

Trustee's Report &

Accounts for the financial year ending

31 December 2019

THE PORCH PROJECT Registered Charity No. 1143203 TRUSTEE'S REPORT

It gives me great pleasure to present the trustees report for the year ending 31st December 2019. It seems to have been a year of consolidation with the team coming together under Mike Grimwood's leadership. We have ended the year with the same executive team and the same trustees as we started.

Our home in 28a, The High Street whilst still needing work to be complete has become a real hub for the young people of Hadleigh, it is in an ideal location and is a genuinely safe space to get to and from. Obviously the most important thing is that the young people feel at home there. Towards the end of the year we got the fantastic news that The Wooden Spoon charity was keen to help sponsor a new kitchen which I am pleased to say is now a reality.

During the year we were kindly donated a minibus which has allowed us to get a wider audience participating in the programmes on offer and make the Porch Project more accessible.

The fundraising team organised an amazing quiz night in the spectacular marquee generously provided by the Cranfield family. I believe the evening raised approaching £6,000 but also served to raise the profile of the Porch Project, a number of our young people helped on the night and helped telling their story.

We launched an amazing initiative to give free access to hygiene and sexual health products to our young people. This was lead by Kayleigh Diss, our senior youth worker but is an initiative that I believe to be incredibly important and a sad reflection that it is so necessary.

The Porch Project has had an amazing year, we have seen both the trustee board and the youth workers continue to grow and meet the ever increasing challenges. Our fundraising strategy has shown some incredible successes and has given a level of sustainability and resilience allowing us to go forward with confidence. We have been able to maintain and enhance the reserve policy set last year. Clearly as our costs escalate along with our desire to achieve more so the task of raising funds will get ever harder.

I wish I had written this report months ago as now in July so much has changed, we seem to be in a different world. I am pleased to say that the Porch Project still goes from strength to strength but unfortunately so do the issues that we are working to alleviate.

A huge amount of thanks goes to all those who have supported us in any way and especially the amazing financial donations that you have all given. There is still a lot to do but we have a team in place to really deliver for the young people of Hadleigh, Great Cornard and surrounding areas.

James K Buckle - Chair of Trustees

The Porch Project Charity Registration No. 1143203

STATEMENT OF TRUSTEES' RESPONSIBILITIES

Charity law requires the trustees to prepare financial statements for each financial year which show a true and fair view of the state of affairs of the Charity and its financial activities for that period. In preparing those financial statements, the Trustees are required

to:

- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent
- state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements and
- prepare the financial statements on the going concern basis unless it is appropriate to presume that the Charity will not continue in operational existence

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 1993.

They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Charity's principal; address: 28a High Street, Hadleigh, Suffolk IP7 5AP

6th July 2020

Trustees for 2019

James K Buckle - Chair

Elizabeth F Reid - Deputy Chair

Judith A Hermite - Treasurer

John E Devaux

Sheena L Lawrence

Rev. Chris Ramsey

Hilary Jacklin

Anthony G Addison – appointed 23rd January 2019

Officer

Jessica Janas - Secretary

The Porch Project Funding Summary 2019

We are incredibly grateful to all the following for their support during the year: -

Grant Making Trusts & Foundations:

The Fitton Trust Various Funds via the Suffolk Community Foundation Mrs L.D. Rope Third Charitable Settlement Sikri Trust

Local Councils:

Great Cornard Parish Council Suffolk County Council - Councillors Peter Beer & Mick Fraser

Local Businesses:

Gotelee Solicitors
Jim Lawrence
East of England Coop

Local Community Organisations:

Hadleigh Farmers Agricultural Association Family Carers Ltd

Other Donations:

Associates & Friends who provide regular financial support Six Acre Productions

Our thanks also go to Free Rein & WPK Systems for providing website & e-mail facilities and to the PCCs of both St Mary's, Hadleigh & St Andrews, Great Cornard for the use of both churches.



Independent examiner's report on the accounts

Independent Examiner's Report Section A Report to the trustees/ The Porch Project members of 31 December 2019 Charity no 1143203 On accounts for the year (if any) ended Set out on pages I report to the trustees on my examination of the accounts of the above charity for the year ended 31/12/2019 As the charity's trustees, you are responsible for the preparation of the Responsibilities and accounts in accordance with the requirements of the Charities Act 2011 basis of report ("the Act"). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act. I have completed my examination. I confirm that no material matters have Independent

examiner's statement

come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:	Date: 06 July 2020
Name:	Mrs Josephine Read
Relevant professional qualification(s) or body (if any):	Ivytree Services, HMRC Agency 1266LT
Address:	The Haven, Ivytree Lane, Hadleigh, Suffolk IP7 6LG

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The Porch Project
Balance Sheet
for the year ended 31 December 2019

for the year ended 31 Determier 2013	2019		2018
	£	£	£
Fixed assets			
Plant and Equipment		6,422	5,929
Cost - additions		8,912	782
Disposals		-42	-116
Cumulative Depreciation		-6,936	-4,273
		8,356	2,322
Current assets			
Stock and work in process	-	-	
Debtors and prepayments	-	•	
Current A/c Restricted	59,670	13,920)
Current A/c Un-Restricted	64,429	85,13	
Current A/c Cornard	14,076	15,53	
	138,175	114,59	<u>1</u>
Current liabilities			
Trade creditors/accruals		-	
Other Liabilities HMRC & NEST Pension	-1,843	-1,02	
	-1,843	1,02	
Net current Assets	136,332	113,57	<u>1</u>
		The state of the s	115.000
Total asset		144,688	115,893
Capital account			104 525
Balance at start of period		115,894	104,636
Profit (-Loss) for the period		28,794	11,258
T. 15		144,688	115,894
Total Equity		144,000	113,034

For the year ended 31/12/19 the company was entitled to exemption under section 477 of the Companies Act 2006 relaing to small companies.

No members have required the company to obtain an audit of the accounts for the year in question in accordance with section 476 of the Companies Act 2006

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime

Signed by Director

James K Buckle

The Porch Project
Profit and Loss Account
for the year ended 31 December 2019

for the year ended 31 December 2020	2019 £	2018 £
Income	127,247	102,392
Expenditure		
Operational Costs	81,702	70,216
Management	1,149	1,187
General Administration	988	1,281
Utility Bills	2,266	1,819
General Expenses	9,470	15,173
Depreciation & Disposals	2,878	1,458
	98,453	91,134
Profit (-Loss) for the period	28,794	11,258

1 Accounting basis

The accounts have been compiled on a basis that enables profits to be calculated in accordance with UK Generally Accepted accounting Practice and that provides sufficient and relevant information to enable the completion of a tax return.

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£28,794 £11,258

Profit and loss account analysis	2019	2018
Income	£	£
Associate	1,930	2,140
Friends of the Porch	1,410	2,576
Donations	11,867	10,124
Grants	78,000	69,490
Fund Raising	8,815	2,625
Gift Aid Recovery	674	1,004
Youth Worker Support	3,000	3,000
Cornard	21250	11250
Interest	301	183
	127,247	102,392
Operational Costs	_	
Admission to Events/Activities	5	55
NEST Pension	1,679	1,011
Premises rental	5,900	8,500 1,000
Premises rental - Cornard	1,000 65,717	57,600
Salaries	2,615	1,873
Tax & NI to HMRC	2,013 171	127
Licences VI B Manatagles	0	50
XLP Mentoring Business & Water Rates	2,336	0
Mini Bus costs	1,982	0
IT & Fire Alarm Services	297	0
The Alathi Services	81,702	70,216
Management		
DBS checks	223	0
Compliance	133	133
Staff Phone	793	1,054
	1,149	1,187
General Administration		
Advertising	778	956
Book-keeper	210	325
	988	1,281
Utility Bills	444	100
Refuse removal	144	168 1,274
Heat & Light office Broadband	1,660 462	376
Broadband	2,266	1,818
General Expenses	2,200	
Equipment expensed - Hadleigh & Cornard	374	98
Food & Drink - Hadleigh	448	486
Food & Drink - Cornard	323	510
Girls group (Strive)	210	689
Hygiene & C-card schemes	637	0
Insurance Premium	1,025	1,108
Repairs & Maintenance	134	115
London Trip	2,339	0
Staff & Volunteer Training	254	609
Staff Transport - Hadleigh	1,100	598
Staff Transport - Cornard	1,245	1,446
Stationery/Postage & Computer Software	603	305
Sundries - Hadleigh	213	917
Sundries - Cornard	71	164
Sundries - Office	306	228
Street Reach	0	19
Horizons	188	620
Venture	0 470	7,262
Parameter land	9,470	15,174
Depreciation	2 026	1 2/17
Depreciation	2,836	1,342
Disposals	42	116
	2,878	1,458

Reserves Policy

In the Trustees' view, the reserves should provide the charity with adequate financial stability and the means for it to meet its charitable objectives for the foreseeable future.

The Trustees propose to maintain the charity's reserves at a level which is equivalent to six months operational expenditure and no less than three months operational expenditure and have done so having regards to its manner of operation of likely funding streams.

The Trustees review the amount of reserves that are required to ensure that they are adequate to fulfil the charity's continuing obligations on a quarterly basis at their scheduled meetings.

At 31st December 2019 the Trustees agreed that a minimum of £40,000 was necessary, this equates to six months operational expenditure.

Sche as at

SI 6	r 2019	Fixed Assets ember 2019	e of Fixed Assets December 2019	hedule of Fixed Assets at 31 December 2019		
	r 2019	Fixed Assember 2019	December 2019	edule of Fixed Asset 31 December 2019	its	•

Part	as at 51 December 2013 Month	_							S	Schedule of Fixed Assets	ssets			
Comparison Com	Month No.	. 12									Dier	sjeson	Net Book	Value
Section (Chief Schools) Section (Chief School		Dan'n Rate		Cos				Depreci	ation		tein	Osais		
Part Clin of Cott	,		B/fwd	Additions	Disposals	C/fwd	B/fwd	Charge	Disposals		Sale Proceeds	Profit/(Loss)	B/fwd	C/fwd
COMPOSITE COMP	Asset													
March Marc	Fixed Assets (20% of Cost)											٠		
March Marc	motana Dind Old evetom		,		×	ī	ï						¥	•
140002014 2010	31 December 2013 B rwu Old system Dioneer STZD102 Subwoofer Speaker System	04/03/2014	i	•	i	i i				•		•		
1,000,000 1,000,000 1,00	Apple iPod touch 16GB 5th Generation	03/03/2014				258 92	258.92	5	•	258.92	Ī	1		
1000027114 507104	Pool Table Trolley / 2 X Snooker Cue's	14/02/2014	258.92			273.93	273.93	i	•	273.93	·			
1400.2014 1400	Epson S02 SVGA Projector	19/12/2014	620.00			620.00	620.00	i		620.00			٠	•
State Stat	R & S Fabrications Metal Cabinet	19/02/2014	00.026			•	•	•				¥ 1	٠	ī
1000000000000000000000000000000000000	X Boxes & Games	30/03/2014		•	•	,				716.00		ï	143.60	•
2017/2015 20.5.59 20	TV & Audio Stand	01/07/2015	716.00		•	716.00	572.40	143.60		299.99	1	ř	59.99	
2007/2015 2008 2009 15.25 10.00 15.25 15	WPK systems - Imac 21.5	30/10/2015	299.99			299.99	240.00	59.93	. 1	299.99	i		59.99	, 00
27/17/2016 289.59 289.59 177.00 150.00	Sony F34 500 GB	30/10/2015	299.99	•		299.99	180.00	60.00	i	240.00	į	•	119.99	59.99
2004/2016 2004/2016 2004/2016 2004/2016 2004/2016 14,00 14,10 38,00 14,10 18,00 14,10 18,00 14,10 28,00 27,00 17,20 17	Sony PS4 Console	27/01/2016	299.99	ï	•	289.99	174.00	58.00	•	232.00	ı		115.99	38 00
2007/2016 1910,000 107,299 162,00 54,00 216,00 175,599 162,00 54,00 216,00 175,599 162,00 54,00 175,599 162,00 54,00 175,599 162,00 175,599 162,00 175,599 162,00 175,599 162,00 175,599 162,00 175,599	Microsoft XBOX 1	27/01/2016	289.99			190.00	114.00	38.00	1	152.00	j	. 1	0.0	
Octobard Control Con	Sony GT KX1BT	27/01/2016	190.00	. ,			٠	•	ī		•	. ,	107.99	53.99
Control Cont	BCE 6ft folding leg pool table-FP6TY	28/02/2016	66 696		ı	269.99	162.00	54.00	ı	216.00			107.99	53.99
Profitation	Acer Aspire ES 1-531	08/04/2016	269.99	٠	ı	269.99	162.00	54.00		135.96	٠	٠	67.97	33.98
100082016 1989 1980 19	Acer Aspire ES 1-531	26/06/2016	169.94		ī	169.94	101.97	33.99	. ,	112.00		•	26.00	28.00
conditions 100022016 15839 15839 15830	All seasons gazebo	07/07/2016	140.00	•	i	140.00	84.00	32.00		128.00	٠		63.99	31.99
cer dock 2008/2016 1939 17.99 18.00 16.00	Go Pro Hero 4 Session	10/08/2016	159.99	i		189.09	113.40	37.80	ï	151.20		ï	75.60	15.99
rest octock condended 678.00 578.00 578.00 132.60 44.40 sindoor IT fable 400/2017 (22) 00 225.00 225.00 13.80 41.40 41.40 41.40 sindoor IT fable 401/2017 (22) 00 225.00 13.80 13.80 14.40 41.40 41.40 sindoor IT fable 401/2017 (22) 00 225.00 13.80 13.80 14.40 42.80 43.80 sindoor II (10)/2017 (22) 00 22.80 22.80 13.80 14.40 58.30 58.30 sindoor screen 1110/2017 (22) 00 47.24<	Numark Mixtrack Pro 3 controller	10/08/2016	189.00		. ,	79.99	48.00	16.00		64.00		i s	115.60	57.80
10072077 221.00 221.00 27.60 47.20	IWANTIT IBTLIA14 wireless speaker dock	02/09/2016	789.00			289.00	173.40	57.80	•	231.20			132.60	88.40
100 101	Green Gallant Knight Academy 19 indoor TT Table	34/04/2017	221.00	•	•	221.00	88.40	44.20	ē i	132.50		•	41.40	27.60
11101/2017 278.00 2.55.00 2.	43inch DLED TV	08/02/2017	69.00	٠		00.69	27.60	13.80		154.80	•	•	154.80	103.20
Tripod projection screen 11/10/2017 97.31 98.92 18.94 68.38 47.99 47.99 47.99 47.99 48.00 48.00 47.99 35.79 48.00 48.00 47.72 333.79 47.99 32.00 48.00 48.00 47.72 333.79 47.79 47.70 47.70 48.00 47.70	Acer C205 Projector	09/10/2017	258.00			97.31	38.92	19.46	1	58.38	Ĭ		58.39	38.93
1110/2017 79.99 71.24 (69.54) 37.77 83.45 83.40 44.172 43.00 45.00 45.00 45.00 45.00 45.00 45.00 45.00 44.172 43.27 43.27 40.00 40.0	Elite T84UWV1 84in Tripod projection screen	11/10/2017	97.31			97.31	38.92	19.46	ì	58.38	•		47.99	31.99
ble 1802/2018 14724 (69.54) 44770 83.45 (47.24) 15500 16599 ble 1800/2018 19939 6439 1300 40.00 40.00 1300 1500 17300 17399 liner 1800/2018 99.99 85.40 180.99 1300 40.00 40.00 17.0	Elite T84UWV1 84in Tripod projection screen	11/10/2017	16.16			79.99	32.00	16.00	- 100	48.00	•	(41.72)	333.79	208.62
1800/2018 1803	Kenwood K25MB14 microwave	31/01/2018	417.24		(69.54)	347.70	83.45	83.45	(27.82)	80.00			159.99	119.99
14022018 64.99 85.40 95.99 20.00 20.00 40.00 140.2018 140.2018 85.40 85.40 85.40 72.00 72.	s Gopak Folding Tables BCF Cliffon 6ff Folding Pool Table	18/03/2018	199.99			199.99	13.00	13.00	,	26.00		î	51.99	38.39
nair 2012/2018 95.39 86.40 86.40 7.08 17.08 17.08 nair 140(2)/2014 36.00 36.00 4.000	HP Officejet Pro 8715	18/03/2018	64.99			66.66	20.00	20.00	•	40.00		•	66.61	68.32
4002/2019 360.00 360.00 72.00 72.00 2400/2019 4,000.00 4,000.00 16.98 16.98 01/03/2019 4,000.00 79.89 149.80 149.80 17/2019 519.99 104.00 104.00 08/07/2019 519.99 519.99 104.00 08/07/2019 519.99 519.99 104.00 08/07/2019 519.99 519.99 104.00 08/07/2019 519.99 519.99 104.00 08/07/2019 519.99 519.99 104.00 08/07/2019 519.99 104.00 104.00 25/07/2019 59.16 49.8 11.84 10.00 26/07/2019 49.96 429.00 429.00 13.32 14.99 26/07/2019 69.60 69.60 69.60 69.80 69.80 69.80 17/10/2019 69.60 69.80 69.80 69.80 69.80 69.80 28/10/2019 349.00 16.204.26 4,099.51	Henry HVR 160-11 Vacuum Cleaner	20/12/2018	n. n. n.	85.40	ii.	85.40	•	17.08		17.08			•	288.00
0.1032/2019 4,000.00 4,000.00 4,000.00 4,000.00 15.88 119.80 15.88 119.80 15.88 119.80 15.88 119.80 15.88 119.80 15.88 119.80	Perth Ergo Manager Chair	14/02/2019		360.00		360.00	٠	72.00	ï	72.00			٠	3,200.00
19.80 19.8	Pronto 70F6892	01/03/2019		4,000.00		4,000.00	•	800.00	0	15.98			•	63.91
17/07/2019 599,00 599,00 104,00 104,00 08/07/2019 519,99 519,99 519,99 104,00 104,00 08/07/2019 519,99 519,99 519,99 104,00 104,00 08/07/2019 59,18 519,89 104,00 104,00 104,00 25/07/2019 59,18 49,98 49,98 11,84 11,84 10,00 25/07/2019 74,97 74,97 74,97 429,00 14,99 14,99 14,99 26/09/2019 165,60 165,60 69,60 69,60 13,92 107,99 107,99 15/10/2019 539,94 490,74 490,74 490,74 69,81 69,80 107,99 28/10/2019 6421,63 8,912,27 16,564,26 4,099,51 2,836,57 6,908,26 14,772) 2,322,02	Minibus ND07FKV	03/04/2019		79.89		79.89	•	119.80		119.80			•	479.20
0807/2019 519.39 519.39 104.00 144.00 140.00 104.00	Dell'Inspiron desktop 3470 -15002725142	17/07/2019		599.00		599.00		104.00		104.00				415.33
08/07/2019 519.39 519.39 104.00 104.00 104.00 2 26/07/2019 59.18 17.184 11.84 10.00 2 26/07/2019 49.98 74.97 429.00 14.99 14.99 2 26/07/2019 74.97 429.00 85.80 14.99 14.99 2 26/07/2019 429.00 429.00 33.12 14.99 14.99 3 26/07/2019 429.00 165.60 155.60 33.12 13.32 17/10/2019 69.60 66.60 17.32 107.99 107.99 490.74 490.74 490.74 490.74 490.74 490.74 490.70 64.09.61 2,836.57 69.80 69.80 28/10/2019 349.00 349.00 69.80 69.80 6421.53 8,912.27 (69.54) 16,264.26 4,099.51 2,836.57 (27.82) 6,908.26	Dell Inspiron 14inch lapop-17386509782	08/07/2019		519.99		519 99	٠	104.00	ř	104.00				415.99
2 2507/2019 59.18 41.84 11.84 11.84 2 2507/2019 49.98 49.98 14.99 14.99 14.99 0ard x 3 2507/2019 74.97 74.97 74.97 14.99 14.99 14.99 0ard x 3 2507/2019 429.00 429.00 165.60 85.80 85.80 85.80 06/09/2019 456.60 66.60 13.32 13.32 107.99 107.99 17/10/2019 538.94 490.74 490.74 98.15 98.15 69.80 69.80 28/10/2019 349.00 349.00 16,264.26 4,099.51 2,836.57 (27.82) 6,908.26 (41.72) 2,322.02	Dell Inspiron 14inch lapop-19625437910	08/07/2019		519.99		519.99	•	104.00	•	104.00				47.34
Tower Fan x 2 25/07/2019 49.88 49.88 49.88 10.00 <td>Dell Inspiron 14inch lapop-35104778966</td> <td>08/07/2019</td> <td></td> <td>59.18</td> <td></td> <td>59.18</td> <td>•</td> <td>11.84</td> <td>•</td> <td>11.84</td> <td></td> <td></td> <td>ř</td> <td>39.98</td>	Dell Inspiron 14inch lapop-35104778966	08/07/2019		59.18		59.18	•	11.84	•	11.84			ř	39.98
Elements 3.7 Similar between rain x 2 28/07/2019 74,97 74,93 74,97 <td>Fellows Laptop Risers x 3</td> <td>25/07/2019</td> <td></td> <td>49.98</td> <td></td> <td>49.98</td> <td></td> <td>10.00</td> <td></td> <td>14 99</td> <td></td> <td></td> <td>•</td> <td>59.98</td>	Fellows Laptop Risers x 3	25/07/2019		49.98		49.98		10.00		14 99			•	59.98
morth Miscas Translation of a product of a prod	Fine Elements 32" Slimline Tower Fan X Z	28/07/2019		74.97		74.97		14.99	•	85.80			•	343.20
165.60 165.60 13.92 13.9	Logitech MK330 Wireless Illouse & heyboard & o	30/07/2019		429.00		429.00	•	22.42	•	33.12			•	132.48
17/10/2019 69,60 59,50 107.99	Missocoft 365 online service	06/09/2019		165.60		165.60		13.92	٠	13.92			•	99.60
16/10/2019 539.94 535.34 98.15	Di Office Noticehoard 1800Wx1200H	17/10/2019		69.60		09.60		107.99	•	107.99			•	202 50
atitude 14 laptop-11658096218 03/10/2019 490./4 349.00 69.80 69.80 69.80 89.80 1.2.322.02 1.322.02 6.90540 900260 28/10/2019 642153 8,912.27 (69.54) 15,264.26 4,099.51 2,836.57 (27.82) 6,908.26 (41.72) 2,322.02	6 BislevA4 3 Drawer Mtal Filing Cabinets	15/10/2019		539.94		490 74	. 1	98.15	•	98.15				279.20
TV & wall bracke-8299540 900260 28/10/2019 28/10/2019 (41.72) 2,322.02 (41.72) 2,322.02 (41.72) 2,322.02	Dell Latitude 14 laptop-11658096218	03/10/2019		349 00		349.00	,	69.80	•	69.80		,	•	,
6,421.53 8,912.27 (69.54) 15,264.26 4,099.51 2,836,57 (27.82) 0,500.20	JVC TV & wall bracke-8299540 900260	28/10/2019	•	-			٠			90 900 9		(41.72		8,356.00
			6,421.53	8,912.27	(69.54)	15,264.26	4,099.51	2,836.57	(27.82)	6,500.40				