



# Trustees' Annual Report for the period

|      |  |                   |       |      |    |       |      |
|------|--|-------------------|-------|------|----|-------|------|
| From |  | Period start date |       |      |    |       |      |
|      |  | 1                 | April | 2019 | 31 | March | 2020 |

## Section A Reference and administration details

**Charity name** One Community Trust Keynsham

**Other names charity is known by**

**Registered charity number (if any)** 1163878

**Charity's principal address** 1 The Park

Keynsham

BRISTOL

**Postcode**

BS31 2BL

### Names of the charity trustees who manage the charity

|    | Trustee name          | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|-----------------------|-----------------|-----------------------------------|---|
| 1  | Paul Leslie Jenkins   | Chair           |                                   | Keynsham Parochial Church Council                             |
| 2  | Jeremy Brian Furber   |                 |                                   |   |
| 3  | Andrew Duncan Judge   |                 | Until 30 Jun 2019                 | Keynsham Parochial Church Council                             |
| 4  | Richard Frank Pannett | Treasurer       |                                   |   |
| 5  | David Norman Sprague  |                 |                                   |   |
| 6  | Anne Hewett           |                 |                                   | Keynsham Parochial Church Council                             |
| 7  | Nathan Tredget        |                 |                                   |   |
| 8  | Nigel Williams        |                 | From 1 Jan 2020                   | Keynsham Parochial Church Council                             |
| 9  | Robin Moss            |                 | From 1 Feb 2020                   |   |
| 10 | Victoria MacRae       |                 | Until 31 Aug 2019                 |   |

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
|      |                                   |
|      |                                   |
|      |                                   |

**Names and addresses of advisers (Optional information)**

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

**Name of chief executive or names of senior staff members (Optional information)**

|  |
|--|
|  |
|--|

## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods  
(eg. appointed by, elected by)

Appointed by Trustees & Keynsham Parochial Church Council

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

New trustees are appointed by majority vote of existing trustees. Provision exists for Keynsham Parochial Church Council to nominate up to 3 trustees. There is no specific number of trustees that must or may be appointed.

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

One Community Trust operates from a Christian ethos and is based at the former rectory building in Keynsham, adjacent to St John's Church. Our objective is:

To help young people, especially but not exclusively through leisure time activities that conform to a Christian ethos, so as to develop their capabilities that they may grow to full maturity as individuals and members of society.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

In making our decisions and running One Community Trust all Trustees have had regard to the guidance issued by the Charity Commission on public benefit.

While our Charity operates with Christian principles in mind, we are open to young people of any faith or none and all our activity is aimed at self-improvement and maturity as an individual. We neither require nor promote any spiritual involvement

#### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## **Section D**

## **Achievements and performance**

**Summary of the main achievements of the charity during the year**

Our weekly counselling service for young people in Keynsham was restarted in November 2019 following a period of review and remodelling due to our being unable to gain traction with young people. Measures, which included a much closer relationship with town GP services, began to slowly increase the take-up of the service. We also engaged with a local volunteer in anticipation of offering a 'Forest School' course (intended to commence in Spring 2020). A monthly social/fellowship session was run for vulnerable people with learning difficulties from February 2020.

The Coronavirus pandemic has required us to halt all the above activities from March 2020

## Section E Financial review

**Brief statement of the charity's policy on reserves**

Charity currently has no reserves

**Details of any funds materially in deficit**

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

|  |                     |                       |
|--|---------------------|-----------------------|
| <b>Signature(s)</b>                        |                     |                       |
| <b>Full name(s)</b>                        | Paul Leslie Jenkins | Richard Frank Pannett |
| <b>Position (eg Secretary, Chair, etc)</b> | Chair               |                       |
| <b>Date</b>                                | 7 September 2020    |                       |



## Receipts and payments accounts

|                        |                                 |    |                               |
|------------------------|---------------------------------|----|-------------------------------|
| For the period<br>from | Period start date<br>01/04/2019 | To | Period end date<br>31/03/2020 |
|------------------------|---------------------------------|----|-------------------------------|

### Section A Receipts and payments

|   | Unrestricted<br>funds<br>to the nearest<br>£ | Restricted<br>funds<br>to the nearest £ | Endowment<br>funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|---|--|---|--|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |  |   |  |                                 |                               |
| Donations and Grants                                  | 3,971  | -                                       | -                                      | 3,971                           | 3,809                         |
| Fundraising events                                    | -  | -                                       | -                                      | -                               | 239                           |
| Interest  | -  | -                                       | -                                      | -                               | -                             |
| Dividends   | -  | -                                       | -                                      | -                               | -                             |
| Subscriptions   | -  | -                                       | -                                      | -                               | -                             |
| Fees  | -  | -                                       | -                                      | -                               | -                             |
| Rent  | 5,796  | -                                       | -                                      | 5,796                           | 2,130                         |
| Feed in tariff  | 2,090  | -                                       | -                                      | 2,090                           | 2,012                         |
| Refund of water charges                               | 1,361  | -                                       | -                                      | 1,361                           | -                             |
| <b>Sub total (Gross income for AR)</b>                | <b>13,218</b>                                | <b>-</b>                                | <b>-</b>                               | <b>13,218</b>                   | <b>8,190</b>                  |
| <b>A2 Asset and investment sales, (see table).</b>    |  |   |  |                                 |                               |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>13,218</b>                                | <b>-</b>                                | <b>-</b>                               | <b>13,218</b>                   | <b>8,190</b>                  |
| <b>A3 Payments</b>                                    |  |   |  |                                 |                               |
| Cost of Fundraising Events                            | 180  | -                                       | -                                      | 180                             | 216                           |
| Counsellor's fees                                     | 1,120  | -                                       | -                                      | 1,120                           | 1,120                         |
| Rent  | -  | -                                       | -                                      | -                               | -                             |
| Repairs and Maintenance                               | 1,454  | -                                       | -                                      | 1,454                           | 1,999                         |
| Energy  | 2,004  | -                                       | -                                      | 2,004                           | 621                           |
| Water and Sewerage                                    | 356  | -                                       | -                                      | 356                             | 572                           |
| Insurance   | 741  | -                                       | -                                      | 741                             | 723                           |
| IT and phones   | 130  | -                                       | -                                      | 130                             | -                             |
| Publicity, Printing and Stationery                    | 309  | -                                       | -                                      | 309                             | 144                           |
| DBS   | 120  | -                                       | -                                      | 120                             | 120                           |
| Legal fees  | -  | -                                       | -                                      | -                               | -                             |
| Entertainment   | -  | -                                       | -                                      | -                               | -                             |
| Bank charges  | -  | -                                       | -                                      | -                               | -                             |
| Building enhancements                                 | 1,726  | -                                       | -                                      | 1,726                           | 4,222                         |
| Service charges to Keynsham PCC                       |  |   |  | -                               | 1,275                         |
| <b>Sub total</b>                                      | <b>8,140</b>                                 | <b>-</b>                                | <b>-</b>                               | <b>8,140</b>                    | <b>11,012</b>                 |
| <b>A4 Asset and investment purchases, (see table)</b> |  |   |  |                                 |                               |
|   | -  | -                                       | -                                      | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>8,140</b>                                 | <b>-</b>                                | <b>-</b>                               | <b>8,140</b>                    | <b>11,012</b>                 |
| <b>Net of receipts/(payments)</b>                     | <b>5,078</b>                                 | <b>-</b>                                | <b>-</b>                               | <b>5,078</b>                    | <b>- 2,822</b>                |
| <b>A5 Transfers between funds</b>                     | <b>-</b>                                     | <b>-</b>                                | <b>-</b>                               | <b>-</b>                        | <b>-</b>                      |
| <b>A6 Cash funds last year end</b>                    | <b>3,905</b>                                 | <b>-</b>                                | <b>-</b>                               | <b>3,905</b>                    | <b>6,727</b>                  |
| <b>Cash funds this year end</b>                       | <b>8,983</b>                                 | <b>-</b>                                | <b>-</b>                               | <b>8,983</b>                    | <b>3,905</b>                  |

## Section B Statement of assets and liabilities at the end of the period

| Categories    | Details   | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---------------|---|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | TSB Current Account   | 8,983                              | -                                | -                               |
|               |   | -                                  | -                                | -                               |
|               |   | -                                  | -                                | -                               |
|               | <b>Total cash funds</b><br>(agree balances with receipts and payments account(s)) | <b>8,983</b>                       | <b>-</b>                         | <b>-</b>                        |
|               |   | OK                                 | OK                               | OK                              |

|                          | Details | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|--------------------------|---------|------------------------------------|----------------------------------|---------------------------------|
| B2 Other monetary assets |         | -                                  | -                                | -                               |
|                          |         | -                                  | -                                | -                               |
|                          |         | -                                  | -                                | -                               |
|                          |         | -                                  | -                                | -                               |
|                          |         | -                                  | -                                | -                               |
|                          |         | -                                  | -                                | -                               |

|                      | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|----------------------|---------|-----------------------------|-----------------|--------------------------|
| B3 Investment assets |         |                             | -               | -                        |
|                      |         |                             | -               | -                        |
|                      |         |                             | -               | -                        |
|                      |         |                             | -               | -                        |
|                      |         |                             | -               | -                        |

|  | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|--|---------|-----------------------------|-----------------|--------------------------|
| B4 Assets retained for the charity's own use |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |

|                | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|----------------|---------|---------------------------------|-----------------------|---------------------|
| B5 Liabilities |         |                                 | -                     |                     |
|                |         |                                 | -                     |                     |
|                |         |                                 | -                     |                     |
|                |         |                                 | -                     |                     |
|                |         |                                 | -                     |                     |

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

|  |             |            |
|--|-------------|------------|
|  | R F Pannett | 14/07/2020 |
|--|-------------|------------|