



Kibworth Grammar School Hall

Charity Number 1044822

Annual Report for 2019

Trustee Report - 2019

Kibworth Grammar School Hall (KGSH)

Charity Number 1044822

The trustees of Kibworth Grammar School Hall would like to present a short report on the activities of the charity for 2019.

The main aim of the charity is to provide for the residents a community venue serving the villages of Kibworth and Smeeton Westerby and surrounding area with high-quality facilities for recreational activities for all age groups and interests.

Being an old school building, located in the heart of the community, coupled with the large free council car park gives a wide opportunity for use of several rooms of various sizes including a large ex-gymnasium size hall.

The staff and trustees continue to try hard to increase the number of users to enable the building to remain viable.

2019 has been a busy year for the Hall. Users have increased slightly although unfortunately the Kibworth School Academy – Affinity moved to other premises in September 2019. The lost income has made a substantial hole in the accounts.

The activities at the Hall include yoga, pilates, aerobics and storytimes for toddlers and monthly meetings of the Women's Institute and U3A. The two local councils have set up their parish office on the premises enabling residents to talk to officers when required.

This year the Hall has benefited from a substantial bequest from the will of an ex-pupil and Trustee of the Hall. Miss Ward was always very supportive of the Grammar School and her bequest enabled new curtains to be fitted, redecorating shabby areas and newly designed website to be set up, which is a useful tool to promote the Hall and to help prospective users with making bookings. The Trustees are very grateful to the Betty Ward Trust Fund for the substantial bequest.

Trustees and staff for 2019

Many thanks must go to the trustees and staff at the Hall. Always ready with ideas and support. The Trustees do a valuable job in a voluntary capacity. The permanent staff of Kelly Greer, Alison Gittings and Eric Wilde continue to keep the premises clean and safe for all users.

Thanks must also go to Dave Birch, our minute secretary for his admirable hard work keeping minutes for all our meetings and discussions.

The Accountants for the charity – Ireland and Longhill continue their hard work and advice at all times.

Trustees for 2019

Joan Fillingham – Chair

Edward Burgess – Vice Chair

Andrew Dawes

Wayne Coleman

Shona Atkinson

Pat Malpas

Paul Scourfield

Martyn Wyburn

Ryan Greer

Representatives Parish Council

Cllr. John Tillotson – Kibworth Harcourt

Cllr. Mark Newcombe – Kibworth Beauchamp

KIBWORTH GRAMMAR SCHOOL HALL

Charity No 1044822

BALANCE SHEET – 31ST DECEMBER 2019

| | Notes | 2019 TOTAL | 2018 TOTAL £ |
|-------------------------------------|-------|----------------------|----------------------|
| FIXED ASSETS | | | |
| Furniture and equipment | 6 | <u>6,119</u> | <u>295</u> |
| CURRENT ASSETS | | | |
| Cash at bank and in hand | | 24,383 | 20,509 |
| Short term deposits | | 15,109 | 15,079 |
| Debtors | 4 | <u>2,211</u> | <u>1,747</u> |
| | | 41,703 | 37,335 |
| CREDITORS: | | | |
| Amounts falling due within one year | 5 | <u>2,198</u> | <u>3,146</u> |
| NET CURRENT ASSETS | | <u>39,505</u> | <u>34,189</u> |
| NET ASSETS | | <u>45,624</u> | <u>34,484</u> |
| FUNDS OF THE CHARITY | | | |
| Unrestricted funds | | 45,624 | 34,484 |
| Restricted funds | | <u>-</u> | <u>-</u> |
| | | <u>45,624</u> | <u>34,484</u> |

Approved by the Trustees on 20th May 2020

.....
Mrs J. Fillingham - Trustee.....
E. Burgess - Trustee

The notes on pages 3 to 4 form part of these accounts.

KIBWORTH GRAMMAR SCHOOL HALL

Charity No 1044822

NOTES TO THE ACCOUNTS – 31ST DECEMBER 2019

1. Accounting policies

- (a) Basis of accounting
These accounts have been prepared on an accruals basis.
- (b) Recognition of incoming resources.
 - (i) Booking fee income is included when receivable
 - (ii) Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

2. Analysis of incoming resources

| | 2019 £ | 2018 £ |
|--|---------------|---------------|
| (a) Voluntary income | | |
| Donations | <u>17,350</u> | <u>0</u> |
| (b) Activities for generating funds | | |
| Booking fees | 38,646 | 39,136 |
| Other income | <u>15</u> | <u>15</u> |
| | <u>38,661</u> | <u>39,151</u> |
| (c) Grants received – other (unrestricted) | <u>0</u> | <u>2,080</u> |
| (d) Investment income | | |
| Interest received | <u>30</u> | <u>26</u> |

3. Analysis of resources expended

Governance costs

| | | |
|---------------------------|---------------|---------------|
| (a) Administration | | |
| Insurance | 2,276 | 2,303 |
| Telephones | 953 | 825 |
| Refuse collection | 600 | 733 |
| Postage and stationery | 450 | 379 |
| Cleaning materials | 310 | 671 |
| Performing Rights Society | 729 | 674 |
| Professional Fees | 892 | 874 |
| Advertising | 29 | 0 |
| Refreshments | 59 | 52 |
| Computer expenses | 110 | 86 |
| Pest Control | 1,260 | 403 |
| Rent | 0 | 0 |
| Sundries | 26 | 18 |
| Window cleaning | <u>320</u> | <u>320</u> |
| | <u>8,014</u> | <u>7,338</u> |
| (b) Employment costs | | |
| Salaries | 15,737 | 15,616 |
| Pension Costs | <u>304</u> | <u>192</u> |
| | <u>16,041</u> | <u>15,808</u> |

KIBWORTH GRAMMAR SCHOOL HALL

Charity No 1044822

NOTES TO THE ACCOUNTS (continued) – 31ST DECEMBER 2019

| | 2019 £ | 2018 £ | |
|---|----------------------|----------------------|----------------|
| (c) Section 106 Expenditure | | | |
| Maintenance | <u>0</u> | <u>2,080</u> | |
| (d) Electricity, Gas and Water | | | |
| Electricity | 2,883 | 2,681 | |
| Gas | 4,808 | 6,306 | |
| Water | <u>1,041</u> | <u>1,048</u> | |
| | <u>8,732</u> | <u>10,035</u> | |
| (e) Equipment and Repairs | | | |
| Equipment | 346 | 186 | |
| Repairs and maintenance | <u>10,689</u> | <u>4,314</u> | |
| | <u>11,035</u> | <u>4,500</u> | |
| (f) Depreciation | <u>1,079</u> | <u>60</u> | |
| Total governance costs | <u>44,901</u> | <u>39,821</u> | |
| 4. Debtors | | | |
| Amounts due from hirers | 1,629 | 1,493 | |
| Prepayments | 582 | 111 | |
| Other debtors | <u>0</u> | <u>143</u> | |
| | <u>2,211</u> | <u>1,747</u> | |
| 5. Creditors - Amounts falling due within one year | | | |
| Accruals | 2,198 | 3,146 | |
| Section 106 Grant carried forward | <u>0</u> | <u>0</u> | |
| | <u>2,198</u> | <u>3,146</u> | |
| 6 Fixed Assets | | | |
| | Computer | Equipment | TOTAL |
| Net Book Value at 31 December 2018 | - | 295 | 295 |
| Additions in year | - | 6,903 | 6,903 |
| Depreciation charge | <u>-</u> | <u>(1,079)</u> | <u>(1,079)</u> |
| Net Book Value at 31 December 2019 | <u>-</u> | <u>6,119</u> | <u>6,119</u> |

7. Transactions with trustees

During the year the following expenses were re-imbursed:

£6,933 (2018 - £51) to Mrs J Fillingham
£nil (2018 - £332) to Mr C Huntley
£315 (2018 - £nil) to Mr A Dawes
£29 (2018 - £138) to Mr P Scourfield

Independent Examiner's Report to the trustees of the Kibworth Grammar School Hall

I report on the accounts of the charity for the year ended 31 December 2019, which are set out on pages 1 to 4.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the presentation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that, in any material respect, the requirements :
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act.have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed

James Ireland, F.C.A.
Ireland & Company Limited
10 Station Street,
Kibworth Beauchamp,
Leicester LE8 0LN
Date: 20th May 2020

KIBWORTH GRAMMAR SCHOOL HALL
Charity No 1044822

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED
31ST DECEMBER 2019**

| | Notes | Restricted Funds £ | Unrestricted Funds £ | 2019 TOTAL £ | 2018 TOTAL £ |
|----------------------------------|-------|--------------------------|----------------------------|--------------------|--------------------|
| <u>INCOMING RESOURCES</u> | | | | | |
| Voluntary income | 2(a) | - | 17,350 | 17,350 | 0 |
| Activities for generating Funds | 2(b) | - | 38,661 | 38,661 | 39,151 |
| Grants received | 2(c) | - | - | - | 2,080 |
| Investment income | 2(d) | <u>-</u> | <u>30</u> | <u>30</u> | <u>26</u> |
| Total incoming resources | | <u>-</u> | <u>56,041</u> | <u>56,041</u> | <u>41,257</u> |
| <u>RESOURCES EXPENDED</u> | | | | | |
| Cost of generating funds | | | | | |
| Governance costs | 3 | <u>-</u> | <u>44,901</u> | <u>44,901</u> | <u>39,821</u> |
| Net movement in funds | | <u>-</u> | <u>11,140</u> | <u>11,140</u> | <u>1,436</u> |
| Total funds brought forward | | <u>-</u> | <u>34,484</u> | <u>34,484</u> | <u>33,048</u> |
| Total funds carried forward | | <u>-</u> | <u>45,624</u> | <u>45,624</u> | <u>34,484</u> |

The notes on pages 3 to 4 form part of these accounts.