

**REGISTERED COMPANY NUMBER: 08522873 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1153061**

**City Church Preston**  
**Report of the Trustees and**  
**Unaudited Financial Statements**  
**for the Year Ended 31 December 2019**

# City Church Preston

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# City Church Preston

## Reference and Administrative Details for the year ended 31 December 2019

<b>TRUSTEES</b>	DC Hogarth PJ Maltby PS Counsell SR Thirukumaran AM Allton (appointed 22/10/2019)
<b>REGISTERED OFFICE</b>	St Thomas' Centre Lancaster Road North Preston Lancashire PR1 2SQ
<b>REGISTERED COMPANY NUMBER</b>	08522873 (England and Wales)
<b>REGISTERED CHARITY NUMBER</b>	1153061
<b>INDEPENDENT EXAMINER</b>	McMillan & Co LLP Chartered Accountants 28 Eaton Avenue Matrix Office Park Buckshaw Village Chorley Lancashire PR7 7NA

# City Church Preston (Registered number: 08522873)

## Report of the Trustees for the year ended 31 December 2019

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2019. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

### OBJECTIVES AND ACTIVITIES

#### Objectives

City Church Preston is a community of faith, hope and love that seeks to communicate the life changing message of Jesus to Preston and beyond. The Church seeks to serve the community and encourages its church partners and regular attendees to be involved in all positive aspects of serving our city.

The objectives of the Church are for the benefit of the public:

- a) to advance the Christian faith in accordance with the Statement of Faith of Assemblies of God in such ways and in such parts of the United Kingdom or the world as the Directors from time to time may think fit;
- b) to relieve sickness and financial hardship and to promote and preserve good health by the provision of funds, goods or services of any kind including through the provision of counselling and support in such parts of the United Kingdom or the world as the Directors from time to time think fit, and;
- c) to advance education in such ways and in such parts of the United Kingdom and the world as the Directors from time to time may think fit.

In accordance with its aims, the Church planned and delivered a range of activities throughout the year. These activities were planned with due regard to the Charity Commission's guidance on public benefit, and in particular, the specific guidance on charities for the advancement of religion.

Church partners and attendees have been encouraged to become active in the expression of their Christian faith through;

- teaching, encouragement and practical demonstration on how to follow the example of Jesus, both in faith, word and action.
- Collective acts of worship.

The Church also provided funeral services, with emotional and practical support provided for the family and friends of those who had passed away.

#### Aims and purposes

The trustees are responsible for ensuring that City Church Preston fulfils its charitable aims which are to advance the Christian faith, relieve sickness and financial hardship, and advance education.

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives.

# City Church Preston (Registered number: 08522873)

## Report of the Trustees for the year ended 31 December 2019

### ACHIEVEMENT AND PERFORMANCE

#### Charitable activities and review of the year

City Church Preston is a vibrant faith community centered on the teaching and example of Jesus Christ. It is a community which is socially and ethnically diverse, inclusive, and connects with all ages. The Church is welcoming to all, particularly those who are interested to learn more about the Christian faith. Opportunities such as the Alpha course have been provided for those who wish to gain an understanding of the basic principles of Christianity, together with water baptismal services for those who wish to be baptised.

During 2019 the Church provided a network of practical support for people, including pastoral support for those in challenging situations, visiting those who were sick, and support for the elderly and disabled. Practical support and guidance was made available to those who were in financial difficulty, together with prayer and support for difficult situations, faced by those in the church community, their colleagues, friends, family and the wider community.

Alongside the weekly Sunday services there have been additional opportunities for the Church to engage with the people of Preston, and vice versa.

These have included:

- regular children's and youth activities, both on a Sunday and on other evenings of the week
- courses for adults and young people to explore the Christian faith (Alpha)
- small 'connect' groups delivered across the city
- community events focused in the local church community
- social and teaching events held for all age groups
- food parcel provision and delivery through our Hope for Life food bank team

#### Staff and volunteers

All areas of church life are essentially staffed by volunteers who freely give their time and skills, and without whom the charity could not function. During the year we recruited a part time Associate Pastor to lead the pastoral care and discipleship within the church, and so the only remunerated staff members during 2019 were the part time Lead Pastor, the part time Associate Pastor and the part time Church Caretaker.

During the year all policies and procedures are reviewed (and updated where appropriate). The Safeguarding policy is reviewed and kept current in line with Thirty One:Eight (CCPAS) advice, with a full independent audit of the Safeguarding policies and processes undertaken by Thirty One:Eight in late 2018. All minor improvements and recommendations were completed by the end of December 2018. The policy is updated annually to reflect the latest advice from AOG and Thirty One:Eight advisors.

#### Missions

As in previous years there continues to be a strong emphasis on missions work outside the church itself, both locally, in the UK and overseas. During the period the church has given £5,867 (2018: £6,978) to support missions. This has included direct support to missionaries working in the UK and overseas.

#### Church premises

The purchase of the church building at St Thomas' Centre was completed in mid October 2018 and the services held from that date in the new facility. This facility gives City Church Preston an operating base, a home in the community, and supports the extension and development of ministry opportunities within the community we serve. During 2019 we've opened the building weekly for coffee mornings aimed at pastoral conversations and support, and also to create an accessible connection point for the local community.

# City Church Preston (Registered number: 08522873)

## Report of the Trustees for the year ended 31 December 2019

### ACHIEVEMENT AND PERFORMANCE

#### Partnerships

The Church is committed to playing a full part in the Assemblies of God GB fellowship, aiming to always be a net contributor to this wider network. This includes contributing to the AOG GB INCARE Relief and Development fund, and playing an active role in the AOG General Manager's team, with particular reference to Professional Standards. The Church also continues to benefit from close working with other churches and organisations in Preston, the North West and elsewhere in the UK and abroad. A successful partnership with Preston City Council was established during the year to provide food markets during school holidays, for families with children who would receive free school meals.

The Church continues to pursue partnerships that are of benefit to attendees and the wider community, such as its partnerships with Community Solutions, Diverse Church, PAIS, Fusion (linking into the students at UCLAN), Mercy Ministries and many others.

There has been a continuation of the good work carried out by the Church, with many people, both young and old, being empowered and encouraged to make better life choices. For some this has been to take further steps on their journey to faith, with a number becoming part of the church community. The Church was able to provide pastoral, emotional and practical support to those in need. In all these areas the Trustees wish to record their thanks to God for his leading and provision, together with their thanks to all the volunteers who have sacrificially given of their time and finance in service to both the church community and the wider community.

#### Considerations arising from the Covid-19 pandemic

Following the Government's announcement that there would be a national lockdown in March 2020 the Trustees took the immediate decision to close the building and move services online. From the first Sunday after lockdown the Church has not only maintained high quality Sunday services, but also introduced new online communion services and prayer meetings accessible by phone. Special consideration has been given to those without internet access. Pastoral support has been offered to all Church members. Practical support in the form of weekly food parcels was made available to church families and the local community for the first 12 weeks of lockdown.

The Trustees continue to follow Government guidance and are adopting a considered approach to the national and local guidance when planning next steps. The Church's financial position is being carefully monitored. Due to relatively consistent levels of income before and during the pandemic the Trustees have not needed to use the Government's furlough scheme.

### FINANCIAL REVIEW

#### Reserves policy

The Charity has a Reserves Policy which identifies a prudent level of reserves, based on holding an amount equal to circa six months salary bill.

Additional to this is a value held in reserve for the planned and unplanned maintenance of St Thomas' Centre on Lancaster Road North, which is the operating base for the Church.

### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Governing document

The charity is controlled by its governing document, the Articles of Association, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

#### Recruitment and appointment of new trustees

The trustees of the charity are responsible for the leadership and management of the charity to fulfil the objectives of the charity in line with Biblical principles and legal requirements. Appointment of additional trustees is the responsibility of the existing trustees.

#### Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

# **City Church Preston (Registered number: 08522873)**

## **Report of the Trustees for the year ended 31 December 2019**

Approved by order of the board of trustees on 5 August 2020 and signed on its behalf by:

PS Counsell - Trustee

## **Independent Examiner's Report to the Trustees of City Church Preston**

### **Independent examiner's report to the trustees of City Church Preston ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2019.

#### **Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Neil McMillan FCA  
McMillan & Co LLP  
Chartered Accountants  
28 Eaton Avenue  
Matrix Office Park  
Buckshaw Village  
Chorley  
Lancashire  
PR7 7NA

5 August 2020



# City Church Preston

## Statement of Financial Activities for the year ended 31 December 2019

	Notes	Unrestricted fund £	Restricted funds £	2019 Total funds £	2018 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		42,028	671	42,699	95,987
<b>Charitable activities</b>					
Income		423	-	423	276
Investment income	3	46	-	46	82
<b>Total</b>		<b>42,497</b>	<b>671</b>	<b>43,168</b>	<b>96,345</b>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Church Activities		33,299	804	34,103	29,588
Building Expenses		17,151	6,369	23,520	22,623
Administration		9,528	-	9,528	10,664
Other		1,000	-	1,000	1,000
<b>Total</b>		<b>60,978</b>	<b>7,173</b>	<b>68,151</b>	<b>63,875</b>
<b>NET INCOME/(EXPENDITURE)</b>		<b>(18,481)</b>	<b>(6,502)</b>	<b>(24,983)</b>	<b>32,470</b>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		210,439	8,730	219,169	186,699
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>191,958</b>	<b>2,228</b>	<b>194,186</b>	<b>219,169</b>

The notes form part of these financial statements

# City Church Preston (Registered number: 08522873)

## Balance Sheet 31 December 2019

	Notes	Unrestricted fund £	Restricted funds £	2019 Total funds £	2018 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	7	158,043	263	158,306	158,616
<b>CURRENT ASSETS</b>					
Debtors	8	5,703	-	5,703	7,883
Cash at bank and in hand		31,891	1,965	33,856	56,648
		<u>37,594</u>	<u>1,965</u>	<u>39,559</u>	<u>64,531</u>
<b>CREDITORS</b>					
Amounts falling due within one year	9	(3,679)	-	(3,679)	(3,978)
		<u>33,915</u>	<u>1,965</u>	<u>35,880</u>	<u>60,553</u>
<b>NET CURRENT ASSETS</b>					
		<u>191,958</u>	<u>2,228</u>	<u>194,186</u>	<u>219,169</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>					
		<u>191,958</u>	<u>2,228</u>	<u>194,186</u>	<u>219,169</u>
<b>NET ASSETS</b>					
		<u>191,958</u>	<u>2,228</u>	<u>194,186</u>	<u>219,169</u>
<b>FUNDS</b>					
	10			191,958	210,439
Unrestricted funds				2,228	8,730
Restricted funds				<u>194,186</u>	<u>219,169</u>
<b>TOTAL FUNDS</b>					

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2019.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2019 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

## **City Church Preston (Registered number: 08522873)**

### **Balance Sheet - continued**

**31 December 2019**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 5 August 2020 and were signed on its behalf by:

PS Counsell - Trustee

# City Church Preston

## Notes to the Financial Statements for the year ended 31 December 2019

### 1. GENERAL INFORMATION

The charity is a registered charity in England and Wales and is unincorporated. The address of the principal office is St Thomas' Centre, Lancaster Road North, Preston, PR1 2SQ.

There are no material uncertainties about the charity's ability to continue.

The presentational currency of the financial statements is the Pound Sterling (£).

The amounts in the financial statements have been rounded to the nearest £1.

### 2. ACCOUNTING POLICIES

#### Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

#### Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

#### Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### Governance costs

Governance costs are those incurred in connection with compliance and constitutional and statutory requirements.

#### Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 15% on reducing balance
Computer equipment	- 33% on cost

#### Taxation

The charity is exempt from corporation tax on its charitable activities.

#### Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

# City Church Preston

## Notes to the Financial Statements - continued for the year ended 31 December 2019

### 2. ACCOUNTING POLICIES - continued

#### Financial instruments

Financial instruments are recognised when the company becomes party to the contractual provisions of the instrument. Basic financial assets, which include debtors, prepayments and bank balances, are initially measured at transaction price and are subsequently carried at cost unless the arrangement indicates otherwise and then the asset is measured at the present value of the future receipts discounted at a market rate of interest. Basic financial liabilities, which include creditors, accruals, bank loans and group borrowings, are initially recognised at transaction price and are subsequently carried at cost unless the arrangement indicates otherwise and then the liability is measured at the present value of the future obligations discounted at a market rate of interest.

### 3. INVESTMENT INCOME

	2019	2018
	£	£
Deposit account interest	46	82

### 4. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2019	2018
	£	£
Independent examination	1,000	1,000
Depreciation - owned assets	972	460

### 5. TRUSTEES' REMUNERATION AND BENEFITS

Mr PS Counsell, a Trustee was paid £15,200 (2018: £19,069) for his services as Lead Pastor. The payment was approved by the Board of Trustees and is permitted by the constitution, which has been approved by the Charity Commission.

Mr D Alton, the husband of one of the trustees was paid £2,544 in the period (2018: £nil) for his services as Pastor.

#### Trustees' expenses

Mr PS Counsell, a Trustee was paid £Nil (2018: £Nil) towards his travel expenses as Lead Pastor.

### 6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	93,944	2,043	95,987
<b>Charitable activities</b>			
Income	276	-	276
Investment income	82	-	82
<b>Total</b>	94,302	2,043	96,345
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Church Activities	29,129	459	29,588

# City Church Preston

## Notes to the Financial Statements - continued for the year ended 31 December 2019

### 6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted funds £	Total funds £
Building Expenses	19,108	3,515	22,623
Administration	10,664	-	10,664
Other	1,000	-	1,000
<b>Total</b>	<b>59,901</b>	<b>3,974</b>	<b>63,875</b>
<b>NET INCOME/(EXPENDITURE)</b>	<b>34,401</b>	<b>(1,931)</b>	<b>32,470</b>
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	176,038	10,661	186,699
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>210,439</b>	<b>8,730</b>	<b>219,169</b>

### 7. TANGIBLE FIXED ASSETS

	Freehold property £	Fixtures and fittings £	Computer equipment £	Totals £
<b>COST</b>				
At 1 January 2019	<b>152,756</b>	<b>7,605</b>	<b>1,126</b>	<b>161,487</b>
Additions	-	<b>662</b>	-	<b>662</b>
At 31 December 2019	<b>152,756</b>	<b>8,267</b>	<b>1,126</b>	<b>162,149</b>
<b>DEPRECIATION</b>				
At 1 January 2019	-	<b>1,842</b>	<b>1,029</b>	<b>2,871</b>
Charge for year	-	<b>939</b>	<b>33</b>	<b>972</b>
At 31 December 2019	-	<b>2,781</b>	<b>1,062</b>	<b>3,843</b>
<b>NET BOOK VALUE</b>				
At 31 December 2019	<b>152,756</b>	<b>5,486</b>	<b>64</b>	<b>158,306</b>
At 31 December 2018	152,756	5,763	97	158,616

# City Church Preston

## Notes to the Financial Statements - continued for the year ended 31 December 2019

### 8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2019 £	2018 £
Other debtors	5,479	7,759
Prepayments	224	124
	<u>5,703</u>	<u>7,883</u>

### 9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2019 £	2018 £
Accruals and deferred income	3,679	3,978
	<u>3,679</u>	<u>3,978</u>

### 10. MOVEMENT IN FUNDS

	At 1/1/19 £	Net movement in funds £	At 31/12/19 £
<b>Unrestricted funds</b>			
General fund	210,439	(18,481)	191,958
<b>Restricted funds</b>			
Missions	3,821	(3,263)	558
Youth Funds	1,801	(131)	1,670
Building Fund	3,108	(3,108)	-
	<u>8,730</u>	<u>(6,502)</u>	<u>2,228</u>
<b>TOTAL FUNDS</b>	<u>219,169</u>	<u>(24,983)</u>	<u>194,186</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	42,497	(60,978)	(18,481)
<b>Restricted funds</b>			
Missions	671	(3,934)	(3,263)
Youth Funds	-	(131)	(131)
Building Fund	-	(3,108)	(3,108)
	<u>671</u>	<u>(7,173)</u>	<u>(6,502)</u>
<b>TOTAL FUNDS</b>	<u>43,168</u>	<u>(68,151)</u>	<u>(24,983)</u>

# City Church Preston

## Notes to the Financial Statements - continued for the year ended 31 December 2019

### 10. MOVEMENT IN FUNDS - continued

#### Comparatives for movement in funds

	At 1/1/18 £	Net movement in funds £	At 31/12/18 £
<b>Unrestricted funds</b>			
General fund	176,038	34,401	210,439
<b>Restricted funds</b>			
Missions	3,815	6	3,821
Youth Funds	1,856	(55)	1,801
Building Fund	4,990	(1,882)	3,108
	<u>10,661</u>	<u>(1,931)</u>	<u>8,730</u>
<b>TOTAL FUNDS</b>	<u>186,699</u>	<u>32,470</u>	<u>219,169</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	94,302	(59,901)	34,401
<b>Restricted funds</b>			
Missions	410	(404)	6
Youth Funds	-	(55)	(55)
Building Fund	1,633	(3,515)	(1,882)
	<u>2,043</u>	<u>(3,974)</u>	<u>(1,931)</u>
<b>TOTAL FUNDS</b>	<u>96,345</u>	<u>(63,875)</u>	<u>32,470</u>

The purpose of the restricted funds is as follows:

Missions	There are a number of small funds to support missionaries and other Christian work both in the UK and overseas.
Youth Funds	There are a number of small funds to support the work of the church with children and young people.
Building fund	For the purpose of moving to or renting a new building.



# City Church Preston

## Notes to the Financial Statements - continued for the year ended 31 December 2019

### 11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2019 or 31 December 2018.