

# West Hill Village Hall



**CHARITY REGISTRATION NUMBER: 1160370**

## Financial Statement

Year Ending 31 March 2020

**WEST HILL VILLAGE HALL: Accounts for the Year Ended 31<sup>st</sup> March 2020****1. Receipts and Payments Account (General Purposes Fund)**

<b>INCOME RECEIPTS</b>	2019/20 £	2018/19 £
<b>Trading Activities</b>		
Hiring charges for Hall use	38,021.13	38,266
Hiring charges for Marquee	450.00	1,240
Fund raising event proceeds	1,889.50	381
Alcohol licence fees	180.00	240
Phone Box collections	0.00	0
Donations & grants	550.00	3,010
Refund of Corona VAT overpayment (One-off)	946.81	
Sundry Income	27.62	69
	<b>42,065.06</b>	<b>43,206</b>
Bank Interest	180.00	130
Late Payment charges/adj	0.00	36
<b>TOTAL RECEIPTS</b>	<b>42,245.06</b>	<b>43,372</b>
<b>DIRECT CHARITABLE EXPENDITURE</b>		
Repairs/Maintenance of the Hall	13,708.12	5,631
Maintenance of grounds	1,800.52	3,050
Purchase of Furniture/Equipment	715.68	8,474
Electricity costs	1,662.13	931
Gas costs	1,729.76	1,634
Water charges	2,196.00	1,440
Cleaning	7,513.07	7,637
Laundry	128.00	0
Hall Managers Allowance	3,145.84	3,125
Booking Secretary's Allowance	3,041.74	2,125
Landline Telephone Broadband/Internet (BT)	902.14	954
Virtual Landline (Diverted to Staff Mobile/Main Line)	168.48	
Insurance	1,852.16	1,741
Bank Charges	10.00	0
Postage, printing, stationary	39.55	62
Publicity	105.00	100
Subscriptions (PPL/PRS & Devon Communities)	980.98	981
Travel	0.00	0
Licensing Alcohol	180.00	180
Other Direct Expenses/Donations/Sundries	1,761.16	381
<b>TOTAL EXPENDITURE</b>	<b>41,640.33</b>	<b>38,446</b>

	2019/20 £	2018/19 £
Net Income / (Expenditure) for the year	<u><b>604.73</b></u>	<u><b>4,926</b></u>
Bank Balance at beginning of year	<u>53,506.79</u>	<u>48,431</u>
Closing balance at end of period/year	<u><b>53,939.02</b></u>	<u><b>53,507</b></u>

## 2. Statement of Assets and Liabilities at Year End

<b>MONETARY ASSETS</b>	£	£
Lloyds Current Bank and Cash Balances	<b>53,939.02</b>	33,507
Lloyds Fixed Term Deposit		<u>20,000</u>
	<u>53,939.02</u>	<u>53,507</u>
Debtors and Prepayments	172.50	
<b>Total Assets</b>	<u><b>54,111.52</b></u>	<u><b>53,507</b></u>

<b>LESS LIABILITIES</b>		<u><b>150</b></u>
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<b>NET ASSETS</b>	<u><b>54,111.52</b></u>	<u><b>53,357</b></u>
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<b>CAPITAL ACCOUNT</b>	£	£
Balance at the beginning of year	53,356.79	48,431
Surplus of Income over Expenditure for the year	<u>604.73</u>	<u>4,926</u>
Creditor written back	150.00	
<b>Total Assets</b>	<u><b>54,111.52</b></u>	<u><b>53,357</b></u>

## PERMANENT ENDOWMENT

The proprietor of the Land and Buildings is West Hill Village Hall CIO Reg No 1160370

## Notes accompanying the Accounts year ended 31 March 2020

### 1. Total Letting Hours

	2019/20	2018/19	2017/18
	5,358	4,991	4,845

### 2. Principal Customers Letting Hours

West Hill Primary School	794.50	879	839
West Hill Preschool	1,705	1,701	1,433
West Hill Short Mat Bowls	276.5	255	284

### 3. Fund Raising Activity (Nett Profit)

	£	£	£
Pantomime	757.79	381	920

### 4. Provisions

	Improvements £	Emergency £	Total £
Balance of Provisions at 1 <sup>st</sup> . April 2019	16,240.00	5,000.00	21,240.00
Expenditure			16,240.00
Balance of Provisions at 1 <sup>st</sup> . April 2020		5,000.00	
All Capital Projects Suspended due to Covid-19			
Bank Account balance at 31 <sup>st</sup> . March 2020			<b>53,939.02</b>
Less Provisions			5,000.00
Working/operating Funds at 1 <sup>st</sup> . April 2020			<b>48,939.02</b>

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
WEST HILL VILLAGE HALL (the Charity)**

I report on the accounts of West Hill Village Hall for the year ended 31 March 2020

**Respective responsibilities of Trustees and Examiner**

As the Charity's trustees you are responsible for the preparation of the accounts. You consider that the audit requirement of section 144(2) of the Charities Act 2011 (the act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 145(1)(a) of the act, whether particular matters have come to my attention.

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the accounts.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

(a) to keep accounting records in accordance with section 130 of the act, and

(b) to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the act have not been met, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Kirkness & Co  
Silver St  
Ottery St Mary  
Devon

*Kirkness + Co.*

Date: *4<sup>th</sup> August 2020*

## **WEST HILL VILLAGE HALL**

### **LEGAL AND ADMINISTRATIVE INFORMATION - YEAR ENDED 31 MARCH 2020**

**CONSTITUTION** West Hill Village Hall is a Charitable Incorporated Organisation registered by the Charity Commission on 6 February 2015

**ADDRESS** West Hill Village Hall  
Beech Park  
West Hill,  
Ottery St Mary  
EX11 1UQ

**CHARITY REGISTRATION NUMBER** 1160370

**OBJECTS** To promote for the benefit of the inhabitants of West Hill, Ottery St Mary and the neighbourhood without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating with the said inhabitants and the local Authorities, voluntary and other organisations in a common effort the advancement of education and the provision of facilities in the interests of social welfare for recreation and other leisure time occupations with the object of improving the conditions of life of the said inhabitants by managing and maintaining a village hall facility.

#### **TRUSTEES**

The following Trustees served during the year:

Mr I Heard (Chairman)	Mr C M Veale
Mr R I George (Treasurer)	Mrs M Highnam
Mr M Harris	Mrs E M George
Mrs P Fryer	Mrs C Boulton
Mr A Fryer	Mr S Massie (to 19 January 2020)
Mr P Bennett	Mr Quentin Tailford (to 7 January 2020)
Mr I Ross (to 23 September 2019)	Mrs Trisha Ratcliff
Mr C R J Hall	
Mr M Dick	

The Trustees hold office for the period commencing at the end of the annual general meeting at which they are elected until the end of the annual general meeting in the following year.

**BANKERS** Lloyds Bank,  
82 High St.,  
Honiton.  
EX14 1JJ

**INDEPENDENT EXAMINER** D. Kirkness,  
Kirkness & Co.,  
Silver Street,  
Ottery St Mary.  
Devon

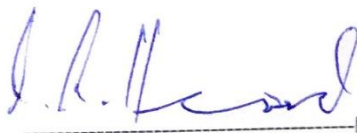
WEST HILL VILLAGE HALL

TRUSTEES' REPORT ON THE ACCOUNTS

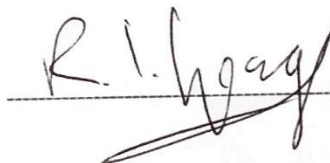
FOR THE YEAR ENDING 31 MARCH 2020

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity at that time and enable the Trustees to ensure that the financial statements comply with the Charity's CIO Constitution and the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

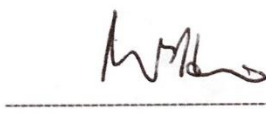
Approved by the Trustees and signed on their behalf by

  
\_\_\_\_\_  
Mr I Heard (Chairman)

Date: 31.7.20

  
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Mr R George (Treasurer)

Date: 31/07/2020

  
\_\_\_\_\_  
Mr M Harris (Trustee)

Date: 31/7/2020