

Trustees' Annual Report for the period								
From		Period start date			To		Period end date	
		01	08	2018			31	07

Section A Reference and administration details

Charity name	Richmond Dutch School		
Other names charity is known by			
Registered charity number (if any)	1162146		
Charity's principal address	538 Upper Richmond Road West		
	Richmond TW10 5DU		

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Saskia Hayes	Trustee /Chair	Until 16/7/2019	
2	Marjan Paemen	Trustee	Until 17/1/2019	
3	Jilda Merx	Trustee	Until 17/1/2019	
4	Tessel van Essen	Chair	Start 17/1/2019	
5	Arwin Lijs	Secretary	Start 17/1/2019	
6	Maaïke Brandsma	Trustee	Start 17/1/2019	
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Silke Devlieghere, Headteacher (Executive Director)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Articles of Association
Trustee selection methods (eg. appointed by, elected by)	Elected by the membership

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The major risks stem from the fluctuation of pupil numbers and the availability of teachers. The Charity manages the former by maintaining reserves that allow the Charity to operate, for a limited period of time, classes that are not viable due to a decrease in pupil numbers. This situation can also arise when classes have to be split due to an increase in pupil numbers. This could also result in individual classes temporarily being run below break-even point. We manage the potential shortage of teachers by maintaining a network of supply teachers and teaching assistants, and by ensuring a good working relationship with other Dutch language schools in the area (e.g. Fulham Dutch School, "De Regenboogschool", etc).

The charity in general aims to maintain links with other Dutch and Flemish charitable, governmental and educational organisations. The charity in particular aims to maintain friendly relationships with other non-profit organisations which aim to promote the Dutch language and Dutch-Flemish culture in the world, the UK and London in particular. There are no formal relation between the Richmond Dutch School and any of these organisations.

The trustees see risk in UK leaving the EU and the impact this could have on the size of the Dutch-speaking community in the UK and therefore the number of pupils as well as teachers.

The trustees also see increased risk to number of pupils and availability of teachers due to COVID19. This pandemic is a post balance sheet event and the charity has sufficient reserves to be a going concern even in case of significant decrease of number of pupils.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The charity's objects ("the objects") are the advancement of education for the public benefit, in particular by providing Dutch language and Dutch/Flemish culture classes to primary school-aged children from homes with one or two Dutch-speaking parent(s), as a means to help these families maintain the Dutch language and retain links with their cultural heritage. The geographical limit of the charity is the Borough of Richmond and close surrounding areas.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The charity provided Dutch language and Dutch/Flemish culture classes to primary school-aged children from homes with one or two Dutchspeaking parent(s).

The Charity gave financial support to families with more than one child by offering a 10% discount to first siblings and a 50% discount to any siblings thereafter. No other discounts were given during the year, although the board retains the right to grant discounts in case of exceptional circumstances.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The charity's constitution foresees discounted fees for parents in financial difficulties.

The charity is very grateful for the valuable contributions made by parents and other volunteers, which allow the charity to organise cultural events (e.g. Sinterklaas) and enrich educational sessions with volunteers' personal experience and enthusiasm.

Section D

Achievements and performance

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Summary of the main achievements of the charity during the year

During the period covered by this Annual report, the Charity's ability to promote the Dutch language among primary school-aged children from dual-language families grew from 30 pupils and 3 parallel classes representing different capability levels to 35 pupils and 4 parallel classes.

The charity was able to maintain its reserves over this period to ensure it retained a buffer for short term student number fluctuations.

The charity had a turnover of app. GBP27k, making a profit of GBP6k and achieving reserves of GBP25k.

Section E Financial review

Brief statement of the charity's policy on reserves

The Charity has maintained its level of reserves during the period.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principle sources of funds are parent contributions. The expenditure is purely focused on the provision of the classes and offering cultural experiences, covering teaching services, rent and teaching materials. Discounts are offered to large families and tuition fee reductions are available for children from families who would otherwise not be able to afford to send their children to the classes.

Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Maike Brandsma

Full name(s)

Maike Brandsma

Position (eg Secretary, Chair, etc)

Treasurer

Date July 24, 2020

Balance Sheet

Richmond Dutch School As at 31 July 2019

31 JUL 2019

Current Assets

Cash at bank and in hand

Business Account	25,116.44
Total Cash at bank and in hand	25,116.44

Accounts Receivable	(257.00)
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Total Current Assets	24,859.44
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Net Current Assets (Liabilities)	24,859.44
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Total Assets less Current Liabilities	24,859.44
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Net Assets	24,859.44
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Capital and Reserves

Current Year Earnings	6,298.79
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Retained Earnings	18,560.65
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Total Capital and Reserves	24,859.44
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Independent examiner's report to the trustees of Richmond Dutch School.

I report to the trustees on my examination of the accounts of the Richmond Dutch School for the year ended 31st July 2019.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Chris Hughes BA (Hons),
Associate Certified Management Accountant (ACMA) & Certified Global Management Accountant (CGMA).

Address: 21 Matthews Chase, Binfield, Bracknell, Berks RG42 4UR.

Date: 17 July 2020