u>388</u>	<u>301</u>

7 Expenditure on raising funds

	Unrestricted	Total 2019	Total 2018
	£	£	£
<i>Fundraising trading costs</i>			
Fundraising costs	23,253	23,253	27,072
	<u>23,253</u>	<u>23,253</u>	<u>27,072</u>

8 Expenditure on charitable activities

	Unrestricted	Restricted	Total 2019	Total 2018
	£	£	£	£
<i>Expenditure on charitable activities</i>				
Service and support of scholars	-	74,932	74,932	62,126
Annual lecture	23,975	6,300	30,275	28,662
Other charitable activities	15,920	-	15,920	17,625
Grants made	-	119,530	119,530	109,388
	<u>39,895</u>	<u>200,762</u>	<u>240,657</u>	<u>217,801</u>

9 Analysis of grants

Activity or programme	Grants to Institutions	Grants to Individuals	Total 2019	Total 2018
	£	£	£	£
Scholarships & awards	25,119	94,411	119,530	109,388
	<u>25,119</u>	<u>94,411</u>	<u>119,530</u>	<u>109,388</u>

10 Other expenditure

	Unrestricted	Total 2019	Total 2018
	£	£	£
General administrative costs	801	801	780
Legal and professional costs	3,000	3,000	5,057
	<u>3,801</u>	<u>3,801</u>	<u>5,837</u>

FRANK LONGFORD CHARITABLE TRUST

Notes to the Accounts

11 Net income/(expenditure) before transfers

	2019	2018
	£	£
This is stated after charging:		
Independent Examiner's fee	900	900

12 Staff costs

No employee received emoluments in excess of £60,000.

13 Debtors

	2019	2018
	£	£
Other debtors	-	741
	<u>-</u>	<u>741</u>

14 Creditors:

amounts falling due within one year

	2019	2018
	£	£
Grants to scholars pledged	59,100	56,720
Accruals and deferred income	2,999	2,700
	<u>62,099</u>	<u>59,420</u>

15 Creditors:

amounts falling due after more than one year

	2019	2018
	£	£
Grants to scholars pledged	21,400	39,700
	<u>21,400</u>	<u>39,700</u>

16 Movement in funds

	At 1 January 2019	Incoming resources (including other gains/losses) £	Resources expended £	At 31 December 2019 £
Restricted funds:				
Restricted income funds:				
Restricted Fund	130,226	258,332	(200,762)	187,796
<i>Total</i>	<u>130,226</u>	<u>258,332</u>	<u>(200,762)</u>	<u>187,796</u>
Unrestricted funds:				
General funds	14,546	49,143	(66,949)	(3,260)
Revaluation Reserves:				
Total funds	<u>144,772</u>	<u>307,475</u>	<u>(267,711)</u>	<u>184,536</u>

17 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total £
Net current assets	89,331	116,605	205,936
Creditors due in more than one year and provisions	-	(21,400)	(21,400)
	<u>89,331</u>	<u>95,205</u>	<u>184,536</u>

18 Reconciliation of net debt

	At 1 January 2019 £	Cash flows £	New HP/Finance leases £	At 31 December 2019 £
Cash and cash equivalents	243,151	24,884		268,035
	<u>243,151</u>	<u>24,884</u>	-	<u>268,035</u>
Net debt	<u>243,151</u>	<u>24,884</u>	-	<u>268,035</u>

19 Related party disclosures

Controlling party

The company is limited by guarantee and has no share capital; thus no single party controls the company.

FRANK LONGFORD CHARITABLE TRUST
Detailed Statement of Financial Activities
for the year ended 31 December 2019

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
Income and endowments from:				
Donations and legacies				
Paddy Pakenham	-	9,080	9,080	6,179
Longford Scholarships	-	249,252	249,252	176,166
	-	258,332	258,332	182,345
Charitable activities				
Annual lecture	20,884	-	20,884	23,403
Other charitable activities	27,871	-	27,871	31,475
	48,755	-	48,755	54,878
Investments				
Interest received	388	-	388	301
	388	-	388	301
Total income and endowments	49,143	258,332	307,475	237,524
Expenditure on:				
Costs of other trading activities				
Fundraising costs	23,253	-	23,253	27,072
	23,253	-	23,253	27,072
Total of expenditure on raising funds	23,253	-	23,253	27,072
Charitable activities				
Service and support of scholars	0	74,932	74,932	62,126
Annual lecture	23,975	6,300	30,275	28,662
Other charitable activities	15,920	-	15,920	17,625
Grants made	0	119,530	119,530	109,388
	39,895	200,762	240,657	217,801
Total of expenditure on charitable activities	39,895	200,762	240,657	217,801
General administrative costs, including depreciation and amortisation				
General insurances	801	-	801	780
	801	-	801	780
Legal and professional costs				
Audit/Independent examination fees	3,000	-	3,000	3,257
Other legal and professional costs	-	-	-	1,800
	3,000	-	3,000	5,057
Total of expenditure of other costs	3,801	-	3,801	5,837

FRANK LONGFORD CHARITABLE TRUST
Detailed Statement of Financial Activities

Total expenditure		66,949	200,762	267,711	250,710
Net gains on investments		-	-	-	-
		<u>(17,806)</u>	<u>57,570</u>	<u>39,764</u>	<u>(13,186)</u>
Net income/(expenditure)					
Net income/(expenditure) before other gains/(losses)		<u>(17,806)</u>	<u>57,570</u>	<u>39,764</u>	<u>(13,186)</u>
Other Gains		-	-	-	-
Net movement in funds		<u>(17,806)</u>	<u>57,570</u>	<u>39,764</u>	<u>(13,186)</u>
Reconciliation of funds:					
Total funds brought forward	14,546	130,226	-	144,772	157,958
Total funds carried forward	<u>(3,260)</u>	<u>187,796</u>	<u>-</u>	<u>184,536</u>	<u>144,772</u>