



SPONSOR A SIBLING
ANNUAL REPORT AND ACCOUNTS FOR THE YEAR
ENDING
31ST AUGUST 2019

Sponsor a Sibling

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Sponsor a Sibling

Trustee report for the accounts for the year ending 31st August 2019

The Trustees are pleased to submit the annual report and financial statement for Sponsor a Sibling for the year ending 31st August 2019. Registered Charity number 1176912 operating at 25 Grafton Road, Dovercourt, Essex, CO12 3BD.

Sponsor a Sibling is a Charitable Incorporated Organisation governed by its constitution adopted on the 31st January 2018 and is managed by three Charity trustees named below.

Mrs Laura Rolph-Wills	Chair person
Mr Graham Rolph-Wills	Secretary
Miss Michelle Pierce	Treasurer

The above persons were trustees of the charity, as defined by the constitution and were in office at 31st August and served throughout the whole year.

When the time arises, Sponsor a Sibling will appoint new trustees with regard to their experience and background to benefit the charity.

Overview

Sponsor a Sibling founded in 2016, originally registered as charity number 1176130. (All assets and funds transferred to Sponsor a Sibling incorporated 1176912 on 1st February 2018) has had a successful third year continuing to thrive and broaden our reach to more siblings affected by having a poorly sibling or following the devastating loss of a sibling.

Sponsor a Sibling continues to be managed in a successful, well organised way with thanks to the trustees who show continued dedication and commitment to achieve our objectives. This is reflected in the growth of the charity both financially and by the activities carried out.

Objective

The objectives of the charity are as defined in the constitution to offer the relief of siblings of children with life limited or life threatening conditions and also bereaved siblings throughout England, Ireland, Scotland and Wales by providing in particular but not exclusively a gift which will boost morale and offer support and encouragement and keepsakes and holidays.

Activities

Sponsor a Sibling offer a range of services which contribute to achieve our objective as detailed above.

Following conversations with families and feedback received the trustees continually re assess the services we provide and determine that we are abiding by our duties as trustees of carrying out these services with the duty to have regard to the regulations provided by the charity commission ensuring we continue to meet requirements for public benefit.

From originally offering just our nominated sibling gift packs, we have grown to include hospital packs, bereavement packs, awards and much needed family holidays in our 'Siblings caravan'.

Achievements

Now in its third year, (second year as a registered charity) Sponsor a sibling has continued to thrive and provide its vital services to the siblings of children with life limiting or life threatening conditions and bereaved siblings.

Sponsor a sibling has been recognised in both national and local media sources and Laura also received a points of light award from Teresa May for the work that sponsor a sibling carries out.

We continue to offer the same services, gift packs, awards, hospital packs, keepsake packs and family holidays along with seasonal gifts as and when possible. We continue to receive phenomenal feedback from families and the smiles on the sibling's faces show how much a small gesture can go a long way.

We now have a beautiful keepsake box that is sent with the keepsake pack following feedback from our families and continue to liaise with others for suggestions on how we can improve what we provide.

Sponsor a sibling has provided over 60 families to date with a much needed free of charge holiday and has seen a significant demand for holidays in the caravan this year. Our families have had the most wonderful time making precious memories which is exactly what the caravan is for. It has proved invaluable to families being able to book on a last minute basis and having the option to amend the date if an emergency arises.

We had some wonderful fundraising opportunities during this year and are grateful to all that welcomed us to events or held functions on behalf of Sponsor a sibling, especially our corporate friends that have supported us more than we could have ever imagined.

We were also extremely fortunate to have our caravan garden makeover provided by Marks and Spencer. We now have a relaxing area where children can lay and experience the smells and colours of beautiful flowers and herbs. We also have a sand pit for the children and a dining area outside to relax in.

As last year, our biggest financial responsibility is the costs associated with our caravan in order to enable us to continue providing holidays. We are very grateful that every family that holidayed during the above period did not ask for their deposit to be returned and submitted this as a donation. This is very much appreciated and helps greatly to fund this service.

Financial Review

Thanks to our corporate partnerships and the dedication of our fundraisers, Sponsor a sibling has had a highly successful year financially.

Funds received in this period have been made up mainly of unrestricted grants, fundraising and donations, including those received from caravan deposits.

Although we do not hold any reserves or a reserves policy for the time being, we feel we have sufficient funds available for us to continue to comfortably meet our objective.

We receive 'Gifts in kind' in the form of items requested via our amazon wish list along with our micky bears from In Kind Direct and for the period accounted this amounted to £1608. The amazon gifts are what enable us to supply our sibling gift packs and we use funds raised to top up where needed.

We continue to use the Just Giving platform giving supporters a trusted site to fundraise or donate through and in August 2018 set up the Facebook donation service which has enabled us to receive additional funds and proved a positive benefit to the charity.

Due to the dedication of our corporate partners we are proud to announce we were able to pay off the remaining balance of our Black Horse loan which provided our caravan finance. Paid off in full after 19 months of a 5 year agreement was a very positive outcome and we can now concentrate on building our reserves up to ensure we are in the best possible position financially for the future. We can also announce we have the site fee for 2020 ready in the bank account meaning we can continue to provide free of charge holidays to siblings and their families for another year.

Sponsor a Sibling are excited to be entering another year thriving and would like to take this opportunity to thank all the trustees, supporters and families who have been involved with the charity to date for their continued support. Without the help of others this would not be possible.

Signed on behalf of charity's trustees:

Signature: L ROLPH-WILLIS

Full Name: LAURA ROLPH-WILLIS

Position: CHAIR PERSON

Date: 30/6/2020

Michelle Pearce

MICHELLE PEARCE

TREASURER

30.06.2020

Sponsor a sibling

Statement of financial activities for the year ending 31st August 2019

	<u>Notes</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>2018</u>
		<u>£</u>	<u>£</u>	<u>£</u>	
INCOME					
Voluntary Income		30,816	-	30,816	9,933
Activities for					
Generating funds		3,036	-	3,036	2,120
Other income sources	1	700	-	700	303
TOTAL INCOME		34,552	-	34,552	12,356
 EXPENDITURE					
Costs of raising funds		1,608	-	1,608	1958
Fundraising trading costs		980	-	980	1541
Charitable expenditure		9,534	-	9,534	1756
Governance costs		10,286	-	10,286	5688
TOTAL EXPENDITURE		22,408	-	22,408	10,943
 NET INCOME FOR THE YEAR		12,144	-	12,144	1,413
 RECONCILIATION OF FUNDS					
Total funds bought forward		14,809			13,396
Total funds carried forward		26,953	-		14,809

The charity has no recognised gains or losses for the year ending 31st August 2019.

Sponsor a sibling

Balance sheet for the year ending 31st August 2019

<u>Notes</u>	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>	<u>2018</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
<u>Assets and liabilities</u>				
<u>Fixed assets</u>				
Tangible assets	16,822		16,822	22,540
TOTAL FIXED ASSETS	16,822		16,822	22,540
<u>Current assets</u>				
Accrued Income	1,678		1,678	
Bank accounts	8,197		8,197	4,527
Prepayments and debtors	256		256	492
TOTAL CURRENT ASSETS	10,131		10,131	5,019
TOTAL ASSETS	26,953		26,953	27,559
CREDITORS FALLING DUE AFTER ONE YEAR				12,750
<u>NET ASSETS</u>	26,953			14,809
<u>THE FUNDS OF THE CHARITY</u>				
Surplus income bought forwards	14,809			13,396
Surplus income from this period	12,144	-		1,413
<u>TOTAL FUNDS</u>	26,953			14,809

Sponsor a sibling

Notes to the accounts for the year ending 31st August 2019

Basis of accounting

The statement of accounts has been prepared under the historical cost convention and is in accordance with applicable accounting standards and the statement of recommended practice, Accounting by charities preparing their accounts in accordance with the financial reporting standard applicable in the UK and republic of Ireland (FRS102) and the charities act 2011

Accounting policies

Income and expenditure is accounted for when received or paid out by the charity

Resources

<u>Income</u>	Unrestricted funds £	Unrestricted funds
	2019	2018
Donations received	22,718	2,897
Gifts in kind	1,608	1,540
Payroll giving	700	303
Fundraising	2,776	1,482
Grants	2,500	2,430
Plaquesponsorship	560	945
Award sponsorship	98	121
Bonus ball income	822	638
Caravan donations	2,770	2,000
TOTAL	34,552	12,356
<u>Expenditure</u>		
To generate voluntary income	1,608	1958
Fundraising trading costs	980	1541
Charitable expenditure	9,534	1756
<i>Governance costs</i>		
<i>Office costs</i>	821	233
<i>Promotional events</i>	721	26
<i>Expenses Inc. travel</i>	241	68
<i>Fees</i>	20	51
<i>Adjustment</i>	18	
<i>Postage, printing and stationary</i>	239	617
<i>Insurance</i>	327	9
<i>Equipment</i>		169

<i>Rates</i>	<i>424</i>	<i>173</i>
<i>Loan interest</i>	<i>1,443</i>	<i>407</i>
<i>Depreciation</i>	<i>5,718</i>	<i>3935</i>
<i>Governance total</i>	<i>10,286</i>	<i>5688</i>
<i>TOTAL EXPENDITURE</i>	<i>22,408</i>	<i>10,943</i>
<u>Surplus Income</u>	<u>12,144</u>	<u>1,413</u>

Please note none of the trustees received any expenses, salary or benefits from the charity during this period.

Tangible fixed assets

Please find below a list of current Tangible fixed assets belonging to sponsor a sibling.

Caravan	14,767
Asguard shed	108
Molift Hoist	1,159
Gazebo	685
Keter Shed	103
TOTAL TANGIBLE FIXED ASSET	16,822

NOTES ON STATEMENT OF ACCOUNT

1. Payroll giving

This figure is a sum received from payroll giving.

Independent examiner's report to the trustees of Sponsor a Sibling

I report to the trustees on my examination of the accounts of the Sponsor a Sibling (the Charity) for the year ended 31 August 2019.

Responsibilities and basis of report

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Elizabeth Burden FCA

29 June 2020

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