



**Trustees' annual report (including Directors' report) up to end
December 2019**

Falmouth and Penryn Welcome Refugee Families

Charity number: 1181196

**(This report should be read alongside the Annual Financial
Statements)**

Falmouth and Penryn Welcome Refugee Families

Report of the Trustees for the year ended 31 December 2019

Administrative Information

Charity Name: Falmouth and Penryn Welcome Refugee Families

Charity registration number: 1181196

Registered office: 14 Admirals Quay, Falmouth, TR11 2UJ
(up to June 2020)

Trustees

Jude Munden	Chair
Jayne Howard	Vice-chair
Tamara Young	Treasurer
Bea Shrewsbury	Secretary
Trish Coleman	
Jill Dunn	
Rufus Maurice	
Hannah Stephens	

Purpose

The objects of the charity as set out in its constitution are:

- the relief or prevention of poverty and the preservation and protection of health amongst those granted refugee status or who have been granted asylum by the Home Office and who reside or wish to reside in Falmouth and Penryn;
- to advance the education and training of those granted refugee status or who have been granted asylum by the Home Office and their dependents who reside or wish to reside in Falmouth and Penryn and are in need thereof so as to assist them to adapt within a new community.

The purpose of the charity is to sponsor and welcome one or more refugee families into the local area and support them as they rebuild their lives.

Activities

Activities carried out in the year up to 31 December 2019 were primarily focused on enabling the charity to welcome a family under the terms of the Government's Community

Sponsorship scheme and included:

- Fundraising to enable the charity to sponsor a family to the financial level required by the Home Office and the needs of the family
- Recruitment, training and ongoing support and development of volunteers who will support the family in their resettlement, including provision of ESOL teaching

- Welcoming the family on arrival into the UK and providing them with suitable accommodation and resettlement support with benefits, employment, education, health, English language and community integration.

In carrying out its activities, the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Achievements

The charity was formed in December 2018 and almost a year later was able to achieve its central aim of welcoming and resettling a Syrian refugee family, matched through the Government's Community Sponsorship scheme.

In reaching this ambition the charity:

- Carried out fundraising activities
- Recruited and trained volunteers for befriending, ESOL, liaison and other roles
- Built a mailing list of over 130 supporters
- Completed a successful application to the Community Sponsorship scheme which included full details of how the charity would welcome and provide ongoing support to the family
- Identified and assisted in the repair and refurbishment of appropriate housing for the family working with a landlord sympathetic to the charity's aims
- Welcomed the refugee family at the airport and provided transport back to Cornwall
- Provided intensive support to the family in the initial weeks, including translation and support with accessing public services.

The charity will continue to support the family in its resettlement whilst also seeking to resettle a second family in future.

Public benefit

Through this work the charity has made a significant difference to the life of this family with young children, who were displaced by the war in Syria and were living in unstable circumstances that made them vulnerable. In addition, the charity has had an impact on the wider community by raising awareness of the plight of refugees, galvanising support, bringing a broad range of people from the local community together and providing volunteer opportunities.

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) and was constituted on 13 December 2018. It is governed by a constitution with a memorandum and articles of association.

Trustees are elected from the membership and are appointed on a three year basis. Each year one third of trustees are required to stand down (normally the longest-serving trustees,

otherwise drawn by lot). Trustees can stand for re-election. There is a minimum of five and a maximum of twelve trustees.

Trustees appointed in this first year of the charity attended a number of induction and training sessions to enable them to fulfil their role effectively, including safeguarding training, compulsory training provided by Reset (the UK's Community Sponsorship training, support and advice provider) and training from the International Organisation for Migration.

As the charity develops and new trustees are appointed they will receive an induction with the Chair and Vice Chair as well as any specialist training or development that might be required e.g. safeguarding, equality and diversity training. All trustees have a copy of 'The Essential Trustee' and the policies and procedures of the charity.

The trustees, whilst retaining full legal responsibility for the operation of the charity, can also co-opt other members to join the board to bring specialist knowledge or skills. During the period covered by this report the trustees have co-opted 11 people to support their decision-making with expertise in ESOL provision, Syrian culture and language, housing, communications and health services.

The charity participates in local and national refugee networks, taking advantage of events, resources and training provided as required.

Volunteers

Volunteers are central to the work of the charity. The charity has no paid employees and its befriending, ESOL teaching and other family support is all provided by volunteers. During the period covered by this Annual Report volunteers were primarily engaged in fundraising, raising awareness and undergoing training and development to equip them for their future roles.

Financial review

Our fundraising target was a minimum of £9000 as required by the Home Office for Community Sponsors. Through a range of events and strategies, including a crowdfunder campaign, a regular donation option, Syrian feast night, jumble sale and other initiatives, by the time of our application to welcome a family we had raised £13,824, our target of £9000 being achieved by 26 June 2019

At the end of 2019 the charity held £28,394.07 and we will continue to fundraise as we plan to make further applications to welcome refugee families.

During the period covered by this Annual Report the trustees have not made any grants and this is currently not part of our activities. During 2020 trustees will be considering a policy on grant making if this enables the charity to better deliver its purpose.

The trustees declare that they have approved the trustees' report (including directors' report) above.

Signed on behalf of the charity's trustees:

Name and position in organisation: Jude Munden, Chair

Date: 15th June 2020

Falmouth and Penryn Welcome Refugee Families

Profit and Loss

17/12/2018- 31/12/2019

	<u>Total</u>
Income	
Events	6,303.80
Donations and legacies	25,923.48
Gift Aid and Grants	3,695.65
Total Income	£ 35,922.93
Cost of Sales	
Cost of sales (Event expenses)	1,145.12
Total Cost of Sales	£ 1,145.12
Gross Profit	£ 34,777.81
Expenses	
Advertising/Promotional	200.00
Charitable activities	4,103.57
Interpretation and translation	750.00
Office/General Administrative Expenses	425.74
Training	904.43
Total Expenses	£ 6,383.74
Net Operating Income	£ 28,394.07
Net Income	£ 28,394.07

The Financial statements have been independently examined and verified by Nicola Elsworth ACA a practicing member of the Institute of Chartered Accountants in England and Wales

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