

Parish Of St Peter's Church Titchfield

Annual Report of the Parochial Church Council 2019

“Welcoming all, celebrating life, sharing the journey”

Collect for St. Peter's Titchfield

Father God, thank you for our church and its people.
Fill us with your Holy Spirit so that our church may flourish.
Help us to see you in everyone we meet
and fill our lives with your praise.
Through Jesus Christ our Lord. Amen.
(written by PCC members at an Awayday, 2016)

Our Mission Priorities:

- **To nurture growth in discipleship**
- **To maintain a particular focus on working with families and young people**
- **To ensure that our heritage church provides opportunities for visitors to pray and to learn about Jesus Christ**

Vicar: Revd Susan Allman

Churchwardens: Barbara le Sueur and Sheila Hignell

Hon. Curate: Revd Janet Trevithick

Reader: Roger Bryant

Local Leadership Team: Revd Susan Allman, Roger Bryant, Peter Gordon, Sheila Hignell, Barbara le Sueur, Revd. Janet Trevithick, Iain Windebank

1350 Squadron Air Training Corp Chaplain: Roger Bryant

Parish Administrator (Honorary): Liz Miller

Administrative Assistant (Honorary): Vicki Taylor

Book Keeper: Wendy Donnelly (until 31st May) Rebecca Flamson (from 24th July)

Organist/Choir Master: Keith Miller

Captain of the Tower: Lyndon Hatfield

Electoral Roll Officer: Keith Miller

Sacristan: Peter Gordon

Senior Sidesmen: Kay Dunleavy, Peter Gordon, John Murray, Iain Windebank, Peter Murrells (until September) and Trevor Streten.

Sidesmen: Joan Angelides, Paul Angelides, Rachel Baker, John Blundell, Roger Day, Stella Funnell, Dudley Hopkins, David Mugford, John Pereira, Sandra Pereira, Ann Porter, John Porter, Jane Reid, Martin Reid, Marilyn Rowlands (until September), Anna Sketchley Jenny Windebank, Joy Springett.

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Lay Assistants: Linda Allison*, Helen Andrews, Helen Blundell, Kay Dunleavy*, Peter Gordon, David Mugford, Ann Murray, John Murray, Peter Murrells (until September), Jane Reid, Martin Reid, David Rowlands (until September), Gina Sherwood, Anna Sketchley*, Jane Slaymaker, Trevor Streten, Peter Taylor, Charles Timberlake*

*These lay assistants have been authorised by the Bishop to administer Holy Communion to people at home.

St Peter's Parochial Church Council

Vicar: Revd Susan Allman (ex-officio) – Chair
Deacon: Revd. Janet Trevithick (ex-officio)
Church Wardens: Barbara le Sueur (ex-officio) – Vice-Chair
Sheila Hignell (ex-officio)

Representatives on the Deanery Synod (ex-officio):

Iain Windebank
Anna Sketchley

Elected Members: Sandra Pereira (elected 2017)
John Blundell (elected 2018)
Edwina Day (elected 2018)
Chris Oakley (elected 2018)
Philip Allison (elected 2019)
Hazel Croft Phillips (elected 2019)
Paul Wenham (elected 2019)
Martin Reid (elected 2019)
Vacancy

Reader: Roger Bryant

PCC Secretary: Helen Andrews

PCC Treasurer: Sandra Pereira

Independent Examiner: Brian Baverstock

Stewardship Recorder: David Mugford

Internet Banking Transactions: checked by John Blundell

Safeguarding Officers: Jane Reid and Jane Stockall

Webmaster: Robin Guess

PCC Representative on Parish Rooms management committee: Sandra Pereira

PCC Representatives on Friends of St Peters Committee: Vicar and Churchwardens

PCC meetings were held on 22 January, 19 March, 21 May, 23 July, 3 September and 12 November 2019. Between meetings the PCC operate through sub-committees and working groups which report to the PCC.

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Sub-Committees of the PCC

Standing Committee: The only committee required by law and has the power to transact the business of the PCC between its meetings, subject to any directions given by the Council.

Members: Revd Susan Allman (Chair), Barbara le Sueur, Sheila Hignell, Martin Reid and Sandra Pereira.

Fabric Committee: Attends to matters relating to church buildings, including promoting safe practices in the church environment, and advises the PCC on any maintenance required to the church (except minor repairs). Chair Barbara Le Sueur

Teams and Working Groups

Worship Team: Plans, reviews and co-ordinates services. Chair - Revd. Susan Allman

Pastoral Support Team: Facilitates pastoral care in the parish and provides bereavement support. Chair - Ros Seward

Prayer Ministry Team: Provides confidential prayer support after services on the 4th Sunday of the month. Chair - Roger Bryant

Prayerline: Confidential long-distance prayer support. Chair - Charles Timberlake

Social Team: Plans and organises social events. Chair - Joan Angelides

Fete Team: Plans and organises the Annual Church Fete. Chair - Kay Dunleavy

Communications Team: Chair - John Blundell (from August)

Stewardship Team: Chair - Revd. Susan Allman

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

WORSHIP

Sunday Services

8am traditional language Holy Communion Service

First Sunday of the month

10am All Age Eucharist

Quarterly at 11.30am Choral Matins

All other Sundays

10am Parish Eucharist

Third Sunday of the month

10.45-12.30 Café Connect in the Parish Rooms

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Children's Area. A children's area is always available. Activities are provided at all 10am Sunday services.

Weekday Services

Wednesdays 8.15am Morning Prayer in the South Chapel.

Thursdays 2-3pm during term-times Teddy Bear Praise.

Lent, Holy Week and Easter

Ash Wednesday A service was held in church at 10.30am.

At 7.30pm there a joint choral service with Holy Trinity with St. Columba Fareham.

Holy Week started with the blessing of the palms and procession, with a real donkey, on Palm Sunday from the Parish Rooms to St Peter's for an informal re-telling of the Passion and Eucharist. During the week there were reflective services in church from Monday to Wednesday. On Maundy Thursday there was an agape meal at the Queens Head Public House before the Eucharist, followed by the Order of Tenebrae and the Watch (until midnight.) The Watch was resumed with Morning Prayer at 8.15am on Good Friday. At mid-day on Good Friday there was a Walk of Witness from Titchfield Abbey to St Peter's Church followed by the Liturgy of Good Friday in church at 2pm.

Easter

The Easter Vigil and Service of Light took place on Easter Eve.

Holy Communion was celebrated on Easter Sunday at 8am and 10am. 272 people attended church over Easter.

Ascension Day We joined in with the Deanery Ascension Day Service at Holy Trinity Fareham.

Thy Kingdom Come 2019 We participated in the national 'Thy Kingdom Come' initiative for an ecumenical and worldwide wave of prayer between Ascension Day and Pentecost by inviting people to pray at prayer stations in the church building. A group from St. Peter's attended the Diocesan Big Prayer Picnic at Portchester Castle on the afternoon of Pentecost Sunday.

Harvest Festival

Harvest Festival was celebrated on Sunday 15th September at our 10am service and at Café Connect, where a member of staff from Heathfield School spoke about the work of the school.

- Our harvest appeal was for Heathfield School and the Lennox Centre, in memory of Ben Mundy.
- Gifts were taken to the Basics Bank in Fareham. Teddy Bear Praise, Jigsaw and Titchfield Primary School contributed to the appeal for the Basics Bank.

All Souls Day Service

The All Souls Day service was attended by 85 people on Sunday 3rd November.

The Prayer Ministry Team planned the service and were available to support bereaved families after the service, as were members of the Pastoral Support Team.

Remembrance Sunday

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The service in church, attended by more than 500 people, was followed by a procession from St Peter's Church to the War Memorial by the Parish Rooms. The Act of Remembrance service there was joined by more members of the community.

Advent and Christmas

Advent services During Advent a total of 1599 people attended services in church.

Christingle Service and Posada The Christingle Service was held at 4pm on 1st December, the first Sunday of Advent. The Posada holy family figures were introduced and sent home with their first host family at this service. They then "travelled" to a number of homes in the parish, while the kings travelled around Titchfield Primary School, West Hill Park School and Jigsaw Pre-School, in preparation for their arrival in church on the Feast of Epiphany. The arrival of the holy family at the stable was the centrepiece of the Family Crib Service on Christmas Eve.

Community Carol Services There were carol services for the Breast Cancer Haven, Wessex, 1350 Air Training Corps, Titchfield Primary School West Hill Park School, Heathfield School, Jigsaw Nursery and the friends and family of Ben Mundy.

During the Advent period 1599 people attended these special services.

Christmas Eve Candlelit Services

3.30pm Family Crib Service

6pm Traditional Service of Nine Lessons and Carols

11.15pm Midnight Eucharist

Christmas Day

8am Traditional language service of Holy Communion

10am Informal Service of Holy Communion with Carols

The Christmas services were attended by 1036 people.

Choir and Music Group Our services are supported by a robed choir and, at all-age services, a music group, under the leadership of Keith Miller, Choir Master and Organist.

Retired Clergy We are grateful to retired clergy Revd Canon Peter Kelly, Revd Jane Richards and Revds Lorraine and Gary Snape for their help with services and other activities.

Open Church The church is open daily from 9am until 4pm. This is welcomed by many visitors throughout the year and also by the local community whose members are able to drop in for a few quiet moments any day of the week.

FROM THE REGISTERS:

Baptisms - During 2019 there were 23 baptisms

Confirmations - In 2019 there were 0 confirmations

Weddings - In 2019 there were 11 weddings.

At the beginning of the year all the couples were invited to a meeting in church, to be given information, learn about the marriage service and ask any questions they might have. Each couple also met separately with the priest who would be conducting their service. All our couples are encouraged to attend the Love and Cherish marriage preparation course run by the Deanery. The PCC pay the fee of £25 per couple for this.

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Funerals - In 2019 there were 15 funeral services held in church and 5 services held in crematoria.

SAFEGUARDING

St Peter's Safeguarding Policy is up to date and a copy submitted to the Diocesan Office as required.

We currently have 86 active volunteers. Their highly valued work and ongoing dedication enable our church to continue playing an active role in the wider community as well as supporting our Church community.

St Peter's strive to ensure that all volunteers are recruited in accordance with the Safer Recruitment Policy laid out by the Church of England. There is growing understanding for compliance with this policy which has been appreciated.

There is a continuing requirement for DBS checks to be carried out where our volunteers work on a regular basis unsupervised with Adults or Children who may be vulnerable.

St Peter's registration with Thirtyone:eight (DBS checking agency) has been completed and is now active. All DBS checks are now completed on-line. The turnaround for an uncomplicated DBS check is typically 1-2 weeks as opposed to 6-8 weeks under the old system. Currently Jane Reid is the nominated Safeguarding representative from St Peter's authorised to access the secure area of the thirtyone:eight site to process checks. Our volunteers have responded very positively to the new system and support is offered locally when needed.

A number of additions have/will be added to St Peter's Website under the Safeguarding heading e.g. Volunteer Application forms and Role Descriptions will be on-line for easier access. St Peter's Church Safeguarding Policy Statement will also be available on-line. Individual Safeguarding Awareness Training has continued through the year. The diocesan training calendar for face to face training is available on the diocesan web-site. It is a requirement of the Church of England that all volunteers undertake training/refresher training every three years.

Jane Reid, Safeguarding Representative.

ENGAGEMENT WITH FAMILIES

There continue to be around 12 families who maintain their connection with St Peter's and for whom attendance at the 10am service is a deliberate though irregular choice. When any family arrives at church they are warmly welcomed and children have immediate access to the Children's Area where there are toys and activities with which to engage. There is always at least one adult supporting and supervising the children so that parents can take their opportunity to make the most of the worship.

On the surface, it can feel disappointing that families are not present at the 10am service more consistently or in greater number yet it would be wrong to equate irregular attendance with lack of commitment or sense of connection. These families have been coming to St Peter's for a number of years now.

In 2019 they continued to attend some 10am Sunday services, the Festivals of Christmas and Easter as well as special services for Christingle, Mothering Sunday and Harvest. One family helped to create the Easter Garden which looked lovely. Later in the year, during Advent, several

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families joined the Posada, and with many others, attended the Crib Service on Christmas Eve when the Posada figures of Mary and Joseph arrived at the stable in front of the altar.

Continuity can be found in the relationships that exist between the families, the welcomers as well as the wider congregation. There is pleasure in the shared greeting and conversation as well as the shared experience of worship: in busy family lives, the familiar is reassuring, perhaps comforting and hopefully nurturing. We are a family.

Helen Perry and Edwina Day

LINKS WITH SCHOOLS

Titchfield Primary School (Church of England Affiliated)

We continue to have a good relationship with the school as they include our assemblies team on their rota. The team lead assemblies every two weeks delivering Bible stories in which the children take an acting role, which they seem very keen to do.

On Ash Wednesday we were invited to come to the school to speak to year 6 to explain the origins and meaning of Ash Wednesday and the Lenten season.

The school children, with their teachers, have also visited the church for their usual pattern of services within the academic year; a service of blessing at the start of their year in September, Harvest festival and their Christmas concert. Unfortunately their visit at Easter was cancelled due to bad weather; instead Revd. Susan Allman led an Easter assembly at the school. The final visit was for the year 6 leavers' service.

From our congregation at St Peter's, Jill Underwood and Paul Angelides continue as governors at the school.

Revd. Janet Trevithick

West Hill Park School

The team in regular contact with the school are Canon Peter Kelly, Revd. Janet Trevithick, Roger Bryant, Edwina Day (Independent Listener for the boarders) and Revd. Susan Allman.

Following Alastair Ramsay's retirement in the summer, we have been getting to know the new Head Teacher, Chris Ward. We are always available to offer any pastoral support that may be needed by staff or pupils.

The team have taken regular assemblies in school throughout the year, including Ash Wednesday, Easter, the Leavers' Service, Remembrance and Advent. The whole school came to church for their Christmas Carol Service and, for the first time, at Harvest. The school kindly donated part of their Christmas collection to St. Peter's Church.

One of the Posada "kings" was presented to the school at the beginning of Advent, travelled around the school and was presented in church during their Christmas Carol Service.

As independent listener for the boarders, Edwina Day has visited regularly and shared meals with the young people.

Members of the team have also enjoyed attending the school's end of term productions and other social events held at the school.

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Jigsaw Pre-School

The children came into church for short services at harvest, bringing items for the Food Bank. At the beginning of Advent Revd. Janet visited Jigsaw with one of the Posada "kings" who then stayed with the children until the end of term. The children brought their figure back to church when they came for their Christmas service.

Heathfield School

We were delighted to welcome children, parents and staff from Heathfield School into church for a Nativity Service, with carols.

TEAM and GROUP REPORTS

St Peter's Home Groups

Our home groups continue to be an important part of church life at St Peters offering hospitality, mid week fellowship and Bible study.

There are currently five home groups, meeting fortnightly. We are delighted that the membership has grown slightly over the past year, but would love to see further growth in the future perhaps adding another group on a different day of the week.

Our recent studies have been 'The Twelve Disciples' and 'David'.

During Lent last year we did an unusual thing by disbanding the home groups temporarily so that we could all come together in Church, with other church members who wanted to be part of a Lent course, called 'Talking Jesus'. The course, over six weeks, was a series of film clips providing us with the important reasons why it is vital to grasp the opportunities around us each day to speak about Jesus, to share our faith with others. The course was challenging but very worthwhile.

Aside from fellowship and study the home groups are an important pastoral tool, helping us to keep in touch with each other and offering support where needed.

Revd. Janet Trevithick

St. Peter's Bell-Ringers

Our team of ringers have rung for Sunday Service throughout the year, and their practices have been well attended. They currently have 20 ringing members, which is an all time high, having welcomed 2 new recruits during the year.

On 17th November Lyndon and Di Hatfield celebrated fifty years of bell-ringing at St. Peter's. The bell-ringers attended the 10am service to give thanks. Tributes and presentations were made during and after the service. Well done, Lyndon and Di. We are truly blessed to have such a successful and happy team of bell-ringers thanks to your skill and dedication!

Choir

The robed choir continues to sing traditional and modern hymns and anthems, and supports all sung services (Parish Eucharist, Matins). We had an enhanced choir at the service of Nine Lessons & Carols. The choir sang with choirs from Holy Trinity and St Columba for Ash Wednesday and Ascension Day Services.

Some choir members sing as an informal group at the All Age Eucharist.

New members are always welcome: choir practice is on Thursday evenings.

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Café Connect

Café Connect seems to get better and better and continues to be a lively, friendly place for people from St Peter's to get together for a good natter and to get to know each other better. We often welcome Baptism families who come for a warm place to meet up, grab a coffee and get ready for the Baptism service at 11.30. We are aware that sometimes when worshippers from the 10.00 am service arrive there may not be a lot of places to sit but this is quickly resolved. We are also delighted to welcome a few regular visitors who are not members of the weekly congregation but nevertheless enjoy the friendly atmosphere at Café Connect.

It is difficult to judge the numbers at Café Connect because people come and go, but there are usually about 40-50 people there throughout the session although this can be boosted by as many as 20 in a baptism party. As always we are delighted with the hard work and dedication of our teams of waiters and waitresses. We have been pleased to welcome some new waiters this year and Katie is coming to each session with a view to taking responsibility for the welcoming of the waiters. We are also very grateful to the lovely ladies and gents who turn up (bearing cakes) to prepare the hall and set up the sound system and do a lot of washing up. Hiding in the kitchen are the cooks who quietly and faithfully get on with the tasks of cooking bacon and buttering rolls. Thank you to all of you.

We have continued to support St George Foundation, particularly Patrick, who has some health problems but is continuing to attend school and is hopeful of higher qualifications. We have also supported Christian Aid and Karen has brought her Traidcraft stall a couple of times with very good sales.

Many thanks for all the support from the congregation of St Peter's and I am personally grateful for the support of Anna and the team during my recent period of mobility issues.

Penny Murrells

Teddy Bear Praise

This lively little group for the under-fives and their families meets during school term times in the Chapter Room between 2 and 3pm on Thursdays

Numbers fluctuate but approximately 8 families have attended fairly regularly for all or part of the year.

Families requesting baptism are asked, if possible, to come to Teddy Bear Praise to meet and worship with us in a way that is accessible for very young children, with some simple songs and a Bible story. Bradley Bear is always on hand to welcome them as we begin our worship time at the end of each session. On special occasions we all go into church for a song and a story, perhaps by the Christmas crib or the Easter garden, and at harvest Teddy Bear Praise supports the special appeal for the Basics Bank.

Our membership evolves as families move on, because mothers return to work or children move on to nursery or school. Meanwhile new families arrive, requesting baptism for their children. It is lovely when familiar faces reappear because a new baby has arrived.

In the short time that families are with us lasting relationships are formed and it is rewarding to see Teddy Bear Praise families past and present at special services and church events.

Stewardship Team

"All things come from you, O Lord, and of your own do we give you." (1 Chronicles 29:11)

Objectives:

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1. To encourage our congregation to live thankfully and give generously - time, talents and money.
2. To help our congregation overcome its reticence in talking about money and asking for what is needed.
3. To work closely with our stewardship recorder.
4. To ensure a good flow of information to the PCC and the wider congregation.
5. To maintain confidentiality where necessary.

We have continued to encourage regular givers to join the Parish Giving Scheme and, where possible, to sign up to an annual increase in giving in line with inflation. We have begun to look at ways of encouraging legacy giving.

A stewardship afternoon, "Living a Generous Life" was held on 12th October. An explanation was given of our income and expenditure, parish share, principles of Christian giving, volunteering and methods of giving.

Pastoral Support Team and Tea Parties

Membership: Ros Seward (Chairman) - Rachel Baker (Secretary) - Kay Dunleavy - Linda Allison - Joan Angelides - Barbara Le Sueur - Janet Webb

All have up-to-date DBS certificates and all have undergone appropriate safeguarding training.

Meetings are held regularly (every 4/6 weeks) and all meetings are minuted. All information shared at meetings is in complete confidence.

At the present time there are a number of people who need to be visited on a fairly regular basis and this we try to do. For people who are struggling with bereavement we bear in mind the option to recommend them to seek counselling for further help

Some members of the Pastoral Support Team are also part of the Prayerline and the Prayer Ministry team. Two of our members are licensed to take Home Communion; they are usually supported by another member of the team when taking Communion at home.

All Souls Day Service: Members of the Team attend this service each year and will attend any other service in a pastoral support capacity if required.

Tea parties are held in the Chapter Rooms on a regular basis – every 2/3 months - in January/February, April/May, September and November. In June/July each year a special Summer Tea Party is arranged at the Rotary Wheelhouse at Hillhead. For the last few years the team have taken responsibility for the first lent lunch when people who normally attend the tea parties are specifically invited to come to this lent lunch (this is in lieu of a tea party at this time). There are several people, not members of the Pastoral Support Team, who are willing to help with the catering for the tea parties. A member of the clergy attends each tea party to give a short message. People who attend the tea parties make a small donation to cover costs and the fee for the hire of the Rotary Wheelhouse and from time to time we make a donation to the Church to cover the costs of the use of the Chapter Room. Some people need transport to the tea parties especially to Hillhead for the Summer Tea Party. There are one or two people who regularly volunteer to help with this.

Information relating to pastoral support at St. Peter's is on the website and also on the Pastoral Support section of the noticeboard at the back of the church. Information leaflets are also available in Church.

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Many thanks to all members of the congregation who are aware and help out with pastoral support and its activities.

Rachel Baker (Secretary)

St Peter's Prayerline

Prayerline continues to be a great source of comfort and strength for so many. Although not common we had two prayer requests from 'outsiders' during the year (ie with no connection to St Peter's) both via the telephone. For these sorts of requests there may be no form of follow-up – we place them into God's Hands and may never know the outcome.

There is not a lot to report other than we have continued to be 'busy' with a whole host of messages from various sources. Many have been for end of life (12 deaths between Jan 2019 and Feb 2020) but others for a variety of situations (eg house move).

We met in the Chapter Rooms on the morning of Thursday 6th February to review all those on our list, to give thanks and to 'streamline' past prayers.

Charles Timberlake

St Peters Healing Prayer Ministry.

The Ministry continues to function with 7 members under the leadership of Roger Bryant. Prayer Ministry is offered after the 8am and 10am service on the fourth Sunday of the month. The numbers coming forward for prayer differs but those who do come forward find comfort and peace in the time shared with the Ministry team.

The Ministry team met on 6 occasions through the year to share fellowship and planning.

Members of the Ministry attended a Healing Course on Saturday 6th April.

The team designed and erected the 'hula hoop' display for prayer messages in the Lady Chapel for 'Thy Kingdom Come 3rd – 9th June 2019. This became a focal point for family and friends following the tragic death of Ben Mundy.

The Ministry continues to arrange All Souls Service held on November 3rd 2019.

Roger Bryant

FAIR TRADE

Support for Fairtrade continues to increase steadily. This is excellent as it shows our congregation's clear commitment to making a difference to people's lives.

1. Many thanks are due to Lin Kelly, Anna Sketchley and Jill Underwood, who have helped with stalls, sales of Easter Eggs and Advent Calendars and with decorating the Christmas Tree (item 9)
2. We had regular stalls at 8a.m. and 10a.m. services on the second Sunday in each month, a stall at one Café Connect and a stall at the Church Fete
3. Takings on stalls continue to be high, generating a good 'Fairtrader profit' which has been used as follows:
 - i) Samples of chocolate/biscuits for people to try
 - ii) Donations to Traidcraft
 - i) £25.00 donation to the Christian Aid Christmas Appeal
 - ii) £63.00 donation to Fareham and Gosport Friends of the Homeless and the Women's Refuge
4. We did not give a donation from profit on sales at the fete this year but Marion Robinson, who supplied our stalls for several years, asked that her left-over stock be used to raise funds for St Peter's. The total value of this was approximately £200.00
5. Extra donations which people give are sent to Traidcraft

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6. A record is kept of all takings/expenses and this is attached
7. Fairtrade Fortnight 2019: The focus this year was on chocolate so we had free tastings on the stall and people enjoyed trying the different flavours
8. We sold 'Real Easter Eggs' and 'Real Advent Calendars' produced by the Meaningful Chocolate Company
9. We decorated a Fairtrade Christmas Tree for the Christmas Tree Festival at St John's, Locks Heath and received good feedback on this
10. We continue to supply tea, coffee and biscuits for the church and Café Connect
11. Traidcraft is now a slimmed-down organisation but continues its valuable work of support and development for Fairtrade producers. Mindful of the climate crisis, Traidcraft has a focus on environmental sustainability including, for example, projects on textile re-use. Our goods, from Traidcraft and other Fairtrade producers, continue to be supplied by Shop Equality in Eastleigh which greatly welcomes our support.

A very big 'Thank you' to everyone who supported Fairtrade in 2019!

Karen Postle

Christian Aid Report

St Peters supported Christian Aid between April 2019 and March 2020 in the following ways:

- Posters about their work, information and prayer opportunities and envelopes for donations were available during Lent and Advent.
- Christmas donations totalled just over £400 including gift aid.
- During the 2019 Christian Aid week in May the 'Sponsored Walk' in the Meon Valley area was supported by St Peters in several ways. As chair of the Christian Aid Sponsored Walk committee I am responsible for the organisation of the Walk. In addition St Peters provided a checkpoint team, several cake makers for refreshments and a team of 5 walkers. St Peters raised **£1025.25**. This included donations from some of the other walkers on the day. Much of this was gift aided which will have boosted the total.
- I represent St Peters on The Locks Heath and District Christian Aid Committee. This is an ecumenical group. I have attended all the meetings this year, collected our resources for Christian Aid Week and ensured that St Peters is fully aware of ongoing Christian Aid projects. During the 2019 Christian Aid Week churches in the Locks Heath area raised a total of **£7946**. Several of the churches took part in the Walk. This final amount includes their sponsored walk donations along with other activities and some house to house collections.

Fighting Poverty Step by Step

Thank you for all your support over the last year to ensure that we show our love and care for those less fortunate than ourselves.

Anna Sketchley.

Fareham and Gosport Basics Bank

The Food Bank is a Christian based group providing support and practical help for anyone in short term need. It is manned mostly by volunteers and totally dependent on voluntary donations and gifts. Groceries and personal hygiene products can be donated at any time of the month in a box situated at back of church, but usually taken to the bank in the week following the 2nd Sunday of the month.

Lent Lunches

The Lent Lunches were really successful and raised £604 which went to the St. George's Foundation charity in Sierra Leone.

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Christmas Coffee Morning

The Christmas coffee morning was extremely well supported and raised £1,000. We sent the Friends of Fareham and Gosport Homeless and The Southern Domestic Abuse Service [Woman's Refuge] £500 each.

ANNUAL CHURCH FETE

The day was regarded by most people to have been a 'joyful and happy day', with clement weather and a high attendance, exceeding 650 and a successful financial outcome. Net proceeds exceeded £4,800 towards the mission and ministry of the church, with additional income for Hearing Dogs and Fair Trade. Two appreciative reports were included in the June edition of the Titchfield News.

The entertainment performance programme in the gardens of the Old Vicarage, featured the Swingworld Band, the Ukes of Wallington, the U3A choir and the Titchfield Primary School Choir. A Field Dog Handling Demonstration was introduced and held in the churchyard and more entrants took part in the Children's Fancy Dress than in 2018. Grateful thanks are expressed to the Knight family for allowing the church to use the beautiful gardens of the Old Vicarage.

The support of the 'regular' stallholders, the village community associations and sponsors was tremendous. Amazing refreshments were provided in the Church and the organ playing attracted interest from a number of visitors.

The Fete planning team for the Church Fete held on Saturday 11th May 2019 included Helen Blundell, Kay Dunleavy, John and Sandra Pereira, Martin Reid and Marion Wilkinson, all of whom would like to thank everyone who helped to make the day such a success.

Social Events

2019 was a quiet year for our Social Team,

The year started in January with a well-attended quiz, gallantly hosted by Paul Angelides, as Roger Bryant was unavailable.

In June, we organised an afternoon tea in the Church, including a table quiz about St Peter's, which was an enjoyable event.

As Harvest Sunday coincided with Café Connect we did not organise a harvest event this year.

Finally, by popular request we held another quiz night in November. This time Roger was back to host the evening in his usual style!

Many of the events we have organised in recent years are old favourites but we are always open to new ideas and suggestions for future social events. If you would like to join the Social Team please contact Joan Angelides.

THE NET FOR MEN

The NET is an inter church event for men held on the second Tuesday of the months November through to May at 8.00pm. The venues is generally within the Western wards area normally in the Queens Head in the High Street, the format of the evening is an activity or entertainment with a closing speaker. In 2019 four were held in the Queens Head one a Blues Christian singer/songwriter evening, a quiz night with a speaker and two Face to Face speaker evenings. In December a fish and chip supper was held in a house in Gardner Road, Titchfield. A skittles evening was also held in the Kings Head, Wickham and in May the traditional BBQ in the woods off the top of Titchfield Lane close to the traffic lights.

Parish Of St Peter's Church Titchfield

Annual Report of the Parochial Church Council 2019

Ian Windebank

Titchfield News

"Titchfield News", the parish and village magazine, was published on 11 occasions in 2019 and was distributed to over 300 households in Titchfield village and its environs. A further 50 copies + are sold through the church and village outlets to occasional buyers. Editor Brian Patten is supported by David Mugford, who is responsible for the advertising and collects the revenue, and Brian Williams who arranges distribution through a team of over 20 local distributors.

The magazine reports news and background information on a whole range of St Peter's activities and also publishes reports from village organisations including Titchfield Primary School; Community Centre; Village Trust; the Neighbourhood Forum and local societies as well as advertising news of up-coming events. Articles of general interest were also published.

The magazine acts as an outreach tool from St Peter's to the village community and appears to be much valued as such. Revenue from sales and advertising continue to make a profit for St Peter's funds.

CHURCH TOURS

As per my last report, the number of visitors to the church for conducted tours is still disappointingly low, visitor numbers vary between none at all to as many as 7.

There was a visit in the Spring of some 10 people from the Hampshire History Department of the Waterloooville U3A. There was another visit in the Autumn from 30 members of the Beaulieu History Society.

The tours are advertised to take place every third Tuesday of the month at 1400 excepting December. For added flexibility any group visits can be negotiated via the church office. There is no charge for the visits, however we do suggest if visitors would like to make a voluntary contribution to the church upkeep it would be appreciated

David Mugford joined me early last year to help with the visits. We are advertising in the Parish Magazine and on line via the Titchfield web page.

Richard Boden

FINANCE REPORT

2019 was a year of turmoil in the finance department. It started with Wendy Donnelly deciding to retire. With no replacement found when she left I kept things running for nearly three months until we appointed Rebecca Flamson as bookkeeper. Sadly she found it impossible to juggle childcare and sickness with the work and resigned at the end of the year. Fortunately Wendy volunteered to step into the breach and prepared the accounts.

Parish Of St Peter's Church Titchfield

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As a result of this we made the decision to change the system of accounting from accruals to receipts and payments, to make the job of future treasurers easier. You will therefore not see debtors, prepayments and liabilities on the 2019 accounts.

Figures for the year do not make happy reading. Although income at £133,905 was higher than expenditure at £120,662 the £13,000 "profit" was largely due to a very generous legacy received in December. Without this we would have had a deficit on the year of some £11,000. Income from donors, which is what keeps us afloat, showed an alarming drop as several generous donors either died or moved away. At the same time costs continue to rise Parish share increases every year, with notice of a further £3,000 asked for in 2020.

Once again we are very grateful to the Friends for their help with keeping the building in good condition. They have provided pew cushions, updating of clock mechanism, payment for a heating survey and lights on the building and down the south path.

As well as Wendy's much missed hard work we are once again grateful to a large team of people who volunteer to help in keeping us on an even keel, weekly collection counters, those who do the banking, David Mugford and the Stewardship Team and John Blundell - all of whom have given their time during the year. Special thanks go to Brian Patten for editing Titchfield News, which has provided us with £3000 of income in 2019. A special thanks to Brian Baverstock, our examiner, whose thorough examination of our accounts keeps us on our toes!.

FRIENDS OF ST. PETER'S

Friends was established to preserve and maintain the fabric of St Peter's – (including its land, buildings, fixtures, furnishings, fabrics, archives and treasures) and to generate enthusiasm in the origins, history, architecture and development of the building.

We raise funds and are allowed to make grants of money to the clergy, churchwardens and PCC. Money that is not spent can be invested.

From January –December 2019 the total sum raised via membership and events was £9767.66 bringing the overall total of cash to £48,309.06, of which funds are committed towards on-going projects, such as the church heating.

During 2019 money was raised via our membership, which we are always looking to increase and by events supported by our members and the general public. The events held were:

- Open gardens
- A Musical evening – held in the church
- The Winter Glitz evening, held in the Parish Rooms

During 2019 we made grants to the Church totally £19,262.78. The grants were for the cost of the following:

- pew cushions
- clock and striker
- Installation of PIR switches for lights to the west door and in the chancel.

Parish Of St Peter's Church Titchfield

Annual Report of the Parochial Church Council 2019

We look forward to our continued relationship with the Rev'd Susan, Church Wardens and the PCC to support and maintain our ancient church building.

Pat Shirley

TITCHFIELD CHURCHYARD MAINTENANCE GROUP

This group was founded about ten years ago and has met regularly on the second Saturday of the month since then. Whilst in the early stages there were very many people attending, the group fairly quickly settled down to give a group of less than ten people, with typically about half a dozen working on any particular Saturday. Initially the prime task was the removal of ivy and other vegetation that had grown over and completely covered all of the box tombs. Some monuments had been so completely hidden that their presence only became apparent following our endeavours. Once all the tombs had been cleared, work steadily continued to give us the churchyard as we see it today. Concern might be expressed that it is now a less favourable habitat for wildlife, especially birds, than it was in the past. The response to that is that churchyards are expected to be more intensively managed environments and that only a very little distance to the south is the Titchfield Haven Nature Reserve.

We collaborate with the occupants of properties bordering the churchyard, ensuring that we do not cut back any plants that may be growing in our shared space. Equally importantly, we have the full support of Fareham Borough Council, who have overall responsibility for the site. They advised us when the group was being set up and then, over the years have been most generous with their periodic supply of bulbs and other plants. After each of our sessions they collect the pile of green waste that we have left for them.

Having got the churchyard to the state it is now in, I cannot, when I look to the future, envisage any significant changes to what we do or to how the churchyard may look. As far as the plants growing there, the churchyard looks now how a churchyard should look.

Tim Mason

FABRIC REPORT

This year we have had two additional members join the team, Sandra Pereira and Philip Allison.

Chair: Barbara Le Sueur Members: Peter Gordon, Chris Oakley, John Pereira, Paul Wenham, Philip Allison, Sandra Periera

The five year electrical certificate was issued after the spur under the floor boards in the choir vestry was found and repaired.

The Church Clock has been chiming out regularly since all repairs were carried out. Paid for by Friends of St Peters.

An oil filled radiator was fitted in February 2019 in the Chapter rooms to improve the ambient temperature. This has been very successful.

New PIR sensors have been fitted at the West Door and in the chancel. These enable people to walk into church at dusk or when it is dark outside. The lights come on enabling them to see, when visiting the church during the winter months. It also helps the people locking up the church who on longer have to walk into a dark area, making our church a safer place for all.

Parish Of St Peter's Church Titchfield

Annual Report of the Parochial Church Council 2019

In May pew cushions were fitted to every pew improving the comfort for our congregation, wedding guests, baptism guests, funeral families and concert attendees. These were paid for by the Friends of St Peters.

A new church noticeboard was installed bringing us in line with the rest of the Diocese, this included the new surround made by Philip Allison.

In June faculty approval was received for the following:

- A) General cleaning and refurbishment of the church organ with additional stops to be added.
- B) Cleaning of the Southampton Monument and the Mary Wriothesley monument, together with any repair work that might be needed.
- C) Redecoration of the Southampton Chapel area as per the Quinquennial Report of 2017 Paragraph 7.7.
- D) Install corner surround to contain TV and video for playing the heritage film.
- E) Install one swinging wall display unit to house various information posters which are contained in the current wall units that are to be removed.

All the above depend on the mortar repairs needed to be done to the south east corner of the church. Our architect has provided three quotations for this work and has suggested that as a church we go for the cheapest tender which including all additional fees and VAT would be £35,013.00. The Vat of £5,835 is currently reclaimable. Friends of St Peters have said that they will meet any grants we may be able to get for this work. This mortar work is subject to schedule B faculty. Sadly the cost of this is higher than anticipated because two stone blocks need to be replaced in the South East balustrade.

It is with sadness I have to report that we suffered vandalism in August of this year. Extensive damage was done to the roof and guttering above the Chapter Rooms and to the stained glass Window depicting Simeon holding the baby Jesus in the temple. The repairs to the roof were done immediately by John Freemantle. The guttering he has got but the weather has not been kind to us. The stained glass windows are being repaired by Salisbury Cathedral Stained Glass and I would hope that by our APCM these will be fitted.

Ongoing projects:

The Southampton Memorial Vault Initiative: We have received the Faculty allowing this to go ahead with certain conditions. The PCC have approved the dates for commencement as follows: the weeks commencing 15th June 2020 and 22nd June 2020 (contingency week) The Southampton Chapel will be closed to members of the public during this time for safety, but the church will have use of the organ for services. Once this investigative work has been completed other work in the area such as the completion of the heritage corner and redecoration of the chapel can begin. We shall then be in a position to clean the organ.

Central Heating: Our architect has agreed in principle to under floor heating to be ducted from west to east under the pews, either side of the main aisle. The existing wall heaters will be left in situ. It was also agreed that before any of the work within the church was undertaken a new boiler would need to be fitted. Quotations for this are being sought. There is a PCC designated fund of approximately £11,000 for this project, from a generous legacy we received several years ago.

Paul Angelides was appointed by the PCC to manage the heating project. Paul writes:

"Over the past year the heating committee has been working with our heating consultant Chris Reading to devise a heating strategy for the church. We have collected environmental data in the

Parish Of St Peter's Church Titchfield

Annual Report of the Parochial Church Council 2019

church for over a year to give us an insight to the annual environment both inside and outside the church. From this we have devised a two-stage strategy for introducing a new heating system. The first stage will involve replacing the existing boiler and the second stage will involve introducing an under floor hot water heating system. We hope by the end of March 2020 to be going out to tender for the new boiler and the second stage will be started once we have sufficient funds. The first stage will be funded from church resources and a donation from the Friends of St Peter's (FOSP)."

The Flood Lights outside the West Door These have not been working for several months. Unfortunately our electrician has discovered that the fault lies under the path outside the West Door, therefore this work cannot be carried out until there is an improvement in the weather

Barbara Le Sueur, Chair of Fabric Committee

This report has been prepared in accordance with the Church Representation Rules 2020, Part 9, Rule M5 (1)(b)

Registered Charity: Registered Number 1131773

PCC Correspondence Address: St Peter's Church, Church Street, Titchfield Hants PO14 4AG

Email: office@stpeterstitchfield.org.uk Office telephone: 01329 847003

Church Office open Monday – Thursdays 9am-12noon

Website: www.stpeterstitchfield.org.uk

Diocesan website: www.achurchnearyou.com

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(Approved by the Parochial Church Council on and signed on its
behalf by Revd Susan Allman (Vicar))

Fareham Deanery Synod Report 2019

Anna Sketchley and Iain Windebank are the St Peter's representatives on Deanery Synod. The Area Dean Revd Dr Ian Meredith of St Mary's Portchester and Mrs Liz Simpson of St Mary's Hook-with-Warsash, the Lay Chair, jointly chair the Synod. There were two full meetings of Synod one on 21st May held at Trinity Church, Fareham and the other on 17th October held at St John the Baptist Locks Heath.

The Churches in the Deanery participated in "Thy Kingdom Come" prayer initiative which culminated in a diocesan wide open-air ecumenical worship and celebration at Portchester Castle on Pentecost Sunday. Rev Amy Webb gave details of the event at the May meeting.

Over the two meetings Synod took reports on Deanery matters and a number of initiatives: -

College Pastors and the CMA Debt Counselling Centre are two initiatives led by Rev Bruce Deans of St John's Fareham. College Pastors having started in 2018 is going well on both the

Parish Of St Peter's Church Titchfield

Annual Report of the Parochial Church Council 2019

Campuses and the pastors are involved in the Well-being programme and involved in other events, Rev Janet and Nog Grimstead of St Peter's are members of the College Pastors' team.

The Debt Counselling Centre based in offices at St John's was launched in the autumn in the presence of The Mayor. It is set up as an independent charity with its own board of trustees and has taken its first clients. It is being run as a one-year pilot project across the south of Fareham. The PCC has contributed to the set-up and running costs of the Centre.

Grave Talk, Anna Sketchley gave a presentation on the initiative which was launched in the Cathedral in 2015 and urged churches to take part.

IDWAL Revd Susan Allman is the Deanery Representative on the diocesan IDWAL committee and in the October meeting gave a report on her visit to the Sekondi Diocese in Ghana in September meeting up with Bishop Alex Asmah who had visited the Deanery in 2018. There were discussions as to how best for the Deanery, and the churches within the Deanery, to strengthen its links with the Sekondi Diocese.

Deanery Plan work is continuing to rationalise the plan which now sits across three different documents into one document and was due to be considered by the standing committee in November.

Deanery Chapter has met monthly and discussed a wide variety of topics including enabling church members to find their vocations "The Great Vocations Conversation" and "On how to talk to teens and younger people about sex and healthy relationships" which was led by Cwtch Education.

Whiteley and Welborne work has started on the new homes in north Whiteley, Revds. Phillipa Mills and Amy Adeniran, pioneer minister, are in negotiation with Bovis homes about welcome packs from the church for the new houses and Amy has been granted access to Henry Cort school and will work with small pupil groups on mindfulness and well-being. The consultation process has now started to establish Whiteley as a parish.

Welborne conditional planning permission has now been granted. Learning from the lessons from Whiteley the Area Dean and Lay Chair have written to the Diocese about the urgent need to secure with the developers a dedicated church building and a vicarage also to engage with HCC about bidding to sponsor a school.

JustOne at the October meeting Mick Mellows, a former professional footballer, and Rev Andy Economides introduced the local initiative to bring the evangelist Canon J John to Portsmouth Guildhall on the 4th and 5th April the event is a regional affair across three counties and will need much prayer and support. Local churches are being sought as partners through prayer and volunteers to help. A course in "Natural Evangelism" is being run at several centres, Rev Ian will be running one of the courses, to build our confidence in sharing our own faith stories. It is hoped that this event will have a lasting effect including a much greater focus on mission. The February 2020 meeting of Synod will be the last of the current Synod and elections will need to take place to elect the new Synod.

Iain Windebank/Anna Sketchley

Parish Of St Peter's Church Titchfield
Annual Report of the Parochial Church Council 2019

ST PETER'S CHURCH, TITCHFIELD

Annual Report and Financial Statements of the Parochial Church Council

For the Year Ended 31st December 2019

Vicar:

The Reverend S Allman
24 Frog Lane
Titchfield

PCC Bank:

Lloyds TSB Bank PLC
43 West Street
Fareham

Honorary Treasurer:

Mrs Sandra Pereira
Mill Cottage, Mill Lane
Titchfield

Honorary Secretary:

Mrs Helen Andrews
21 Fairacre Rise
Fareham

PAROCHIAL CHURCH COUNCIL OF ST PETER'S TITCHFIELD

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31st December 2019

		GENERAL FUND		RESTRICTED FUNDS	TOTAL FUNDS	
		Unrestricted Funds	Designated Funds		2019	2018
INCOMING RESOURCES	Note	£	£	£	£	£
<i>Incoming Resources from Donors</i>	2(a)	71,125	0	0	71,125	85,805
<i>Other Voluntary incoming resources</i>	2(b)	24,214			24,214	0
<i>Incoming resources from operating activities</i>						
- to further Council's objects	2(c)	15,187		1,052	16,239	21,059
- to generate funds	2(d)	21,934		5	21,939	16,166
<i>Income from investments</i>	2(e)	334	20	14	368	243
<i>Other incoming resources</i>	2(f)	0		0	0	128
TOTAL INCOMING RESOURCES		132,794	20	1,071	133,885	123,401
RESOURCES EXPENDED						
<i>Charitable Giving</i>	3(a)	2,474			2,474	3,780
<i>Activities directly relating to the work of the Church</i>	3(b)	109,261	37	1,262	110,560	105,317
<i>Church management and administration</i>	3(c)	5,526			5,526	7,265
<i>Costs of generating funds</i>	3(d)	1,386			1,386	1,580
<i>Heritage Lottery Funding</i>	3(e)	(20)		85	65	478
TOTAL RESOURCES EXPENDED		118,627	37	1,347	120,011	118,420
NET INCOMING/ (OUTGOING) RESOURCES		14,167	(17)	(276)	13,874	4,981
TRANSFERS BETWEEN ACCOUNTS		293	(580)	287	0	0
NET MOVEMENT IN FUNDS		14,460	(597)	11	13,874	4,981
Balances brought forward at 1 st January 2019		44,485	12,827	9,581	66,893	61,912
BALANCES CARRIED FORWARD AT 31ST DECEMBER 2019		58,945	12,230	9,592	80,767	66,893

PAROCHIAL CHURCH COUNCIL OF ST PETER'S TITCHFIELD

BALANCE SHEET

At 31st December 2019

	<i>Note</i>	2019	2018
CURRENT ASSETS			
Debtors and prepayments	4	0	9,797
Short term deposits		49,427	49,059
Cash at bank		31,145	12,877
Cash in hand		195	272
		<u>80,767</u>	<u>72,005</u>
 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR	5	 0	 (5,112)
		<u>80,767</u>	<u>66,893</u>
 LIABILITIES: AMOUNTS FALLING DUE AFTER ONE YEAR		 0	 0
 NET ASSETS		 <u>80,767</u>	 <u>66,893</u>
 FUNDS	6,7,8		
General (unrestricted)		58,945	44,485
Designated (Overseas church link)		0	385
Designated (youth)		1,219	1,256
Designated (ellis)		11,011	11,186
Restricted (bell)		368	238
Restricted (flower)		181	362
Restricted (organ)		8,133	8,006
Restricted (restoration)		910	975
		<u>80,767</u>	<u>66,893</u>

Approved by the Parochial Church Council on and signed on its behalf by:

Revd Susan Allmann (Vicar)

The notes on pages 4 to 12 form part of these accounts.

PAROCHIAL CHURCH COUNCIL OF ST PETER'S TITCHFIELD

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 31st December 2019

1) **ACCOUNTING POLICIES**

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the Charities SORP (Statement of Recommended Practice) 2005.

The financial statements have been prepared under the historical cost convention. Details of the funds at the PCC's disposal are included in note 7.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the financial statements of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Incoming Resources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Tax recoverable on Gift Aid donations is recognised when the donation is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Funds raised through the fete and other fundraising activities are accounted for gross.

Resources Used

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the PCC.

The diocesan parish share is accounted for when due.

Current Assets

Short term deposits include cash held with the CBF Church of England Funds.

VAT

VAT is irrecoverable on all expenditure other than items eligible under the Listed Places of Worship scheme and is included with the relevant expenditure.

2) INCOMING RESOURCES

	GENERAL FUND		RESTRICTED FUNDS	TOTAL FUNDS	
	Unrestricted Funds	Designated Funds		2019	2018
	£	£	£	£	£
2(a) Incoming resources from donors <i>note</i>					
Planned giving:					
<i>Gift Aid donations</i>	50,359			50,359	54,961
<i>Income Tax recoverable</i>	7,307			7,307	14,921
<i>Other planned giving</i>	2,525			2,525	2,960
Collections (open plate)	4,330			4,330	4,655
Collections (baptisms/funerals)	455			455	562
Wall safe	552			552	536
Sundry donations	1,683			1,683	3,150
Café Connect	859			859	806
Collections for charities	3,055			3,055	3,254
	<u>71,125</u>	<u>0</u>	<u>0</u>	<u>71,125</u>	<u>85,805</u>
2(b) Other voluntary incoming resources					
Legacies	24,214	0	0	24,214	0
	<u>24,214</u>	<u>0</u>	<u>0</u>	<u>24,214</u>	<u>0</u>
2(c) Income from operating activities to further the council's objects					
Fees	12,452			12,452	16,231
Titchfield News - sales	2,520			2,520	2,691
Wedding collections	215			215	228
Youth Activities	0			0	321
Bells			792	792	1,131
Flowers			260	260	457
	<u>15,187</u>	<u>0</u>	<u>1,052</u>	<u>16,239</u>	<u>21,059</u>
2(d) Income from operating activities to generate funds					
Titchfield News – advertising	3,103			3,103	2,973
Special events	7,553			7,553	7,227
Sundry Activities	11,278		5	11,283	5,966
	<u>21,934</u>	<u>0</u>	<u>5</u>	<u>21,939</u>	<u>16,166</u>
2(e) Income from investments					
Interest earned	334	20	14	368	243
	<u>334</u>	<u>20</u>	<u>14</u>	<u>368</u>	<u>243</u>

2(f) Other ordinary incoming resources

Insurance claims	0	0	0	0	0
VAT refund	0	0	0	0	0
Heritage Lottery Funding	0	0	0	0	128
	0	0	0	0	128
TOTAL INCOMING RESOURCES	132,794	20	1,071	133,885	123,401

3) RESOURCES EXPENDED

		GENERAL FUND		RESTRICTED	TOTAL FUNDS	
		Unrestricted Funds	Designated Funds	FUNDS	2019	2018
		£	£	£	£	£
3(a) charitable giving	<i>note</i>					
Overseas	11	813			813	2,102
Home	11	1,661			1,661	1,678
		2,474	0	0	2,474	3,780

3(b) Activities directly relating to the work of the church

Ministry:					
<i>Diocesan Quota</i>		69,491		69,491	67,305
<i>Clergy expenses</i>	9	3,330		3,330	4,057
<i>Diocese Fees-Wedding/Funerals</i>		3,740		3,740	6,056
<i>Wedding Fee expenses</i>		1,045		1,045	1,540
Church running expenses:				0	
<i>Heat, light and power</i>		3,970		3,970	3,500
<i>Insurance</i>		2,715		2,715	2,635
<i>Water</i>		350		350	566
<i>Office Telephone</i>		957		957	682
<i>Sundries</i>		3,000		3,000	7,936
<i>General repairs</i>		13,973		13,973	4,092
<i>Organ/piano repairs</i>		158		158	155
<i>Altar requisites, books and robes</i>		988		988	562
<i>Titchfield News printing</i>		2,616		2,616	2,214
<i>Organist & musical director</i>		1,690		1,690	1,460
<i>Musical Resources and Licences</i>		880		880	850
<i>Youth activities</i>			37	37	316
<i>Café Connect</i>		358		358	146
<i>Bells</i>				822	1,050
<i>Flowers</i>				440	195
		109,261	37	1,262	110,560
					105,317

No PCC member receives any remuneration or expenses in relation to the meetings of the PCC

3 (c) Church management & administration

Printing, stationery & postage
Stewardship expenses
Wages

3(c) Church management and administration

Printing stationery & postage
Stewardship expenses
Wages

1,612			1,612	2,048
66			66	0
3,848			3,848	5,217
<hr/>				
5,526	0	0	5,526	7,265
<hr/>				

3 (d) Costs of generating funds
Event expenses**3(d) Costs of generating funds**
Event Expenses

10 1,386 1,386 1,580

1,386			1,386	1,580
<hr/>				

3 (e) Other expenditure
Heritage Lottery Funding**3€ Other expenditure**
Heritage Lottery funding

(20)	85		65	478
<hr/>				
(20)	85		65	478
<hr/>				

TOTAL RESOURCES EXPENDED

118,627	37	1,347	120,011	118,420
<hr/>				

4) DEBTORS AND PREPAYMENTS

	2019	2018
	£	£
General fund:		
<i>Income tax recoverable</i>	0	8,155
<i>Other Debtors</i>	0	1642
	<u>0</u>	<u>9,797</u>

5) LIABILITIES: AMOUNTS DUE WITHIN ONE YEAR

	2019	2018
	£	£
General fund:		
<i>Wedding deposits & fees</i>	0	944
<i>Titchfield News adverts paid in advance</i>	0	1,222
<i>Other creditors</i>	0	2,946
	<u>0</u>	<u>5,112</u>

6) ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	TOTAL FUNDS £
Current Assets	58,945	12,230	9,592	80,767
Current Liabilities				
Fund Balance	58,945	12,230	9,592	80,767

7) FUND DETAILS

Unrestricted Funds relate to the General Account, which is used to pay all the everyday expenses. This fund is “unrestricted” because the money has been given to the Church on the general understanding that it will be used by the PCC for furthering the mission and ministry of the Church. Unless otherwise specified, all the money received by the Church is first put into the General Fund.

Designated Funds are those where sums of money are set aside by the PCC for a specific purpose. There are currently three Designated Funds:

- The Ellis Fund is a donation from the Ellis family to be used to upgrade the heating.
- The Youth Fund
- The Overseas Church Link Fund

Restricted Funds are monies received by the PCC for a specified purpose. There are currently four Restricted Funds:

- The Restoration and Development Fund is to be used for the maintenance and/or restoration of the fabric and/or the ancillary services of the Church
- The Organ Fund is to be used for restoration and maintenance of the Organ.
- The Bell Fund
- The Flower Fund

The PCC holds no endowment funds.

8) ANALYSIS OF MOVEMENTS ON FUNDS

	B/Fwd	Income	Outgoings	Transfers	C/Fwd
	£	£	£	£	£
General Fund(unrestricted)	44,485	132,794	118,627	293	58,945
Overseas Church Link/IDWAL Fund (designated)	385			(385)	0
Restoration & Development Fund (restricted)	975		85	20	910
Youth Fund (designated)	1,256		37		1,219
Organ Fund (restricted)	8,006	19		107	8,132
Bell Fund (restricted)	238	792	822	160	368
Ellis Fund (designated)	11,186	20		(195)	11,011
Flower Fund (restricted)	362	260	440		182
TOTAL	66,893	133,885	120,011	0	80,767

9) CLERGY EXPENSES

	2019	2018
	£	£
Vicar expenses	870	1,415
Other clergy expenses & travel	2,460	2,642
	3,330	4,057

10) SPECIAL EVENTS

	Income	Expenses
	£	£
Fete	6,252	1,346
Other	1,301	40
	7,553	1,386

11) CHARITABLE GIVING MADE THROUGH THE MINISTRY OF ST PETER'S CHURCH

	Home £	Overseas £
British Heart Foundation		
RSPCA		
The Rowans Hospice		
Friends of the Homeless	450.00	
Macmillan Cancer		
Countess Mountbatten Hospice		
The Children's Society	146.27	
Embrace Middle East		88.50
St George Foundation		724.88
Red Cross		
Christian Aid		
Bishops Lent Appeal	560.00	
Ben Mundy Memorial	504.32	
	<u>1660.59</u>	<u>813.38</u>

Independent Examiner's Report to the members/trustees of St Peter's Church, Titchfield, Parochial Church Council

I report on the accounts for the year ended 31st December 2019, which are set out on pages 1 to 11.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records.

It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit and consequently I do not express an audit opinion on the accounts.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention

1 which give me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with s.130 of the 2011 Act; or
- to prepare accounts which accord with these accounting records have not been met; or

2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Brian M Baverstock,
8 Hawthorn Lane,
Sarisbury Green,
SO31 7BD

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Titchfield, Parochial Church Council**

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 21/08/20