

Trustees Report for Charity Commission

It has been a very strange year, we had new members joining us in November 2019. A few parents stepped down and we were joined by a new Treasurer and secretary. Therefore, in total we had 7 members, and everyone brought their own expertise to the committee and have worked very well as a team.

With our treasurer's report in mind we have concentrated on improving the facilities and staff training. Due to the current situation we haven't managed to do our usual fundraising events so our funds have dropped as expected. I do believe we have done very well and managed to keep our values in very hard times.

Our last fundraising event was the sponsor scooter. Even though restrictions were easing we didn't feel appropriate to hold a barbecue day. We are working on setting up a charity PayPal account and organizing some at-home challenges as a new way of fundraising.

The number of children planning to attend the setting in September sounds very promising. We had new flooring installed and some changes in the furniture to be able to open spaces for younger children. We hope this will help us recruit families from the moment they are entitled to free childcare hours.

So even though we have faced lots of challenges this year they had the minimal expected impact in our financial year.

For the last financial year there was a grand total of £1,147 raised for the preschool through fundraising events, which included a scooter run, Coffee/cake and raffle during the Nativity performances, Bags2school Collections.

These funds were quickly put back into the preschool, we changed the old carpet and have new laminated flooring, we also purchased some learning packs so staff can improve their practice.

It has been a challenging, but productive year.



ST Michaels Preschool		No (if any)		CC16a
Receipts and payments accounts				
For the period from	01/04/2019	To	31/03/2020	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Session Fees	124,360	-	-	124,360	124,429
Fundraising	1,063	-	-	1,063	2,145
Sundry Income	1,678	-	-	1,678	465
Milk Claim	764	-	-	764	1,121
Bank Interest	-	-	-	-	-
Petty Cash	1,606	-	-	1,606	2,308
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	129,471	-	-	129,471	130,468
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	129,471	-	-	129,471	130,468
A3 Payments					
Salaries and Wages	97,117	-	-	97,117	86,854
Rent and Premises Costs	9,686	-	-	9,686	7,512
Fundraising	1,147	-	-	1,147	838
Food, Drink and Consumables	3,121	-	-	3,121	5,210
Insurance and Registraion Fees	950	-	-	950	986
Equipment	368	-	-	368	2,601
Administration	1,258	-	-	1,258	1,969
Other Costs	7,345	-	-	7,345	1,997
	-	-	-	-	-
Sub total	120,991	-	-	120,991	107,967
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	120,991	-	-	120,991	107,967
Net of receipts/(payments)	8,480	-	-	8,480	22,501
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	49,849	-	-	-	27,236
Cash funds this year end	58,329	-	-	Cross Add Error	49,737

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash	25	-	-
	Main Bank Account	26,596	-	-
	Deposit Account	31,708	-	-
	Total cash funds	58,329	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
St Michael's Preschool

**On accounts for the year
ended**

23/07/2020

**Charity no
(if any)**

1032123

Set out on pages

(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees consider that an audit is not required for this year (under section 43(2) of the Charities Act 1993 (the Act), as amended by s.28 of the Charities Act 2006) and that an independent examination is needed. It is my responsibility to:

- examine the accounts (under section 43 of the Act, as amended),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 43(7)(b) of the Act, as amended), and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

**Independent
examiner's statement**

In the course of my examination, no matter has come to my attention (~~other than that disclosed below *~~)

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
 - proper accounting records are kept (in accordance with section 41 of the Act); and
 - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: Gemma Coombes

Date: 23/07/2020

Name: Gemma Coombes

**Relevant professional
qualification(s) or body
(if any):**

Member of the Institute of Certified Bookkeepers
MICB

Address:

25 Highlands Road

Andover

Hampshire SP10 3PX

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

None to report