

# Trustees' Annual Report for the period

Period start date  
 From 01 SEPT 2018 To 31 AUG 2019  
 Period end date

## Section A Reference and administration details

Charity name BERRYNARBOR PRESCHOOL

Other names charity is known by

Registered charity number (if any) 1031351

Charity's principal address BERRYNARBOR PRESCHOOL

MANOR HALL

BERRYNARBOR ILFRACOMBE DEVON

Postcode

EX34 9SE

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kirsty Kritikos	Chairman		
2	Tina Barbeary	Treasurer		
3	Laura Maughan	Secretary		
4	Verity Clayton			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

## Name of chief executive or names of senior staff members (Optional information)

Susanna Hands (Preschool Manager/Leader)

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

CONSTITUTION

How the charity is constituted  
(eg. trust, association, company)

Trust

Trustee selection methods  
(eg. appointed by, elected by)

Appointed by election at AGM, voted for by members at AGM

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The aims of the preschool are to enhance the development and education of children primarily under the statutory school age by:

- Offering appropriate play, education and care facilities ensuring that all opportunities cater for all children whatever their race, culture, religion, means or ability



**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

- To provide a safe and secure environment for the education of 2-5 year olds
- To provide accommodation and equipment for the above purpose
- To raise money to pay for the preschool's activities
- To fix and collect fees payable in respect of children attending outside the 15-30 hours of funded time and from parents whose children who are not yet funded

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

Berrynarbor Preschool continues to provide a valuable resource within the village of Berrynarbor. We continue to provide education to 2-5 year olds. Numbers on roll have remained.

We continue to raise funds through regular fund raising events.

We maintained our status as "Good" in our last OFSTED inspection

**Section E****Financial review**

**Brief statement of the charity's policy on reserves**

We have ring-fenced £15,000 of reserves in a deposit account. This represents approximately one term of operating expenses and redundancies.

**Details of any funds materially in deficit**

None

**Further financial review details (Optional information)**

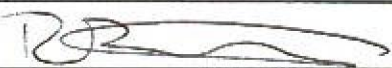
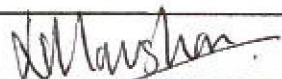
You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**Section F****Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

Signature(s)		
Full name(s)	TINA LOUISE BARBEARY	LAURA MAUGHAN
Position (eg Secretary, Chair, etc)	TREASURER	SECRETARY
Date	27/8/20	

Profit and loss and balance sheet for Example playgroup

Profit and loss report

INCOME		EXPENDITURE	
Funding	£ 41,087.91	Wages	£ 33,301.73
Fees	£ 15,000.86	HMRC	£ 2,780.93
Donations	£ -	Equipment	£ 23.55
Grants	£ 600.00	Snack	£ 31.62
Milk	£ 28.54	Fundraising	£ -
Fundraising	£ 19.00	Trips	£ -
Misc	£ 210.00	Training	£ 100.00
Interest	£ 5.85	PLA/OFSTED	£ 1,048.79
Blank	£ -	NEST	£ 558.80
Blank	£ -	Cash	£ 1,324.58
		Petty Cash	£ 699.43
		Resources	£ 514.92
		Misc	£ 4,785.23
Total	£ 56,952.16	total	£ 45,169.58
Profit/Loss			£ 11,782.58

1st September 2018 to 31st August 2019

Balance sheet

ACCOUNTS	Opening cash position	13,361.82
	Profit/loss	£ 11,782.58
	Closing cash position	£ 25,144.40
BANK		
ACCOUNT		
CURRENT		£ 15,116.29
SAVING		£ 10,028.11
TOTAL		£ 25,144.40

NOTE

THE TWO GREEN NUMBERS SHOULD BE THE SAME

Correct ✓



# Independent examiner's report on the accounts



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Section A

## Independent Examiner's Report

Report to the trustees/  
members of

Berrynarbor Pre-school

On accounts for the year  
ended

31<sup>st</sup> August 2019

Charity no  
(if any)

1031351

Set out on pages

2

Respective  
responsibilities of  
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent  
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

*NA Hooper*

Date:

04/025/2020

Name:

Nicola Hooper

Relevant professional  
qualification(s) or body  
(if any):

FMAAT

Address:

21 Cherry Tree Close

Exeter

EX4 5AT

## Section B

### Disclosure

Only complete if the examiner needs to highlight material problems.(E.g. accounting records have not been kept in accordance with s132 of the Charities' Act 2011 and those accounts do not comply with the requirements of the 2008 Regulations setting out the form and content of charity accounts; any material expenditure or action which appears not to be in accordance with the trusts of the charity; any failure to be provided with information and explanations by any past or present trustee, officer or employee; and any material consistency between the accounts and the trustees' annual report.)