
WESTMINSTER SYNAGOGUE

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2019

WESTMINSTER SYNAGOGUE

CONTENTS

	Page
Reference and Administrative Details of the Charity, its Trustees and Advisers	1
Trustees' Report	2 - 7
Independent Auditors' Report	8 - 10
Statement of Financial Activities	11
Statement of Financial Position	12
Statement of Cash Flows	13
Notes to the Financial Statements	14 - 28

WESTMINSTER SYNAGOGUE

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 DECEMBER 2019

Trustees

Jeffrey Ohrenstein, Chairman
Valery Rees, Vice Chairman
Edward Glover, Treasurer
Ann Fischer (resigned 6 June 2019)
Janet Mernane, Hon. Secretary (resigned 20 September 2019)
Venetia Willson (resigned 25 September 2019)
Michele Raba
Dudi Appleton
David Goldberg (appointed 6 June 2019)
David Connick (appointed 6 June 2019)
Julien Hammerson (appointed 6 June 2019)
Ellen Miller (appointed 25 September 2019)

Charity registered number

1133190

Principal office

Kent House, Rutland Gardens, London, SW7 1BX

Independent auditors

Nyman Libson Paul, Regina House, 124 Finchley Road, London, NW3 5JS

Bankers

National Westminster Bank plc, P.O. Box 6037, London, SW3 1XJ

WESTMINSTER SYNAGOGUE

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2019

The Trustees present their annual report together with the audited financial statements of Westminster Synagogue (the charity) for the year ended 31 December 2019. The Trustees confirm that the annual report and financial statements of the charity comply with the current statutory requirements, the requirements of the charity's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES

The objects of the congregation are to provide a centre for Jewish worship and study and to further religious and charitable undertakings appropriate to such a centre.

The following statement of principles and policy was formally adopted by the Synagogue at its third Annual General Meeting on 19 January 1961 to reflect the ideals to which its first Minister, the Rev Dr Harold Reinhart had dedicated his life and to which the Synagogue was and is deeply committed:

PRINCIPLES AND POLICY

Principles

Our aim is to create a synagogue which will be an instrument for the pursuit of religious truth. We would seek for knowledge and charity and piety. We want a congregation that will be a source of encouragement to human progress and of comfort and inspiration to individual men and women. We would be a congregation of interested active members, personally committed to our Synagogue, accepting the responsibility of membership as a challenge to the best in each of us. We regard our membership as a high privilege, and we will not be content with a synagogue which is less than a vehicle of truth.

Policy

For the realisation of our aims we deem it essential that our Synagogue should be the centre of a Holy Congregation of men and women, believing in Judaism as a relevant motivating power in their lives. Through the Synagogue we should participate in the life of Jewry as a whole, and in human endeavour in the wider community.

We believe that such a synagogue should be a democratic society in which practice and procedure are determined by the members themselves, and we are conscious of a sense of congregational responsibility to interpret courageously our heritage, and to adventure in our religious expression. In our services we strive to give voice to the authentic Jewish tradition expressed in a manner suitable to our times.

Our membership subscription is set at a figure which we consider realistic in the contemporary world, and appropriate for a seriously interested person of moderate means. Members are asked to bear a proper share of the necessary expense of maintaining the Synagogue. Some will be able to pay more, others less. The amount itself is not important – significance lies in the token of seriousness of commitment.

We would avoid commercialisation in our congregational management. While we appreciate the need to direct our affairs in a business-like manner, we are determined that our congregation shall not be conducted as a business, that no services or privileges shall be bought or paid for, and that all members shall have precisely the same rights, duties and responsibilities.

We offer our services to all who wish for them, in the belief that the more we give, the more we shall ourselves possess. It may then be asked: if our services are available to all people, why become a member? Our answer is that membership signifies personal participation in a dedicated effort to safeguard our Jewish tradition and serve our Jewish ideal.

WESTMINSTER SYNAGOGUE

We know that a true synagogue is one in which the members participate in congregational prayer and study and maintain a humane administration. We attest our need for such a synagogue and our will to achieve it.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Constitution

The Synagogue was established on 29 October 1957 as an unincorporated, excepted charity. It is governed by its laws contained in the constitution adopted 18 March 2004 as amended 21 May 2009, 25 May 2010 and 19 May 2016. The Synagogue registered with the Charity Commission on 8 December 2009.

The management of the Synagogue is undertaken by its Executive and Council.

Method of Appointment or Election of The Executive

The constitution provides that the Executive is empowered with taking all day to day decisions in Westminster Synagogue's affairs and its voting members constitute the Synagogue's Charity Trustees. The Executive is elected by the Council subject to confirmation by members in General Meeting. The members of the Executive, who may not exceed eleven in number, are the Chairman, Vice-Chairman, Treasurer, Hon. Secretary, Senior Warden and Second Warden, (the offices of Treasurer and Hon. Secretary may each be held jointly by two people) and up to three other members elected as Trustees. The Executive is accountable to the Council which could, in a proper case, dismiss the entire Executive. The Executive is obliged, where practicable, to consult with and take note of the Council's opinions in connection with religious and a number of other specified matters.

Method of Appointment or Election of Council

Members of the Council are elected by members of the Synagogue in General Meeting. The Council consists of not less than three and no more than twelve elected members of the congregation. Each member of the Council must be nominated in writing by two other members of the congregation. The Council also comprises a President (elected by members at a General Meeting), and up to seven Vice-Presidents, nominated by the Executive and elected by members of the congregation in General Meeting, and the members of the Executive.

Organisational Structure and Decision Making

The Council and Executive meet at regular intervals during the year.

Sub-committees are appointed from time to time. They report back to the Executive on their activities.

Paid members of staff have been appointed by the Executive to manage the day-to-day operations of the Synagogue.

Systems of internal control are designed to provide reasonable, but not absolute assurance against material misstatement or loss. They include:

- An annual budget approved by the Trustees;
- Regular consideration by the Trustees of financial results, budget variances and non-performance indicators;
- Delegation of authority and segregation of duties;
- Identification and management of risks.

WESTMINSTER SYNAGOGUE

Risk Management

The Trustees have identified and actively review the major risks to which the Synagogue is exposed as follows:

- Significant loss of membership and the consequential effect on subscription and donation income;
- Health and safety and safeguarding;
- Security;
- Normal employment and public liability risks;
- Reputational risks arising from incidents in the above categories.
- Loss of leadership, whether spiritual, administrative or lay.

The Trustees are satisfied that systems and procedures, which include oversight of each of the above risks by a designated trustee or other senior lay leader, are in place to mitigate the synagogue's exposure to the major risks where possible.

The spiritual leader of the Synagogue is Rabbi Benji Stanley who was appointed as Minister of the Congregation at the 2017 Annual General Meeting to succeed Rabbi Thomas Salamon, who had led the Synagogue with notable success since 1997. The Synagogue is very pleased that Rabbi Salamon continues to be a presence in its community as Emeritus Rabbi on a part time basis.

The spiritual leaders of the synagogue are supported by a professional team led by Mr Gary Sakol, Executive Director. The procedure for the identification and renewal of lay leadership is set out below.

Policies Adopted for the Identification, Induction and Training of New Trustees

The Synagogue has established a Nominations and Mentoring working group to identify, encourage and support prospective future trustees and leaders of the community. On appointment, new trustees are provided with full information on their responsibilities and an induction session with an existing trustee and continue to have access to previous post holders for guidance.

ACTIVITIES AND PERFORMANCE

Activities

The Synagogue seeks to attain its objectives through the provision of the following:

- Regular services for the Jewish Sabbath and religious festivals. Some services may be adapted to the needs of the children of members both up to and beyond the age of Barmitzvah or make particular provision for the participation of children and parents together.
- Education in the beliefs and practices of the Jewish faith for children, young people and adults including those not of the Jewish faith but who wish to adopt it.
- A vibrant cultural and social programme with an emphasis on the pastoral care of members.
- A well-stocked library of books of Jewish interest. The books range from those of a religious and philosophical nature, through those covering Jewish history and novels. It includes a children's library of over 500 books.
- Engagement with the broader community including a commitment to inter-faith activities and the promotion of mutual understanding between people of different faiths and none.

Public Benefit Provision

The Synagogue has adhered to its stated policy to ensure that while setting standard levels of subscription, these are tailored according to means where necessary. In particular, it has focused on the affordability of subscriptions for younger members. In addition, approximately one in seven members receive a reduction in their membership subscription, which in some cases may reach 100%.

Fund raising for its own funds often includes some provision for another charity in accordance with the general religious obligation for Jews to give to charity.

WESTMINSTER SYNAGOGUE

In addition to its services to its members, the Synagogue has provided the following to the wider public:

- The Synagogue has provided a meeting place for other Jewish organisations, generally open to the wider public.
- Members of the public are welcome at all the Sabbath and festival services conducted at synagogue.
- They are also invited to and welcome at cultural and social events held at the synagogue.
- The Synagogue reaches out to other faith organisations and organises events with them to foster inter-faith understanding.

The take-up by non-members of all the above activities has been strong throughout the year.

Performance Measurement

The nature of a religious community is such that its successes and achievements cannot be measured satisfactorily by standard charity metrics. The size of its membership or numbers attending services do not in themselves indicate the importance of the congregation in the lives of its members or the spiritual guidance and comfort it may provide.

Nevertheless, if the above measures are the only available proxy for assessing success, then the Synagogue may consider itself successful. During the course of the year under review,

- Membership numbers increased from 689 at 31 December 2018 to 703 at 31 December 2019.
- Service attendance increased during the year, in particular on Sabbath evenings, with more opportunities for communal learning which were appreciated by the community. On the festivals of New Year and the Day of Atonement, there were a range of services specifically for children, young people and families in addition to the traditional services in the sanctuary.
- In 2019 there were 11 weddings and marriage blessings; 12 B'nei Mitzvot and 13 baby/infant blessings took place under the auspices of the Synagogue; 10 people were affirmed or admitted to the Jewish faith, following instruction in the Synagogue's education programme.
- A significant number of cultural events took place, some within the framework of an outreach programme for young Jewish people not committed to synagogue membership (Westminster Young Professionals),

FINANCIAL REVIEW

Results for the Financial Year Ended 31 December 2019

At the level of unrestricted funds, the Synagogue recorded a financial surplus of £18,758 for the year ended 31 December 2019. However, the surplus was achieved after transfers of £15,000 from the Education Fund in relation to the first stage of the reorganisation of the Synagogue's education programme and £5,000 from the Rabbi Transition Fund so at an underlying level the Synagogue effectively broke even during the year. Nevertheless, this may be considered satisfactory. Income from subscriptions increased, reflecting both more members and some rate increases, and we were very grateful that more members joined the Patrons' Programme. Rent and event income also increased while costs at an underlying level were broadly similar and showed anticipated reductions in areas where there had been unusual expenditure in 2018.

Within restricted funds, the major movement was the accrual for an estimated receipt of £200,000 representing the second tranche of the Ottensooser Bequest. The sale of the asset which will provide the funds has been confirmed and we have a reasonable expectation that the funds will be received during the course of 2020. However, there are still some clearances to be received in respect of taxation and we have taken a cautious view of what will be received. In addition, a new fund has been created in memory of Ilana Alexander, a much loved member of the community and inspirational teacher of Hebrew. The terms of the fund are set out in note 16 to the accounts. £6,543 had been received for the fund by 31 December 2019 and further funds will be received in 2020.

Financial Outlook

This report is being written against the background of the developing Covid 19 pandemic. This will inevitably have some adverse effect on the Synagogue budget for 2020 and therefore its Financial Outlook. This section of the report should therefore be read in conjunction with the Material Investments and Reserves Policy that follows.

WESTMINSTER SYNAGOGUE

The Synagogue is funded by a combination of members' subscriptions, rental from leasing areas of its building when such leasing does not conflict with the Synagogue's activities, and donations and legacies from members and others.

Against a background of financial austerity, subscriptions for most members were not increased for a number of years and significant reductions were made in the rates applicable to younger members. As a result, it is felt that the relationship of subscriptions to age is in a reasonable, sustainable balance. However, it is also felt that the relationship of subscriptions for joint memberships in relation to single members has become out of line. With effect from the membership year starting 1 May 2019, increases were applied to joint memberships for those aged 32 and above. It was intended that further increases would take effect for joint memberships of all age groups, with the exception of the youngest, from 1 May 2020 would be continued over the subsequent three years to bring achieve what are considered to be the appropriate levels. However, in view of the Covid 19 pandemic, the trustees determined to postpone the implementation of these increases until the subscription year starting 1 May 2021.

The steps which were initiated by the Synagogue's Executive Director in 2018 to vary the way in which some of the synagogue's income from third party use of its premises is generated has been reflected in higher receipts in 2019. Given the Covid 19 pandemic, there will clearly be a significant reduction in income from third party income in 2020.

Members have continued to be generous in their support of the Synagogue through one off donations, often linked to a life cycle event. and, as mentioned in the previous section, we have seen further growth in the contribution of the Patrons' Programme. We will continue to rely on both these sources of income to maintain and grow the current level of activities.

A revised budget for 2020 was prepared to take into account the impact of Covid 19 making very cautious assumptions on income. While the result was to show the Synagogue making a substantial loss, it was nevertheless at a level that could be covered by reserves. Please see the trustees going concern statement.

The process which was started in 2018 to consider the future activities of the Synagogue continued through 2019 although it did not reach a sufficient level of certainty to permit completion of an overall financial plan. This will be considered again at the time of the 2021 budget.

Material Investments and Reserves Policy

For some years the investment policy of the Trustees has been to restrict investments to deposits with banks with external credit ratings of not worse than A-, or in respect of banks with lower credit ratings, to amounts covered by the Financial Services Compensation Scheme. This policy has been intended to provide minimal risk of capital losses, albeit limited returns in the light of prevailing low interest rates. The benefit of this policy has been demonstrated by the Synagogue's lack of exposure to losses caused by market movements resulting from the Covid 19 pandemic.

Whilst the Trustees have not established a formal reserves policy, where appropriate they have sought to raise funds in advance of anticipated unusual operational expenditure. Examples of funds held of these purposes include the Rabbi Transition Fund, now largely utilised, and the Education Fund from which money was drawn in 2019. Money has also been put aside in the Building Designated Fund, for potential future repairs of the building although should these not be necessary these funds may be released back to general funds by trustees' resolution. The Trustees consider that, taken together, the restricted and unrestricted reserves are sufficient to enable the Synagogue to arrange an orderly reduction of services provided to members together with associated staff redundancies in the event of a significant long term decline in either recurring income or donations and, as indicated in their going concern statement, to permit the Synagogue to sustain its operations despite the short term impact of Covid 19..

It is a condition of the Ottensooser Bequest that it may not be used for day to day expenditure. As already reported, there is now sufficient confidence in the receipt of the second tranche of the bequest to accrue for it in the accounts.. As a consequence, the Ottensooser Bequest is considered adequate as a reserve for anticipated capital expenditure.

WESTMINSTER SYNAGOGUE

Taking all these matters into account, the Trustees are of the opinion that, as at the balance sheet date, assets and reserves are sufficient to meet the Synagogue's foreseeable obligations.

The Synagogue does not hold any funds as custodian.

TRUSTEES' RESPONSIBILITIES STATEMENT

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

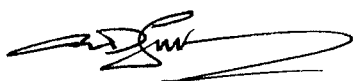
The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

This report was approved by the Trustees, on 30 June 2020 and signed on their behalf by:



Edward Glover, Treasurer

WESTMINSTER SYNAGOGUE

INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF WESTMINSTER SYNAGOGUE

Opinion

We have audited the financial statements of Westminster Synagogue (the 'charity') for the year ended 31 December 2019 set out on pages 11 to 28. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

The financial statements have been prepared in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

This has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2019 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

WESTMINSTER SYNAGOGUE

INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF WESTMINSTER SYNAGOGUE

Other information

The Trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Auditors' Report thereon. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Trustees' Report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Trustees' Responsibilities Statement, the Trustees are responsible for the preparation of financial statements which give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

WESTMINSTER SYNAGOGUE

INDEPENDENT AUDITORS' REPORT TO THE TRUSTEES OF WESTMINSTER SYNAGOGUE

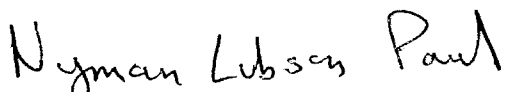
Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' Report.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an Auditors' Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its trustees, as a body, for our audit work, for this report, or for the opinions we have formed.



Nyman Libson Paul

Chartered Accountants
Statutory Auditors

Regina House
124 Finchley Road
London
NW3 5JS
30 June 2020

Nyman Libson Paul are eligible to act as auditors in terms of section 1212 of the Companies Act 2006.

WESTMINSTER SYNAGOGUE

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2019

	Note	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
Income from:					
Donations and legacies	2	697,658	214,529	912,187	637,921
Other trading activities	3	258,643	-	258,643	272,723
Investments	4	1,502	-	1,502	1,070
Total income		<u>957,803</u>	<u>214,529</u>	<u>1,172,332</u>	<u>911,714</u>
Expenditure on:					
Raising funds	5	108,513	-	108,513	137,314
Charitable activities	8,7,6	830,532	26,406	856,938	871,712
Total expenditure		<u>939,045</u>	<u>26,406</u>	<u>965,451</u>	<u>1,009,026</u>
Net income / (expenditure) before other recognised gains and losses		18,758	188,123	206,881	(97,312)
Net movement in funds		18,758	188,123	206,881	(97,312)
Reconciliation of funds:					
Total funds brought forward		<u>1,067,994</u>	<u>621,752</u>	<u>1,689,746</u>	<u>1,787,058</u>
Total funds carried forward		<u><u>1,086,752</u></u>	<u><u>809,875</u></u>	<u><u>1,896,627</u></u>	<u><u>1,689,746</u></u>


The notes on pages 14 to 28 form part of these financial statements.

WESTMINSTER SYNAGOGUE

**STATEMENT OF FINANCIAL POSITION
AS AT 31 DECEMBER 2019**

	Note	£	2019 £	£	2018 £
Fixed assets					
Tangible assets	12		1,145,220		1,150,398
Current assets					
Debtors	13	320,148		119,938	
Cash at bank and in hand		610,412		582,698	
		<u>930,560</u>		<u>702,636</u>	
Creditors: amounts falling due within one year	14	<u>(164,832)</u>		<u>(141,824)</u>	
Net current assets			<u>765,728</u>		<u>560,812</u>
Total assets less current liabilities			<u>1,910,948</u>		<u>1,711,210</u>
Creditors: amounts falling due after more than one year	15		<u>(14,321)</u>		<u>(21,464)</u>
Net assets			<u><u>1,896,627</u></u>		<u><u>1,689,746</u></u>
Charity Funds					
Restricted funds	16		809,875		621,752
Unrestricted funds	16		<u>1,086,752</u>		<u>1,067,994</u>
Total funds			<u><u>1,896,627</u></u>		<u><u>1,689,746</u></u>

The financial statements were approved by the Trustees on 30 June 2020 and signed on their behalf, by:



Edward Glover, Treasurer

The notes on pages 14 to 28 form part of these financial statements.

WESTMINSTER SYNAGOGUE

**STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2019**

	Note	2019 £	2018 £
Cash flows from operating activities			
Net cash provided by/(used in) operating activities	18	26,212	(148,282)
Cash flows from investing activities:			
Dividends, interest and rents from investments		1,502	1,070
Purchase of tangible fixed assets		-	(5,247)
Net cash provided by/(used in) investing activities		1,502	(4,177)
Change in cash and cash equivalents in the year		27,714	(152,459)
Cash and cash equivalents brought forward		582,698	735,157
Cash and cash equivalents carried forward	19	610,412	582,698

The notes on pages 14 to 28 form part of these financial statements.

WESTMINSTER SYNAGOGUE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

1. Accounting Policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and Charities Act 2011.

Westminster Synagogue constitutes a public benefit entity as defined by FRS 102.

1.2 Preparation of accounts on a going concern basis

At the reporting date of 31 December 2019, the Synagogue had net current assets of £765,728 and cash holdings of £610,412. Of current assets, the amount not restricted was £235,531. In addition, certain of the restricted assets were available to support specific Synagogue programmes.

The Trustees have reviewed a revised budget for 2020 prepared to reflect the impact on the operations of the Synagogue and the ability of its members to pay subscriptions and make donations to fund the Synagogue's activities arising from the Covid 19 pandemic circumstances and the resulting lockdown of the United Kingdom. Whilst it is difficult to forecast the effects of the coronavirus accurately and the budget shows a significant loss, it is materially less than the amount available to the charity in cash unrestricted reserves. The budget does not provide for any special fundraising from members.

Accordingly, the Trustees consider it appropriate to continue to adopt the going concern basis in preparing its financial statements.

1.3 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2019**

1. Accounting Policies (continued)

1.4 Income

Income is recognised once the charity has entitlement to the income, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Subscription income is recognised over the membership year (May to April), starting from the date of receipt.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Donated services or facilities are recognised when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use of the charity of the item is probable and that economic benefit can be measured reliably. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Education income is recognised on receipt.

Rental income is recognised over the period in which it is earned.

1.5 Expenditure

Expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

Support costs are those costs incurred directly in support of expenditure on the objects of the charity.

Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

WESTMINSTER SYNAGOGUE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

1. Accounting Policies (continued)

1.6 Tangible fixed assets and depreciation

All assets costing more than £3,000 are capitalised.

Tangible fixed assets are carried at cost, less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Freehold property	- Nil
Fixtures and fittings and equipment	- Straight line basis over 3 years

The charity's freehold property comprises land and buildings including subsequent improvements to the property.

Depreciation is not charged on the land element, which is instead subject to impairment review.

No depreciation charge is made against the building and improvements as it is considered that the residual value of these is at least as great as the carrying value and not materially different to cost.

The charity operates a rolling repairs and maintenance programme to prolong the useful life of the property and to ensure that the above policy continues to be appropriate.

1.7 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the synagogue; this is normally upon notification of the interest paid or payable by the Bank.

1.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.9 Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.10 Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

1.11 Financial instruments

The synagogue only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

WESTMINSTER SYNAGOGUE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

1. Accounting Policies (continued)

1.12 Pensions

The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the year.

2. Income from donations and legacies

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
Subscriptions	371,085	-	371,085	325,199
Tax recovered	77,921	-	77,921	79,584
Donations and sundry	217,855	214,529	432,384	193,574
Education donations	5,723	-	5,723	7,596
School security	25,074	-	25,074	31,968
	<u>697,658</u>	<u>214,529</u>	<u>912,187</u>	<u>637,921</u>
Total donations and legacies				
	<u>697,658</u>	<u>214,529</u>	<u>912,187</u>	<u>637,921</u>
Total 2018	<u>630,338</u>	<u>7,583</u>	<u>637,921</u>	

3. Fundraising income

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
Fundraising	32,544	-	32,544	18,756
Rent, venue hire & events	181,136	-	181,136	136,767
Sundry income	3,887	-	3,887	767
Education	33,581	-	33,581	47,217
Appeal dinner and 60th anniversary appeal	-	-	-	65,401
Columbarium	7,495	-	7,495	3,815
	<u>258,643</u>	<u>-</u>	<u>258,643</u>	<u>272,723</u>
	<u>258,643</u>	<u>-</u>	<u>258,643</u>	<u>272,723</u>
Total 2018	<u>272,723</u>	<u>-</u>	<u>272,723</u>	

WESTMINSTER SYNAGOGUE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

4. Investment income

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
Interest received	1,502	-	1,502	1,070
	<u>1,502</u>	<u>-</u>	<u>1,502</u>	<u>1,070</u>
Total 2018	<u>1,070</u>	<u>-</u>	<u>1,070</u>	

5. Costs of raising funds

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
Repairs and maintenance	330	-	330	1,211
Insurance	10,719	-	10,719	12,770
Printing, postage, stationery and telephone	4,871	-	4,871	6,570
Costs of appeal dinner and 60th anniversary appeal	-	-	-	20,355
Accountancy and bookkeeping	392	-	392	4,977
Wages and salaries	92,201	-	92,201	91,431
	<u>108,513</u>	<u>-</u>	<u>108,513</u>	<u>137,314</u>
Total 2018	<u>137,314</u>	<u>-</u>	<u>137,314</u>	

WESTMINSTER SYNAGOGUE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

6. Direct costs

	Total 2019 £	Total 2018 £
Fundraising, venue & events costs	112,029	54,421
Lighting, heating and water rates	20,843	19,601
Travel and subsistence	7,487	5,899
Organist and singers	29,275	21,088
Security	19,472	20,051
Religion school	60,679	40,959
Consultancy	5,653	10,353
Repairs and maintenance	34,530	54,433
Insurance	10,719	13,153
Printing, postage, stationery and telephone	13,239	15,477
Recruitment	5,425	820
Accounting and bookkeeping	2,578	4,977
Affiliation scheme	11,453	12,678
Miscellaneous expenses	2,986	1,949
Equipment	16,529	4,847
Prayer books	197	58
Rent to MST	1,500	1,500
Restricted fund expenditure (note 15)	26,406	96,978
Wages and salaries	321,008	322,021
National insurance	30,425	34,139
Pension cost	15,459	28,512
Depreciation	5,178	4,599
	<u>753,070</u>	<u>768,513</u>
Total 2018	<u>768,513</u>	

WESTMINSTER SYNAGOGUE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

7. Support costs

	Total 2019 £	Total 2018 £
Security	20,169	20,051
Telephone and postage	1,419	1,651
Accounting and bookkeeping	304	2,489
Computer running and software costs	14,335	12,989
Miscellaneous and other expenses	5,618	10,295
Legal fees	2,541	300
Bank charges and interest	2,062	2,709
Columbarium	2,399	1,132
Wages and salaries	44,582	40,523
National insurance	4,019	4,652
	<u>97,448</u>	<u>96,791</u>
Total 2018	<u>96,791</u>	

8. Governance costs

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £	Total funds 2018 £
Governance Auditors' remuneration	6,420	-	6,420	6,408

In 2018, of total governance costs, £6,408 was from unrestricted funds, £NIL from restricted funds.

9. Net income/(expenditure)

This is stated after charging:

	2019 £	2018 £
Depreciation of tangible fixed assets:		
- owned by the charity	5,178	4,599
Auditors' remuneration - audit	6,420	6,408

During the year, no Trustees received any remuneration or benefits in kind (2018 - £NIL).
Expenses reimbursed to Trustees in the year amounted to £NIL (2018 - £NIL)

10. Auditors' remuneration

The Auditors' remuneration amounts to an Audit fee of £6,420 (2018 - £6,408).

WESTMINSTER SYNAGOGUE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

11. Staff costs

Staff costs were as follows:

	2019 £	2018 £
Wages and salaries	449,754	443,591
Social security costs	42,481	49,175
Other pension costs	15,459	28,512
	<u>507,694</u>	<u>521,278</u>

The average number of persons employed by the charity during the year was as follows:

	2019 No.	2018 No.
Education	3	3
Building Management	3	3
Synagogue Administration	4	3
Service Providers	3	3
	<u>13</u>	<u>12</u>

The number of higher paid employees was:

	2019 No.	2018 No.
In the band £60,001 - £70,000	1	1
In the band £70,001 - £80,000	0	1
In the band £80,001 - £90,000	1	0
In the band £90,001 - £100,000	0	1

The charity considers its key management personnel to comprise three people (2018: three people). Total employment benefits including employer's pension contributions for key management personnel were £176,868 (2018: £270,548).

Allocation of staff costs

	2019 £	2018 £
Costs of generating income	97,201	91,431
Direct costs	381,892	384,672
Support costs	48,601	45,175
	<u>527,694</u>	<u>521,278</u>
Total	<u>527,694</u>	<u>521,278</u>

WESTMINSTER SYNAGOGUE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

12. Tangible fixed assets

	Freehold property £	Plant and machinery £	Columbarium £	Total £
Cost				
At 1 January 2019 and 31 December 2019	2,470,771	53,719	18,404	2,542,894
Depreciation				
At 1 January 2019	1,345,641	46,055	800	1,392,496
Charge for the year	-	4,778	400	5,178
At 31 December 2019	1,345,641	50,833	1,200	1,397,674
Net book value				
At 31 December 2019	1,125,130	2,886	17,204	1,145,220
At 31 December 2018	1,125,130	7,664	17,604	1,150,398

13. Debtors

	2019 £	2018 £
Trade debtors	79,165	79,583
Other debtors	1,747	-
Prepayments and accrued income	239,236	40,355
	<u>320,148</u>	<u>119,938</u>

14. Creditors: Amounts falling due within one year

	2019 £	2018 £
Trade creditors	36,381	1,635
Memorial Scrolls deferred income	7,143	7,143
Other taxation and social security	13,749	13,227
Other creditors	10,046	15,619
Accruals and deferred income	97,513	104,200
	<u>164,832</u>	<u>141,824</u>

15. Creditors: Amounts falling due after more than one year

	2019 £	2018 £
Memorial Scrolls deferred income	14,321	21,464
	<u>14,321</u>	<u>21,464</u>

WESTMINSTER SYNAGOGUE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

16. Statement of funds

Statement of funds - current year

	Balance at 1 January 2019 £	Income £	Expenditure £	Balance at 31 December 2019 £
Designated funds				
Designated Building Fund	202,122	-	(12,205)	189,917
General funds				
General Funds	865,872	957,803	(926,840)	896,835
Total Unrestricted funds	1,067,994	957,803	(939,045)	1,086,752
Restricted funds				
Ottensooser Bequest	225,896	200,000	-	425,896
Building Fund	279,678	-	-	279,678
Library Fund	2,012	-	(21)	1,991
Rabbi's Discretionary Fund	10,399	7,786	(4,213)	13,972
Special Project Fund	18,304	-	-	18,304
Education Fund	66,250	-	(15,000)	51,250
Rabbi Transition Fund	10,000	-	(5,000)	5,000
Prayer Book Fund	2,455	-	-	2,455
Scrolls Fund	6,758	-	(2,172)	4,586
The Ilana Alexander Fund	-	6,743	-	6,743
	621,752	214,529	(26,406)	809,875
Total of funds	1,689,746	1,172,332	(965,451)	1,896,627

WESTMINSTER SYNAGOGUE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

16. Statement of funds (continued)

The building fund was established by the Executive to provide monies for the refurbishment and longer term development of the Synagogue building.

The Special Projects fund was set up to account for donations and fundraising income in respect of specific projects, usually on a one-off basis. Any surplus funds in hand after completion of the individual projects are transferred back to general funds.

The Education fund was set up to provide additional funding and resources to support education within the Synagogue.

The Rabbi Transition fund was set up to assist with funding the transitional period arising on the retirement of the Rabbi.

The terms of the Ottensooser Bequest requires the funds to be utilised on capital or other exceptional expenditure of the Synagogue.

The Library Fund was set up with the purpose of purchase and restoration of books held in the Reinhart Library and expenditure in relation to the display of the books or administration of their use.

The Scrolls Fund was set up with the purpose of paying for the loan and maintenance of Torah Scrolls loaned to the Synagogue by the Memorial Scrolls Trust; any matter relating to the promotion of the memory of the Czech Scrolls or the inhabitants of the towns from which they emanated.

The Prayer Book Fund was set up for research relating to translation, typesetting and printing of prayer books and booklets for the Synagogue.

The Rabbi's Discretionary Fund's purpose is the support of: members of the Synagogue and people associated to it who are suffering hardship; other charities whose work may be allied to or in fields similar to that of the Synagogue; local community and inter-faith activities and matters that might be described as social action, and such other matters which in the opinion of the Rabbi or Emeritus Rabbi are to the broader benefit of the Synagogue and its members and for which otherwise funds may not be available.

The Ilana Alexander Fund was set up for the purpose of promotion of the study of biblical and modern Hebrew, particularly in the context of Bar and Bat Mitzvahs, including the provision of bursaries and other awards both in cases of hardship and generally. Additionally, promotion of relationships between Westminster Synagogue and progressive communities in Israel, both at institutional and member level, including funding of exchange visits.

WESTMINSTER SYNAGOGUE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

16. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 January 2018 £	Income £	Expenditure £	Balance at 31 December 2018 £
Designated Building fund	202,122	-	-	202,122
General Funds	873,789	904,131	(912,048)	865,872
Restricted funds				
Ottensooser Bequest	233,180	-	(7,284)	225,896
Restricted Building fund	279,678	-	-	279,678
Library Fund	2,146	-	(134)	2,012
Rabbi's Discretionary Fund	18,016	825	(8,442)	10,399
Special Project Fund	18,784	-	(480)	18,304
Education Fund	66,250	-	-	66,250
RabbisTransition Fund	90,638	-	(80,638)	10,000
Prayer Book Fund	2,455	-	-	2,455
Scroll Fund	-	6,758	-	6,758
	711,147	7,583	(96,978)	621,752

Summary of funds - current year

	Balance at 1 January 2019 £	Income £	Expenditure £	Balance at 31 December 2019 £
Designated funds	202,122	-	(12,205)	189,917
General funds	865,872	957,803	(926,840)	896,835
	1,067,994	957,803	(939,045)	1,086,752
Restricted funds	621,752	214,529	(26,406)	809,875
	1,689,746	1,172,332	(965,451)	1,896,627

WESTMINSTER SYNAGOGUE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

16. Statement of funds (continued)

Summary of funds - prior year

	Balance at 1 January 2018 £	Income £	Expenditure £	Balance at 31 December 2018 £
Designated funds	202,122	-	-	202,122
General funds	873,789	904,131	(912,048)	865,872
	<u>1,075,911</u>	<u>904,131</u>	<u>(912,048)</u>	<u>1,067,994</u>
Restricted funds	711,147	7,583	(96,978)	621,752
	<u>1,787,058</u>	<u>911,714</u>	<u>(1,009,026)</u>	<u>1,689,746</u>

17. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £
Tangible fixed assets	865,542	279,678	1,145,220
Current assets	400,363	530,197	930,560
Creditors due within one year	(164,832)	-	(164,832)
Creditors due in more than one year	(14,321)	-	(14,321)
	<u>1,086,752</u>	<u>809,875</u>	<u>1,896,627</u>

Analysis of net assets between funds - prior year

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £
Tangible fixed assets	870,720	279,678	1,150,398
Current assets	360,562	342,074	702,636
Creditors due within one year	(141,824)	-	(141,824)
Creditors due in more than one year	(21,464)	-	(21,464)
	<u>1,067,994</u>	<u>621,752</u>	<u>1,689,746</u>

WESTMINSTER SYNAGOGUE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2019

18. Reconciliation of net movement in funds to net cash flow from operating activities

	2019 £	2018 £
Net income/(expenditure) for the year (as per Statement of Financial Activities)	206,881	(97,312)
Adjustment for:		
Depreciation charges	5,178	4,599
Dividends, interest and rents from investments	(1,502)	(1,070)
Increase in debtors	(200,210)	(51,170)
Increase/(decrease) in creditors	15,865	(3,329)
Net cash provided by/(used in) operating activities	26,212	(148,282)

19. Analysis of cash and cash equivalents

	2019 £	2018 £
Cash in hand	610,412	582,698
Total	610,412	582,698

20. Capital commitments

As at the balance sheet date Westminster Synagogue had capital commitments of £nil (2018: £nil).

21. Pension commitments

The charity made pension contributions of £15,459 (2018: £28,512). At the year end £Nil (2018: £Nil) was included in creditors.

22. 10 year summary

	Income £	Expenditure £	Deficit £	Donations & Fundraising £	Net Surplus or (Deficit) £
2010	526,602	638,167	(111,565)	137,782	26,217
2011	523,541	724,528	(200,987)	183,633	(17,354)
2012	598,882	879,983	(281,101)	255,918	(25,183)
2013 (14 months)	655,834	1,028,444	(372,610)	130,520	(242,090)
2014	709,422	857,731	(148,309)	294,464	146,155
2015	523,224	745,328	(222,104)	215,100	(7,004)
2016	682,069	1,013,792	(331,723)	672,713	343,990
2017	619,842	974,455	(354,613)	277,045	(77,568)
2018	699,384	1,009,026	(309,642)	212,330	(97,312)
2019	707,394	965,451	(258,057)	464,938	206,881

The figures in the above summary reflect the accounting policies in place for the financial period in question and have not been restated.

WESTMINSTER SYNAGOGUE

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2019**

23. Related party transactions

There are no related party transactions in the reporting period that require disclosure.