



# **Chesil Sailability**

## **Annual Report & Examined Accounts**

### **1<sup>st</sup> January 2019 to 31<sup>st</sup> December 2019**

# Annual Report

## 1. Reference and Administrative Details

**Charity name:** Chesil Sailability

**Charity Registration number:** 1154416 (Registered 31<sup>st</sup> October 2013)

**Principal office:** Chesil Sailability, c/o 30 Old Brickfields, Broadmayne, Dorchester, Dorset, DT2 8UY

### **Trustees:**

During the year ended 31st December 2019

David Griffith (Chair from 7th Feb 2017, last annual re-election as Chair 13<sup>th</sup> May 2019)

Co-opted 7<sup>th</sup> Feb 2017, became Trustee 5th June 2017.

Hugh de longh (Chair until 7<sup>th</sup> Feb 2014)

Became Trustee 31st October 2013, re-elected 29<sup>th</sup> April 2015, re-elected 5th June 2017.

Kirsty Lydeard (Secretary)

Became Trustee 19th May 2014, re-elected 29th April 2015, re-elected 14<sup>th</sup> May 2018.

Mike Clarkson (Treasurer)

Became Trustee 19th May 2014, re-elected 29th April 2015, re-elected 5th June 2017, re-elected 9 April 2019.

Philip Hall

Became Trustee 31st October 2013, re-elected 29/04/2015, re-elected 18th October 2016, re-elected 9 April 2019.

Shaun Kerigan

Became Trustee 5th June 2017.

Rob Lydeard

Became Trustee 5th June 2017.

### **Bankers:**

Lloyds Bank, Current & Deposit Account, 1-2 High West Street, Dorchester, Dorset, DT1 1UG

CAF Bank, 25 Kings Hill Avenue, Kings Hill, West Malling, Kent, ME19 4JQ

**Independent Examiner:** Malcolm Lofts, Chartered Accountant, Stafford House, 10 Prince of Wales Road, Dorchester, Dorset, DT1 1PW

## **2. Structure, Governance and Management**

### Governing Document

Chesil Sailability is a Charitable Incorporated Organisation (CIO), with a Constitution as its governing document, dated 18<sup>th</sup> March 2014 (as at last amendment).

### Appointment of Trustees

All the current Trustees have been elected by Chesil Sailability members through the Annual General Meeting. The Constitution also allows Trustees to be co-opted. All Trustees are unpaid.

### Organisational structure

The organisational structure of the charity has remained unchanged in 2019.

### Affiliation

Chesil Sailability is affiliated to Royal Yachting Association Sailability and is accredited by Royal Yachting Association Sailability for disability sailing at our venue.

### Risk Management

The Board of Trustees and the Committee of Chesil Sailability believe that sound risk management is integral to both good management and good governance practice, and a culture of risk management is embedded throughout the charity.

Risk management should form an integral part of the charity's decision-making and be incorporated within strategic and operational planning.

A Register of Risk Assessments is maintained, identifying the main areas of risk and the relevant specific Risk Assessment and review cycle.

## **3. Charity Objects**

The charitable object of Chesil Sailability is:

'To promote the equality, inclusion and relief and the rehabilitation and good health of disabled people and to improve their conditions of life through providing and assisting in the provision of activities, facilities, equipment and services to enable them to participate in healthy recreation and in particular but not exclusively in sailing and other water sports.'

Chesil Sailability implements its charitable object by providing sailing opportunities for people with disabilities (physical disabilities, learning difficulties or long-term health conditions). We provide opportunities for people to sail such for the experience and for fun, to learn to sail, and to sail competitively or to progress in any other aspect of sailing.

We are based at the Weymouth & Portland National Sailing Centre, which hosted the 2012 Paralympics, so has excellent accessible sailing facilities. We have a range of accessible sailing boats, the main ones being four Hansa 303s, two Hawk 20s and a Squib. We have also had access to a third Hawk 20 on a loan basis, and we purchased a fifth Hansa 303, particularly to enable solo sailing, towards the end of the season.

Chesil Sailability is run entirely by volunteers, they are the backbone of what we do, and the time and skills that volunteers bring are invaluable. Volunteers run the sailing sessions, and also all the background administration, finances, funding, maintenance, etc.

The Trustees have had due regard to the guidance from the Charity Commission on Public Benefit, as our activity is in accordance with our charity's purpose and is for the public benefit.

#### **4. Summary of Main Achievements**

Chesil Sailability's Aims and Objectives are:

##### **Aims:**

- Provide opportunities for people with disabilities to sail for fun, to learn to sail, to progress to sailing competitively, or any other aspect of sailing, regardless of disability.
- Provide a sailing experience which is valued by people with disabilities, and becomes an important part of what they do.
- Actively support progression and personal development for sailors and volunteers in whichever area they are interested in.
- Provide access to world class sailing facilities both for local people with disabilities, and at a national level

##### **Objectives:**

- Increase our sailor numbers, through more individual sailors and with groups
- Build the numbers of sailors who sail regularly with us
- Introduce new people to sailing, as well as those who have been sailing before
- Run sailing sessions which are fun for sailors, and include challenge where appropriate
- Value volunteers, and make sure volunteering with Chesil Sailability is a fun and rewarding experience
- Develop more involvement of sailors & volunteers in the development of Chesil Sailability as a whole
- Work with partners to deliver national level events

##### **Report on 2019 sailing season**

- Increased number of sailors coming along to our sessions.
- Continued generous support from our volunteers and benefactors.
- External advice from an RYA Centre on our procedures and operating standards, to ensure we maintain high safety standards
- Supporting RYA Sailability and the Weymouth & Portland National Sailing Academy to run the RYA Multi-class, the biggest accessible sailing event in the calendar, with 127 sailors
- Working with the RYA on Sailactivity, their model for feedback from participants in Sailability activities.
- Trialling 'group sailing sessions' for local day care, school and other groups
- Improving the Sailor Booking System.

## Sailing

This season we held 18 out of a planned 22 Tuesday evening sessions, only losing three when the winds went above our safety limits and cancelling one which clashed with another event. Our 37 registered sailors participated in 331 flights, with a strong core of sailors coming on a regular basis, demonstrating how sailing can become an important part of people's lives.

We ran some Thursday morning sessions for day groups, providing sailing sessions for 30 sailors and 13 carers, using the Hawk 20's. One of these sailors has now become a regular Tuesday session sailor.

It is clear from our sailor feedback that getting on the water, for whatever reason, makes a real difference to people's quality of life. We continued with the RYA Sailactivity sailor feedback model, and our sailor levels from the Tuesday sessions were as follows:

- Well Being 4.8 out of 5
- Connection with Others 4.6 out of 5
- Activity 4.8 out of 5
- New Skills 4.4 out of 5

And occasional sightings of the local dolphin definitely added something special.

At a national level, we were a partner in running the RYA Multiclass in July, the biggest accessible sailing event in the UK calendar. This brought 127 sailors from across the country to Weymouth & Portland to enjoy top level racing. This is the biggest event Chesil Sailability has ever been involved in and was a great opportunity both to be a partner and an opportunity to raise our professionalism at this type of event, which then benefits our normal sailing sessions. Our team of 60 volunteers worked very hard to make these sessions possible maintaining and preparing our boats, acting as helms and crews, running the pontoons, reception and reception link and ensuring all of the essential equipment was available. We are immensely grateful to everyone.

## Funding support

The Trustees have been working hard to make sure that Chesil Sailability is in a sound financial position. We have received some significant contributions this year:

- A number of generous donations from many individuals
- Local Rotary Clubs, Masonic Lodges and Weymouth Sailing Club were very supportive
- Dean & Reddyhoff Marina Party raised £945
- GJ Owens, a local business, donated £270

There have been more donations than space here allows us to list, but all together an amazing £6,122 has been received.

Fund-raising has been an important source of our income with activities such as the cake sales. Thank you to everyone who has been involved - even the smallest contribution makes a real difference.

We have also been fortunate to secure some significant grants to help with major purchases:

- £5,000 from the Alice Ellen Cooper Dean Foundation towards the purchase of our fifth Hansa
- £4,000 from the Valentine Trust towards core running costs
- £3,600 from the Dorset Health Trust towards core running costs
- £1,560 from the IBM Community Fund towards the purchase of boat covers
- £679 from the Leeds Building Society Charitable Foundation towards children's lifejackets and VHF's

### **Summary.**

In 2019, we sailed more sessions for more sailors than in 2018, with a fantastic level of support from our volunteers. We also helped run one major national level event with partners.

## **5. Finance**

### Sources of funds

As maintaining sailor fees at an affordable level is a priority for us, and so generates limited income, we have to be pro-active about securing funding. During the year, funding has come from a number of sources:

- Sailor & member fees and session fees. This represents a small proportion of our income as we maintain fees at an affordable level.
- Own fundraising. Volunteers did some fund-raising activities, all of which are really valuable.
- Grants. We secured some grants towards our general running costs, although most of our grant income was for specific projects or equipment.
- Donations. Many individuals and local organisations have supported us with donations, particularly appreciated both as this helps our finances considerably, and because of the local support it demonstrates.

### Expenditure

The main fixed costs are maintenance, facility fees then insurance. We purchased another Hansa 303 in 2019; grant funding and the sale of two small boats we were not using met the costs of this additional vessel. The Board of Trustees are grateful to the Alice Ellen Cooper Dean Foundation for their support with this project.

In May 2019 we provided funding of £2000 toward the provision of an accessible high-performance dinghy, RS Venture Keel. In 2020 this vessel will be jointly operated with the Andrew Simpson Watersports Centre. This will give our more experienced sailors an opportunity to use a high-performance vessel safely.

An additional £1000 was used to provide training and mentoring to the three Chesil Sailability Duty Officers who are responsible for safely managing every sailing session. This was carried out by the Centre Manager at the Andrew Simpson Watersports Centre. The Centre Manager was able to report to the Trustees that all of the Duty Officers ran sessions safely and to a high

standard. The Chesil Sailability Trustees are grateful to the RYA Foundation for their funding of these assessments.

A summary of the Income and Expenditure costs, including a comparison with the financial year 2018, is given below.

#### Reserves Policy

Chesil Sailability's Reserves Policy during the year was to have operational and asset replacement reserves as follows:

Operational reserves, which

- a) Cover up to nine months running costs (within Charity Commission recommended range)
- b) Help with cash flow as some of the big expenses are at the early part of the year.
- c) Help forward fund grants when grant payments are in arrears

Asset replacement reserves, which

- a) Enable us to cover replacement of any essential equipment quickly
- b) Build up funds to put towards long term replacement of equipment & facilities

In implementing this policy, Chesil Sailability held Reserves of £20,000 during 2019

#### Carry forward to 2020

Of the £ 25,000 of Unrestricted Funds carried forward from the end of 2019 to the start of 2020, we will increase our reserves to a total of £22,000, which builds our financial resilience. These reserves comprise £13,000 for operating costs (approx. nine months) and £9,000 for replacement of key equipment and assets.

The Board has started this separate Replacement Fund for key equipment and assets (e.g. RIB engines, the cabin) working to a planned replacement cycle and setting aside some funding each year so we have some funds in hand to support funding applications for these high cost items when needed.

## Summary of Income & Expenditure

<b>Income</b>	<i>Proportion</i> %	<b>2019</b> £	2018 £	<i>Change</i> %
Membership & session fees	11	<b>2,810</b>	2,185	29
Grants	58	<b>14,840</b>	15,664	-5
Donations	24	<b>6,122</b>	9,055	-32
Fundraising & charitable activities	1	<b>354</b>	1,404	-75
Sale of assets	5	<b>1,274</b>	9,450	-87
Other income (Gift Aid, event fees etc.)	1	<b>276</b>	1,413	-80
<b>Total income</b>	<b>100</b>	<b>25,676</b>	39,170	-34

<b>Expenditure</b>	<i>Proportion</i> %	<b>2019</b> £	2018 £	<i>Change</i> %
Insurance	11	<b>3,260</b>	3,113	5
Facility fees	13	<b>3,927</b>	3,836	2
Administration & governance	3	<b>824</b>	1,529	-46
Repairs, fuel & renewals	20	<b>5,972</b>	5,238	14
Training	4	<b>1,115</b>	30	3,617
New boats & equipment	50	<b>15,183</b>	10,429	46
Asset sales proceeds returned to funder	0	<b>0</b>	2,800	-100
Other expenditure	1	<b>213</b>	1,087	-80
<b>Total expenditure</b>	<b>100</b>	<b>30,493</b>	28,061	9

<b>Total funds held at end of year</b>	<b>34,102</b>	38,919	-12
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<b>Major items purchased in 2019</b>	<b>£</b>
Replacement engine for Hawk 'Swallow'	1,380
Road trailer for Hawk 'Swallow'	3,354
Hansa 303 sail boat & trolley	6,965
<b>Total</b>	<b>11,699</b>



**David Griffith**  
Chair of Board of Trustees



# Accounts (Examined)

To be inserted once passed & signed

CHESIL SAILABILITY - ACCOUNTS FOR THE 12 MONTH PERIOD ENDING 31<sup>ST</sup> DECEMBER 2019

RECEIPTS AND PAYMENTS	Unrestricted Funds	Unrestricted Designated Funds	Restricted Funds	Total Funds 2019	Total Funds 2018
<b>Receipts</b>					
Subscriptions & session fees	2,810			2,810	2,185
Grants	4,000		10,840	14,840	15,664
Donations	6,122			6,122	9,055
Fund raising & charitable activities	354			354	1,404
Project Zoe	0			0	0
Events	0			0	1,303
Race team	0			0	0
Sales (note 1)	1,274			1,274	9,450
Gift Aid & bank interest (note 2)	276			276	109
<b>Total receipts:</b>	<b>14,836</b>	<b>0</b>	<b>10,840</b>	<b>25,676</b>	<b>39,170</b>
<b>Payments</b>					
Insurance	3,260			3,260	3,113
Facility fees (WPNSA, Portland Port & Osprey)	3,847		80	3,927	3,836
Administration, legal, bank fees & volunteer expenses	413		25	438	552
Promotion & advertising	386			386	977
Repairs & renewals	5,760			5,760	5,095
Training	115		1,000	1,115	30
Fuel	212			212	143
Events	40			40	1,087
Race Team	0			0	0
Purchase of merchandise	173			173	2,800
Equipment (excluding boats)	2,400		532	2,932	3,429
<b>Sub total</b>	<b>16,606</b>	<b>0</b>	<b>1,637</b>	<b>18,242</b>	<b>21,061</b>
<b>Asset and investment purchases</b>	<b>0</b>	<b>0</b>	<b>12,251</b>	<b>12,251</b>	<b>7,000</b>
<b>Total payments</b>	<b>16,606</b>	<b>0</b>	<b>13,888</b>	<b>30,493</b>	<b>28,061</b>
<b>Excess of receipts over payments</b>	<b>(1769)</b>	<b>0</b>	<b>(3048)</b>	<b>(4817)</b>	<b>11,108</b>
<b>Transfers between funds (note 3)</b>	<b>(3508)</b>	<b>8,000</b>	<b>(4492)</b>	<b>0</b>	<b>0</b>
	<b>(5278)</b>	<b>8,000</b>	<b>(7540)</b>	<b>(4817)</b>	<b>11,108</b>
<b>Cash funds last year end</b>	<b>22,685</b>	<b>0</b>	<b>16,234</b>	<b>38,919</b>	<b>27,811</b>
<b>Cash funds this year end</b>	<b>17,407</b>	<b>8,000</b>	<b>8,694</b>	<b>34,102</b>	<b>38,919</b>
<b>STATEMENT OF ASSETS AND LIABILITIES AT 31<sup>ST</sup> DECEMBER 2019</b>					
<b>Cash Funds</b>					
Lloyds current account				23,068	24,363
CAF cash account				6,020	9,546
Lloyds deposit account				5,014	5,011
<b>Total cash funds</b>				<b>34,102</b>	<b>38,919</b>
<b>Other monetary assets</b>				<b>0.00</b>	<b>0.00</b>
<b>Investment assets</b>				<b>0.00</b>	<b>0.00</b>
<b>Assets retained for the charities own use</b>					
Sailing dinghies				41,080	35,460
Rigid inflatable boats				12,880	17,430
Portable building				5,340	5,960
Sailing & office equipment				6,262	7,710
<b>Total current value</b>				<b>65,562</b>	<b>66,560</b>
<b>Liabilities</b>				<b>(0)</b>	<b>(0)</b>

These accounts are prepared on a receipts and payments basis with all revenue and expenses shown on a cash basis.

Note 1: Includes proceeds (£1250) from sale of asset (RIB)

Note 2: £274 Gift Aid & £2.51 bank interest received in 2019

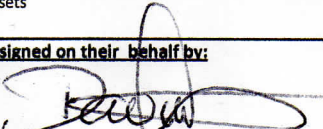

Note 3: £4,492 transferred (within scope of awards) from Restricted to Unrestricted Fund. £8,000 transferred from Unrestricted to Unrestricted Designated Fund for future replacement of major assets

Approved by the Trustees and signed on their behalf by:

David Griffith (Chairman)

Mike Clarkson (Treasurer)

Date of approval by Trustees

  
  
 7th June 2020



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Chesil Sailability

**On accounts for the year  
ended**

31<sup>st</sup> December 2019

**Charity no  
(if any)**

1154416

**Set out on pages**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>st</sup> December 2019.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

**Independent  
examiner's statement**

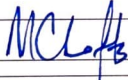
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**



**Date:**

22.6.20

**Name:**

Malcolm Charles Lofts

**Relevant professional  
qualification(s) or body  
(if any):**

FCA

**Address:**

Stafford House, 10 Prince of Wales Road, Dorchester, DT1 1PW