

Company registered number 3496978
Registered charity number 1075752

Shantona Women's & Family Centre Ltd

Financial Statements

for the year ended 31st March 2020

Shantona Women's & Family Centre Ltd
Trustees' Report for the year ended 31st March 2020

The trustees present their report and unaudited financial statements for the year ended 31st March 2020

Reference and Administrative Information

Charity name	Shantona Women's Centre Ltd
Charity Registration Number	1075752
Company Registration Number	3496978
Registered Office	Shepherds Lane Leeds LS8 5AW

Trustees

Jill Jones	Treasurer
Catherine Mahoney	Chair
Lynne Anne Guzha	
Sarah Hill	
Ann Eveleigh	
Elsie Reed	Appointed on 17/06/2019
Melody Walker	Appointed on 17/06/2019
Susan Boalch	Appointed on 04/11/2019
Saima Javeed	Appointed on 27/01/2020

Company Secretary

Nahid Rasool

Principal staff

Nahid Rasool	CEO
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Independent Examiner

Paul Cowham MA ACA DChA
Green Fish resource Centre
46 – 50 Oldham Street
Manchester
M4 1LE

Bankers

Unity Trust Bank
Four Brindleyplace
Birmingham
B1 2JB

Charity Bank Limited
194 High Street
Tonbridge
Kent
TN9 1BE

Shantona Women's & Family Centre Ltd

Trustees' Report for the year ended 31 March 2020

Objectives and activities

Shantona has been operating as a limited company since January 1998 and as a registered charity since 28th May 1999. Its charitable objectives are; "To promote the benefit of women in Leeds and the surrounding area by the advancement of education, relief of poverty, the preservation and protection of good health and the provision of facilities for recreation and leisure-time occupation in the interests of social welfare, in particular but without prejudice to the foregoing, for women of Bangladeshi origin."

The name Shantona means, "Comfort" in Bengali. Established in 1998 by local Bangladeshi women, the aim of Shantona is to provide a separate, safe centre for women, children and young people.

In 2018 Shantona celebrated our 20th year of operation. We have received various awards and recognition for the strengths, achievements and benefits to the community including the Duke of York community initiative awards 2007 and 2012, A1 Business Excellence and the Golden Owl for our Hope Film. In recognition of her contribution to the public and voluntary sector in Leeds our CEO, Nahid Rasool, was also awarded an Honorary Doctorate of the University by Leeds Beckett in 2017.

Shantona's diverse team reaches out to isolated women, building trusting relationships and empowering BAME women and families to be confident, independent and resilient, to tackle inequality and to participate in programmes to improve community cohesion.

Shantona challenges inequalities, discrimination and poor cultural practice. We address issues such as domestic abuse (DV), Child Sexual Exploitation (CSE), preventing extremism and provide parenting support within BAME communities. Through our work, women and girls have developed leadership skills and have become empowered to influence and challenge culturally sensitive issues within their community which would otherwise remain hidden and go unreported. As a result, women are now sharing their experiences around domestic abuse and child sexual exploitation publicly and influencing faith groups including mosques.

Shantona is highly regarded as a specialist organisation providing culturally sensitive support to BAME communities and over many years has developed resources to support professionals to adopt culturally sensitive services.

As a result of growing demand Shantona built an extension to its centre in 2011 and, since then, increasing numbers of women, children and families use the centre. Because of this increase, we are now unable to accommodate the needs of the community within the centre and are now using various other premises to meet the demand.

Shantona's services over the year include:

Domestic Violence (DV) Support: Supporting BME women and girls who are facing abuse including domestic (mental, physical, emotional abuse), forced marriage, honour based violence, Child Sexual Exploitation and isolation resulting from divorce or marriage breakdown.

Isolation Work – to work with victims of DV from marginalised BAME communities who may become socially excluded and lonely after leaving a violent relationship because of community pressure or their own lack of confidence and knowledge of what is available.

Child Sexual Exploitation (CSE) - increasing awareness and supporting young people to seek help and disclose any sexual exploitation they face within a culturally sensitive environment.

Healthcare Provision – Working with BAME women, children and young people to address health inequality, promoting healthy lifestyles, easing access to health services and meeting the health-related recreational needs of the community.

Older Peoples Project - creating opportunities for women aged 50+ (mainly from the South Asian Community) to meet new people, build friendships, socialize and obtain emotional support.

Community Cohesion Project - to build community resilience; protect vulnerable people who due to isolation, inequality and feeling oppressed within the community and wider society are at higher risk of developing extreme views. To focus on issues such as cohesion and integration, empowerment and women's rights, voice and leadership,

Shantona Women's & Family Centre Ltd

Trustees' Report for the year ended 31 March 2020

Women's Lives Leeds – working directly with women and girls with complex needs, providing one to one intensive support, and taking a holistic approach to meet their specific needs.

Youth Club - working with young people to facilitate their personal, social and educational development and supporting them during their period of transition from dependence to independence.

Mobile Crèche/ Childcare - Shantona seeks to generate income through providing mobile crèche and childcare facilities to external organisations and individuals. Through the provision we are creating job opportunities by employing local women and training them to upgrade their skills.

Early Years Provision: providing 30 hours free pre-school nursery education to children aged 2 and 3-4 years, by bilingual staff who have a good knowledge and understanding of the local communities' needs. Numbers have been increasing gradually.

Community Minibus: Shantona runs a community minibus for the community that it serves. The minibus has been vital for engaging local women, children and young people and enabling them to take part in wider activities, including swimming, play scheme outings, nature walks etc.

Role and Contribution of Volunteers:

Over the past year Shantona has benefitted from a team of 15 volunteers ensuring that we were able to deliver our services effectively. Our volunteers have actively contributed as part of the Health project, Young People's Services and DV project.

Achievements and performance

Over the years Shantona has provided unique services, not only to overcome barriers to access services, but also to help people become independent. From being a small community organisation providing social and recreational activities for the Bangladeshi community with the focus on a particular geographical area of Leeds, it is now catering for people from various ethnic minority communities. By advocating and meeting the needs of our target groups, we hope to benefit the whole of society by encouraging integration and community cohesion and reducing inequality.

Close to the end of the period under review Shantona, like many other agencies, was affected by Covid-19. An urgent assessment of risks to service users and staff was made and face to face services stopped, being replaced by telephone and digital support. Information about the situation was given in community languages. The nursery remained open for vulnerable children and those of key workers. Shantona also participated in community support services to vulnerable people such as food parcels.

The trustees confirm that they have paid due regard to Charity Commission guidance on public benefit in deciding what activities the charity should undertake.

Financial review

Shantona has again been successful in attracting funding from various sources.

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year. The charity has designated funds amounting to £46,057 which have been set aside out of unrestricted funds for specific purposes. Note 17 provides further details of the purpose of these funds.

Plans for future periods

Shantona is continuously involved in reviewing its service provision, bridging gaps, developing partnerships and strategies and taking steps to become a more self-sustaining organisation. We have joined various partnerships and consortia to work in collaboration with a range of partners, as well as exploring partnerships through which to bid for contracts to serve wider communities.

Future plans include:

- Reaching out to partners outside Leeds and engaging in further collaboration.
- Continuing to raise awareness around violence against women and girls and producing resources.
- Carrying out research and developing further services to meet the needs of the community and dealing with new emerging issues.

Shantona Women's & Family Centre Ltd

Trustees' Report for the year ended 31 March 2020

- Increasing the amount of young people's provision and improving community cohesion between young people from Harehills.
- Involvement in further partnerships with various domestic violence projects by bringing an integrated approach, to tackle issues around DV and CSE; our joint approach will be citywide to increase working with people who are not reporting violence, as well as working on child sexual exploitation through a targeted support service with Safer Leeds and the Domestic Violence Forum.
- COVID-19: BAME community was hugely affected by the Pandemic, and inequality and deprivation are the key factor behind it. We are witnessing that Shantona's service users were more affected by this. Therefore, Shantona will be focusing on increased development of social media platforms to engage service users. As well build and support communities skill around usage of information technology.

Structure, governance and management

The charity is a company limited by guarantee and registered as a charity on 28 May 1999. The charitable company was established under a Memorandum of Association which established its objects and powers and is governed under its Articles of Association.

The trustees, who are also the directors for the purpose of company law, and who served during the year were:

Jill Jones
Catherine Mahoney
Lynne Anne Guzha
Sarah Hill
Anne Eveleigh
Elsie Reed
Melody Walker
Susan Boalch
Saima Javeed

Under the requirements of the Memorandum and Articles of Association the members of the Management Committee shall comprise of no more than twenty members of the community elected at the annual general meeting and shall meet at least six times each year. The company has created structures to ensure that there are agreed roles for members. The members of the board have managerial and business acumen, an understanding of the needs of the local community and awareness of local issues as well as an understanding of the requirements of charity law.

This year, we have strengthened the board to fill skills gaps previously identified and are now implementing our business plan which covers the period up to 2021.

The board of the company has the power to determine applications for membership and responsibility for the strategic direction and proper running of the charity.

Day to day management is delegated to the following key personnel: -

Nahid Rasool (CEO): manages and develops staff, finance, premises and other resources of Shantona in collaboration with the Management Committee. Responsible for ensuring and facilitating the participation of service users and ensuring a high professional profile for the Centre's work with relevant agencies, commissioners and other stake holders.

Harpreet Dosanjh (Finance & Monitoring Officer): deals with PAYE, book-keeping, managing the bank accounts, providing quarterly management accounts to the board, providing yearly financial information for the independent examination, evaluating user information for monitoring purposes and gathering information required by funders or partner organisations.

Ashia Akhtar (Administrator/PA to Director): Day to day administration of the centre and being the first point of contact for the organisation and service users via the telephone and face to face.

None of the trustees has any beneficial interest in the company. All the trustees are members of the company and guarantee to contribute no more than £1 in the event of a winding up.

Shantona Women's & Family Centre Ltd

Trustees' Report for the year ended 31 March 2020

Induction of new Trustees carried out after their appointment

New trustees are provided with organisational policies and procedures and the Memorandum and Articles as part of their induction. After the selection of Chair, Secretary and Treasurer, other roles are allocated to trustees. Through the skills audit we identify knowledge gaps and offer learning opportunities. We engage Trustees to observe Shantona's services and they take a full part in staff-trustee away days.

Risk Factors

The trustees have assessed the major risks to which the charity is exposed, regularly review the risk register and are satisfied that systems are in place to mitigate exposure to the major risks.

Company status

The company is limited by guarantee and all members have agreed to contribute a sum not exceeding £1 in the event of a winding-up. The number of guarantees at 31st March 2020 was 9.

Shantona Women's & Family Centre Ltd

**Trustees' Report
for the year ended 31 March 2020**

Statement of trustee responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to Smaller Entities). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and the income and expenditure of the charitable company for that period. In preparing these financial statements the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose at any time the financial position of the charitable company and to enable it to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees, who are directors for the purposes of company law, who served during the year and up to the date of this report are set out on page 1.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (issued in March 2005) and in accordance with the provisions applicable to companies' subject to the small companies' regime of the Companies Act 2006.

Approved by the trustees and signed on their behalf by:

AP Eveleigh

..... Signed

Ann Eveleigh

..... Name

20 July 2020

..... Date

Independent Examiner's Report to the Trustees of

Shantona Women's & Family Centre

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2020.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Paul Cowham FCA DChA
Green Fish Resource Centre
46 – 50 Oldham Street
Manchester
M4 1LE

11 August 2020

Date

Shantona Women's & Family Centre Ltd
Statement of Financial Activities
(including Income and Expenditure account)
for the year ended 31 March 2020

	Note	Unrestricted funds £	Restricted funds £	Total funds 2020 £	Total funds 2019 £
Income					
Donations and legacies	-	340	-	340	-
Charitable activities	3	140,478	392,904	533,382	451,461
Fees and other income	4	9,557	-	9,557	6,069
Investments	5	280	-	280	276
Total income		150,655	392,904	543,559	457,806
Expenditure					
Raising funds	6	-	-	-	-
Charitable activities	7	132,807	379,695	512,502	494,283
Total expenditure		132,807	379,695	512,502	494,283
Net income/(expenditure) for the year	8	17,848	13,209	31,057	(36,477)
Transfer between funds		-	-	-	-
Net movement in funds for the year		17,848	13,209	31,057	(36,477)
Reconciliation of funds					
Total funds brought forward		239,974	24,113	264,087	300,564
Total funds carried forward		257,822	37,322	295,144	264,087

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

Shantona Women's & Family Centre Ltd
Company number 3496978

Balance sheet as at 31 March 2020

	Note	2020	2019
		£	£
Fixed assets			
Tangible assets	13	6,057	10,925
Total fixed assets		6,057	10,925
Current assets			
Debtors	14	3,140	7,612
Cash at bank and in hand		287,147	246,650
Total current assets		290,287	254,262
Liabilities			
Creditors: amounts falling due in less than one year	15	(1,200)	(1,100)
Net current assets		289,087	253,162
Total assets less current liabilities		295,144	264,087
Net assets		295,144	264,087
Funds of the charity			
Restricted income funds	16	37,322	24,113
Unrestricted income funds	17	257,822	239,974
Total charity funds		295,144	264,087

For the year in question, the company was entitled to exemption from an audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

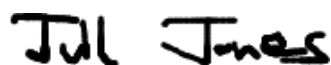
- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts

These accounts are prepared in accordance with the special provisions of part 15 of the Companies Act 2006 relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

The notes on pages 11 to 22 form part of these accounts.

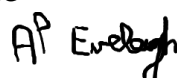
Approved by the trustees on 20 July 2020 and signed on their behalf by:

Jill Jones
Name



Signature

Ann Eveleigh
Name



Signature

Shantona Women's & Family Centre Ltd

Statement of Cash Flows
for the year ending 31 March 2020

	Note	2020 £	2019 £
Cash provided by/(used in) operating activities	-	40,217	(16,724)
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<i>Cash flows from investing activities:</i>			
Bank interest		280	276
Proceeds from sale of tangible fixed assets		-	-
Purchase of tangible fixed assets		-	(12,820)
Proceeds from sale of investments		-	-
Purchase of investments		-	-
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Cash provided by/(used in) investing activities		280	(12,544)
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Increase/(decrease) in cash and cash equivalents in the year		40,497	(29,268)
Cash and cash equivalents at the beginning of the year		246,650	275,918
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Cash and cash equivalents at the end of the year		287,147	246,650
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		-	

Shantona Women's & Family Centre Ltd

Notes to the accounts for the year ended 31 March 2020 (continued)

1 Accounting policies

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Shantona Women's & Family Centre Ltd meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note.

b Reconciliation with previous Generally Accepted Accounting Practice

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required. No such restatement was required.

c Preparation of the accounts on a going concern basis

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern. The Covid 19 pandemic has not, as of June 2020, had a significant negative impact on the charity's finances, although the charity has had to adapt some of its services during this time.

There are no key judgments which the trustees have made which have a significant effect on the accounts.

The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities within the next reporting period.

Notes to the accounts for the year ended 31 March 2020 (continued)

d Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of a provision of a specified service is deferred until the criteria for income recognition are met.

e Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), general volunteer time is not recognised; refer to the trustees' annual report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

f Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

Notes to the accounts for the year ended 31 March 2020 (continued)

g Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

h Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

i Operating leases

Operating leases are leases in which the title to the assets, and the risks and rewards of ownership, remain with the lessor. Rental charges are charged on a straight line basis over the term of the lease.

j Tangible fixed assets

Individual fixed assets costing £1,000 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight line basis as follows:

Motor vehicles:	25% reducing balance
Fixtures equipment and toys	15% straight line
Computer equipment:	33% straight line

m Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

n Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

o Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Shantona Women's & Family Centre Ltd

Notes to the accounts for the year ended 31 March 2020 (continued)

O Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

P Pensions

Employees of the charity are entitled to join the charity's defined contribution workplace pension scheme. The charity's liability to the scheme is restricted to the contributions disclosed in note 9, subject to the minimum legal requirement.

2 Legal status of the charity

The charity is a company limited by guarantee registered in England and Wales and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The registered office address is disclosed on page 1.

Income from donations and legacies

	Unrestricted £	Restricted £	Total 2020 £	Total 2019 £
Donations	340	-	340	-
Total	340	-	340	-
<i>Total by fund 31 March 2019</i>	-	-	-	

Shantona Women's & Family Centre Ltd

Notes to the accounts for the year ended 31 March 2020 (continued)

3 Income from charitable activities

	Unrestricted £	Restricted £	Total 2020 £	Unrestricted £	Restricted £	Total 2019 £
Grants						
Public Health	-	36,332	36,332	-	36,332	36,332
The National Lottery						
Community Fund	-	158,154	158,154	-	137,564	137,564
Brelms Trust	-	2,500	2,500	-	2,500	2,500
BSBT Home Office	-	80,634	80,634	-	36,270	36,270
Community Foundation	-	2,420	2,420	-	9,852	9,852
Community Hub	-	-	-	-	3,120	3,120
People's Health Trust	-	-	-	-	2,476	2,476
Early Years	110,478	-	110,478	109,532	-	109,532
GSK impact award	30,000	-	30,000			-
Leeds City Council (in kind)		7,362	7,362	-	8,558	8,558
Leeds City Council - Prevent	-	-	-	-	11,001	11,001
Leeds City Council Playscheme	-	970	970	-	3,000	3,000
Leeds City Council - Small Projects	-	2,074	2,074	-	3,629	3,629
Leeds Strategic Fund	-	12,498	12,498	-	12,498	12,498
Live well Leeds	-	20,001	20,001	-	-	-
Henry Smith	-	29,400	29,400	-	28,800	28,800
Lunch club	-	1,399	1,399	-	1,618	1,618
BBC Children in Need	-	38,616	38,616	-	42,633	42,633
Uk Youth	-	-	-	-	1,000	1,000
Other	-	544	544	-	1,078	1,078
Total	140,478	392,904	533,382	109,532	341,929	451,461

4 Fees and other income

	Unrestricted £	Restricted £	2020 £	2019 £
User contributions	2,989	-	2,989	2,156
Childcare	4,403	-	4,403	2,813
Other income	2,165	-	2,165	1,100
	9,557	-	9,557	6,069

All income from fees and trading is unrestricted (as with the comparative figures)

Shantona Women's & Family Centre Ltd

Notes to the accounts for the year ended 31 March 2020 (continued)

5 Investment income

	Unrestricted £	Restricted £	2020 £	2019 £
Income from bank deposits	280	-	280	276
	<u>280</u>	<u>-</u>	<u>280</u>	<u>276</u>

All of the charity's investment income arises from money held in interest bearing deposit accounts. All investment income is unrestricted.

6 Analysis of expenditure on raising funds

	Total 2020 £	Total 2019 £
Fundraising costs	-	-
	<u>-</u>	<u>-</u>

7 Analysis of expenditure on charitable activities

	Total 2020 £	Total 2019 £
Staff costs	414,986	391,140
Depreciation	4,868	5,066
Premises costs	13,036	10,697
General running costs	26,840	25,363
General running costs (in kind)	7,362	8,558
Payments to partners	23,940	19,439
Programme costs	17,722	25,169
Travel	2,232	2,574
Governance costs		
Annual general meeting	-	2,965
Other governance costs	316	2,212
Independent examination	1,200	1,100
	<u>512,502</u>	<u>494,283</u>
	<u>512,502</u>	<u>494,283</u>
	2020 £	2019 £
Restricted expenditure	379,695	379,695
Unrestricted expenditure	132,807	114,588
	<u>512,502</u>	<u>494,283</u>
	<u>512,502</u>	<u>494,283</u>

Shantona Women's & Family Centre Ltd

Notes to the accounts for the year ended 31 March 2020 (continued)

8 Net income/(expenditure) for the year

This is stated after charging/(crediting):	2020	2019
	£	£
Depreciation	4,868	5,066
Independent examiner's remuneration		
- accountancy	550	450
- independent examination	650	650
	<hr/>	<hr/>

9 Staff costs

Staff costs during the year were as follows:

	2020	2019
	£	£
Wages and salaries	371,051	345,248
Social security costs	21,394	23,172
Employers pension contributions	19,869	20,309
Staff expenses, training & recruitment	2,672	2,411
	<hr/>	<hr/>
	414,986	391,140
	<hr/>	<hr/>

No employee has employee benefits in excess of £60,000 (2019: Nil).

The average number of staff employed during the period was 26 (2019: 25).

The average full time equivalent number of staff employed during the period was 17 (2019: 17).

The key management personnel of the charity comprise the trustees, the CEO, the Finance & Monitoring Officer and the Administrator/PA to the CEO. The total employee benefits of the key management personnel of the charity were £77,201 (2019: £75,687).

10 Trustee remuneration and expenses, and related party transactions

Neither the trustees nor any persons connected with them received any remuneration, reimbursed travel expense of £7 were paid during the year (2019: £197).

Aggregate donations from related parties were £nil (2019: £nil).

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity, including guarantees, during the year (2019: nil).

Shantona Women's & Family Centre Ltd

Notes to the accounts for the year ended 31 March 2020 (continued)

11 Government grants

The government grants recognised in the accounts were as follows:

	2020 £	2019 £
Big Lottery	158,154	137,564
People's Health Trust	-	2,476
Early Years NEG	110,478	109,532
Public Health	36,332	36,332
Leeds City Council - Playscheme	970	3,000
Leeds City Council - Small Projects	2,074	3,629
Leeds City Council -	-	11,001
	<hr/> 308,008	<hr/> 303,534
	<hr/> <hr/>	<hr/> <hr/>

There were no unfulfilled conditions and contingencies attaching to the grants.

12 Corporation tax

The charity is exempt from tax on income and gains falling within Chapter 3 of Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

13 Fixed assets: tangible assets

	Motor Vehicles £	Fixtures, equipment & toys £	Computer equipment £	Total £
Cost				
At 1 April 2019	23,754	37,168	23,864	84,786
Additions	-	-	-	-
	<hr/> 23,754	<hr/> 37,168	<hr/> 23,864	<hr/> 84,786
At 31 March 2020	<hr/> <hr/> 23,754	<hr/> <hr/> 37,168	<hr/> <hr/> 23,864	<hr/> <hr/> 84,786
Depreciation				
At 1 April 2019	21,376	37,168	15,317	73,861
Charge for the year	595	-	4,273	4,868
	<hr/> 21,971	<hr/> 37,168	<hr/> 19,590	<hr/> 78,729
At 31 March 2020	<hr/> <hr/> 21,971	<hr/> <hr/> 37,168	<hr/> <hr/> 19,590	<hr/> <hr/> 78,729
Net book value				
At 31 March 2020	<hr/> <hr/> 1,783	<hr/> <hr/> -	<hr/> <hr/> 4,274	<hr/> <hr/> 6,057
At 31 March 2019	<hr/> <hr/> 2,378	<hr/> <hr/> -	<hr/> <hr/> 8,547	<hr/> <hr/> 10,925

Shantona Women's & Family Centre Ltd

Notes to the accounts for the year ended 31 March 2020 (continued)

14 Debtors

	2020 £	2019 £
Accrued income	2,243	6,715
Prepayments	897	897
	<hr/>	<hr/>
	3,140	7,612
	<hr/>	<hr/>

15 Creditors: amounts falling due within one year

	2020 £	2019 £
Other creditors and accruals	1,200	1,100
	<hr/>	<hr/>
	1,200	1,100
	<hr/>	<hr/>

16 Analysis of movements in restricted funds

	Balance at 1 April 2019 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2020 £
The National Lottery Community Fund - Reaching Communities	-	117,507	(105,067)	-	12,440
The National Lottery Community Fund - Women's Lives Leeds	7,375	31,210	(30,880)	-	7,705
Brelms Trust	1,915	2,500	(3,111)	-	1,304
BSBT Home Office	(2,346)	49,960	(47,614)	-	-
BSBT-HM Hate Crime	-	30,674	(30,674)	-	-
LCC - lunch club	-	1,399	(1,399)	-	-
Henry Smith	7,200	29,400	(29,250)	-	7,350
BBC Children in Need - CSE	-	28,627	(21,618)	-	7,009
BBC Children in Need - family/young people	-	9,989	(9,989)	-	-
Leeds Strategic fund	9,969	12,498	(22,467)	-	-
NCH Welfare Milk	-	252	(252)	-	-
Public Health	-	36,504	(36,504)	-	-
LCC - Playscheme	-	970	(970)	-	-
LCC - in kind	-	7,362	(7,362)	-	-
Live Well Leeds - CBMHS	-	20,001	(20,001)	-	-
Small Projects - Community Foundation	-	2,420	(2,420)	-	-
Small Projects - Leeds City Council	-	2,074	(560)	-	1,514
Small Projects - Oblong Leeds	-	120	(120)	-	-
Time to Shine (Big Lottery & Community Foundation)	-	9,437	(9,437)	-	-
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
	24,113	392,904	(379,695)	-	37,322
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

Shantona Women's & Family Centre Ltd

Notes to the accounts for the year ended 31 March 2020 (continued)

16 Analysis of movements in restricted funds (continued)

Previous reporting period	Balance at 1 April 2018 £	Income £	Expenditure £	Transfers £	Balance at 31 March 2019 £
Big Lottery - Reaching Communities	21,835	96,695	(118,530)	-	-
Big Lottery - Women's Lives Leeds	3,513	34,893	(31,031)	-	7,375
Brelms Trust	-	2,500	(585)	-	1,915
BSBT Home Office	8,235	36,270	(46,851)	-	(2,346)
The Community Shop Trust	-	300	(300)	-	-
LCC - lunch club	-	1,618	(1,618)	-	-
Henry Smith	-	28,800	(21,600)	-	7,200
Peoples Health Trust	(2,476)	2,476	-	-	-
Bankside Primary	-	-	-	-	-
BBC Children in Need - CSE	(5,696)	35,165	(29,469)	-	-
BBC Children in Need - girls group	3,223	7,468	(10,691)	-	-
Leeds Strategic fund	-	12,498	(2,529)	-	9,969
NCH Welfare Milk	-	278	(278)	-	-
Public Health	-	36,332	(36,332)	-	-
LCC - Prevent	-	11,001	(11,001)	-	-
LCC - Playscheme	-	3,000	(3,000)	-	-
LCC Youth Services	-	-	-	-	-
LCC - in kind	-	8,558	(8,558)	-	-
Leeds Community Trust	-	500	(500)	-	-
Small Projects - Community	-	5,868	(5,868)	-	-
Small Projects - Leeds City Council	-	6,749	(6,749)	-	-
Small Projects - UK Youth	-	1,000	(1,000)	-	-
Time to Shine (Big Lottery & Youth Social Action Fund)	-	9,960	(9,960)	-	-
LCC - Small Projects	-	-	-	-	-
Yorkshire Cricket Foundation	150	-	(150)	-	-
Total	28,784	341,929	(346,600)	-	24,113

Name of	Description, nature and purposes of the fund
Public Health	Tackling health inequalities within Bangladeshi community.
The National Lottery Community Fund - Reaching Communities	to develop a scheme aimed at women and girls among black and minority ethnic (BME) groups in the city, to support victims of violence and educate encourage others to build resilience.
LCC Lunch Club	to provide nutritious and healthy eating regime for the elderly.
Time to Shine – Big Lottery	to reduce isolation through participation and encourage them to reuse, recycle and stop wastage wherever it occurs in their day to day lives.
BBC-CIN CSE	is to increase awareness and support young people to seek help and disclose about sexual exploitation they face in different situations, within a culturally sensitive environment.
BBC-CIN DV	to support children witnessing violence within family and manage issues after fleeing from domestic violence, in order to build a better family life, settle within the community and take control of their lives.
Henry Smith	Contribution towards Core Salaries for strategic development.

Shantona Women's & Family Centre Ltd

Notes to the accounts for the year ended 31 March 2020 (continued)

16 Analysis of movements in restricted funds (continued)

Name of	Description, nature and purposes of the fund
Early Years	To provide 30 hours free pre-school nursery for children aged 2 & 3-4 years old.
Women's Lives Leeds	to work directly with women and girls with complex needs by providing one to one intensive support, that will take a holistic approach meeting their specific needs.
Leeds Strategic Fund	To work with victims of DV from marginalised BME women, to break their fear of loneliness and enable to lead an independent life.
BSBT Home Office	To improve integration, encourage mutual respect by bringing people from different backgrounds and diverse culture in order to reduce the risk of developing extreme views.

17 Analysis of movement in unrestricted funds

	Balance at 1 April 2019 £	Income £	Expenditure £	Transfers £	As at 31 March 2020 £
General fund	189,049	150,655	(127,939)	-	211,765
Core costs, consultancy fees and project development	40,000	-	-	-	40,000
Fixed assets	10,925	-	(4,868)	-	6,057
	239,974	150,655	(132,807)	-	257,822
Previous reporting period	<i>Balance at 1 April 2018 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers £</i>	<i>As at 31 March 2019 £</i>
General fund	216,609	115,877	(142,617)	(820)	189,049
Core costs, consultancy fees and project development	40,000	-	-	-	40,000
Computer systems	12,000	-	-	(12,000)	-
Fixed assets	3,171	-	(5,066)	12,820	10,925
	271,780	115,877	(147,683)	-	239,974

Shantona Women's & Family Centre Ltd

Notes to the accounts for the year ended 31 March 2020 (continued)

17 Analysis of movements in unrestricted funds (continued)

Name of	Description, nature and purposes of the fund
Core costs, consultancy fees and project development	These funds are to make sure all policies and procedures are up to date, as well as development of Shantona's existing and new projects. Also to cover Shantona Women Centre's all redundancy and other liabilities in the event of Closure
Computer systems upgrade	These funds are to be used to upgrade the computer systems of the charity.
Fixed assets	The fixed asset fund represents the net book value of fixed assets in the accounts which do not form part of free reserves and are to be used by the charity in the furtherance of it's charitable objects.

18 Analysis of net assets between funds

	General fund £	Designated funds £	Restricted funds £	Total £
Tangible fixed assets	-	6,057	-	6,057
Net current assets/(liabilities)	211,765	40,000	37,322	289,087
Total	211,765	46,057	37,322	295,144

19 Lease commitments

The charity had the following commitments under non-cancellable operating leases:

	Land and buildings		Equipment	
	2020 £	2019 £	2020 £	2019 £
Leases expiring in:				
One year	-	-	942	627
Two to five years	-	-	-	1,256

20 Reconciliation of net movement in funds to net cash flow from operating activities

	2020 £	2019 £
Net income/(expenditure) for the year	31,057	(36,477)
Adjustments for:		
Depreciation charge	4,868	5,066
Loss/(profit) on sale of fixed assets	-	-
Dividends, interest and rents from investments	(280)	(276)
Decrease/(increase) in stock	-	-
Decrease/(increase) in debtors	4,472	15,063
Increase/(decrease) in creditors	100	(100)
Net cash provided by/(used in)	40,217	(16,724)

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IP: 167.98.134.42



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