

PAROCHIAL CHURCH COUNCIL (PCC) OF KIRKBY MALHAM

FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

RECEIPTS AND PAYMENTS ACCOUNT

	Notes	2019			2,018		
		Unrestricted Funds	Restricted Funds	Total	General	Restricted Funds	Total
		£	£	£	£	£	£
RECEIPTS							
Voluntary receipts							
1	Planned giving	8,990		8,990	9,140		9,140
3	Collections at services	9,850		9,850	9,982		9,982
4	All other giving/voluntary receipts	9,917	772	10,689	18,202	440	18,642
6	Gift aid recovered	4,826		4,826	5,427		5,427
		33,584	772	34,356	42,750	440	43,190
9	Activities for Generating Funds	6,226	2,444	8,669	5,964	3,261	9,225
10	Investment Income	2,186	44	2,230	2,053	29	2,082
11	Church Fee Income	4,039		4,039	3,940		3,940
8	Grant Income	171	817	988		6,224	6,224
13	Other Income						
	Total Receipts	46,205	4,076	50,281	54,707	9,954	64,661
PAYMENTS							
Church Activities:							
19	Diocesan parish contribution	22,549		22,549	23,736		23,736
20	Clergy and staffing costs	1,210		1,210	1,647		1,647
21	Church running costs	15,609	2,008	17,617	11,658	760	12,418
18	Mission giving and donations	1,552		1,552	1,621		1,621
17	Cost of generating funds	3,814		3,814	2,888		2,888
27	Major Capital Expenses					5,536	5,536
	Total Payments	44,734	2,008	46,742	41,550	6,296	47,846
	Excess (shortfall) of receipts over payments	1,471	2,068	3,539	13,156	3,658	16,815

STATEMENT OF ASSETS AND LIABILITIES

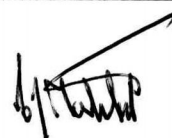
Reserve Funds

	£	£	£	£	£	£
Fund Balance at 1 January 2019	38,656	16,466	55,122	25,500	12,808	38,308
Excess/(Shortfall) of receipts over payments	1,471	2,068	3,539	13,156	3,658	16,815
Fund Balance at 31 December 2019	40,127	18,534	58,661	38,657	16,466	55,123

REPRESENTED BY:

Cash Funds

	£	£	£	£	£	£
Deposit Funds	31,300	10,647	41,947	15,915	5,803	21,718
Bank Current Accounts	8,779	7,887	16,666	22,722	10,663	33,385
Cash in Hand	48		48	19		19
	40,127	18,534	58,661	38,656	16,466	55,122



NOTES TO THE FINANCIAL STATEMENTS

1 Basis of Accounting

These financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.

		2019			2018		
		Unrestricted Funds	Restricted Funds	Total	Unrestricted Funds	Restricted Funds	Total
2 All other giving/voluntary receipts							
201	Donations	£ 6,167	£ 772	£ 6,939	£ 14,702	£ 440	£ 15,142
202	Malhamdale Safari	3,000		3,000	3,500		3,500
203	Malhamdale Trail Challenge	750		750			-
		<u>9,917</u>	<u>772</u>	<u>10,689</u>	<u>8,579</u>	<u>12,562</u>	<u>18,642</u>
3 Activities for Generating Funds							
301	Parish Magazine	£ 4,185	£ -	£ 4,185	£ 4,052	£ -	£ 4,052
302	Bookstall	1,138	-	1,138	1,054	-	1,054
303	Show Cake Stall	276	-	276	254	-	254
304	Skipton Town Hall	-	-	-	266	-	266
305	Musical Evenings	150	-	150	188	-	188
306	200 Club	-	2,300	2,300		3,000	3,000
310	Other	476	144	620	150	261	411
		<u>6,226</u>	<u>2,444</u>	<u>8,669</u>	<u>5,964</u>	<u>3,261</u>	<u>9,225</u>
4 Investment Income							
401	Rental Income - Smiddy	£ 2,000	£ -	£ 2,000	£ 2,000	£ -	£ 2,000
402	Interest income	186	44	229	53	29	82
		<u>2,186</u>	<u>44</u>	<u>2,230</u>	<u>2,053</u>	<u>29</u>	<u>2,082</u>
5 Church running costs							
601	Upkeep of services	£ 4,762	£ -	£ 4,762	£ 1,219	£ -	£ 1,219
602	Insurance	4,250	-	4,250	4,165	-	4,165
603	Heat & Light	3,720	-	3,720	4,129	-	4,129
604	Administration	773	-	773	729	-	729
605	Church Maintenance	1,767	2,008	3,775	1,416	760	2,176
606	Church Bells Maintenance	336	-				
		<u>15,609</u>	<u>2,008</u>	<u>17,617</u>	<u>11,658</u>	<u>760</u>	<u>12,418</u>

Note though that the invoice for the Quinquennial Inspection for £1,073 due in 2019 arrived after the close of the accounting period.

6 Designated Collections (collections received and passed on directly to the third party)

701	3rd party collections	£2,709
702	3rd party collections paid out	£2,709

7 Individual Funds

Movements in the year on individual funds were as follows:

	2019			2018		
	at 1.1.19	Surplus/ (Shortfall)	At 31.12.19	at 1.1.18	Surplus/ (Shortfall)	At 31.12.18
Unrestricted Funds						
	£	£	£	£	£	£
General Fund	15,339	2,913	18,252	12,551	2,788	15,339
Bells Fund	1,168 -	331	837	1,165	3	1,168
Reserve Fund	20,117	609	20,726	10,093	10,024	20,117
Music Fund	2,032 -	1,720	312	1,691	341	2,032
	<u>38,656</u>	<u>1,471</u>	<u>40,127</u>	<u>25,500</u>	<u>13,156</u>	<u>38,656</u>
Restricted Funds						
	£	£	£	£	£	£
Churchyard Fund	496 -	535	38	527 -	31	496
Organ Fund	379	60	439	379	-	379
Fabric Fund	15,591	2,543	18,134	11,902	3,689	15,591
	<u>16,466</u>	<u>2,068</u>	<u>18,534</u>	<u>12,808</u>	<u>3,658</u>	<u>16,466</u>

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Total

55,122 3,539 58,661

38,308 16,814 55,122

6/7/2014

ST MICHAEL THE ARCHANGEL, KIRKBY IN MALHAMDALE - PREPARATION
ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL FOR THE YEAR ENDED 31ST DECEMBER 2019

ADMINISTRATIVE INFORMATION

The Church is situated in the centre of the village of Kirkby Malham to the west of the main street. It is part of the Diocese of Leeds within the Church of England. The correspondence address is The Vicarage, Kirkby Malham, Skipton, North Yorkshire, BD23 4BS.

During 2019 the Parochial Church Council (PCC) has been registered as a charity with the Charity Commission.

The last Annual Parochial Church meeting was held on 25th April 2019.

Except where stated all members of the PCC have served from 1st January 2019 until the date this report was approved. The members are:

Priest in Charge Benefice of Upper Aire
House for duty vicar
Wardens

Rev Andrew Steer	Appointed November 2019
Vacancy currently unfilled	
George Parker (Chair)	(elected at APCM 2013)
Maureen Dore	(elected at APCM 2014)
Ted Ellis	(elected at APCM 2019)
Viv Buckland	(resigned at APCM 2019)

Representative on the Deanery Synod
Elected members

Currently no elected representative	
Mark Ashton	
Sue Bailey (Secretary)	Vicki Leeming
Ian Ballard (co-Treasurer resigned 25.11.19)	Gilly Marsh
Eileen Miles	Mary Richardson
Chris Darling (co-Treasurer)	Caroline Rosier (safe-guarding officer)
Muriel Bland	David Chary (elected APCM 2019)
Bevan Bolland (elected APCM 20169 resigned 25.11.19)	

The Electoral Roll has been updated and now consists of 78 members.

This is divided into 63 residents and 15 non residents.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The method of appointment of PCC members is set out in the Church Representation Rules. The PCC Safeguarding procedures are fully compliant with Diocesan instructions. All PCC members have completed a DBS check.

ACHIEVEMENT AND PERFORMANCE

6 meetings of the PCC were held and the average attendance was 10 members.

CHURCH ATTENDANCE

The mean weekly adult attendance at services was 40.06 (2018 – 44.71). The median value for Sunday services was 29 (2017 – 32).

These measures include repeat weekly attendances. Excluding weddings and funerals the total adult attendance at services was 2083 (2017- 2325).

THANKS, ACKNOWLEDGEMENTS AND REVIEW OF THE YEAR

The Interregnum continued with our grateful thanks to all our Clergy supporters enabling us to maintain our weekly Eucharist Services on Sunday Mornings. The Churchwardens and PCC members met with Bishop Helen-Ann who explained the process of uniting the Benefices. The Churchwardens then went on to meet with the Churchwardens from Gargrave and Coniston Cold to prepare for the Sections 11 and 12 meetings, leading to the appointment of the Reverend Andrew Steer as Vicar of the three parishes in July and his Licensing at Gargrave on the 14th November. We now look forward to the process of appointing a House for Duty person for Kirkby Malham to assist Andrew in his ministry.

The PCC again records its thanks to the Churchwardens, Mo Dore, Ted Ellis and George Parker.

The Church is reliant on the many who give tirelessly of their time and experience especially during the interregnum. These include the PCC secretary, Treasurers, PCC members, organists and choir, sacristan, Altar assistants, children's club leaders, Music Group, flower arrangers, readers and intercessors, church welcomers, church cleaners who ensure that our kitchen area and toilets are always ready for the many visitors who like to avail themselves of the facilities, the churchyard maintenance team, the Fabric Group, the 200 club organisers and the bell-ringers who welcome you to church every Sunday. We also thank John Mitchell, our independent examiner for his work in vetting this report and checking the financial statements. We sadly say farewell to Carol and Ian Ballard who have left the Dale and we wish to record our thanks to them for all they did for the church during their time here.

Margaret Ellis and her team continue school visits with the "Openthe Book". Once again, we thank the schoolchildren for their entertaining Christingle performance which was very well attended as were the Christmas services.

We maintain our ties with the City of Sanctuary Maternity Stream who again visited us in October. And once again we hosted the Voices of Craven annual concert.

The PCC are as ever grateful for all the help given by volunteers to ensure the smooth running of all church activities, especially Dorothy with the coffee and biscuits team, The Bookstall and Card Sales and the Foodbank.

This year the church has hosted two weddings and sadly seven funeral services, including two staunch members of the congregation, John Syme Taylor and George Bolland.

PCC Report for 2019

FINANCE

The surplus for the year on the General Fund of £2,913, but an expected invoice received after the year end would have reduced this by £1,073. It also has to be noted that there have been some exceptional receipts including funeral fees and collections dedicated to the ongoing work of the church. We have received two bequests totalling £3,500.

The parish share of £22,549 was paid in full. Transition to the new Share basis is now completed. The new clergy arrangements within the benefice means that will not get the expected further reductions and the share will remain at the current or slightly higher level going forward. It is some £4,000 less than we had to pay in 2015.

A number of factors, both positive and negative, influenced the favourable outcome. Total income was comparable with 2018 other than the large bequest received which raised the 2018 number. We also received from the Malham Safari committee a donation of £3,000 (2018: £3,500). A huge amount of effort goes into making the annual 'Safari' a success and the PCC acknowledges the generous support this event has provided over many years financially, in terms of assistance from church members during the event itself and, of course, the committee of planners and doers. 2019 was again a very busy year for both weddings and funerals and revenue from the associated fees was £4039 (2018: £3940) with collection monies from those services correspondingly increased. Of the collections £2709 was passed directly to nominated charities other than the church itself and does not appear in the accounts.

The Malhamdale Trail Challenge, did take place in 2019 and the PCC was pleased to receive £750 from its operating surplus.

Costs have again been well controlled. Oil costs have fallen slightly so despite the church being warmer with its more efficient heating system there was a reduction of £400 in the charges. The honorarium paid to the editor of the parish magazine shows the full year effect. The higher figure for Upkeep of Services of £4720 (2018: £1219) is due to the organ repair, £2,000, noted but not paid in 2018, and the new alter frontal purchased in memory of Mary Cribb. The related donation is registered within note 2.

As last year, it is pleasing to be able to report a surplus, but there is no room for complacency. While we can, to a certain degree, manage our operating costs, our revenues are largely determined by factors outside of our control. As an example fee income in 2012 was only £150, almost £4000 less than that received this year. Our regular monthly income is not increasing to keep place with inflation and there is no certainty that we will enjoy in 2020 the same level of income from other sources that we have received in the last two years.

The year end balance on General Fund was £18,252 (2017 £15,338) and the total financial resources was £58,662 (2018: £55,122.)

CHURCH FABRIC

The Fabric Group has met as required to ensure that the church remains in good condition. The latest Quinquennial Report, which was received on 6th October, contained very few items requiring urgent attention. All of these have been dealt with except some pointing work which will be done in the spring. A start has been made on the other items on the Report to ensure that we address every item to which our attention has been drawn. Most of the work has been done by members of the Group and for this the PCC is most grateful.

Where the fencing in the churchyard blew down, we are developing a wild flower area over the next few years. We had to obtain full planning permission to move the fence to enable the sheep to continue to graze the section of the graveyard by the Settle road.

A leak on the roof on the South aisle which occurs when there is a strong south west wind is proving difficult to resolve. Our church architect and the contractor (JTC) are working on this to identify a solution.

Approved by the PCC on 16th January, 2019 and signed on their behalf by the chairman.

Independent Examiner's Report to the members of the St. Michael the Archangel, Kirkby in Malhamdale, Parochial Church Council.

I report to the PCC on my examination of the accounts of St Michael's Church for the year ended 31st December 2019

Responsibilities and basis of the report

As members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the of the Charities Act 2011 ("the Act").

I report in respect of my examination of the PCC's Accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the PCC as required by section 130 of the 2011 Act;
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached..(Full statement pager 4 of accounts)

Signed:

C.J. Mitchell, FCA
Stonelands House, Litton, Skipton BD23 5QH

Date to be entered 12th March 2020.