Registered number 04071171

.

The Village Community Nursery

(A Company Limited by Guarantee)

Annual Report and Unaudited Accounts

31 August 2019

# The Village Community Nursery Report and accounts Contents

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Directors	C Coppage (resigned 11 April 2019) S Batool H Porter W Sharples Dr I Wali
Company number	04071171
Registered Charity number	1093347
Registered office	St Peter's Urban Village Trust College Road Alum Rock Birmingham B8 3TE
Independent Examiner	James & Co Consultants Ltd Chartered Certified Accountants 116 Oscott School Lane Birmingham B44 9EN

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## The Village Community Nursery Report of the Trustees for the year ended 31 August 2019

The Trustees, who are also Directors of the Charity, present their report with the Financial Statements for the year ended 31 August 2019.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's memorandum and articles of association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

## **Objectives and activities**

The charity's objects are the provision of affordable pre-school and out of school activities for children from Birmingham and the surrounding area. The policies adopted in furtherance of these objects are the operation of the The Village Nursery and there has been no change in these activities during the period.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

The Village Community Nursery, based on the grounds of St Peter's Urban Village Trust, has continued its activities over the last year.

## Achievements and performance

The Village Community Nursery has continued to work in conjunction with colleges of further and higher education including Matthew Boulton, City College, Solihull, South Birmingham and Boumville as well as the four local Surestarts. We have started to extend future links with parents and local projects including working with local job centres.

## **Financial Review**

The trustees are disappointed to report an operating deficit of £40,096 for the 12 months ended 31 August 2019. Income has decreased by 56% compared with the previous year and expenditure has decreased with staff costs reduced by 56%. The state of affairs of the charity at the balance sheet date is considered to be not satisfactory.

It is the policy of the charity that unrestricted funds which have not been designated for a speciTic use should be maintained at a level equivalent to three month's expenditure. The trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has not been maintained throughout the period with free reserves at 31 August 2019 being £23,546 (2018 £63,438).

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

## The Village Community Nursery Report of the Trustees for the year ended 31 August 2019

Structure, goverance and management

The charity is a company limited by guarantee and is governed by the memorandum and articles of association.

The trustees, who are also the directors for the purpose of company law, and who served during the period and up to the date of signature of the financial statements were:

C Coppage (resigned 11 April 2019) S Batool H Porter W Sharpies Dr I Wali

Potential new trustees are lobbied by the existing trustees and any applicants are approved by the

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The charity is governed by the trustees who hold regular meetings to review the operation of the activities. The day to day management was performed by Michelle Witherington, the Nursery Manager, during this period.

The charity occupies property owned by St Peter's Urban Village Trust, a charity in which C Coppage is administrator.

#### Independent Examiner

The accountants, James & Co Consultants Ltd have indicated their willingness to accept reappointment at the forthcoming Annual General Meeting.

This report has been prepared having taken advantage of the small companies exemption in the Companies Act 2006.

The trustees' report was approved by the Board of Trustees.

SHARD Trustee name Trustee signature

Date:

24.8.2020

## The Village Community Nursery Statement of Trustees' Responsibilities for the year ended 31 August 2019

The trustees (who are also the Directors of The Village Community Nursery for the purposes of company law) are responsible for prearing the Trustees Annual Report and the financial statements in accordance with applicable law and UK Accounting Standards UK Generally Accepted Accounting Practice).

In particular, the Companies Act 2006 and charity law require the Board of Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of the surplus or deficit of the charity. In preparing those financial statements the Board is required to :-

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The law requires that the trustees must not approve the accounts unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for the year.

TheTrustees are also responsible for maintaining adequate accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which are sufficient to show and explain the charity's transactions and enable them to ensure that the financial statements comply with the Companies Act 2006 and comply with regulations made under the Charities Act. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are also responsible for the contents of the Trustees' report, and the statutory responsibility of the Independent Examiner in relation to the Trustees' report is limited to examining the report and ensuring that, on the face of the report, there are no material inconsistencies with the figures disclosed in the financial statements.

#### BY ORDER OF THE BOARD

ustee name

Date:

48.2021

Trustee signature

## The Village Community Nursery Independendent Examiner's Report To the Trustees of The Village Community Nursery

I report to the trustees on my examination of the financial statements of The Village Community Nursery (the charity) for the period ended 31 August 2019.

## **Responsibilities and basis of report**

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the chariity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

## Independent Examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 366 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

James & Co Consultants Ltd Chartered Certified Accountants 116 Oscott School Lane Birmingham B44 9EN

Date:

R4-8-2020

## The Village Community Nursery Statement of Financial Activities Including Income and Expenditure Account for the year ended 31 August 2019

	Notes	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 É	Total Funds 2018 £
INCOMING RESOURCES		Ľ.	L	L	Ľ
Incoming reources from generated funds Incoming reources from Charitable Activities	3	133,274	-	133,274	, 302,030
Total Incoming Resources		133,274		133,274	302,030
RESOURCES EXPENDED					
Charitable Activities	4	173,370	14,152	187,522	337,320
Total Resources Expended		173,370	14,152	187,522	337,320
NET INCOMING/(OUTGOING) RESOURCES Before Transfers Gross Transfers between funds	5	(40,096) -	(14,152) -	(54,248) -	(35,290)
Net Incoming/(Outgoing) Resources		(40,096)	(14,152)	(54,248)	(35,290)
RECONCILIATION OF FUNDS					
Total Funds brought forward		63,642	91,662	155,304	. 190,594
TOTAL FUNDS CARRIED FORWARD		23,546	77,510	101,056	155,304

The statement of financial activities includes all gains and losses recognised in the period.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under. the Companies Act 2006.

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The Village Community I Baiance Sheet as at 31 August 2019	Nursery	Company numb	)er	04071171
	Notes		2019	2018
Fixed assets		£	£	, £
Tangible assets	10		77,663	91,866
			77,663	91,866
Current assets				
Debtors	12		7,990	28,956
Cash at bank and in hand			16,709	55,373
			24,699	84,329
Creditors: amounts falling of	iue			
within one year	13		(1,306)	(20,891)
Net current assets			23,393	63,438
			101,056	155,304
Total assets less current		•		
liabilities			101,056	155,304
FUNDS	15			
Restricted funds	14		77,510	91,662
Unrestricted funds			23,546	63,642
TOTAL FUNDS		-	101,056	155,304
		2		

For the period ended 31 August 2019 the company was entitled to exemption under s477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the period in question in accordance with s476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for ensuring that the chadity keeps accounting records which comply with section 386 of the Act and for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its incoming resources and application of resources, including its income and expenditure, for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the board of Trustees and signed on its behalf by:

NKOHARP. Trustee name Trustee signature

Date: 24-8-2020

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## 1 Accounting policies

## **Charity information**

The Village Community Nursery is a private company limited by guarantee incorporated in England and Wales. The registered office is St Peters Urban Village Trust, College Road, Alum Rock, Birmingham, B8 3TE.

The Charity is a Company Limited by Guarantee. The members of the company are the trustees named on the company information page. In the event of the Charity being wound up the liability in respect of the guarantee is limited to £1 per member of the Charity.

## Accounting convention

The accounts have been prepared in accordance with the charity's memorandum and articles of association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest pound.

The financial statements have been prepared under the histodical cost convention. The principal - accounting policies adopted are set out below.

## Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

## **Charitable funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

## Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distibution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

#### **Resources expended**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make a payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as an expense against the activity for which the expenditure arose.

## Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

Intangible assets with indefinite useful lives and intangible assets not yet available for use are tested for impairment annually, and whenever there is an indication that the asset may be impaired.

## Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation,

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Expenditure on leasehold property Fixtures, fitting and equipment 5% straight line 25% on reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

## Taxation

The Charity is exempt from corporation tax on its charitable activities.

#### Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

## Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

## **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently cardied at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

## **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amoitised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

## **Derecoginition of financial**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

## **Employee benefits**

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably, committed to terminate the employment of an employee or to provide termination benefits.

## **Retirement benefits**

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

## 2 Critical accounting estimates

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3	Incoming resources from charita	ble activities		2019	2018
	Nursery fees receivable			133,274	302,030
				133,274	302,030
4	Charitable activities costs	Nursery running costs £	Capital grants amortised £	Total 2019 £	2018 £
	Staff costs (see note 9) Welfare Premises costs Administration costs Governance costs (see note 6)	88,731 3,723 39,898 39,178 1,840	14,152	88,731 3,723 54,050 39,178 1,840	203,603 15,617 91,793 ← 23,187 3,120
		173,370	14,152	187,522	337,320

## 5 Description of charitable activies costs

## Staff costs

Wages, NI, agency staff and pension costs

## Welfare

Nursery materials and play equipment, food and refreshments

## Premises costs

Rent, rates and insurance, repairs and maintenance, laundry, cleaning and waste disposal, depreciation and amortisation.

#### Administration costs

Printing, postage and stationery, telephone and fax, professional charges, travel expenses, bank charges, bad debts and incidental expenses.

6	Support costs	Support costs £	Governance costs £	2019 £	2018 £
	Accountancy Independent examination	- - -	640 <u>1,200</u> <u>1,840</u>	640 <u>1,200</u> <u>1,840</u>	1,920 <u>1,200</u> <u>3,120</u>
	Analysed between: Charitable activities	-	1,840	1,840	3,120
7	Net movement in funds			2019 £	2018 £
	Depreciation of owned tangible asse Operating lease charges		alting).	14,203 30,716	21,357 49,694
8	Trustees' remuneration and benef	īts		2019 £	2018 £
	Trustees' remuneration Trustees' other benefits			nil nil	nil nil
9	Staff costs			2019 £	- 2018 £
	Wages and salaries National insurance Pension costs			87,057 1,288 <u>386</u> 	200,080 2,5 <b>4</b> 1 <u>982</u> 203,603
	Average number of employees			10	16

No individual employee received remuneration in excess of £60,000 during the year.

# 10 Tangible fixed assets

10	Tangible fixed assets			
		Leasehold	Fixtures &	
		property	equipment	Total
		£	£	£
	Cost	007 000	440.000	054 070
	At 1 September 2018	237,990	113,883	351,873
	Additions	-	-	-
	Disposals		<u> </u>	-
	At 31 August 2019	237,990	113,883	351,873
	Depreciation			
	At 1 September 2018	155,336	104,671	260,007
	Charge for the year	11,900	2,303	14,203
	On disposals	-	_,	-
	At 31 August 2019	167,236	106,974	274,210
				•
	Net book value		0.000	== 000
	At 31 August 2019	70,754	6,909	77,663
	At 31 August 2018	82,654	9,212	91,866
11	Financial instruments		2019	2018
			£	£
	Carrying amount of financial assets			
	Debt instruments measured at cost		6,698	24,497
	Complete amount of financial liabilities			
	Carrying amount of financial liabilities Measured at amortised cost		1,306	20,891
				•
12	Debtors: amounts falling due within one year		2019	2018
			£	£
	Trade debtors		-	22,484
	Other debtors		6,698	2,013
	Prepayments and accrued income		1,292	4,459
	Frepayments and accided income			28,956
			7,990	20,930
13	Creditors: amounts falling due within one year		2019	2018
			£	£
	Tao da ava ditana			1,659
	Trade creditors		1,306	19,232
	Accruals and deferred income		1,300	10,202
			1,306	20,891
				20,031

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#### 14 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	At	Resources	At
	01/09/2018	expended	31/08/2019
	£	£	£
Restricted funds Refurbishment grants	91,662	14,152	77,510

Restricted Funds represent grant funding received to extend and refurbish the chadity's premises. The expenditure has been capitalised under fixed assets and is being depreciated in accordance with the accounting policies at note 1. The depreciation is being charged against Restricted Funds.

15 Movement in funds	At 01/09/2018 £	Net movement in funds £	Transfers between funds £	At 31/08/2019 £
Unrestricited funds General fund	63,642	(40,096)	-	23,546
Restricted funds Refurbishment grants	91,662	(14,152)	-	77,510
Total funds	155,304	(54,248)	*	101,056

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement _ in funds £
Unrestricited funds General fund	133,274	173,370	(40,096)
Restricted funds Refurbishment grants	-	14,152	(14,152)
Total funds	133,274	187,522	(54,248)

#### 16 Ultimate controlling party

The charity is controlled by the directors/trustees.

17	Related party transactions	2019 £	2018 £
	Rent and Service charge is paid to St Peter's Urban Village Trust, a charity in which Christine Coppage is an employee and		
	Company secretary.	30,716	49,694
		30,716	49,694

# The Village Community Nursery

# Detailed Trading and Profit and Loss Account for the year ended 31 August 2019

for the year ended 51 August 2015		Year to		- Year to
		31-Aug		31-Aug
		2019		2018
	£	2015 £	£	£
Charitable Income	-	-	-	-
Nursery fees receivable		133,274		302,030
Fundraising				
		<u></u>		
		133,274		302,030
Charitable expenditure				•
Wages and national insurance	88,731		203,602	
Rent, rates, light & heat	33,682		53,835	
Training	1,709			
Insurance	1,600		1,792	
Repairs and maintenance	2,293		5,891	
Laundry, cleaning & waste disposal	563		8,917	
Printing, postage & stationery	2,237		3,034	•
Telephone and fax	416		768	
Materials and play equipment	495		4,834	
Nursery food & refreshments	3,228		10,783	
Travel expenses	850		1,710	
Legal & professional fees	1,230		2,875	
Accountancy & bookkeeping	1,840		3,120	
Consultancy fees	32,600		-	
Advertising and marketing	1,031		-	
Subscriptions	456		-	•
Sundry expenses	240		1,793	
Bank charges	118		223	
Bad debts	-		12,785	
Depreciation	51		101	
			<u> </u>	
		173,370		316,063
Net operating (deficit)/ surplus fro the year		(40,096)		(14,033)
Other income		-		• -
Net (deficit)/ surplus for the year		(40,096)		(14,033)
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