

YORK UNITARIANS

**Charitable Incorporated Organisation
No. 1181531**



Annual Report and Financial Statement
of York Unitarians CIO for the year ended 31st December 2019
to be presented at the annual meeting of members on
Sunday 16th August 2020 in the Chapel

St. Saviourgate Unitarian Chapel
St. Saviourgate
York
YO1 8NQ

CONSTITUTION AND OBJECTS

York Unitarians CIO is a Charitable Incorporated Organisation governed by its Constitution passed on 18th March 2018.

The object of York Unitarians CIO (“the Congregation”) is the advancement of religion in accordance with the usages and practices of Unitarian and Free Christian Churches, and for other charitable purposes that the Trustees may from time to time determine.

YORK UNITARIANS CIO 1181531

CIO TRUSTEES:

Barbara Barnes
Dee Boyle
Sue Catts
Elizabeth Faiers
Simon Hardy
Andrew Hill
Margaret Hill
Jenny Jacobs
Claire Lee
Nick Morrice
David Zucker

COMMITTEE 2018-19

Chairperson: David Zucker
Secretary: Margaret Hill
Treasurer: Nick Morrice
Members: Barbara Barnes
Dee Boyle
Laura Cox
Elizabeth Faiers
Simon Hardy
Andrew Hill
Jenny Jacobs
Joan Sinanan

AGENDA INTRODUCTION

1. Apologies
2. a. Minutes of the Annual General Meeting held on 24th March 2019,.
b. Minutes of the Special General Meeting held on 18th August 2019.
3. Matters arising:
4. Annual Report and Accounts for York Unitarians CIO 2019
5. Budget for 2020, page 15
6. Chapel Charity accounts, pages 11-14
7. Election of Trustees for 2020/21: a. Chairperson
b. Secretary
c. Treasurer
d. Trustees (minimum of 6, maximum of 12)
8. Election of representatives to the Yorkshire Unitarian Union
9. Appoint Hunter Gee Holroyd, chartered accountants, as examiner of accounts.
10. Brief discussion on the proposed G.A. motions.
11. Any other relevant business

MINUTES OF THE ANNUAL GENERAL MEETING of members of St. Saviourgate Unitarian Chapel held on 24th March 2019 in the Chapel

Present: 21 members were present:

Nick Morrice (Chair), Simon Hardy (Treasurer), Margaret Hill (Secretary), Michael Archer, Jen Atkinson, Barbara Barnes, Dee Boyle, John Brodgan, Sue Catts, Mieke Dux-Harrup, Janet Eldred, Elizabeth Faiers, Marta Hardy, Andrew M. Hill, Tom Hughes, Jenny Jacobs, Susan Leadley, Claire Lee, Alan Pennington, Adrienne Wilson, David Zucker. Also present: Rev. Nicky Jenkins and John Issett.

Opening Words: Committee member Andrew Hill opened the meeting with a reading from : "One Day" by A S J Tessimond in *The Golden Thread: Words of Hope for a changing World* compiled and illustrated by Dorothy Boux.

As the Chairman, Nick Morrice, had lost his voice, Andrew Hill proposed that David Zucker be elected as Chairman, as he had been duly nominated and seconded, this was agreed and David Zucker took the chair and conducted the meeting.

1. Apologies were received from Claire Wilton and Laura Cox

2. Acceptance of the Minutes of the Annual General Meeting held on 18th March 2018 was proposed by Adrienne Wilson and seconded by Jenny Jacobs, and accepted by the meeting.

3. Matters arising from the minutes:

9. Charitable Incorporated Organisation (CIO) – The Charity commission approved our application to become "York Unitarians CIO" on 11th January 2019. There was a vote of thanks to the members of the CIO sub-committee (Nick Morrice, Sue Catts, Andrew Hill, Margaret Hill).

4. a. Annual Report 2018 : The Chairman's report was commended, and mention was made of Chapel members on General Assembly committees - Claire Wilton on Youth Panel, and Jenny Jacobs on the Penal and Social Affairs Panel. Acceptance of the Annual Report was proposed by Claire Lee and seconded by Sue Catts, and accepted by the meeting.

4.b. The Accounts for 2019 had not yet been independently examined. The Treasurer will send them to the Accountant for examination. A meeting of members will be called to approve the accounts when they are returned by the Examiner.

Matters arising from the accounts:-

a. Dee Boyle queried that the amount given for weddings for the last two years as an odd amount.

5. The Budget for 2019 had been circulated. This was calculated on the previous year's figures.

6. The Chapel Charity Accounts were in the Annual Report for information. Elizabeth Faiers is the treasurer. A standing order pays £500 per month into the Chapel congregational account. The investments are in CCLA COIF Ethical Investment funds.

a. Alan Pennington asked about the transfer of capital funds from the Chapel congregational account and the Chapel Charity accounts to the new CIO. This will happen when the new CIO bank account is set up.

b. The capital sum of the Chapel Charity investments will remain inviolate. In future its interest will be paid into the new CIO bank account.

c. There will be separate investment accounts in the new CIO for the Chapel congregational investments and the Chapel Charity investments.

d. When all Chapel Charity investments have been transferred to the CIO, the Chapel Charity will be closed down

7. Committee Elections:

Nominations are :

a) Chairperson – David Zucker

b) Secretary – Margaret Hill

c) Treasurer – Nick Morrice

d) Committee members (minimum of 5, maximum of 8)

1. Barbara Barnes

2. Dee Boyle

3. Laura Cox

4. Elizabeth Faiers
5. Simon Hardy
6. Andrew Hill
7. Jenny Jacobs
8. Joan Sinanan

All had been nominated and seconded. It was proposed by Alan Pennington, and seconded by Adrienne Wilson that they should be elected unopposed. This was accepted by the meeting.

The secretary, Margaret Hill, gave notice that this will be her final year as Secretary.

Thanks were expressed to Simon Hardy for being treasurer for about 20 years. We owe him an enormous debt of gratitude.

Thanks were also expressed to Claire Lee and Sue Catts who are standing down from the committee after many years.

8. Election of representatives to the Yorkshire Unitarian Union:

Jen Atkinson, Adrienne Wilson and Jenny Jacobs are willing to represent York
Proposed by Sue Catts, and seconded by Dee Boyle and accepted by the meeting.

9. There was a discussion on the proposed G.A. motions

Motion 1 – Knife crime.

Motion 2 – That Martin West should be made an Honorary Member of the General Assembly.

Motion 3 – Findhorn Unitarian Network (FUN) has applied to become an Affiliated Society of the GA – and the Executive Committee considers it has met the criteria. The Assembly is asked to accept FUN as an affiliated society.

Claire Lee expressed surprise that there is no motion about climate change. The congregation will look into sending in a motion for next year's G.A. meetings in the autumn. The closing date for motions is 8 weeks before the first day of the meetings.

Stipend Review – The proposed increase to Ministers' stipends from 1st January 2020 is 3.5%, with no change to manse allowance. Pulpit supply - £50 remains the recommended minimum. It was agreed to vote in favour of this.

10. Any other relevant business :-

- a. A worship studies course is proposed at Hull and Scarborough in May on Saturdays. This is part of the National Worship Studies course.
- b. Our fundraising day at St. Crux is on Saturday 11th May.
- c. Good wishes were expressed to Nick Morrice for a speedy recovery.

The meeting closed at 12.50 p.m.

Minutes of a Special General Meeting of members of St. Saviourgate Unitarian Chapel held on Sunday 18th August 2019 at 12 noon.

17 members were present:

David Zucker (chair), Margaret Hill (Secretary), Michael Archer, Jen Atkinson, Barbara Barnes, Richard Brown, Simon Hardy, David Harrup, Andrew Hill, Jenny Jacobs, Nicky Kingsley, Susan Leadley, Claire Lee, Brinley Price, Joan Sinanan, Adrienne Wilson, Claire Wilton. 6 friends were also present.

Apologies were received from Janet Eldred, Nick Morrice, Elizabeth Faiers and Dee Boyle.

Acceptance of the Congregational accounts for 2018 examined by Nigel Everard of Hunter, Gee, Holroyd, Chartered Accountants, was proposed by Jenny Jacobs, seconded by Jen Atkinson, and accepted by the meeting.

No other business the meeting closed 12.05 p.m.

Chair's Report 2020

Those of you with good memories will recall when writing last year's report that Nick Morrice, as outgoing Chairperson, likened himself to Doris Day. For context you will need to find your copy of his report. However, diversity remains a fundamental quality of what it is to be a Unitarian!

It should come as no surprise therefore that we are blessed with so many people able and willing to make different but significant contributions to all that we do. Forgive me if I pick just a few people out for special mention.

This year we said, "Good-bye" to Nicky Jenkins. Nicky had been our minister since September 2017. Her services were always well prepared, inspirational, and constructed to meet the mood of the moment. We are sorry to have lost her but wish her well in her retirement. At her retirement party, which was superbly organised, for which grateful thanks to all who made the event such a success, I expressed the view that she would continue to be welcome at our chapel. So, she is!

Until we find a replacement minister, I am very grateful to the many members of the congregation who have shown willing to lead us in worship. If anyone reading this has not already come forward, thinks that leading a service might be for them, please do not be shy. There are many members ready to provide support and guidance. I speak with experience of this.

I now turn to the vexed issue of funding. For many years Simon Hardy undertook the onerous task of being our treasurer. Last year, after so many years, he took the view that it was time for someone else to stand in his shoes. These were difficult shoes to fill but Nick Morrice generously stood down as Chairperson to take on the task. We are all very much in their debt, which given their roles is probably only appropriate. All donations to chapel funds are always welcome!

I now want to follow Nick Morrice's lead from last year and thank everyone more generally for their work.

Jen Atkinson: President of Yorkshire Unitarian Union
Barbara Barnes: Committee member, Librarian
Dee Boyle: Bright Lights, Committee member, Service leader
Laura Cox: Committee member, preaching plan
Steve Crowther: Chapel bookings
Janet Eldred: Pastoral Care
Peter Exley: Buildings maintenance
Elizabeth Faiers: Committee member, Service leader, Assistant Treasurer
Marta Hardy: Committee member, Poetry Group, St. Crux, Chapel Flowers
Simon Hardy: Committee member
Meike Harrap: Service leader,
Andrew Hill: Committee member, Monthly newsletter, Service leader
Margaret Hill: Secretary, Website manager
Jenny Jacobs: Committee member, Service leader
Claire Lee: Committee member, Service leader, Pastoral care
Nick Morrice, Treasurer, Service leader, musician
Alan Pennington: Service leader
Brinley Price: Service leader
Betty Rumsby – Gardener
Richard Thompson – Meditation Leader
Claire Wilton: Bright Lights, Sparklers, Service Leader
Adrienne Wilson: Lunchtime concerts, Assistant Treasurer
MUSIC: Helen Drewery, David Hammond, Laura Jones, Nick Morrice

Proverbs 27:17 - "As iron sharpens iron, so one person sharpens another."

David Zucker, Chairperson

Secretary's report

On 11th January 2019 the Charity Commission granted York Unitarians status as a Charitable Incorporated Organisation with the Charity number 1181531. Work has progressed during the year to put this into operation. A new bank account with Cafbank was opened in the name of York Unitarians CIO, and vesting documents organised by our solicitor were signed in December 2019. The AGM in 2019 was the last as St. Saviourgate Unitarian Chapel. The AGM in 2020 will be the first as York Unitarians CIO and elections for trustees will be held under the CIO Constitution dated 18th March 2018. Sue Catts stepped down from the CIO Sub-committee on moving to Australia, the Committee is grateful for all the work Sue has done. The other members of the sub-committee have continued to work through the processes of changing to a CIO.

The Chapel Committee met eight times during the year and brief reports of the meetings were published in the *York Unitarian*. During 2019 the Chapel was open for worship at 11 a.m. every Sunday, with services conducted by our minister, Rev. Nicky Jenkins, and by members and friends of the congregation. Services included a visit by the Unitarian General Assembly President 2018/19 Joan Cook, a member of the Edinburgh congregation in March, Laura Dobson of the Chorlton congregation, Chris Carr of the Hull congregation and Stephanie Bisby, a student for the Unitarian ministry. Members of the Scarborough congregation came to York for a service in September. The Clerkes of All Saints choir sang during one service. There were four Bright Lights services during the year. The Sparklers children's programme met monthly. The Meditation group met weekly. Four Death and Dying workshops led by Janet Eldred were held in the spring. A fundraising event for Chapel funds was held at the nearby St. Crux Hall in May. Laura Cox took over organising the Worship Leaders and musicians list from July from Margaret Hill.

In June our minister Nicky Jenkins informed the committee that she wished to retire at the end of the year. Members of the Ministry Sub-committee were appointed, Jen Atkinson, Claire Lee, Margaret Hill and Claire Wilton. The Sub-committee prepared a job description and an advertisement for a half-time minister which appears on the Ministerial Vacancy list of the General assembly. The Sub-committee will deal with applications, invite prospective candidates for 3 visits, make recommendations to the Committee, interview the candidate, and subsequently make a recommendation to the Congregation when a candidating service will be arranged.

A Membership service was held in October when John Brogdan, Keith Brown, Richard Brown, Susan Elliot and John Issett were welcomed into membership. Long time members Joan Rowland and John Grange died during the year and the minister conducted their funerals. At the end of 2019 there were 44 Chapel members for whom we made quota-payments to the Unitarian General Assembly. There were two weddings of Evangelos Ntanopoulos and David Jenkins and of Frances McDonnell and Lloyd Massingham. There was a naming ceremony for Teddy Robin, son of Amy and Eddie Shannon.

Chapel members attended various denominational activities including the Unitarian Music Society, Summer School, Unifest, and Junior weekend all held at the Unitarian conference centre at Great Hucklow. Jenny Jacobs and Elizabeth Faiers were the Chapel's delegates to the General Assembly meetings in Birmingham. Laura Cox attended under the newcomer bursary scheme. Nicky Jenkins, Margaret and Andrew Hill also attended. Various chapel members attend meetings of the York Interfaith Group.

The Chapel was used as a Polling Station for Elections twice in May and again in December, the committee is grateful to Simon Hardy and Joan Sinanan for overseeing the delivery and uplifting of polling equipment, and opening and locking up on the Election days.

The Chapel was open to the public for York Residents' Festival weekend in January 2019 with 110 visitors repeating an exhibition about Charles Darwin from 10 years before. A blue plaque commemorating Lady Sarah Hewley and her connection with the Chapel was placed on a house in St. Saviourgate in the approximate area of Lady Hewley's home. The Chapel has been used regularly for concerts during the year, including the regular Friday lunchtime concerts and the monthly Late Music concerts.

Outreach included a collection of tinned food for the charity "Carecent" which provides breakfast for the homeless at the nearby Methodist church. Retiring collections of money were made for the General Assembly, and the Send a Child to Hucklow Fund. Our local charity during 2019 was MySightYork (formerly the York Blind and partially sighted society), starting with Pink Elephant collection boxes, a U3A Concert in March, and a sponsored walk in the autumn. A cheque for £1200 was presented to a representative from MySightYork in December. The Chapel Committee has agreed to continue contributing to the finances of the Yorkshire Unitarian Union's paid administrator for a further year.

The Committee is grateful for the financial support given by the Chapel Charity, and by members and friends. The Committee is also grateful to the many people who took Sunday services; and to the musicians who played; to the members of the sub-committees; and to everyone who volunteered to do anything around the Chapel. The committee is also grateful to Melissa, our cleaner, for keeping the Chapel clean and tidy.

Margaret Hill, Secretary.

Treasurer's Report for 2019

I have chosen to present the accounts more or less as the previous Treasurer presented them, although the actual 2018 accounts approved in June took the form of a Charity Commission template. Technically, the past year is made up of accounts for the financial year 1 January – 10 January for St Saviourgate Unitarian Chapel, and accounts for 11 January – 31 December for York Unitarians CIO. These are available to view on request as two separate CC templates; they have been combined for simplicity in the published accounts.

It has not been an easy year for myself or my assistant, Adrienne Wilson, getting on top of the Treasurer role. The role involves dealing with HMRC, the Charity Commission, banks, individuals, and computers by telephone, email, and post. It has required patience, perseverance, familiarisation and many hours of application. Hopefully the problems have peaked and the way ahead will be easier. We would like to offer heartfelt and considerable thanks to Gill Chippett, whose advice, help and support have been invaluable over the past year. She produced a tailor-made spreadsheet (which has now been simplified after a year of use). In due course we might manage to transfer details onto the new software, DataDev, which we purchased on the advice of Essex Hall nearly a year ago – but it is not totally straightforward.

Some comments on Income - Offertories have held up well. The apparent increase in donations (which includes coffee receipts, and donations at weddings and residents' weekends) is partly due to the inclusion of money donated to charities. Next year this category will include only monies kept for the chapel, and money donated for other charities (which comes in and goes out again) will be recorded under Fundraising. The increase in grant from the Chapel Charity enabled us to open the new bank account for York Unitarians CIO with CAF bank. The previous categorisation for concerts included lettings. So the apparent large increase in lettings income includes concert *rentals* previously considered concert *income*. We can be very grateful to Adrienne Wilson and David Hammond whose lunchtime concerts in 2019 raised over £1500 for virtually no expenditure.

The lack of Gift Aid reclaimed resulted from a misunderstanding about procedure. Once contact details had been changed, and relevant dates agreed with HMRC, a refund of £8385.29 was received which will feature in next year's accounts. The decision to abandon the use of Gift Aid envelopes has made my role much less time consuming, as donations up to £30 are eligible under the Gift Aid Small Donations Scheme and do not have to be linked to named individuals. Gift Aid is also claimed on amounts paid by Standing Order when those individuals are eligible for tax and have signed a Gift Aid declaration form. I extend my thanks and appreciation to those members and non-members who make a regular financial commitment which benefits the chapel even when they are unable to attend services.

Some comments on Expenditure - There has been almost no expenditure on Maintenance. Possibly we are storing up issues for the future here. It would be helpful if the Committee appointed a member who would take responsibility for liaising with Peter Exley concerning these issues, a role previously held by Jen Atkinson. The amount raised for our chosen charity, MySightYork, was very commendable. It included over £150 from the pink elephant collecting boxes. The GA quota payment represents a payment to Essex Hall of £35 per member for 42 members.

The apparent large surplus of income exceeding expenditure is a result of the Chapel Charity donation of £10,000 already referred to. The old CAF current account will be closed now that all SOs have been transferred to the new account.

Turning to our Assets, we can note an increase in value of £8741 as opposed to a loss of £3716 last year. These are ethical investments with COIF and seem to be doing well. It is questionable whether we still need a Skipton Building Society account, which pays a negligible rate of interest. The Committee is currently considering other options.

Nick Morrice, Treasurer

YORK UNITARIANS

CONGREGATIONAL ACCOUNTS for YEAR ENDED 31 DECEMBER 2019

| | <u>2019</u> | | <u>2018</u> |
|-------------------------------------|-----------------|--|------------------|
| INCOME | | | |
| Live giving | | | |
| Offertories | 12981 | | 12888 |
| Donations | <u>3106</u> | | <u>1757</u> |
| | 16087 | | 14645 |
| Grants | | | |
| Chapel Charity | <u>19000</u> | | <u>10000</u> |
| | 19000 | | 10000 |
| Inquirer subscriptions | <u>410</u> | | <u>485</u> |
| | 410 | | 485 |
| Use of Premises | | | |
| Lettings | 6334 | | 1605 |
| Weddings | <u>70</u> | | <u>650</u> |
| | 6404 | | 2255 |
| Fundraising | | | |
| St. Crux | 992 | | 1343 |
| Sales | 54 | | 159 |
| Charities/Gifts | 400 | | 369 |
| Concerts | <u>1844</u> | | <u>4720</u> |
| | 3290 | | 6591 |
| Dividends & interest | 2076 | | 1312 |
| Gift Aid reclaimed | 0 | | 2936 |
| Miscellaneous income | <u>0</u> | | <u>75</u> |
| Total income of General Fund | 47267 | | 38299 |
| | ===== | | ===== |

| | <u>2019</u> | | <u>2018</u> |
|----------------------------|--------------|--|--------------|
| EXPENDITURE | | | |
| Worship | | | |
| Minister's Pay | 13589 | | 12560 |
| Minister's Expenses | 2181 | | 120 |
| Minister's Pension | 3197 | | 3067 |
| Income Tax and NI | 710 | | 1046 |
| Pulpit Supply inc expenses | 809 | | 1219 |
| Pianists | <u>1960</u> | | <u>2060</u> |
| | 22446 | | 20072 |
| Premises | | | |
| Electricity and water | 2514 | | 2404 |
| Insurance | 1402 | | 1323 |
| Cleaning | 1495 | | 1116 |
| Maintenance and Hardware | <u>11</u> | | <u>7312</u> |
| | 5422 | | 12155 |

| | | | |
|--|---------------------|-------------|---------------------|
| Donations, grants, fees | | | |
| Chosen Charity - | 1200 | MySightYork | 204 |
| Charitable donations inc GA | 476 | | 0 |
| G.A. Delegates Fees | 533 | | 753 |
| G.A. Quota | 1470 | | 0 |
| Other grants inc. YUU | <u>400</u> | | <u>500</u> |
| | 4079 | | 1457 |
| Administration and Publicity | | | |
| Administration | 875 | | 578 |
| Publicity | 0 | | 221 |
| Fundraising expenses | 125 | | 309 |
| Inquirer | <u>740</u> | | <u>297</u> |
| | 1740 | | 1405 |
| Miscellaneous Expenses | <u>40</u> | | <u>56</u> |
| Total Expenditure | 33727 | | 35145 |
| Total Income (from previous page) | <u>47267</u> | | <u>38299</u> |
| SURPLUS (Income exceeding expenditure) | 13540 | | 3154 |
| | ===== | | ===== |
| Less unrealised loss on value of investments | 0 | | -3716 |
| Add unrealised gain on value of investments | 8741 | | 0 |
| General Fund deficit (carried to Balance Sheet) | 22281 | | - 562 |

| | 2019 | | 2018 | |
|--|--------------|---------------|--------------|-------------------|
| ASSETS | | | | |
| Investments, at Market Valuation: | | | | |
| At the beginning of year | 48039 | | 51755 | |
| At end of year | <u>56780</u> | 56780 | <u>48039</u> | 48039 |
| Increase/Decrease in value | <u>8741</u> | | <u>-3716</u> | |
| COIF Deposit Account | 5452 | | 5432 | |
| CAFCASH Current Account 60016 | 5903 | | 7352 | |
| CAFCASH Current Account 32702 | 14968 | | 0 | |
| Skipton BS Clubs and Charities | 38893 | | 38892 | |
| Cash in Hand | <u>31</u> | <u>65247</u> | <u>31</u> | <u>51707</u> |
| | | 122027 | | 99746 |
| | | ===== | | ===== |
| REPRESENTED BY: | | | | |
| General Fund | | | | |
| Balance at 1st January | | 99746 | | 100308 |
| Subtract deficit for year | | 0 | | - 562 |
| Add surplus for year | | <u>22281</u> | | <u> </u> |
| Balance at 31st December | | 122027 | | 99746 |
| | | ----- | | ----- |



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

York Unitarians CIO

On accounts for the year
ended

31/12/2019

Charity no
(if any)

1181531

Set out on pages

1 and 2

I report to the trustees on my examination of the accounts of the above charity ('the Trust') for the year ended .

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Nigel Everard

Date:

2.3.20

Name:

Nigel Everard

Relevant professional
qualification(s) or body

ICAEW

ST SAVIOURGATE UNITARIAN CHAPEL CHARITY
Registered Charity No 230167

ANNUAL REPORT FOR 2019

1. The income of the Charity is applied by the terms of the Charity Commission Scheme of 2nd April 1974, to the advancement of the religious and other charitable work of the St. Saviourgate Unitarian Chapel, York.
2. The address for correspondence is
c/o Mrs. Elizabeth Faiers (Honorary Treasurer)
59 Windmill Lane
York
YO10 3LG
3. The trustees of the Charity are:

Jen Atkinson,
Sue Catts,
Elizabeth Faiers,
Simon Hardy,
Andrew Hill,
Nicholas Raikes Morrice
Claire Wilton
4. The Trustees met during the year to approve the annual accounts, approve the budget, review the investments and approve payments and investment decisions.
5. During the year the income of the Charity was passed to the Congregational Committee for use in the religious work of St. Saviourgate Unitarian Chapel.

Chairperson *Andrew M. Hill*

Date *2 February 2020*

Statement of Financial Activity for the year ended 31st December 2019

| <u>Income</u> | <u>2019</u> | <u>2018</u> |
|---|-------------------|-------------------|
| Receipts from Investments | 16,896.77 | 16,029.16 |
| Donations received | 500.00 | 500.00 |
| | 16,896.77 | 16,529.16 |
| <u>Expenditure</u> | <u>2019</u> | <u>2018</u> |
| Grants to Chapel 6,000 + 2,000 | 8,000.00 | 10,000.00 |
| Transfer to York Unitarians CIO | 11,000.00 | |
| Administrative Expenses | 0.00 | 0.00 |
| CAFBank Charges | 60.00 | 60.00 |
| Transfer to Investment Fund | 500.00 | 500.00 |
| | 19,560.00 | 10,560.00 |
| Net Income (Expenditure) for the Year] | -2,723.23 | 5,969.16 |
| <u>Current Assets</u> | <u>2019</u> | <u>2018</u> |
| <u>Investments</u> | | |
| COIF Ethical Inves. Fund Income Units | 526,744.06 | 444,702.59 |
| Purchased | 500.00 | 500.00 |
| Bid Market value at 31/12/2018 & 19 | 527,244.06 | 445,202.59 |
| <u>Cash Deposits</u> | | |
| Current Account | 8,818.54 | 11,541.77 |
| Cash in hand or (unpaid bill) | 0.00 | 0.00 |
| Net Current Assets | 536,062.60 | 456,744.36 |
| <u>Balances</u> | <u>2019</u> | <u>2018</u> |
| Fund balance brought forward | 456,744.36 | 463,883.33 |
| Plus net income | -2,723.23 | 5,969.16 |
| Plus unrealised gains/losses (-cost of new units) | 81,541.47 | -13,002.13 |
| Plus cash in hand or unpaid bill | 0.00 | 0.00 |
| Plus cost of new units | 500.00 | 500.00 |
| | 536,062.60 | 456,744.36 |

Chairperson

Andrew M. Hall

Trustee

Chaitheeran

Date

*2 February 2020**checked.**Lingling Song*

Treasurer's Report on St Saviourgate Unitarian Chapel Charity Accounts 2019

The Chapel Charity is a registered charity (no 230167) set up for the sole purpose of looking after the permanent endowment funds of St Saviourgate Unitarian Chapel, York. (the Chapel). 'Permanent Endowment' means that the capital cannot be spent without the permission of the Charity Commission. The purpose of the Chapel Charity is to invest the funds and apply the income 'for the advancement of the religious and other charitable work of St Saviourgate Unitarian Chapel, York.'

In practice this is achieved by passing the dividend income over to the congregation. The charity is established under a trust scheme of 1974. The endowments come from legacies left to the chapel in the 17th, 18th, and 19th centuries. Various gifts in later years have also been gratefully received.

The Annual Accounts for the year ending on 31st December 2019.

Income

The dividend income was £16,336.77; this was £313.61 more than in 2018. An anonymous donation of £500 was gratefully received. This has been invested as part of the permanent endowment as requested.

Expenditure

Grant payments of £19,000 were made to the chapel, some to the chapel charity account but the majority to the York Unitarian CIO account (York Unitarians are now a CIO). Other expenditure was £60 for bank charges.

Investments

I am pleased to report that this year there has been a very good increase in the value of our investments. On Dec 31st 2018 it had decreased to 218.83 pence per unit. On Dec 31st it had increased to 258.91pence per unit giving our holding plus the purchase of £500 of units a value of £527,244.06. The value of our holdings has therefor risen by £82,041.47.

The Budget for 2020

The value of our investment is still rising (as of 16/1/2020), but I have only predicted an income of £16,000 as I prefer to be on the low side. As St. Saviourgate Unitarian Chapel and its investments will soon be amalgamated, this charity no. 230167 will soon close and the Permanent Endowment whilst remaining as a separate designated fund will be looked after by the treasurer of the CIO Mr Nick Morrice. When this happens all the income will be automatically paid into the CIO current account.

Elizabeth Faiers

St. Saviourgate Unitarian Chapel Charity: Registered Charity No. 230167

Budget 2020

| Income | <u>Budget 2020</u> | <u>Actual 2019</u> | <u>Budget 2019</u> |
|-------------------------|---------------------------|---------------------------|---------------------------|
| Dividend Income | 16,000 | 16,336.77 | 12,000 |
| Donations | | 500 | |
| Total | 16,000 | 16,836.77 | 12,000 |
| Expenditure | | | |
| Grants to congregation | 16,000 | 19,000 | 15,000 |
| Admin | 12 | 0 | 12 |
| Bank Charges | 60 | 60 | 60 |
| Purchase of Investments | | 500 | |
| Total | 16,072 | 19,560 | 15,072 |

Independent Examiner's Report to the Trustees of St. Saviourgate Unitarian Chapel Charity.

I report to the trustees on my examination of the accounts of St Saviourgate Unitarian Chapel Charity (the Chapel Charity) for the year ended 31st December 2019.

Responsibilities and basis of the report

As the trustees of the Chapel Charity you are responsible for the preparation of the accounts in accordance with the requirements of the charities Act 2011 ('the Act').

I report in respect of my examination of the Chapel Charities accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1) Accounting records were not kept in respect of the Chapel Charity as required by section 130 of the Act; or
- 2) The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Lingling Song

Date: 22nd Jan 2020

Name: LING LING SONG

Relevant professional qualification or membership of professional bodies (if any):

CFA certificate Level one

Address:

BSS Fox studios.

Lawrence street York

Postcode YO10 3DU

CFA equals Chartered Financial Analyst

YORK UNITARIANS CIO BUDGET FOR 2020

Income

| | |
|--------------------------|--------|
| Live giving | £16000 |
| Chapel Charity | 6000 |
| Gift Aid reclaim | 4000 |
| Use of premises | 6500 |
| Fundraising (for chapel) | 4000 |
| Dividends and interest | 2000 |

TOTAL £38500

Expenditure

| | |
|------------------|---------------------------------------|
| Preaching | 3000 (£200 pm plus travel) |
| Pianists | 2400 |
| Premises | 6000 (utilities, insurance, cleaning) |
| Donations | 400 |
| GA Quota | 1500 |
| GA Delegates | 500 |
| Maintenance Fund | 5000 |
| Administration | 1000 |

TOTAL 19800


Surplus

£18700

DECLARATIONS

The members of York Unitarians CIO declare that they have approved the trustees' report above.

Signed on behalf of the members:

.....

Full nameDAVID GASHAM ZUCKERMAN.....

PositionCHAIRPERSON.....

Date: 16th August 2020

YORK UNITARIANS 2019



COLTON'S HOSPITAL ALMSHOUSES TRUST

This trust was set up 303 years ago by a previous minister of St. Saviourgate; Thomas Colton and his wife. There are 12 cottages round a central lawn on Shipton Street off Burton Street Lane. Nicky Jenkins is the Chair Person of the Trust and Simon and Marta Hardy, Dee Boyle and Richard Thompson have all been trustees for a number of years and Joan Sinanan became a trustee in February 2020. The other two trustees live locally to the Almshouses and are associated with the neighbouring Anglican Church.



During 2019 we arranged to have the exterior woodwork of all the cottages repainted. It was decided to give the residents a choice of three colours (blue, burgundy and green) for their front and shed doors. This has made the general appearance of the cottages much more attractive. At the same time we had the railings and gates also painted; they have remained black. Peter Exley has continued as our gardener and has planted more bulbs and wild flowers on the central lawn and we have even more rare Marsh Orchids growing on the lawn. This year we intend to replace all the central heating boilers in the cottages, this will be part of our cyclical maintenance.

Elizabeth Faiers,
Clerk and Treasurer to the Trustees of Colton's Hospital Almshouses Trust



Section A

Independent Examiner's Report

Report to the trustees/
members of

York Unitarians CIO

On accounts for the year
ended

31/12/2019

Charity no
(if any) 1181531

Set out on pages

1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Nigel Everard

Date:

23.20

Name:

Nigel Everard

Relevant professional
qualification(s) or body

ICAEW



CHARITY COMMISSION
FOR ENGLAND AND WALES

York Unitarians CIC

1181531

CC16a

For the period from

11/01/2016

To

31/12/2018

Section A Receipts and payments

| | Unrestricted funds | Restricted funds | Endowment funds | Total funds |
|---|--------------------|------------------|------------------|------------------|
| | to the nearest £ | to the nearest £ | to the nearest £ | to the nearest £ |
| A1 Receipts | | | | |
| Live Giving | 15,229 | - | - | 15,229 |
| Grants | 19,000 | - | - | 19,000 |
| Books and magazines | 350 | - | - | 350 |
| Use of premises | 6,279 | - | - | 6,279 |
| Fundraising | 2,890 | - | - | 2,890 |
| Other income - ministers farewell collection | 400 | - | - | 400 |
| Dividends and interest | 2,076 | - | - | 2,076 |
| Cash funds brought in | 160,679 | - | - | 160,679 |
| Sub total (Gross income for AR) | 146,963 | - | - | 146,963 |
| A2 Asset and investment sales, (see table) | | | | |
| | - | - | - | - |
| | - | - | - | - |
| Sub total | - | - | - | - |
| Total receipts | 146,963 | - | - | 146,963 |
| A3 Payments | | | | |
| Worship expenditure | 22,366 | - | - | 22,366 |
| Premises expenditure | 5,422 | - | - | 5,422 |
| Donations | 4,049 | - | - | 4,049 |
| Administration and publicity | 1,740 | - | - | 1,740 |
| Miscellaneous | 40 | - | - | 40 |
| | - | - | - | - |
| | - | - | - | - |
| | - | - | - | - |
| Sub total | 33,617 | - | - | 33,617 |
| A4 Asset and investment purchases, (see table) | | | | |
| | - | - | - | - |
| Increase in investments value | 8,741 | - | - | 8,741 |
| Sub total | 8,741 | - | - | 8,741 |
| Total payments | 24,876 | - | - | 24,876 |
| Net of receipts/(payments) | 122,027 | - | - | 122,027 |
| A5 Transfers between funds | - | - | - | - |
| A6 Cash funds last year end | - | - | - | - |
| Cash funds this year end | 122,027 | - | - | 122,027 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|----------------------|-------------------------------|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Cash in hand | 38 | - | - |
| | Septon/COIF/CAF/CASH accounts | 65,288 | - | - |
| | Investments | 55,180 | - | - |
| | Total cash funds | 122,027 | - | - |

(agree balances with receipts and payments account(s))

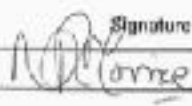
| | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---------------------------------|--------------------------|------------------------------------|----------------------------------|---------------------------------|
| B2 Other monetary assets | Septon Building Society | 38,893 | - | - |
| | COIF Deposit account | 5,152 | - | - |
| | CAF/CASH current account | 5,903 | - | - |
| | CAF/CASH current account | 14,988 | - | - |
| | Total cash funds | 65,288 | - | - |
| | | - | - | - |

| | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|---|-----------------------------|-----------------|--------------------------|
| B3 Investment assets | COIF Charles Investment Fund Income Units | | - | 13,470 |
| | COIF Charles Ethical Investment Fund Income Units | | - | 43,280 |
| | Total | | - | 56,750 |
| | | | - | - |

| | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---|---------|-----------------------------|-----------------|--------------------------|
| B4 Assets retained for the charity's own use | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |

| | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------------------|---------|---------------------------------|-----------------------|---------------------|
| B5 Liabilities | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |

Signed by one or two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval |
|---|------------------|------------------|
|  | NICHOLAS MORRICE | 2-3-20 |



Section A

Independent Examiner's Report

Report to the trustees/
members of

York Unitarians CIO

On accounts for the year
ended

31/12/2019

Charity no
(if any)

1181531

Set out on pages

1 and 2

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Independent
examiner's statement

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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Nigel Everard

Date:

2.3.20

Name:

Nigel Everard

Relevant professional
qualification(s) or body

ICAEW