

REGISTERED COMPANY NUMBER: 07108916 (England and Wales)
REGISTERED CHARITY NUMBER: 1136868

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2019
FOR
TAUNTON TEAM CHAPLAINCY LIMITED**

Anthony Doyle
Old Town Hall
Fore Street
Wellington
Somerset
TA21 8LS

TAUNTON TEAM CHAPLAINCY LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST DECEMBER 2019

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st December 2019. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

07108916 (England and Wales)

Registered Charity number

1136868

Registered office

94 Sherford Road
Taunton
Somerset
TA1 3QY

Trustees

A Hall
Mrs P Vittery (resigned 4/1/2019)
M Newberry
Rev M Haslam
Rev Dr M G W Hayes (appointed 15/7/2019)
Rev T C Osmond (appointed 11/11/2019)

Independent Examiner

Anthony Doyle
Old Town Hall
Fore Street
Wellington
Somerset
TA21 8LS

COMPREHENSIVE TRUSTEES REPORT

The trustees have produced a comprehensive report detailing, Organisational operations, a Review of Activities including a chaplains report and statistical information on prayer, presence, outreach, and financial objectives.

This report is attached at the end of the formal accounts.

Approved by order of the board of trustees on 13th May 2020 and signed on its behalf by:

Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
TAUNTON TEAM CHAPLAINCY LIMITED**

Independent examiner's report to the trustees of Taunton Team Chaplaincy Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st December 2019.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Anthony Doyle
Old Town Hall
Fore Street
Wellington
Somerset
TA21 8LS

13th May 2020

TAUNTON TEAM CHAPLAINCY LIMITED

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER 2019

		31/12/19 Unrestricted fund £	31/12/18 Total funds £
INCOME AND ENDOWMENTS FROM	Notes		
Donations and legacies		30,540	21,931
 EXPENDITURE ON			
Raising funds	2	27,607	28,918
 NET INCOME/(EXPENDITURE)		<u>2,933</u>	<u>(6,987)</u>
 RECONCILIATION OF FUNDS			
Total funds brought forward		13,123	20,110
 TOTAL FUNDS CARRIED FORWARD		<u><u>16,056</u></u>	<u><u>13,123</u></u>

The notes form part of these financial statements

TAUNTON TEAM CHAPLAINCY LIMITED

**BALANCE SHEET
31ST DECEMBER 2019**

		31/12/19 Unrestricted fund £	31/12/18 Total funds £
CURRENT ASSETS	Notes		
Debtors	6	1,071	1,166
Cash at bank and in hand		15,830	13,365
		<u>16,901</u>	<u>14,531</u>
CREDITORS			
Amounts falling due within one year	7	(845)	(1,408)
		<u>16,056</u>	<u>13,123</u>
NET CURRENT ASSETS			
		<u>16,056</u>	<u>13,123</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>16,056</u>	<u>13,123</u>
NET ASSETS		<u>16,056</u>	<u>13,123</u>
FUNDS	8		
Unrestricted funds		16,056	13,123
TOTAL FUNDS		<u>16,056</u>	<u>13,123</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st December 2019.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st December 2019 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees on 13th May 2020 and were signed on its behalf by:

Trustee

The notes form part of these financial statements

TAUNTON TEAM CHAPLAINCY LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2019

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. RAISING FUNDS

Raising donations and legacies

	31/12/19	31/12/18
	£	£
Support costs	<u>27,607</u>	<u>28,918</u>

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st December 2019 nor for the year ended 31st December 2018.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31st December 2019 nor for the year ended 31st December 2018.

TAUNTON TEAM CHAPLAINCY LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST DECEMBER 2019**

4. STAFF COSTS

The average monthly number of employees during the year was as follows:

	31/12/19	31/12/18
Lead Chaplain	<u>1</u>	<u>1</u>

No employees received emoluments in excess of £60,000.

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £
INCOME AND ENDOWMENTS FROM	
Donations and legacies	21,931
 EXPENDITURE ON	
Raising funds	28,918
 NET INCOME/(EXPENDITURE)	 <u>(6,987)</u>
 RECONCILIATION OF FUNDS	
Total funds brought forward	20,110
 TOTAL FUNDS CARRIED FORWARD	 <u>13,123</u>

6. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/12/19	31/12/18
	£	£
Sundry debtors	<u>1,071</u>	<u>1,166</u>

TAUNTON TEAM CHAPLAINCY LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST DECEMBER 2019**

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/12/19	31/12/18
	£	£
Sundry creditors & accruals	<u>845</u>	<u>1,408</u>

8. MOVEMENT IN FUNDS

	At 1/1/19	Net movement in funds	At 31/12/19
	£	£	£
Unrestricted funds			
General fund	13,123	2,933	16,056
TOTAL FUNDS	<u>13,123</u>	<u>2,933</u>	<u>16,056</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	30,540	(27,607)	2,933
TOTAL FUNDS	<u>30,540</u>	<u>(27,607)</u>	<u>2,933</u>

Comparatives for movement in funds

	At 1/1/18	Net movement in funds	At 31/12/18
	£	£	£
Unrestricted funds			
General fund	20,110	(6,987)	13,123
TOTAL FUNDS	<u>20,110</u>	<u>(6,987)</u>	<u>13,123</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	21,931	(28,918)	(6,987)
TOTAL FUNDS	<u>21,931</u>	<u>(28,918)</u>	<u>(6,987)</u>

TAUNTON TEAM CHAPLAINCY LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST DECEMBER 2019**

8. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/1/18 £	Net movement in funds £	At 31/12/19 £
Unrestricted funds			
General fund	20,110	(4,054)	16,056
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>20,110</u>	<u>(4,054)</u>	<u>16,056</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	52,471	(56,525)	(4,054)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>52,471</u>	<u>(56,525)</u>	<u>(4,054)</u>

9. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st December 2019.

TAUNTON TEAM CHAPLAINCY LIMITED

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER 2019**

	31/12/19 £	31/12/18 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Gifts - churches	14,260	13,530
Gifts - individuals	5,284	6,735
Gift aid	1,071	1,166
Grants and other income	9,925	500
	<u>30,540</u>	<u>21,931</u>
Total incoming resources	30,540	21,931
 EXPENDITURE		
Support costs		
Management		
Payroll expenses	21,600	21,450
Other		
Rates and water	410	440
Light and heat	370	98
Telephone & internet	161	200
Uniform expenses	206	1,078
Misc expenses & hospitality	1,014	484
Insurance	346	263
IT support	187	352
Office rent	120	120
Printing post & stationery	4	493
Outreach costs	126	167
Administrator fees	2,639	3,361
	<u>5,583</u>	<u>7,056</u>
 Governance costs		
Accountancy fees	424	412
	<u>27,607</u>	<u>28,918</u>
Total resources expended	27,607	28,918
 Net income/(expenditure)	 <u><u>2,933</u></u>	 <u><u>(6,987)</u></u>

This page does not form part of the statutory financial statements

TAUNTON TEAM CHAPLAINCY TRUST ANNUAL REPORT FOR 2019

Introduction

This is the ninth annual report of the Trust and covers the year to 31st December 2019.

The charity and organisation

Taunton Team Chaplaincy ("The Chaplaincy") is a company limited by guarantee (company number 07108916) and a charity which is registered with the Charity Commission (number 1136868). 2020 will mark the 10th anniversary of the Chaplaincy which started operations in May 2010.

The Chaplaincy is administered by a board of trustees. There were 5 trustees at the end of the year. Pat Vittery stepped down after many years, having been a founding trustee. We were joined by Rev Michael Hayes and Rev Tobie Osmond (Vicar of St Mary Magdalene church). There were 6 meetings of the Trust during the year, including the AGM. More trustees continue to be sought. Trustees have drawn up some useful guidelines about the skills potential new trustees might usefully offer and draft portfolios which they might wish to take on.

The Lead Chaplain is Rev. Adrian Prior-Sankey. He is the only salaried employee. He manages a team of 30 chaplains.

The Chaplaincy has a number of policies which were reviewed and updated according to an agreed review cycle.

Review of activities for 2019

1. Chaplaincy team

In 2019, 2 volunteers left the team (Rev Ewen Huffman and Mark Wiggins) and 5 volunteers joined. These were Rachel Reeder, Sue Reekie, Martin Banks (all Rail Responders), Lt. Theresa Torr (ASDA chaplaincy) and Jason Organ (Hamilton Park care home chaplaincy). Ewen Huffman left Somerset West and Taunton Council to become the first chaplain to the Hinckley Point power station workforce.

Chaplains worship at 18 different churches, including Anglican, Baptist, Independent, Methodist and Evangelical free churches. Everyone in the team feels privileged to be working in a cross-church organisation. Most chaplains are not ordained ministers.

Trustees are indebted to chaplains for giving up their time. They go out to the "front line" where members of the public are to be found in our community. The Chaplaincy is a Christian organisation, but its volunteers will willingly help people of any faith or none at all. Life for everyone is an unpredictable drama and chaplains live out their faith by offering a compassionate and caring approach to people. Chaplains recognise that everyone has physical, emotional and spiritual needs and offer to get alongside them on their journey if invited to do so. They will signpost people to professional help if that is needed.

Chaplains will only go into a business if invited by management to do so. Typically, they do this for half a day each week, but some do more than this. The scope for expansion of the work is huge and growth depends on more volunteers coming forward. New chaplains are always welcome. We particularly would welcome more volunteers to help with the marginalised community. The trustees acknowledge the good, trusting relationships that chaplains enjoy with proprietors, managers and staff in workplace and community locations.

Chaplains at Taunton Railway Station and its immediate surroundings are badged as Rail Responders. Rail Responders had a number of interactions with the travelling public and were able to talk with them when they

raised anxieties and problems. Rail Responders are particularly looking out for people with mental health problems and the attendant risks of suicide. They also helped the crowds who came by rail to World Cup cricket matches in the summer.

Chaplains operate in the following six clusters, each headed by a volunteer convenor:

- Retail- for shop workers (including several branches of nationwide stores and a number of smaller local businesses);
- Offices- for office workers (the District and County Councils in Taunton and The United Kingdom Hydrographic Office);
- Open spaces – for the general public (including the town centre and Park);
- Marginalised people- at Taunton Open Door for rough sleepers, the YMCA Dulverton Group training hotel and hostel for disadvantaged young adults and ARC Inspire which helps homeless people.
- Care homes- for residents and staff (care homes at Calway House, Moorhaven, Netherclay, Lavender Court, Hamilton Park);
- Rail Responders- for travellers and vulnerable people attracted to the railway station and its immediate area.

Each convenor held meetings to support chaplains in their cluster for the purpose of developing their effectiveness.

Chaplains and Rail Responders continue to meet once a month for training, mutual encouragement and prayer. They are extremely valuable occasions for everyone who attends them.

The support team of Beccy Fox (providing admin, IT and social media support) and Sue Reekie (providing the fortnightly Prayer Headlines and administration at chaplains' meetings) give invaluable help. Another key member of the team is our treasurer, Mary Hudson. Trustees are very grateful to them all.

Some chaplains attended the October Somerset Chaplains annual conference, organised by the Bath and Wells Diocese. They were able to network with the growing number of chaplains from other sectors such as hospitals, GP surgeries, hospices, universities, schools, courts, village chaplains, ports, canals, and the military.

The speaker at the Chaplaincy AGM in 2019 was Dawn Holmes, author of 'Freed from Shame' who spoke from her own experiences about attitudes to mental health from the church and the NHS.

The Chaplaincy has three associate chaplains, who can take part in team training, fellowship and prayer, but are not line managed by the Lead Chaplain or insured by the Trust.

The Chaplaincy attended the conference of the Association of Town and City Centre Chaplaincies in April.

Trustees explored the possibility of offering chaplaincy to the Taunton courts and visited similar schemes in Salisbury and Swindon. Plans were made for recruiting and training a team in 2020.

2. Prayer

About 100 Friends provide regular prayer support. A confidential Prayer Headlines document is sent out each fortnight to Friends, chaplains and trustees. This highlights people in need who ask chaplains for prayer and who specifically agree to being prayed for by this prayer network. There were an increasing number of answers to prayer during the year. One of our prayer partners commented 'Thank you for saving so many lost souls.'

Each Monday and Wednesday morning a prayer meeting at 10am is held at the Market House office to pray for people in the Headlines and for the town. Our door is open for Friends and anyone to join us. Our Market House office in the town centre is generously provided by Somerset West and Taunton Council and is open to the public.

3. Presence

Some chaplains have chaplaincy roles in other organisations. Adrian is chaplain to the Police, Royal British Legion, and the Sea and Royal Marines Cadets. Tony Cox is chaplain to the Air Cadets and Steve Reed is chaplain to the Army Reserve and Somerset Army Cadet Force as well as chaplaincy champion to the South West Baptist Association. All these links and experiences are very useful to TTC. In addition, Adrian and Steve served on the chaplaincy advisory panel for the Bath and Wells Diocese and Adrian is a trustee of Somerset Christians Together.

Adrian attended the weekly "B1" group of church leaders. Adrian also arranged a meeting between church leaders and the Taunton MP, Rebecca Pow.

TTC coordinated the Church tent at the Taunton Flower Show in August and were joined by a number of other Christian community groups and church members. Chaplains and Street Pastors patrolled the show for the benefit of visitors and stall holders.

Some members of the team spoke to approximately 400 students from across Somerset aged 16-17 who were taking part in the annual National Citizen Service (NCS) voluntary personal and social development programme. Students heard about the mental health remit of Rail Responders and station safety.

Adrian and other chaplains supported a number of voluntary sector, town and civic events to help other agencies with their efforts and to explain the role of the Chaplaincy in Taunton. We have spoken to churches and community groups about our work and have had visits from people in other towns considering Chaplaincies in their own localities.

4. Impact

73% of chaplains collected statistics about the number of people they encountered and where those encounters were significant:

**SUMMARY - CHAPLAINS STATISTICS FOR 2019
JANUARY 2019 TO DECEMBER 2019 INCLUSIVE**

	Year 2019	Average per month
Number of people encountered	16,200	1,350
Number of people with whom the encounters were significant	5,000	416

An analysis of significant encounters is shown below:

Breakdown of topics:	% age of total
	%
Prayer offered	8
Faith (theirs or the chaplain's was discussed)	14
Bible	7
Work (they shared something important)	23
Family (they shared something important)	12
Health (of anyone discussed)	7
Relationships (non family)	4
Signpost (a chaplain signposted them to another agency)	1
Community engagement (mainly Lead Chaplain)	14
Other (a variety of other significant information)	10
Total	100

These figures show the impressive extent to which chaplains reach out into the community and had significant encounters with people. Rail Responders, the latest Chaplaincy activity in its first full year, encountered 380 people and 170 of those encounters were significant.

Two examples of significant encounters are given below to illustrate the impact that three members of the team had with four people. However, it must be understood that the range of things chaplains might be asked to help with is very large indeed:

- One of our chaplains visiting a shop heard about a young man who had suffered spinal injuries in a diving accident. His parents were finding going to work difficult in the midst of this and the chaplain listened to their plight. They were grateful when the chaplain asked if they would like Chaplaincy Friends to pray for them all, and they said 'yes please'. Happily, the injured man was eventually able to walk without supports and returned home to his parents.
- A confused and distressed lady in her 80s travelled alone by rail from St Ives in Cornwall for a pre-operation appointment at Musgrove Park Hospital in Taunton. All station staff were busy with operational matters. The two Rail Responders on duty were able to find the lady a taxi and provided her a handwritten note for medical staff to emphasise the importance of getting her back to the station in time for the rail connection back home later that day.

Other points of note on Impact are:

- The Diocese of Bath and Wells generously enabled the filming of a promotional video about the work of Taunton Team Chaplaincy. This has been used on social media and in various contexts to aid recruitment and education.
- www.tauntonchristmas.co.uk and the Facebook page 'Taunton Christmas' proved to be popular. It advertised Christmas celebrations and church services across the town.
- The 12th annual Business Carol Service for all who work in Taunton was organised by the Chaplaincy at St James church and was attended by 160 people. Guests of honour included the High Sheriff, Deputy Lord Lieutenant, civic and business leaders. The speaker was the Rev Nigel Manges, pastoral support director for Sports UK in the South West. This service was recorded and broadcast three times over the Christmas public holidays by Taunton's Tone FM community radio station.
- Adrian contributed a fortnightly 'Chaplaincy Chat' on Tone FM radio station.
- Rail Responders won the South West regional heat for the 'Love Britain and Ireland' awards sponsored by Premier Christian Radio for voluntary community work. The project was recognised as best start up scheme in the last three years. Other categories included community building, work with disadvantaged people, inclusion, older people, social justice and youth/ children's work. We attended the finals, but did not win the overall prize.

5. Financial

The annual accounts show a surplus of £2,930 for the year. Our main sources of income were donations from 13 churches (£14,260) and private individuals (£5284). Most of our donations provided regular income each month or quarter. Donations made in this way are very useful because TTC's expenditure itself is regular. In addition, an Awards for All grant of £9,900 was successfully bid for. Full figures are provided in the annual accounts.

Placements are not charged for chaplaincy services. TTC offers this as a gift to the town.

The Diocese of Bath and Wells were helpful in identifying external grant opportunities for us.

We are extremely grateful for the generosity of all our donors, whether the amounts are large or small. They are never taken for granted. Gift aid is claimed in respect of private donors who are tax payers and who give their consent.

We do keep expenditure to an absolute minimum and very much appreciate the contributions made by chaplains through gifts in kind and churches providing meeting space free of charge.

6. Approval

This report was approved with the accounts at the AGM on 13th May 2020.

ANDY HALL

CHAIR OF TAUNTON TEAM CHAPLAINCY TRUST

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