

# Trustees' annual report for the period



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Period start date 010119 Period end date 311219

Charity name ROYAL AIR FORCES ASSOCIATION CITY OF BRISTOL Charity No (if any) 231638  
BRANCH

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote thru the comradeship engendered by its members the welfare by charitable means of all serving and former members of our AIR FORCE, their spouses + dependents *
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Makes grants to individuals. Provides buildings, facilities, open space " Advocacy, Advice, information and acts as an umbrella or RESOURCE body
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	YES, the Trustees do have regard to the Charity Commissions guidance for public benefit

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

\* Together with widows + widowers and dependents of those who died whilst serving, or subsequently.



## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We have raised £5,000 for the RAFA wings appeal. Our premises provides a location for RAF Veterans, their spouses and dependents together with their widows (etc) and dependents to meet up with others of the RAF family in a safe place.</p> <p>Our Monthly Veterans Lunch has become very popular as it allows all of the above mentioned to meet up and socialise.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		



## Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	IN THE OPINION OF THE TRUSTEES THE FINANCIAL POSITION OF THE CHARITY WAS SATISFACTORY, WITH SUFFICIENT FUNDS TO MEET KNOWN OR ANTICIPATED EXPENDITURE.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	RESERVES ARE HELD AS FOLLOWS:- 1. £10,000 CONTINGENCY FOR COSTS IN THE EVENT OF CLOSURE OF THE BRANCH (AS ADVISED BY HMV OFFICE) 2. PROVISION FOR FUTURE REPAIRS / MAINTENANCE OF PREMISES. 3. PROVISION FOR POTENTIAL WELFARE GRANTS.
Amount of reserves held	Para 1.22	BANK AND CASH RESERVES AT 31 DECEMBER 2019 STOOD AT £54,343.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	NONE.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		



## Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	ROYAL CHARTER REG. NO 226686 SEE RAFA CORPORATE BODY.
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	UNINCORPORATED ASSOCIATION
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	ELECTED BY THE BRANCH AT THE ANNUAL GENERAL MEETING

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		



## Reference and Administrative details

Charity name	THE ROYAL AIR FORCES ASSOCIATION CITY OF BRISTOL BRANCH
Other name the charity uses	/
Registered charity number	231638
Charity's principal address	38, EASTFIELD WESTBURY-ON-TRYM BRISTOL BS94BE

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	JOHN LANGWADE	TREASURER	/	
2	KEIRA MCGREEVY	SECRETARY	/	
3	ANTHONY PETERS	CHAIRMAN	/	
4				
5				
6				
7				
8				
9				
10				
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12				
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14				
15				
16				
17				
18				
19				
20				



## Reference and Administrative details

(cont)

## Corporate trustees – names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
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### Other optional information

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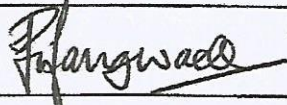
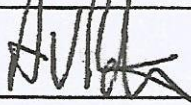


## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

JOHN PAYNE LANGWADE	ANTHONY VERNON PETERS
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Position (eg Secretary,  
Chair, etc)

TREASURER	CHAIRMAN
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Date

3 . 2 . 20
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Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

THE ROYAL AIR FORCES ASSOCIATION – CITY OF BRISTOL BRANCH

On accounts for the year  
ended

31 DECEMBER 2019

Charity no  
(if any)

231638

Set out on pages

2 to 11

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2019DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

P Cridland

Date:

4 . 3 . 20

Name:

PAUL CRIDLAND FCA

Relevant professional  
qualification(s) or body  
(if any):

ICAEW

Address:

61 MACRAE ROAD, HAM GREEN,  
BRISTOL, BS20 0DD

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).



**Give here brief details of  
any items that the  
examiner wishes to  
disclose.**





CHARITY COMMISSION  
FOR ENGLAND AND WALES

THE ROYAL AIR FORCES ASSOCIATION -  
CITY OF BRISTOL BRANCH

## Receipts and payments accounts

CC16a

For the period  
from

01-Jan-19

To

31-Dec-19

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Wings Appeal donations received		-	-	-	4,600
Grants received		-	-	-	2,907
Other donations received	3,713	-	-	3,713	34
Membership payments	-	-	-	-	2,476
Rents received	31,820	-	-	31,820	27,310
Interest received	4	-	-	4	4
Insurance proceeds	4,582	-	-	4,582	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>40,119</b>	<b>-</b>	<b>-</b>	<b>40,119</b>	<b>37,331</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>40,119</b>	<b>-</b>	<b>-</b>	<b>40,119</b>	<b>37,331</b>
<b>A3 Payments</b>					
Wings Appeal donation	-	-	-	-	4,544
Other donations	5,025	-	-	5,025	5,000
Grants paid	-	-	-	-	3,457
Payment to CHQ of member subs.	-	-	-	-	2,476
Repairs, renewals and maintenance	16,022	-	-	16,022	6,075
Other property and sundry costs	430	-	-	430	5,283
Social activity costs	-	-	-	-	829
Other sundry costs	2,146	-	-	2,146	1,276
Legal and professional	474	-	-	474	482
Loan repayment	-	-	-	-	5,551
<b>Sub total</b>	<b>24,097</b>	<b>-</b>	<b>-</b>	<b>24,097</b>	<b>34,943</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>24,097</b>	<b>-</b>	<b>-</b>	<b>24,097</b>	<b>34,943</b>
<b>Net of receipts/(payments)</b>	<b>16,022</b>	<b>-</b>	<b>-</b>	<b>16,022</b>	<b>2,388</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>38,321</b>	<b>-</b>	<b>-</b>	<b>38,321</b>	<b>35,933</b>
<b>Cash funds this year end</b>	<b>54,343</b>	<b>-</b>	<b>-</b>	<b>54,343</b>	<b>38,321</b>



# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Main bank account	48,388	-	-
	RAFA Bristol Wings bank account	302	-	-
	Welfare bank account	7,593	-	-
	Petty cash	60	-	-
	<b>Total cash funds</b>	<b>54,343</b>	<b>-</b>	<b>-</b>
(agree balances with receipts and payments account(s))				

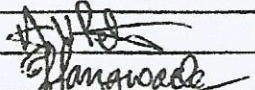
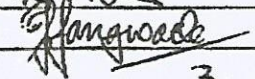
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	Property at 38 Eastfield, BS9 4BE	Unrestricted	-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Professional fees	Unrestricted	-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	A.V. PETERS	3/3/2020
	J.P. LANGWADE	3/3/2020

CCXX R2 accounts (SS)



# Trustees' annual report for the period



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Period start date 010119 Period end date 311219

Charity name ROYAL AIR FORCES ASSOCIATION CITY OF BRISTOL Charity No (if any) 231638  
BRANCH

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote thru the comradeship engendered by its members the welfare by charitable means of all serving and former members of our AIR FORCE, their spouses + dependents *
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Makes grants to individuals. Provides buildings, facilities, open space " Advocacy, Advice, information and acts as an umbrella or resource body
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	YES, the Trustees do have regard to the Charity Commissions guidance for public benefit

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

\* Together with widows + widowers and dependents of those who died whilst serving, or subsequently.



## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We have raised £5,000 for the RAFA wings appeal. Our premises provides a location for RAF Veterans, their spouses and dependents together with their widows (ex) and dependents to meet up with others of the RAF family in a safe place.</p> <p>Our Monthly Veterans Lunch has become very popular as it allows all of the above mentioned to meet up and socialise.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		



## Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	IN THE OPINION OF THE TRUSTEES THE FINANCIAL POSITION OF THE CHARITY WAS SATISFACTORY, WITH SUFFICIENT FUNDS TO MEET KNOWN OR ANTICIPATED EXPENDITURE
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	RESERVES ARE HELD AS FOLLOWS:- 1. £10,000 CONTINGENCY FOR COSTS IN THE EVENT OF CLOSURE OF THE BRANCH (AS ADVISED BY HEAD OFFICE) 2. PROVISION FOR FUTURE REPAIRS / MAINTENANCE OF PREMISES. 3. PROVISION FOR POTENTIAL WELFARE GRANTS.
Amount of reserves held	Para 1.22	BANK AND CASH RESERVES AT 31 DECEMBER 2019 STOOD AT £54,343.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	NONE.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		



## Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	ROYAL CHARTER REG. NO 226686 SEE RAFA CORPORATE BODY.
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	UNINCORPORATED ASSOCIATION
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	ELECTED BY THE BRANCH AT THE ANNUAL GENERAL MEETING

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		



## Reference and Administrative details

Charity name	THE ROYAL AIR FORCES ASSOCIATION CITY OF BRISTOL BRANCH
Other name the charity uses	/
Registered charity number	231638
Charity's principal address	38, EASTFIELD WESTBURY-ON-TRYM BRISTOL BS94BE

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	JOHN LANGWADE	TREASURER	/	
2	KEIRA MCGREEVY	SECRETARY	/	
3	ANTHONY PETERS	CHAIRMAN	/	
4				
5				
6				
7				
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## Reference and Administrative details

(cont)

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
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### Other optional information

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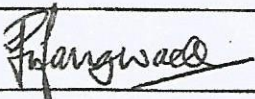
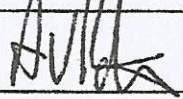


## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

JOHN PAYNE LANGWAIDE	ANTHONY VERNON PETERS
----------------------	-----------------------

Position (eg Secretary,  
Chair, etc)

TREASURER	chairman
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Date

3 . 2 . 20
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Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

THE ROYAL AIR FORCES ASSOCIATION – CITY OF BRISTOL BRANCH

On accounts for the year  
ended

31 DECEMBER 2019

Charity no  
(if any)

231638

Set out on pages

2 to 11

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 December 2019DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

P Cridland

Date:

4 . 3 . 20

Name:

PAUL CRIDLAND FCA

Relevant professional  
qualification(s) or body  
(if any):

ICAEW

Address:

61 MACRAE ROAD, HAM GREEN,  
BRISTOL, BS20 0DD

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).



**Give here brief details of  
any items that the  
examiner wishes to  
disclose.**





CHARITY COMMISSION  
FOR ENGLAND AND WALES

THE ROYAL AIR FORCES ASSOCIATION -  
CITY OF BRISTOL BRANCH

## Receipts and payments accounts

CC16a

For the period  
from

01-Jan-19

To

31-Dec-19

### Section A Receipts and payments



	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Wings Appeal donations received		-	-	-	4,600
Grants received		-	-	-	2,907
Other donations received	3,713	-	-	3,713	34
Membership payments	-	-	-	-	2,476
Rents received	31,820	-	-	31,820	27,310
Interest received	4	-	-	4	4
Insurance proceeds	4,582	-	-	4,582	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>40,119</b>	<b>-</b>	<b>-</b>	<b>40,119</b>	<b>37,331</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>40,119</b>	<b>-</b>	<b>-</b>	<b>40,119</b>	<b>37,331</b>
<b>A3 Payments</b>					
Wings Appeal donation	-	-	-	-	4,544
Other donations	5,025	-	-	5,025	5,000
Grants paid	-	-	-	-	3,457
Payment to CHQ of member subs.	-	-	-	-	2,476
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Other property and sundry costs	430	-	-	430	5,283
Social activity costs	-	-	-	-	829
Other sundry costs	2,146	-	-	2,146	1,276
Legal and professional	474	-	-	474	482
Loan repayment	-	-	-	-	5,551
<b>Sub total</b>	<b>24,097</b>	<b>-</b>	<b>-</b>	<b>24,097</b>	<b>34,943</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>24,097</b>	<b>-</b>	<b>-</b>	<b>24,097</b>	<b>34,943</b>
<b>Net of receipts/(payments)</b>	<b>16,022</b>	<b>-</b>	<b>-</b>	<b>16,022</b>	<b>2,388</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>38,321</b>	<b>-</b>	<b>-</b>	<b>38,321</b>	<b>35,933</b>
<b>Cash funds this year end</b>	<b>54,343</b>	<b>-</b>	<b>-</b>	<b>54,343</b>	<b>38,321</b>



# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Main bank account	48,388	-	-
	RAFA Bristol Wings bank account	302	-	-
	Welfare bank account	7,593	-	-
	Petty cash	60	-	-
	<b>Total cash funds</b> (agree balances with receipts and payments account(s))	<b>54,343</b>	-	-
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Property at 38 Eastfield, BS9 4BE	Unrestricted	-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Professional fees	Unrestricted	-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	A.V. PETERS	3/3/2020
	J.P. LANGWADE	3/3/2020

CCXX R2 accounts (SS)



# Trustees' annual report for the period



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Period start date 010119 Period end date 311219

Charity name ROYAL AIR FORCES ASSOCIATION CITY OF BRISTOL Charity No (if any) 231638  
BRANCH

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote thru the comradeship engendered by its members the welfare by charitable means of all serving and former members of our AIR FORCE, their spouses + dependents *
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Makes grants to individuals. Provides buildings, facilities open space " Advocacy, Advice, information and acts as an umbrella or RESOURCE body
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	YES, the Trustees do have regard to the Charity Commissions guidance for public benefit

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

\* Together with widows + widowers and dependents of those who died whilst serving, or subsequently.



## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We have raised £5,000 for the RAFA wings appeal. Our premises provides a location for RAF Veterans, their spouses and dependents together with their widows (ex) and dependents to meet up with others of the RAF family in a safe place.</p> <p>Our Monthly Veterans Lunch has become very popular as it allows all of the above mentioned to meet up and socialise.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		



## Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	IN THE OPINION OF THE TRUSTEES THE FINANCIAL POSITION OF THE CHARITY WAS SATISFACTORY, WITH SUFFICIENT FUNDS TO MEET KNOWN OR ANTICIPATED EXPENDITURE
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	RESERVES ARE HELD AS FOLLOWS:- 1. £10,000 CONTINGENCY FOR COSTS IN THE EVENT OF CLOSURE OF THE BRANCH (AS ADVISED BY HEAD OFFICE) 2. PROVISION FOR FUTURE REPAIRS / MAINTENANCE OF PREMISES. 3. PROVISION FOR POTENTIAL WELFARE GRANTS.
Amount of reserves held	Para 1.22	BANK AND CASH RESERVES AT 31 DECEMBER 2019 STOOD AT £54,343.
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	NONE.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		



## Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	ROYAL CHARTER REG. NO 226686 SEE RAFA CORPORATE BODY.
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	UNINCORPORATED ASSOCIATION
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	ELECTED BY THE BRANCH AT THE ANNUAL GENERAL MEETING

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		



## Reference and Administrative details

Charity name	THE ROYAL AIR FORCES ASSOCIATION CITY OF BRISTOL BRANCH
Other name the charity uses	/
Registered charity number	231638
Charity's principal address	38, EASTFIELD WESTBURY-ON-TRYM BRISTOL BS94BE

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	JOHN LANGWADE	TREASURER	/	
2	KEIRA MCGREEVY	SECRETARY	/	
3	ANTHONY PETERS	CHAIRMAN	/	
4				
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17				
18				
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## Reference and Administrative details

(cont)

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
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### Other optional information

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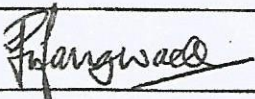
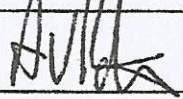


## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

JOHN PAYNE LANGWADE	ANTHONY VERNON PETERS
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Position (eg Secretary,  
Chair, etc)

TREASURER	chairman
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Date

3 . 2 . 20
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