

EXETER WEST LIONS CLUB (CIO)

CHARITY No. 1178698



(Part of Lions Clubs International District 105 SW)

“We Serve”

TRUSTEES REPORT OF EXETER WEST LIONS CLUB (CIO) FOR YEAR 1st July 2019 to 31st June 2020

TRUSTEES:

M C Fairley MJF (President)
W M Mitchell MJF (Secretary)
C D Cane MJF (Treasurer)
D C Lyon
N S Moxey MJF
S J Foster
A J Boughton MJF
R L Williams MJF

Important to Note: Due to the COVID-19 outbreak, the club members have been unable to meet on a face to face basis or raise any funds for four months. With meetings held by What's app we did however manage to donate to causes as listed on page 2 of the public benefits statement.

The Club now Banks with Co-op, who do not charge the fees imposed by Barclays the single account is still managed as three pots.

(Administration) funded by members to cover International dues and Insurance. No Charity funds can be transferred to this pot.

(Activities:) To cover running costs of all events. Excess funds can be transferred from this pot to the Charity account. But NOT from Charity account to this pot.

(Charity) Fund used only for making grants in accordance with the clubs Grant making policy.

Throughout the year, the Trustees, have ensured the club was true to its objects (listed at ANNEX A to the Grant Making policy) and was run in accordance with the approved Lions Club International Constitution and Grants have been made in accordance with the approved grant making policy and Public Benefit Statement.

FUND RAISING EVENTS

A Tenpin Bowling evening
Meal & filmed horse race evet.
Bucket Collections
Sponsored Walk
Easter Egg Draw
Multiple District Grant

GRANTS MADE.

The full list of the grants made for the year is listed in the Audit Report. With a detailed breakdown on page two of the public benefit statement.

Attached:

The Club's 19/20 Grant Making Policy

The Club's 19/20 Public Benefit Statement

The Audited Accounts

The Trustees Declare that they approve the above report and enclosed documents

Signed on Behalf of the Trustees

W M Mitchell (Secretary ____



Full Name William Michael Mitchell MJF

THE LIONS CLUB of EXETER WEST (CIO) Reg No. 1178698

A Charitable Incorporated Organisation

Grant Making Policy

1. The Objects of Exeter West Lions Club

Under the terms of the Clubs' Constitution, the club will apply funds at its discretion, making grants where they believe that their contribution will make a real difference. The Club will normally make grants in furtherance of its charitable objects; the details of the Objects of the Club are shown in the Annex to this document.

2. Priorities for Support

The number of applications that can be supported is, of necessity, limited to the amount of funds available for distribution in any one year. The Club has determined that the priorities for funding will be:

- subject to other elements of the grant-making policy, no restrictions are imposed on the purpose for which a grant may be made; thus all applications for support are considered;
- as there are numerous Lions Clubs in the UK, applications from the Exeter Area and surrounding districts are generally given a priority, with those in the county of Devon also being considered. The Club also considers international funding requests referred to them and by the Lions International organisation;
- candidates for support and/or grants are all considered on their own merits, following investigation by the 'Welfare Committee'. However, given that most of the available funds are raised within the local community, those candidates that are local are given special consideration. Using the former as a guiding principle the following are examples of areas adopted for support:
 - * Local charities - youth groups, groups working with the elderly, residential and nursing homes, individual appeals;
 - * Youth and children's organisations - sport related groups or individuals, scouting and guiding, youth club activities, young people undertaking overseas assignments;
 - * Community facilities - relief of hardship for individuals and families, village hall projects, community group initiatives.

The above priorities in this policy will be regularly reviewed and may be changed in accordance with the Clubs view of the most effective application of available funds at any point in time.

3. Principles

In awarding grants, the Club will apply the following principles:

- The Club will not normally support applications from large national charities (unless it is from and for the local branch use) or charities dedicated to issues deemed by the club to be already well funded;
- The Club will work with other organisations to fund initiatives beyond the financial scope of a single organisation;

- all applications from previous recipients of grants or from previously unsuccessful applicants will be considered by the Club on their own merits. Although the club will have regard to the outcome of the previous grant, any new application will not receive preferential or adverse consideration.

4. Exclusions

The Club will not normally approve the use of funds for:

- purposes for which government has a statutory responsibility to provide.

5. Grant Application Process

All applications for grants should be made to Lion Secretary through the website <http://www.exeterwestlions.org.uk>. Or directly by letter. Whilst the initial contact may be by any electronic means, all applications must be supported by way of a paper application document.

Before awarding a grant to an organisation or an individual, the club will require the applicant to:

- inform the Club of the purpose of the application, details of the project, the way in which the grant will be used and how it will be managed effectively for its intended purpose;
- provide adequate information regarding the identity and status of the applicant and/or of the status of the person(s) who will carry out the project/work;
- demonstrate that the recipient (whether an organisation or an individual) has and will be adequately insured both in relation to any equipment and facilities purchased by the grant; and in relation to any risk of injury by reason of the project or purpose for which the grant is awarded;
- all equipment purchased with the grant is owned and remains the property of the grant recipient (whether an organisation or an individual);
- on receipt of the grant, either by cheque or through bank transfer, a written acknowledgement of the receipt is to be issued to the Lion Treasurer;
- to comply with the General Data Protection Act May 2018, applicants are required to consent to the use of any personal data supplied by them in the processing of their application is supplied with the individuals consent. This includes transfer to and use by such individuals and organisations as the Club deem appropriate. Applicants are asked to confirm this consent at the point of submitting the application.

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6. Assessment Process

The assessment process will be that:

- all grants applications will be subject to initial assessment to ensure that they meet the basic criteria for funding. Grants will be considered by the club at their business meetings and they will aim to write to all applicants informing them of the outcome of their application for funding within three months of the date of the application;

- The club will not be obliged to provide an explanation to the applicant should their application be unsuccessful, however the club does realise the importance of feedback and will, where appropriate, provide suitable comment to the applicant;
- applicants should note that the Club receives far more applications than they have funds to support. Even if a project fits with the criteria and priorities of the club and a detailed assessment has been made, the club may still be unable to provide the grant.

7. Monitoring and Publicity

It is the policy of the Club to monitor at their discretion, all grants made. Where the grant is for an extended period, project progress should be reported on a regular basis. In addition to reports detailing progress, grant recipients are expected to provide:

- a statement of how the grant monies have been spent, this may be in writing or to take up the opportunity (where appropriate) to visit the club to deliver a personal report of how the grant has been spent;
- details (where appropriate) of other funds applied to the same project;
- The club representative(s) may, where appropriate, visit the applicant to view the progress/success of the project and see how and where the grant has been spent.

The Club will ask applicants to consent to the use of their information and project details for publicity purposes, including on-line, in print and otherwise.

ANNEX A

The Objects of the Club are:

- the advancement of citizenship by:
 - * promoting the principles of good citizenship;
 - * encouraging members to take an active interest in the civic, cultural, social and moral welfare of the community;
 - * providing a forum for the open discussion of all matters of public interest; provided that partisan politics and sectarian religion shall not be debated by members;
 - * encouraging service-minded people to serve their community without personal reward and encouraging the promotion of high ethical standards in commerce, industry, professions, public works and private endeavours;
 - * supporting youth to develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals;
- promoting the Voluntary Sector for the public benefit by associating with local authorities in a common effort to advance education and provide facilities in the interests of social welfare for recreation or other leisure time occupation to improve the conditions of life of people in local, national and international communities;
- promoting volunteering;
- the relief of poverty and the relief of those in need in particular by providing humanitarian aid following a disaster.
- the advancement of health or the saving of lives by preventing avoidable blindness, assisting disabled people to lead independent lives, or helping to prevent or manage other health issues.
- promoting for the benefit of the public the conservation protection and improvement of the physical and natural environment; and/or
- promoting community participation in healthy recreation.

EXETER WEST LIONS CLUB (CIO)

CHARITY No. 1178698



Lions Clubs International District 105 SW)
Phone 0345 833 9818

"We Serve"

EXETER WEST LIONS CLUB (CIO) PUBLIC BENEFIT STATEMENT 2019 – 2020

As well as providing grants to deserving causes within the Exeter Area, District and Multiple District Lions Club. During the 2019/2020 period and because of the Covid-19 pandemic, Exeter West Lions Club has undertaken a limited number of community service projects. Examples of such projects include:

SPECTACLE RECYCLING

Since its formation nearly 100 years ago Lions Club International has focused on sight related projects. Over the years Exeter West Lions Club have placed spectacle recycling boxes in opticians, doctors' surgeries and other relevant locations within Exeter. The boxes are emptied regularly, and all spectacles are dispatched to Chichester Lions Club who recycle them for onward transmission to Medico France who grade them and send them on for use in developing countries. To date we have sent over 26,500 pairs.

MESSAGE IN A BOTTLE

Since its introduction, Exeter West have provided the Message in a Bottle Service in the Exeter area. The purpose of Message in a Bottle is to place a plastic bottle in fridges of the infirm and elderly and particularly those living on their own so that emergency services can easily find the bottle which contains contact details plus information about the medication and requirements of the individual.

The Club is currently delivering bulk supplies of the bottles to doctors' surgeries, pharmacies, and other suitable venues in the Exeter area. The Club maintains stocks of the bottles at the venues in the Exeter area as well as supplying other Clubs in the South West.

HEARING AID RECYCLING

The Exeter West Lions Club joined forces with the Grendal Club of South Africa and has to date sent over 25,000 used hearing aids, which have been distributed to the townships, changing the lives of many of the young recipients. This has since expanded into other African Countries.

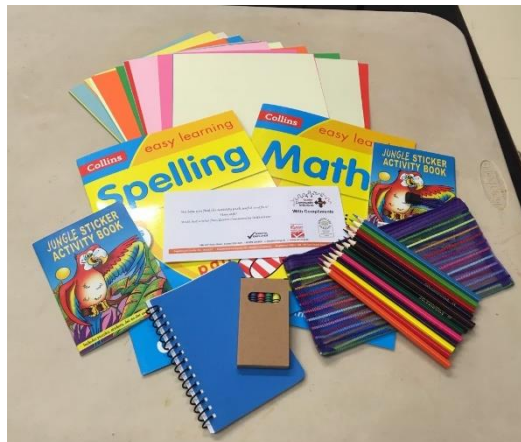
MISCELLANEOUS

The Club has helped provide meals for the Westbank Memory Café as the attendees could not get in due to lockdown
Supported the Children's Hospice SW, Hospiscare, and the St Petrock's Homeless charity with Funds.

Other Public Benefit Assistance and Donations for 2019 -2020 include>

The Purchase of an apple watch to assist a blind girl with schoolwork.
A £100 donation for the local Alzheimer's group
Assisted the (ELF) Exeter Leukaemia Fund with a bucket Collection
Took part in a walk raising funds for the Exeter Diabetes group
Presented £1000 to (ELF) Exeter Leukaemia Fund
Presented £500 to Balloons Charity for bereaved Children.
Presented £500 to The Exeter MS Centre
Presented £500 to local Riding for the disabled.
Presented £500 to CLIC Sergeant (Childhood Leukaemia
Gave £50 towards Christmas food at the Memory Café.
Helped with a Christmas Collection for the FORCE Charity.
(Collection raised £204 the club increased this to £500)
Donated £100 for Christmas Food at St Petrock's homeless charity.
Donated £100 to help the memory café provide speakers at their meetings.
Raised £228.25 for ELF with a Tesco collection.
Donated £100 to the LCIF Australian Bush Fire appeal.
Following COVID outbreak.
Donated £1000 to CHSW
Donated £500 to Hospiscare
Donated £500 to St Petrock's
Easter Egg draw disrupted but did give £160 to the BOUNCE Charity.

Helped the Exeter community initiative by providing £250 to purchase Home Schooling Equipment for 25 families with no internet access.



Donated £300 to purchase meat and provide further meals for those Shielding.
Provided £500 to the Lions Clubs International disaster fund

EXETER WEST LIONS CLUB(CIO)

Registered No: 1178698

BALANCE SHEET

AS AT 30TH JUNE 2020

<u>ASSETS:</u>	2020	2019	2020	2019
Balance at Co-operative Bank			9522.36	0.00
Balance at Barclays Community Account Mixed			0.00	14091.84
Balance at Barclays Community Account Admin			0.00	0.00
Balance at Barclays Community Account Charity			0.00	0.00
			<u>9522.36</u>	<u>14091.84</u>
Represented by:-				
<u>ADMINISTRATION FUND:</u>				
Opening Balance	3075.83	2569.28		
Plus:Excess of Expenditure over Income	-474.13	506.55		
	2601.70	3075.83
<u>FUNDRAISING FUND</u>				
Opening Balance	1273.53	0		
Plus:Excess of Income over Expenditure	3120.04	1273.53		
	4393.57	1273.53
<u>CHARITY FUND:</u>				
Opening Balance	9742.48	5239.74		
Plus:Excess of Income over Expenditure	-7215.39	4502.74		
	2527.09	9742.48
			<u>9522.36</u>	<u>14091.84</u>

I have examined the books and records for the year ended 30 June 2020 and confirm that adequate records have been kept

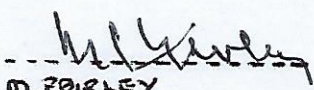
In my opinion the financial statements shown on pages 2 to 4 give a true and fair view of the state of the club's affairs at 30 June 2020 and of its surplus/deficit for the year then ended.

Signed 

Date 27-08-20

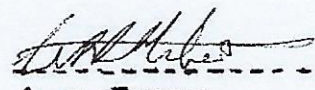
Mr C.Archer

APPROVED


M. FAIRLEY
PRESIDENT 2019-2020

DATE: 2020

APPROVED


M. MITCHELL
SECRETARY 2019-2020

DATE: 2020

EXETER WEST LIONS CLUB(CIO)

Registered No: 1178698

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 30 JUNE 2020

ADMINISTRATION FUND

<u>INCOME</u>	2020	A/c code	2019	2020	A/c code	2019
	£		£	£		£
Charter Night				50.00	2200	1108.00
Donations & Sundry Receipts				60.00	2100	608.04
Draws				55.60	2021	228.60
Dues				708.40	2005	925.08
Dues in advance				450.00	2006	400.00
Lions Fines				119.36	2020	70.14
Lions Car Boot Sales				197.30	2103	107.30
Lions Treasure Hunt				30.00	2040	23.00
				<u>1670.66</u>		<u>3470.16</u>
<u>EXPENDITURE</u>						
Dues-International	882.84	3012	721.50			
Dues-MD105	584.25	3011	627.00			
Dues-District 105SW	164.00	3010	176.00			
Lions-Insurance	44.25	3013	44.25			
Charter Night	200.00	3200	966.00			
Dinner Guests	60.00	3015	50.00			
Flowers	0.00	3030	74.98			
President's Visits & Gift	0.00	3055	25.00			
Sundries-Admin	21.08	3101	100.00			
Website	72.00	3500	72.00			
Barclays-Commission fees	97.54	3070	101.36			
SumUp-Payment fees	18.83	3091	5.52			
	<u>2144.79</u>			<u>-2144.79</u>		
			2963.61			-2963.61
EXCESS OF INCOME OVER EXPENDITURE				<u>-474.13</u>		<u>506.55</u>

EXETER WEST LIONS CLUB(CIO)

Registered No: 1178698

INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 30 JUNE 2020

FUNDRAISING

<u>INCOME</u>	2020	A/c code	2019	2020	A/c code	2019
	£		£	£		£
Easter Egg Raffles				435.00	4150	1173.80
Bingo & Raffle Evening				0.00	4102	478.00
Barnfield Parking				130.00	4103	140.00
Charity Car Boot Sale				0.00	4105	70.00
Night at the Races 5 Oct 2019				2320.20	4110	0.00
Charity 10-pin Bowling 16 Oct				1400.10	4120	0.00
Force Collection-Powderham				204.37	4130	0.00
ELF Collection 18 Dec 19				229.35	4140	0.00
				4719.02		1861.80
<u>EXPENDITURE</u>						
Easter Eggs	288.00	5150	242.00			
Exeter Golf-Dep.Casino Night	1296.00	5110	175.00			
SumUp Card Reader	0.00	5103	26.89			
Trophies/Prizes	14.98	5120	144.38			
	1598.98			-1598.98		
			588.27			-588.27
EXCESS OF INCOME OVER EXPENDITURE				3120.04		1273.53

LIONS CLUB OF EXETER WEST

INCOME AND EXPENDITURE ACCOUNT **FOR YEAR ENDED 30th JUNE 2020**

CHARITY FUND

<u>INCOME</u>		2020	A/c	2019	2020	A/c	2019
		£	Codes	£	£	Codes	£
Surplus from: MD 105 Foundation Grant					250.00	7150	0.00
Charity Shop					0.00		29.36
Charity Shop Closure					0.00		6000.00
Sundry Donations					225.00	7115	1012.70
Easter Egg					0.00		0.00
Fairs & Fetes					0.00		158.50
Ten Pin					0.00		1279.03
Barnfield Car Park					0.00		323.02
Car Boot					0.00		0.00
Collections: Various	Sainsburys	0.00	7200	0.00			
	Morrisons	0.00	7210	0.00			
	New Inn	0.00		0.00			
	Staverton	0.00		0.00			
	Princesshay	0.00		0.00			
	Ley Arms	0.00		0.00			
	Donations late Gerald Adams	0.00	7116	0.00			
	Racenights-Income	0.00	7170	0.00			
	Sundry Collections	0.00	7290	0.00			
		0.00			475.00		
				0.00			8802.61
TOTAL INCOME					475.00		8802.61

EXPENDITURE

see Page 5

EXETER WEST LIONS CLUB(CIO)
INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 30TH JUNE 2020

		<u>CHARITY FUND</u>	
INCOME	b/fwd	475.00	8802.61
		2020	A/c
<u>EXPENDITURE:</u>		£	Code
			2019
		£	
	Alzheimer Society	100.00	8010 0.00
	Apple Watch for Blind Child	500.00	8050 0.00
	Balloons-Charity Donation	500.00	8120 500.00
	BOUNCE	160.00	8121 0.00
	Childrens Hospice SW	1000.00	8099 250.00
	CLIC Sargent	500.00	8100 500.00
	Devon County Show	0.00	8020 100.00
	DG Spouse Appeal	0.00	8026 100.00
	District 105SW-Sight First	0.00	8030 350.00
	District 105SW-Water Wells	0.00	8031 350.00
	Exeter Leukaemia Fund	1229.35	8080 0.00
	Exeter Comm.Initiatives	250.00	8125 250.00
	FORCE	500.00	8130 0.00
	Friends of Ide Lane Surgery	0.00	8081 250.00
	Hospiscare	500.00	8131 250.00
	105SW-Humanitarian Appeal	25.00	8066 0.00
	LCIF Disaster Fund	500.00	8062 300.00
	Lloyd Thomas-Frisbee C'ships	0.00	8088 100.00
	Macie's Army-Donation	0.00	8091 150.00
	MACS-Don.re Ldn.Marathon	0.00	8092 306.85
	MD Emergency Fund-Australia	100.00	8065 0.00
	Memory Cafe	0.00	8095 25.00
	Message in a Bottle	74.00	8070 24.00
	MS Therapy Centre	500.00	8090 0.00
	Peace Posters	52.04	8060 92.02
	Peninsula Med,Foundation	0.00	8116 250.00
	Riding for the Disabled	500.00	8110 50.00
	St Petrocks	500.00	8140 0.00
	Under Pressure-Schools	0.00	8163 102.00
	Westbank-Meat re Covid meals	200.00	8150 0.00
	Expenditure	7690.39	4299.87
INCOME	b/fwd	475.00	8802.61
EXCESS OF INCOME OVER EXPENDITURE			4502.74
EXCESS OF EXPENDITURE OVER INCOME		7215.39	

(5)

EXETER WEST LIONS CLUB(CIO)

Registered No: 1178698

BANK RECONCILIATIONS

FOR THE YEAR ENDED 30TH JUNE 2020

BARCLAYS MIXED PAYMENTS A/C

	2020	2019
	£	£
Bank Balance	0.00	14263.84
less Cheques not presented	100088 0.00	-72.00
	100089 0.00	-100.00
ACCOUNT CLOSED December 9th 2019	0.00	14091.84

CO-OPERATIVE BANK -COMMUNITY DIRECT PLUS ACCOUNT

Bank Balance	9492.36	0.00
add:Credit banked,not yet shown	30.00	0.00
	<u>9522.36</u>	<u>0.00</u>

Represented by:-

ADMINISTRATION FUND

	2020	2019
	£	£
Bank Balance	3075.83	2569.28
Less:Excess of Expenditure over Income	-474.13	
Add : Excess of Income over Expenditure		506.55
	<u>2601.70</u>	<u>3075.83</u>

FUNDRAISING ACCOUNT

	2020	2019
	£	£
Bank Balance	1273.53	0.00
Add: Excess of Income over Expenditure	3120.04	1273.53
	<u>4393.57</u>	<u>1273.53</u>

CHARITY FUND

	2020	2019
	£	£
Bank Balance	9742.48	5239.74
Add:Excess of Income over Expenditure	-7215.39	4502.74
	<u>2527.09</u>	<u>9742.48</u>

TOTAL

£ 9522.36

14091.84



Section A

Independent Examiner's Report

Report to the trustees/
members of

Exeter West Lions Club(CIO)

On accounts for the year
ended

30th June 2020

Charity no
(if any)

1178698

Set out on pages

1-6

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30th June 2020.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

27-06-20

Name:

CHRISTOPHER ARCHER

Relevant professional
qualification(s) or body
(if any):

C.I.M.A PQ.

Address:

DANEMUAD

34 BIRCHWOOD ROAD

EXMOUTH EX8 4LH