

1ST CUFFLEY SCOUT GROUP
 (Charity Registration Number 302555)
TRUSTEES' ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2020

TRUSTEES: Ex officio Members

Group Chairman	David Holt
Group Treasurer	Elizabeth Ward
Group Secretary	Amanda Pearson
Group Scout Leader	Diane Cracknell
Explorer Scout Leader	Paul Kaye
Previous Scout Leader	Steven Rowsell
Cub Scout Leader	Jean Holt
Beaver Scout Leader	David Gill

TRUSTEES: Elected Members

Parent trustee	Julia Gilbert
Support	Lynn Samuelson
Parent trustee	Sandra McFarlane
Parent trustee	Lisa Toyne

TRUSTEES: Nominated Members

Group Advisor	Maureen Ward
Group Scout Active Support Manager	Peter Cracknell

TRUSTEES: Co-opted

New Scout Leader	Paul Scott
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BANKERS

Barclays Bank plc
 Lea Valley Group
 78 Turners Hill
 Cheshunt
 Herts EN6 9BU

The Group registration number with the Scout Association is 12308.

Contact Name and address	Elizabeth Ward 36 Bacons Drive Cuffley Herts EN6 4DU
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For a full written report on the Group's financial activities for 2019/20 please see attached sheet.

At the end of the year our income reserves amounted to £33,868..

The Group's policy is to hold an amount of as near to £30,000 as it can to enable the Group to allow for any general contingencies together with costs associated with any ongoing, necessary renovations and repair to the existing hut and upkeep of the other buildings too.

The Trustees have identified the major risks to which they believe the group is exposed and have established systems to mitigate them.

The objects of the Group are to carry out the aims and objectives of the Scouting movement.

The Group is a trust established under rules which are common to all Groups.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of the Scout Association.

The accounts have been drawn up on the receipts and payments basis which is consistent with the previous year.

Approved by the Trustees before presentation to the Group Scout Council at the AGM planned for 13 September 2020 and signed on their behalf by:

David Holt, Chairman

Elizabeth Ward, Treasurer

1ST CUFFLEY SCOUT GROUP
RECEIPTS & PAYMENTS SUMMARY
FOR THE YEAR ENDED 31ST MARCH 2020

	<u>2020</u>	<u>2019</u>
Total receipts for the year (see page 3)	25,233	20,105
Total payments for year (see page 4)	<u>21,281</u>	<u>36,042</u>
Net receipts (payments) for the year	3,952	- 15,937
Cash, bank and similar funds brought forward	<u>29,916</u>	<u>45,853</u>
Cash, bank and similar funds carried forward	<u><u>33,868</u></u>	<u><u>29,916</u></u>

The above accounts and accompanying statement of assets and liabilities were approved by the Trustees before presentation to the Group Scout Council at the AGM planned for 13th September 2020 and signed on their behalf by

.....
Chairman
D Holt

.....
Treasurer
E Ward

1ST CUFFLEY SCOUT GROUP
(Charity Registration Number 302555)
TRUSTEES' ANNUAL REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2020

As you can see from the attached accounts, we have an excess of receipts over payments this year. Our subscription income has remained broadly in line with last year, and Explorer income and expenditure continue to be amalgamated into the Potters Bar District reporting. Unfortunately our investment income continues to be low and this is, of course, due to the continuing low interest rates available. During the last quarter of our financial year, and at the start of this calendar year, we became increasingly aware of the severity of the COVID-19 virus and its potential impact on everyday life for everyone; both in terms of our health and society, and economy. It soon became clear that this was developing into a pandemic and, by February/March, we were all in little doubt that this crisis would bring tragedy for some and be life-changing for all, world-wide. We ceased all face-to-face meetings on 17th March 2020.

As you can also see from the accounts, expenditure and income relating to activities and trips continues to be high and this is due to much being organised for the benefit of all our young people both in terms of days out and also camping expeditions. Camps/hikes/activities included seeing a local pantomime, swimming events, Group Summer camp, Scout May camp, Scout Cardboard City and sleepover, Cub Bushcraft and camping skills, Beaver circus skills, builder badge, Christmas special and Fun Day.

Our fundraising activities continued throughout this year in order to raise money to maintain and improve our facilities with the Jumble sale bringing in £919. Always such a very worthwhile exercise but this year the income is much reduced compared with last because, of course, we cancelled the sale planned for March. Nevertheless, ongoing extra help at the jumble sale, once we can safely resume, can only mean extra revenue so do try to volunteer if at all possible. Many thanks to those who have worked so hard in this regard. We continue to generate some income from the use of the scout hut including donations relating to guides, brownies and karate. In addition we raised £636 (net) from the Village Day, £538 from Tesco bag packing and £222 from the quiz and sale of raffle tickets. Thank-you so much to everyone for contributing and working so hard to raise such a large sum of money for the Group. We also received Gift Aid from our submission relating to a previous year of £1777. During this year we were given £4483 from the Co-op community fund to buy a marquee and prepare an outdoor seating area and improve facilities. Work on the latter, however, had to be postponed due to lockdown measures and will be completed in the forthcoming financial year instead. We also applied for a grant from Northaw and Cuffley Parish council and were allocated £4k to spend on the professional refurbishment of our HQ wood parquet flooring; this covered the majority of the final £4720 costing.

In terms of expenditure this year, we have seen an increase in the cost of utilities which we always endeavour to keep to a minimum but are inevitably subject to external factors and price rises. Our hut insurance costs, however, are pleasingly now slightly lower than during the prior year. We continue to invest in, and commit to, our hut and grounds and of course we shall reap the benefits as time goes on of all works we carry out now and in the future. Unit funding includes costs of running our section meetings each week and providing activities at the Scout hut that are both rewarding and stimulating for our young people.

The continuing high level of activities and trips has been well received and enjoyed by all concerned. In addition, we have funds carried forward of £33,868 which is a good end to the financial year given the most challenging of circumstances in 2020. Over the next few years we expect to have to undertake significant and necessary roof work which is estimated to be in the region of £13k at today's prices. The true financial impact, however, of the COVID-19 pandemic on our Group will not be evident until year-ending March 2021; more related detail, information and analysis will therefore be provided then. Many thanks to all those who have worked so hard to generate income and support the work and aims of the group.

Elizabeth Ward
Treasurer, 1st Cuffley Scout Group

1ST CUFFLEY SCOUT GROUP

RECEIPTS FOR THE YEAR ENDED 31ST MARCH 2020

	<u>2020</u>	<u>2019</u>
MEMBERSHIP INCOME RECEIVED	8,268	8,665
Less Paid	<u>2,776</u>	<u>2,772</u>
	<u>5,492</u>	<u>5,893</u>
INVESTMENT INCOME RECEIVED		
Bank Interest	42	68
	<u>42</u>	<u>68</u>
DONATIONS/GRANTS	5,727	3,665
	<u>5,727</u>	<u>3,665</u>
ACTIVITIES	5,244	3,418
	<u>5,244</u>	<u>3,418</u>
FUND RAISING (gross)	2,477	2,668
	<u>2,477</u>	<u>2,668</u>
OTHER INCOME	6,251	4,393
BUILDING PROJECT	-	-
	<u>6,251</u>	<u>4,393</u>
 TOTAL RECEIPTS FOR THE YEAR	 <u><u>25,233</u></u>	 <u><u>20,105</u></u>

1st CUFFLEY SCOUT GROUP

PAYMENTS FOR THE YEAR ENDED 31ST MARCH 2020

	<u>2020</u>	<u>2019</u>
PREMISES		
Light and Heat and water	1,593	1,316
Insurance	2,952	3,291
Repairs and Renewals	7,291	3,054
	<u>11,836</u>	<u>7,661</u>
DONATIONS/GRANTS	220	
	<u>220</u>	<u>-</u>
ACTIVITIES	4,755	4,915
	<u>4,755</u>	<u>4,915</u>
FUND RAISING EXPENSES	481	899
	<u>481</u>	<u>899</u>
ADMIN/ESTABLISHMENT EXPENSES	3,976	3,340
BUILDING PROJECT		19,210
OTHER	13	17
	<u>3,989</u>	<u>22,567</u>
 TOTAL PAYMENTS FOR THE YEAR	 <u><u>21,281</u></u>	 <u><u>36,042</u></u>

1st CUFFLEY SCOUT GROUP

STATEMENT OF ASSETS AND LIABILITIES AT 31ST MARCH 2020

	<u>2020</u>	<u>2019</u>
MONETARY ASSETS		
Bank Current account	10,610	6,350
Buildings Account	-	-
Building Society/Bank savings account	23,015	22,973
Explorer account surplus	243	593
	<u>33,868</u>	<u>29,916</u>

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE
FIRST CUFFLEY SCOUT GROUP**

T report on the accounts of the 1st Cuffley Scout Group for the year ended 31 March 2020 which are set out on pages 2 to 5 .

Respective responsibilities of trustees and examiner

The Group's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act
- To follow the procedures laid down in the general Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act: and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to the matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2. Which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed.....Date.....

Christina Knight FCA CTA
39 Bradgate
Cuffley
Herts EN6 4RP