



**St Symphorian's Church**  
DURRINGTON

# St Symphorian's Church Annual Report and Accounts

## 2019

The Ecclesiastical Parish Durrington  
in the Diocese of Chichester  
Charity Registration Number 1134809



# Trustees' Annual Report and Financial Report

of

The Parochial Church Council of the Ecclesiastical Parish of

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## St Symphorian's Church, Durrington

St Symphorian's Church, Durrington Hill, Durrington BN13 2PU

Registered Charity No. 1134809

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**For the year ended 31st December 2019**

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Website: [www.stsymphorians.co.uk](http://www.stsymphorians.co.uk)

Incumbent: Father Benjamin Eadon CMP  
The Vicarage, Bramble Lane, Worthing BN13 3JE

Independent  
examiner: Andrew Carter ACMA  
Financial Director, CKC Controls Ltd

Bankers: Charity Aid Foundation (CAF) Bank  
Churches, Charities and Local Authorities (CCLA)  
Lloyds Bank PLC

# St Symphorian's Church, Durrington

## Trustees' Annual Report for 2019

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### Our aims and purposes as a charity

St Symphorian's Parochial Church Council (PCC) has the responsibility of cooperating with the Vicar, Fr Benjamin Eadon, in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of St Symphorian's Church and the Parish Centre.

### What we planned to do to achieve our charitable objectives

When planning our activities for the year, the PCC considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on 'charities for the advancement of religion'.

The council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016, fully recognising its duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.

For 2019 we discussed and planned the following objectives and activities to fulfil our aims:

- Enabling as many people as possible to worship at our church
- Enabling as many people as possible to become part of our parish community
- Teaching, baptising and nurturing new and existing believers
- Maintaining an overview of worship throughout the parish
- Considering how services can involve the many groups that live within the parish
- Putting faith into practice, through prayer and scripture, music and sacrament
- Offering worship and prayer, learning about the Gospel, in small group situations
- Promoting the gospel and assisting people from all walks of life to find life in Jesus Christ
- Providing pastoral care for people living in the parish
- Providing assistance to the poor and needy of the parish
- Giving in accordance with our charitable objectives
- Reaching out to the wider community through social events and activities
- Maintaining the fabric of the church and the church hall as a place of worship and for the community to enjoy.

### What we achieved and how we affected beneficiaries' lives

#### *Attendance at worship*

The church family welcomes visitors from within as well as outside the parish boundary. Visitors attend by personal choice and it is our great pleasure to welcome anyone from all walks of life to take part in the life of the church. We contend that voluntary attendance to worship the Lord Jesus Christ is a major demonstration of the public benefit of our activities.

Over the course of the year we have seen a continued but small rise in regular weekly attendance at the Sunday Mass – the median number of people attending worship on Sundays for 2019 was 72.5 and the mean number was 86 (the number increases at festivals and on Sundays when baptisms are celebrated).

We look to encourage the deepening of faith for all ages, and, alongside the provision of Mass, there is a programme of worship for young people which includes Children's Church, Family Mass and craft mornings. Space at the Table was brought to a close in 2019 after a trial period as it failed to attract newcomers. However, it was agreed to increase the number of craft mornings and one of the schools has agreed in principle to St Symphorian's developing a pre/after-school club. We have also had several Parade Masses over the course of the year and it has been good to welcome the Rainbows, Brownies and Guides who meet in the church hall as well as the First Durrington Scouts.

Lent and Easter was a busy time in which we had a Lent Course, weekly Stations of the Cross and Lent Lunch (raising money for the Aldingbourne Trust) and the usual Holy Week liturgies. Numbers were down a bit this year over the Easter Vigil and Easter morning with 90 people attending in total.

Christmas is a very special time of celebration where many sections of the community come together to join in the services. Children and adults alike join in and memories are made. Over the course of carol services and other Christmas services we saw a total number of 1,048 people – this included carol services for Turning Tides and St Barnabas Hospice as well as for the Laurels and Hawthorns primary schools.

Other significant liturgical events included Fr Ian's ordination to the priesthood at St Andrew's, West Tarring and the celebration of his First Mass the following day at St Symphorian's. Both were beautiful occasions and it was good to welcome so many people at them. We also celebrated our Patronal Festival, at which Fr Adam Wogan preached, as well as a joint service with New Life Church for the Durrington Festival, and several joint services with neighbouring parish churches.

In August we also welcomed nearly 30 people from our link church in Münchberg. As well as coming together for several services we had a wonderful time of cultural exchanges, activities and social events.

### ***Teaching, baptising and nurturing new and existing believers***

In 2019 there were 2 weddings; 8 funerals conducted for parishioners; 15 baptisms; 1 candidate confirmed; and 2 children admitted to Holy Communion.

Nurture courses run in 2019 included the Lent Course, which part of the Year of the Vocation, as well as Bible Studies and preparation for baptism, First Communion and confirmation.

Pilgrimages punctuated the year with both the annual pilgrimage to Walsingham of about 20 pilgrims, a trip to London for the Walsingham Festival at Westminster Abbey and a pilgrimage to Lourdes. These were all valuable times of prayer and fellowship.

In the courses and the pilgrimages people had the opportunity to learn more about living life as a Christian and also had the opportunity to socialise, get to know people at a deeper level, share experiences, and spend leisure time and meals together.

### ***Evangelism and outreach***

Highlights of the year included the Summer Fete and the Festive Fayre – events for the community around us which were enjoyed by many. We also took part in the Durrington Festival Parade and, at short notice, hosted the Durrington Festival in the church and church hall due to inclement weather. Other events included a harvest supper at which Harvest Home played, a tea party at the Vicarage, and men's breakfasts. The Book Club, You Group, Knit & Chat and Pram & Toddler groups continue to thrive. It's been good to see people from the wider community able to enjoy themselves and to involve themselves in activities and entertainment which is inexpensive or free. Such groups also provide an opportunity to get to know other members of the community and for some help to combat issues such as loneliness.

The Mission Action Plan continues to be developed and implemented. As part of the development we considered how we might encourage the growth of the Pop-up Café and ran a stewardship campaign which was particularly encouraging as many people gave careful consideration to their stewardship and discipleship which resulted in an increase in annual planned giving of nearly £8,000. Leading Your Church Into Growth began to be rolled out with three sessions in Advent helping us to think about how we welcome and invite people to join us in worship and our activities.

Links with the three schools in the parish continue to grow and we were pleased to welcome Hawthorns, the Laurels, and Durrington Infant & Junior schools to church for various events, including carol services, Harvest Thanksgiving and curriculum work. The clergy continue to visit the schools to help with RE, take assemblies, and run a nurture group. Fr Ben was elected chair of the governors at the Laurels in the autumn term and also joined the local governing body at Hawthorns.

### ***Provision of the church building and church hall for people to enjoy***

Our church continues to be appreciated by our parishioners, and many others, as a space where life events are celebrated with joy and thanksgiving. In 2019 it was enhanced by the installation of glass doors on the entry from the porch into the church.

In addition to worship, the church building is used for other occasions such as concerts, social events, meetings and meals.

It is also important to us that the church is available for private prayer not just to the church family but to the wider visiting community. To this end the church building is open from 10am-1pm on Mondays, Tuesdays, Thursdays and Fridays and visitors do pop in, whether it's to pray, light a candle, have a look around, or just have a moment of stillness.

The church hall also continues to be used regularly by a diverse range of community groups such as fitness and sports groups, support groups and uniformed organisations and is hired out regularly for parties at affordable rates.

#### ***Provision of pastoral care for people living in the parish***

The clergy and lay ministers of communion are responsible for visits to the sick and housebound. Communion is regularly taken to the housebound and a monthly communion service is held at the Heathers care home. An average of 12 people make use of these services on a monthly basis.

#### ***Provision of tangible support to the poor and needy and charitable giving***

We continued to raise funds for other charities through our social events – this raised a total of £840 to be distributed between three causes in 2020. Appeals were also held for Christian Aid, Turning Tides, Imara Uganda and the Children's Society. We continue to subsidise certain community groups to make use of the Church Hall and offer free use of the church for certain charitable causes. Church members also continue personally to support local charities such as Turning Tides, St Barnabas Hospice, and Worthing Disabled Swimming Club through volunteering and fundraising.

## **Financial Review**

#### ***Incoming and outgoing resources***

The total receipts on general unrestricted funds received were £89,808 and are detailed in the Financial Report.

After the Stewardship Campaign in 2019, the planned giving through envelopes and banker's orders increased by 19.4% and there are a higher proportion of people taking advantage of the Gift Aid Scheme. Our total voluntary income including tax recovered, but excluding legacies and grants increased by 16%.

The Listed Places of Worship Grant Scheme has also given the PCC £3850.37. This, with the income from the Sharp Investment, facilitated the purchase of a new keyboard, replacement of the church boiler, electrification of the church bell and installation of new glass doors in the church.

#### ***Sharing the ministry costs of the Diocese of Chichester***

The largest expenditure of the PCC was £46,000 to the Diocese for our share of all churches' Parish Ministry Costs. This amount covers the housing, stipend and pension costs of the clergy, and also a standard sum for diocesan central costs, clergy training and a contribution to national church funds.

Currently, the church continues to meet 64% of the costs allocated to this church. We received a credit for mission for the remaining 36% of the Parish Share. It is also important to note that approximately 100% of the total paid relates directly to the clergy costs of this parish, the remainder being the shared costs of the Christian family throughout the whole Church of England, including assistance towards the upkeep of churches less able to manage than ourselves.

#### ***Staff costs***

The PCC pays for a Parish Administrator, who undertakes office duties on behalf of the Incumbent and PCC, and an organist, who plays on Sundays and for other major services and festivals. Occasional payments are made for a verger for weddings and funerals.

Further details are provided in the notes to the accounts.

#### ***Trustee payments and expenses***

The PCC supported the clergy by paying Council Tax of £2,526, water and environmental charges amounting to £168 for the Vicarage and 26 Vancouver Close plus other annual costs towards travel, hospitality, telephone, postage and broadband amounting £3,356.

Six other trustees received £7,943 for supplies and fees.

One person related to a trustee has received reimbursement of £970. No other payments were made to persons related to, or connected to, the trustees.

### ***Repairs to the fabric of the church building***

At the start of the year the PCC purchased a new keyboard costing £2,289. The church boiler was also replaced by Christopher Dumphy Ecclesiastical Ltd at a cost of £15,300. The bell housed on the east wall of the Nave was also electrified by John Taylors Bell Foundry of Loughborough costing £5,027. At the end of 2019 new glass doors were installed at the entrance to the Nave of the church. The focus of the PCC for the coming year will be to fulfil the requirements of the 2018 Quinquennial Report.

The condition of the church hall remains a focus of the PCC. An inspection of the roof in 2017 stated the whole roof should be replaced within the next year or two.

## **Why we hold some money in reserve**

It is PCC policy to maintain a balance on the general unrestricted funds (excluding property) which equates to approximately two months' worth of unrestricted payments as contingency against unforeseen situations. The closing balance of £10,398 this year did not achieve this, although we still expect to have sufficient cash flow to continue to pay bills when they fall due.

It is PCC policy to invest temporarily surplus general funds with the CBF Church of England deposit fund, returning proportionately these funds to our current account, as they are needed, to pay day-to-day bills. There are insufficient general funds to invest temporarily in this way at 31<sup>st</sup> December.

As well as holding the above general reserves, from time to time the PCC receives restricted legacies for expenditure on particular purposes, defined by the donor. We aim to expend such money as soon as possible after receiving the legacy, depending on the specific objectives of the donor. At 31<sup>st</sup> December 2019 £25,535 Sharp Investment Income was held at the CCLA.

## Structure, governance and management of the charity

The Parochial Church Council (PCC) is registered with the Charity Commission as required by the Charities Act 2011. Its governing document is the Parochial Church Councils (Powers) Measure 1956.

During the year the following served as members of the Parochial Church Council:

### *Ex Officio members*

Priest in Charge:	Fr Benjamin Eadon	Chairman
Wardens:	David McPherson	Vice Chairman (until May 2019)
	Paule Harper	Vice Chairman (from May 2019)
Assistant Curate	Fr Ian Edgar	

### *Elected Members*

Vivien McPherson	
Mark Shepherd	
Diana Sosienski Smith	Secretary
Carole Brockhurst	
Peter McCallum	
Jane Winter	Treasurer
Malcolm Brett	
Sue Boote	
Priscilla Khumalo (from April 2019)	

### *Deanery Synod*

Yvonne Austin  
Paule Harper

Membership of the PCC is determined under the Church Representation Rules and consists of certain ex-officio members (the incumbent/priest-in-charge, curate, lay readers licensed to officiate in the church), the churchwardens and members of the Deanery, Diocesan or General Synods and nine members of the church who are elected at the Annual Parochial Church Meeting (APCM). Members are warmly encouraged to stand for election to the PCC and we try to ensure a balance of skills and experience where possible.

This Trustees' Annual Report was **approved** by the PCC and signed on their behalf by Fr Benjamin Eadon, PCC Chairman:



Date: 5<sup>th</sup> March 2020



# St Symphorian's Church, Durrington registered charity number 1134809

## Statement of Financial Activities

The financial effect of our activities during the year can be summarised as follows

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2018	Total Funds 2018	Notes
	£	£	£	£	..	
<b>Income and endowments from:</b>						
Donations and legacies	42,683	9,394	-	52,077	51,645	
Charitable activities	2,288	1,713	-	4,001	3,351	
Other trading activities	44,558	147	-	44,706	49,071	
Investments	3	22,467	-	22,470	21,894	
Other receipts	275	6,066	-	6,342	3,948	
<b>Total income</b>	<b>89,808</b>	<b>39,788</b>	-	<b>129,595</b>	129,909	2
<b>Expenditure on:</b>				-	-	
Raising funds	73	-	-	73	75	
Charitable activities	76,641	17,565	-	94,207	100,940	
Other trading activities	17,300	2,559	-	19,859	12,138	
Other expenditure	-	-	-	-	-	
<b>Total expenditure</b>	<b>94,014</b>	<b>20,124</b>	-	<b>114,139</b>	113,153	3
Net gains (or losses) on investments	-	-	100,503	100,503	(6,726)	8
<b>Net income or (net expenditure)</b>	<b>(4,207)</b>	<b>19,663</b>	<b>100,503</b>	<b>115,960</b>	10,030	
<b>Transfers between funds</b>	<b>31,462</b>	<b>(31,462)</b>	-	-	-	10
	27,255	(11,799)	100,503	115,960	10,030	
<b>Other recognised gains/(losses):</b>						
Gains/(losses) on revaluation of fixed assets	-	-	-	-	-	11
Other gains/(losses)	-	-	-	-	-	
<i>Reconciliation of funds:</i>						
<b>Net movement in funds</b>	<b>27,255</b>	<b>(11,799)</b>	<b>100,503</b>	<b>115,960</b>	10,030	
Total funds brought forward	228,099	47,160	649,240	924,499	914,469	
<b>Total funds carried forward</b>	<b>255,354</b>	<b>35,361</b>	<b>749,743</b>	<b>1,040,459</b>	924,499	

# St Symphorian's Church, Durrington registered charity number 1134809

## Balance Sheet

Our financial position and summary of funds at the year end were

	<b>Total Funds 2019</b>	<i>Total Funds 2018</i>	<b>Notes</b>
	<b>£</b>	<b>£</b>	
Intangible assets	-	-	
Tangible assets	<b>251,442</b>	226,400	
Heritage assets	-	-	
Endowed investments	<b>702,747</b>	602,244	
<b>Total fixed assets</b>	<b>954,189</b>	828,644	11
Stocks	-	-	
Debtors	<b>(410)</b>	3,975	14
Investments	-	-	
Cash at bank and in hand	<b>92,861</b>	103,920	
<b>Total current assets</b>	<b>92,451</b>	107,895	
Creditors: Amounts falling due within one year	(2,980)	(7,239)	15
<b>Net current assets or (liabilities)</b>	<b>89,471</b>	100,656	
<b>Total assets less current liabilities</b>	<b>1,043,659</b>	929,299	
Creditors: Amounts falling due after more than one year	<b>(3,200)</b>	(4,800)	16
Provisions for liabilities	-	-	
<b>Total net assets or (liabilities)</b>	<b>1,040,459</b>	924,499	
<b>The funds of the charity:</b>			
Endowment funds	<b>749,743</b>	649,239	
Restricted income funds	<b>35,361</b>	47,160	
Unrestricted funds	<b>255,354</b>	228,099	
Revaluation reserve			
<b>Total unrestricted funds</b>	<b>255,354</b>	228,099	
<b>Total charity funds</b>	<b>1,040,459</b>	924,499	18

This Financial Report for the year ended 31st December 2019, including the notes following, was approved by the PCC and signed on its behalf by Fr Ben Eadon, PCC Chairman:

Fr Ben Eadon

Date 5<sup>th</sup> March 2020

# St Symphorian's Church, Durrington registered charity number 1134809

## Notes to the Financial Report

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### 1 Accounting policies

#### Basis of preparation

The PCC is a public benefit entity within the meaning of FRS102. The financial statements have been prepared under the Charities Act 2011 and the Church Accounting Regulations 2006, in accordance with applicable accounting standards and the current (2016) Statement Of Recommended Practice, Accounting and Reporting by Charities (SORP (FRS 102)).

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those which are informal gatherings of church members.

#### Funds accounting

Funds held by the PCC are:

*Unrestricted funds* - general funds which can be used for PCC ordinary purposes.

*Designated funds* - monies set aside by the PCC out of unrestricted funds for specific future purposes or projects.

*Restricted funds* - a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest; b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year is carried forward as a balance on that fund.

*Endowment funds* - funds for which the capital must be maintained; only income arising from the investment of the endowment may be used, either as restricted or unrestricted funds, depending on the purpose set out in the terms of the original endowment.

#### Income and endowments

All income and endowments, accounted for without deduction for any costs of receivability, are recognised when there is evidence of entitlement, receipt is probable, and the amount can be measured reliably.

#### Donations and legacies

*Collections* are recognised when received.

*Planned giving receivable* is recognised when there is evidence of entitlement, receipt is probable, and the amount accords with the Gift Aid declaration or other record of intention to donate.

*Gift aid recovered* is recognised when the income to which it is attached is recognised.

*Grants and legacies* are recognised when the formal offer in writing of the funding is received by the PCC.

#### Charitable activities

Statutory fees for weddings and funerals are recognised when the office occurs.

#### Other trading activities

Trading activities are where income is receivable in return for selling goods or providing services. Income from trading is recognised either: a - when received, or b - in the case of concerts: for the year in which the event occurs, irrespective of date of receipt. Advance bookings are included in creditors until the concert has taken place.

Sales of magazines and study notes are recognised when received.

Rents from property are recognised in accordance with the rental agreements, when receipt is probable.

#### Investment income

Dividends are accounted for when due and payable. Interest entitlements are accounted for as they accrue.

# St Symphorian's Church, Durrington registered charity number 1134809

## Notes to the Financial Report

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### All other income

All other income is recognised in accordance with the above overall policy.

### Gains and losses on investments

Realised gains are recognised when the investments are sold.

Unrealised gains and losses are accounted for on revaluation at 31 December.

### Expenditure

Expenditure is recognised when there is evidence of entitlement, payment is probable, and the amount can be measured reliably.

### Grants

Grants and donations are accounted for when paid over, or when awarded where the award creates a binding obligation on the PCC.

### Church activities

The diocesan parish contribution is accounted for on an annual basis, reflecting the allocation set by our Deanery. Any parish contribution unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the balance sheet.

### Fixed assets

#### *Tangible fixed assets*

Consecrated and beneficed property of any kind is excluded from the accounts by s.10(2) of the Charities Act 2011.

Movable church furnishing held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church's inventory which can be inspected but are not included in the financial statements. For other property acquired prior to 2009 there is insufficient cost information available and therefore the cost of such assets is stated at a nominal £1 in the financial statements.

All expenditure on consecrated or beneficed buildings and individual items costing under £1,000 are written off in the year they were incurred.

#### *Depreciation*

Depreciation is calculated to write down the cost of tangible fixed assets, excluding freehold properties, over their expected useful lives. The rates generally applicable are:

Land	Nil
Buildings	Nil
Fixtures and fittings	20%
Audio visual equipment	33%
Office equipment	25%

No depreciation is provided on freehold buildings as the useful economic life of these assets exceeds 50 years and residual values so high that potential depreciation would be immaterial. It is the PCC's policy to maintain these assets in a continual state of sound repair. Resulting from regular impairment reviews, provision will be made if there has been any permanent diminution in value.

### Investments

Investments are stated at market value at the balance sheet date.

### Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents or other income are shown as debtors, less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

# St Symphorian's Church, Durrington registered charity number 1134809

## Notes to the Financial Report

### 2 Analysis of income and endowments

	Unrestricted Fund	Restricted Fund/s	Total Funds 2019	Total Funds 2018	Notes
	£	£	£	£	
Planned giving (excl. tax refunds)	20,153		20,153	19,082	
Planned giving (no tax refunds)	5,518		5,518	2,889	
Loose cash collections	4,253	1,040	5,293	4,780	
Social and Fundraising	2,521		2,521	2,746	
Other Special appeals	2,816	4,210	7,026	7,215	
Gift Aid recoverable	7,422	294	7,716	4,562	
Legacies	-		-	-	
Grants	-	3,850	3,850	10,372	
<b>Donations and legacies</b>	<b>£42,683</b>	<b>£9,394</b>	<b>£52,077</b>	<b>£51,645</b>	
Fees for weddings & funerals	2,288	1,713	4,001	3,351	
<b>Charitable activities</b>	<b>£2,288</b>	<b>£1,713</b>	<b>£4,001</b>	<b>£3,351</b>	
Social and Fundraising Events	6,652	125	6,777	7,300	
Rent from letting of Parish house	15,020		15,020	15,275	
Church centre hiring fees	20,320		20,320	24,498	
Café and Bar Sales	2,169	22	2,191	1,587	
Magazine advertisement fees	398		398	410	
<b>Other trading activities</b>	<b>£44,558</b>	<b>£147</b>	<b>£44,706</b>	<b>£49,071</b>	
Bank & CBF deposit interest	3	22,467	22,470	21,894	
CBF investment fund dividend	-	-	-	-	
<b>Investments</b>	<b>£3</b>	<b>£22,467</b>	<b>£22,470</b>	<b>£21,894</b>	
Other receipts	275	6,066	6,342	3,948	
<b>Total income and endowments on all funds</b>	<b>£89,808</b>	<b>£39,788</b>	<b>£129,595</b>	<b>£129,909</b>	8

## Notes to the Financial Report

### 3 Analysis of expenditure

	<b>Unrestricted Fund</b>	<b>Restricted Fund/s</b>	<b>Total Funds 2019</b>	<i>Total Funds 2018</i>	<b>Notes</b>
	£	£	£	£	
Stewardship costs	73		73	75	
Other fundraising costs	-		-		
<b>Cost of raising funds</b>	<b>£73</b>	<b>-</b>	<b>£73</b>	<b>£75</b>	
Charitable grants and donations	3,543	3,165	<b>6,708</b>	10,172	4
Mission & Evangelism costs	3,624	8,599	<b>12,223</b>	10,267	
Diocesan parish share	46,000		<b>46,000</b>	43,200	
Clergy and other people's expenses	5,892	221	<b>6,113</b>	5,528	
Salaries and honoraria incl NI	8,095		<b>8,095</b>	9,523	
Church running costs	3,007	3,068	<b>6,075</b>	6,791	
Church maintenance and repair	-	2,162	<b>2,162</b>	13,797	
Upkeep of churchyard	-	350	<b>350</b>	-	
Miscellaneous	-			-	
Financing	-			-	
Bank charges	60		<b>60</b>	60	
Depreciation	6,420	-	<b>6,420</b>	1,600	8
Governance	-			-	
<b>Cost of charitable activities</b>	<b>£76,641</b>	<b>£17,565</b>	<b>£94,207</b>	<b>£100,940</b>	
Social and Fundraising costs	1,922	1,708	<b>3,630</b>	1,820	
Church hall running costs	10,002	-	<b>10,002</b>	2,173	
Parish magazine costs	-		-	564	
Other trading costs	5,376	851	<b>6,227</b>	7,581	
<b>Cost of other trading activities</b>	<b>£17,300</b>	<b>£2,559</b>	<b>£19,859</b>	<b>£12,138</b>	
<b>Total expended on all funds</b>	<b>£94,014</b>	<b>£20,124</b>	<b>£114,139</b>	<b>£113,153</b>	

## Notes to the Financial Report

### 4 Missionary and charitable giving

	<b>Unrestricted Fund</b>	<b>Restricted Fund/s</b>	<b>Total Funds 2019</b>	<i>Total Funds 2018</i>	<b>Notes</b>
	£	£	£	£	
<b>Overseas:</b>					
<i>Imara Uganda Education Fund</i>		1,209	<b>1,209</b>	<i>1,278</i>	
<i>Christian Aid</i>		59	<b>59</b>	<i>277</i>	
<i>Diocesan Harvest Appeal</i>		-	<b>-</b>	<i>164</i>	
<i>Aid to the Church in Need</i>	280		<b>280</b>		
<i>Link Hope</i>				<i>290</i>	
<b>Home:</b>			-		
<i>Turning Tides (Formerly Worthing Churches Homeless Project)</i>		693	<b>693</b>	<i>516</i>	
<i>St Barnabas Hospice</i>		243	<b>243</b>	<i>311</i>	
<i>Children's Society</i>		230	<b>230</b>	<i>117</i>	
<i>St Andrew's High School for Boys</i>	370		<b>370</b>	<i>370</i>	
<i>Other Charitable Giving</i>	3,158	466	<b>3,624</b>	<i>6,850</i>	
	<b>3,808</b>	<b>2,900</b>	<b>6,708</b>	<i>10,173</i>	

### 5 Staff costs

	<b>Unrestricted Fund</b>	<b>Restricted Fund/s</b>	<b>Total Funds 2019</b>	<i>Total Funds 2018</i>	<b>Notes</b>
	£	£	£	£	
<b>Remuneration</b>					
<i>Wages and salaries</i>	8,095		<b>8,095</b>	<i>9,523</i>	
<i>Employer social security costs</i>					
<i>Employer pension costs</i>			-		
	<b>8,095</b>	-	<b>8,095</b>	<i>9,523</i>	

### 6 Payments to PCC members

Payments were made to PCC members in the year for reimbursement of expenses incurred on behalf of the PCC:

- Clergy support: Council tax £2,526, water and environmental charges £168, travel, pilgrimages, hospitality, postage, telephone £3,356.
- 6 members received reimbursement for purchases made during the year amounting to £7.943

No person received remuneration in excess of £60,000.

### 7 Transactions with persons related to PCC members

Only 1 person related to a PCC member was paid reimbursement during 2019 totalling £970. No other payments were made to persons related to or connected to, the trustees.

# St Symphorian's Church, Durrington registered charity number 1134809

## Notes to the Financial Report

### 8 Transactions with related charities

There were no transactions in the year to related charities.

### 9 Governance

	Unrestricted Funds	Restricted Fund/s	Total Funds 2019	Total Funds 2018	Notes
	£	£	£	£	
<i>Independent examination</i>			-		
<i>Accounts production</i>			-		
<i>Bookkeeping</i>			-		
	-	-	-	-	

### 10 Transfers between funds

	Unrestricted Funds	Restricted Fund/s	Total Funds 2019	Total Funds 2018	Notes
	£	£	£	£	
<i>New Piano</i>	2,289	(2,289)	-		
<i>Bell Electrification</i>	5,027	(5,027)			
<i>Glass Door in Nave</i>	8,846	(8,846)	-		
<i>Correction</i>	(923)	923			
<i>Church Boiler</i>	15,300	(15,300)	-	-	
	<b>30,539</b>	<b>(30,539)</b>	-	-	



# St Symphorian's Church, Durrington registered charity number 1134809

## Notes to the Financial Report

### 11 Fixed assets

#### a Investments

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2019	Notes
	£	£	£	£	
Market value 1 January 2019			602,244	602,244	
Disposals at carrying value	-	-		-	
Purchases at cost	-	-		-	
Net gains and revaluation	-	-	100,503	100,503	
<b>Market value 31 December 2018</b>	-	-	<b>£702,747</b>	<b>£702,747</b>	

The PCC hold the Sharp Investment which comprises of 40,723.24 units in a property investment and 33,767.38 in a saving investment. These investment are held by Chichester Diocese on our behalf.

#### b Tangible fixed assets

	Freehold land and buildings	Church equipment	Office equipment	Total fixed assets	Notes
	£	£	£	£	
<b>Cost or valuation</b>					
At 1 January 2019	228,000	3,232	1,052	232,284	
Additions	29,173	2,289		31,462	
Disposals				-	
Revaluation				-	
<b>At 31 December 2019</b>	<b>257,173</b>	<b>5,521</b>	<b>1,052</b>	<b>263,746</b>	
<b>Charge for impairment</b>					
At 1 January 2019	(1,600)	(3,232)	(1,052)	(5,884)	
Additions	(5,665)	(755)		(6,420)	
Disposals	-			-	
Revaluation	-			-	
<b>At 31 December 2019</b>	<b>(7,265)</b>	<b>(3,987)</b>	<b>(1,052)</b>	<b>(12,304)</b>	
<b>Net book amounts</b>					
<b>At 31 December 2019</b>	<b>249,908</b>	<b>1,534</b>	-	<b>251,442</b>	
<i>At 31 December 2018</i>	<i>226,400</i>	-	-	<i>226,400</i>	

# St Symphorian's Church, Durrington registered charity number 1134809

## Notes to the Financial Report

### 12 Fixed assets *continued*

The freehold land and buildings comprise the curate's house at 26 Vancouver Close, Durrington. The historical cost of this property was £220,200. In the opinion of the PCC its current market value is estimated to be in the region of £230,000.

### 13 Net assets by fund

	<u>Unrestricted Funds</u>	<u>Restricted Fund/s</u>	<u>Endowment Funds</u>	<u>Total Funds 2019</u>	<u>Total Funds 2018</u>	<u>Notes</u>
	£	£		£	£	
Fixed assets for church use	251,442			<b>251,442</b>	226,400	
Investment fixed assets			702,747	<b>702,747</b>	602,244	
Current assets (except cash)	(410)	-		<b>(410)</b>	3,975	
Cash at bank and on deposit	10,504	82,357		<b>92,862</b>	103,920	
Current liabilities	(2,980)			<b>(2,980)</b>	(7,239)	
Long term liabilities	(3,200)			<b>(3,200)</b>	(4,800)	
	<b>£255,355</b>	<b>£82,357</b>	<b>£702,747</b>	<b>1,040,459</b>	£924,499	

### 14 Debtors

	<u>Unrestricted Funds</u>	<u>Restricted Fund/s</u>	<u>Total Funds 2019</u>	<u>Total Funds 2018</u>	<u>Notes</u>
	£	£	£	£	
Income tax recoverable	-				
Prepayments and accrued income	(410)		<b>(410)</b>	3,975	
Other debtors			-	-	
	<b>£(410)</b>	-	<b>£(410)</b>	£3,975	

### 15 Creditors: amounts falling due within one year

	<u>Unrestricted Funds</u>	<u>Restricted Fund/s</u>	<u>Total Funds 2019</u>	<u>Total Funds 2018</u>	<u>Notes</u>
	£	£	£	£	
Deferred income		-	-	-	
Accruals for utilities and other costs		-	-	-	
Archdeacon's loan	1,600		<b>1,600</b>	1,600	
Other creditors	1,380		<b>1,380</b>	5,639	
	<b>£2,980</b>	-	<b>£2,980</b>	£(579)	

## Notes to the Financial Report

### 16 Creditors: amounts falling due after one year

	Unrestricted Funds	Restricted Fund/s	Total Funds 2018	Total Funds 2017	Notes
	£	£	£	£	
Deferred income		-	-		
Accruals for utilities and other costs		-	-		
Archdeacon's loan	3,200		3,200	4,800	
Other creditors		-	-		
	<b>£3,200</b>	-	<b>£3,200</b>	£4,800	

### 17 Comparatives for the statement of financial activities

	Unrestricted Fund	Restricted Fund/s	Endowed Fund/s	Total Funds 2018
	£	£	£	£
<b>Income and endowments from:</b>				
Donations and legacies	34,594	17,051	-	51,645
Charitable activities	2,148	1,203	-	3,351
Other trading activities	48,907	164	-	49,071
Investments	162	21,732	-	21,894
Other receipts	525	3,423	-	3,948
<b>Total income</b>	<b>86,336</b>	<b>43,573</b>	-	<b>129,909</b>
<b>Expenditure on:</b>				-
Raising funds	75	-	-	75
Charitable activities	72,147	28,793	-	100,940
Other trading activities	19,358	(7,220)	-	12,138
Other expenditure	-	-	-	-
<b>Total expenditure</b>	<b>91,580</b>	<b>21,573</b>	-	<b>113,153</b>
Net gains (or losses) on investments			(6,726)	(6,726)
<b>Net income or (net expenditure)</b>	<b>(5,244)</b>	<b>22,001</b>	<b>(6,726)</b>	<b>10,030</b>
<b>Transfers between funds</b>				-
	55	(55)		
	(5,189)	21,945	(6,726)	10,030
<b>Other recognised gains/(losses):</b>				
Gains/(losses) on revaluation of fixed assets		-		-
Other gains/(losses)		-		-
<i>Reconciliation of funds:</i>				-
<b>Net movement in funds</b>	<b>(5,189)</b>	<b>21,945</b>	<b>(6,726)</b>	<b>10,030</b>
Total funds brought forward	233,288	25,215	655,966	914,469
<b>Total funds carried forward</b>	<b>228,099</b>	<b>47,160</b>	<b>649,240</b>	<b>924,500</b>

# St Symphorian's Church, Durrington registered charity number 1134809

## Notes to the Financial Report

### 18 Statement of funds

#### Explanation of funds

**Endowed funds** are required by the donors to be invested and the income spent on specific objectives.

The endowed fund comprises the Sharp bequest, a permanent endowment which requires the income to be spent on the upkeep and maintenance of St Symphorian's Church and Memorial Garden.

The Restricted Funds comprise of collections to Charities, The Sharp Investment Income and funds to regenerate the church hall.

**Unrestricted funds** are not subject to any donor restrictions and can be spent as the PCC decides .

The unrestricted fund includes a designated sum of £1,764 for the upkeep of 26 Vancouver Close, £1,217 for the upkeep of the Vicarage, £5,559 for upkeep of the church hall, £1.560 for expenditure on the Münchberg Link and £5,000 of general reserves.

#### Summary of all funds

Fund income and expenditure and final balances are as follows:

	Balances b/fwd 1 Jan 2019	Income	Expenditure	Endowed	Transfers, other gains and losses	Balances c/fwd 31 Dec 2019
	£	£	£		£	£
Sharp bequest	649,240				100,503	749,743
<b>Total of all endowed funds</b>	<b>649,240</b>	-	-		<b>100,503</b>	<b>749,743</b>
Collections and Appeals	9,738	13,470	13,755		(923)	8,531
Sharp Income	35,493	22,467	1,740		(30,539)	25,680
Grant	1,929	3,850	4,629			1,150
Archdeacon' Loan						-
<b>Total of all restricted funds</b>	<b>47,160</b>	<b>39,788</b>	<b>20,124</b>		<b>(31,462)</b>	<b>35,361</b>
General fund	216,916	80,665	90,894		31,462	238,150
Designated fund	11,183	9,142	3,121		-	17,204
	-					-
<b>Total of all unrestricted funds</b>	<b>228,099</b>	<b>89,808</b>	<b>94,014</b>		<b>31,462</b>	<b>255,354</b>
<b>Total funds</b>	<b>£924,499</b>	<b>£129,595</b>	<b>£114,139</b>		<b>£100,503</b>	<b>£1,040,459</b>

# Independent Examiner's Report

## to the PCC of St Symphorian's Church, Durrington

### for the Year Ended 31<sup>st</sup> December, 2019

This is my report to the Parochial Church Council of the Ecclesiastical Parish (PCC) of St Symphorian, Durrington, on the annual report for the year ended 31<sup>st</sup> December 2019 set out on pages 1 to 17.

#### Respective responsibilities of trustees and examiner

The PCC members are responsible for the preparation of the annual reports. The PCC members consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

1. examine the accounts under section 145 of the Charities Act,
2. to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
3. to state whether particular matters have come to my attention.

#### Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

#### Independent examiner's statement

In connection with my examination, no matter has come to my which gives me reasonable cause to believe that in, any material respect, the requirements:

- a. to keep accounting records in accordance with section 130 of the Charities Act; and
  - b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act
- have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the (brackets) if they do not apply*



#### Examiner's signature

ANDREW CARTER

#### Examiner's name

21<sup>st</sup> February 2020

#### Date Relevant professional qualification(s) or body if any

BUSINESS FINANCIAL MANAGER

#### Examiner's address

KC Controls LTD, 15-17 Bell Centre, Newton Road, Crawley West Sus



