



St Andrew's Church, Donhead St Andrew
Annual Report
Of the
Parochial Church Council

For the year ended 31st December 2019
Rector: The Reverend Richard Warhurst

Bank:
Lloyds Bank
32, High Street
SHAFTESBURY
SP7 8JJ

Independent Examiner:
GH Gillett FCCA
Rapid Accounts Ltd
The Wincombe Centre
SHAFTESBURY
SP7 9QJ

ST ANDREW 'S CHURCH, DONHEAD ST ANDREW
ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL
FOR THE YEAR ENDED 31ST DECEMBER 2019

Administrative Information

St Andrew's Church is situated in St Bartholomew Street, Donhead St Andrew. It is part of the Benefice of St Bartholomew in the Chalke Deanery of the Diocese of Salisbury within the Church of England. The correspondence address is West End House, Donhead St Andrew, Shaftesbury, SP7 9DY.

The Parochial Church Council (PCC) is a registered charity with the Charity Commission (Reg. No. 1150714).

PCC members who have served during the reporting year are:

Rector: The Rev^d Richard Warhurst Chairman (resigned April 2020)

Church Warden:
 Major General Sir Simon Cooper Vice Chairman

Elected members:

Mr Ian Robertson	(From APCM 2018) Deputy Church Warden
Mrs Evis Holliman	(From APCM 2018)
Mr Michael Hockney	(From APCM 2018)
Colonel John Hill	(From APCM 2019, resigned May 2019))
Mr George Lisle	(From APCM 2019)
Mr Keith Walters	(From APCM 2019, resigned May 2019)
Mrs Lynda Appleby	(From APCM 2019)
Mr Alistair Stoker	(From APCM 2017) (<i>Hon. Treasurer</i>)

Other office holders in the reporting year are:

Hon. Secretary:

Mrs Anna Warhurst	to 8 February 2020
Mr Geoffrey Malone	from 8 February 2020

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules, 2006. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. A revised Electoral Roll was prepared in 2019; it contains 56 names, compared with 62 in 2018.

Objectives and Activities

The PCC has responsibility as Trustee of the Parish Church of Donhead St Andrew and its churchyard. It also has the responsibility of co-operating with the Rector in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Review of the Year

Rectors. Richard Warhurst continued as our Rector throughout 2019. Ill health in November and December prevented him from exercising a full ministry. The Rev'd Kevin Martin continued his curacy in the Benefice, living in the Old Rectory in Donhead St Andrew. We are indebted to the Rev'd June Lane and our lay ministers for leading our services.

PCC Meetings. The full PCC met four times during the year.

Church Fete. The fete was held on August Bank Holiday and made a net profit of over £14,000.

Church Improvements. The development subcommittee of the PCC, which was formed in 2012 (chairman Mr George Lisle and members Mrs Evis Holliman, Mr Michael Hockney, Mr Alistair Stoker and Sir Simon Cooper) has taken forward plans for improvements to the church for its use by the whole community. The church was handed back by the builders in October with the reopening formally celebrated on 11 October, attended by villagers, our Diocesan Bishop, Her Majesty's Lord Lieutenant of Wiltshire, the Diocesan Chancellor and charitable trust representatives. Incremental work has continued to provide equipment and furnishings, and transform the churchyard into an attractive, contemplative and wildlife friendly space.

Unfortunately the lead from the south aisle roof was stolen in early September, after all the builders' scaffolding had been dismantled and cleared off-site. Quick action was taken to weatherproof the roof and very little additional damage was incurred. A new zinc roof was completed just before Christmas.

We are now in the happy position of having a fine mediaeval church, beautifully conserved, warm, well-lit, comfortable and flexible with a fine organ and with all the resources that the Development Project and the new extension have given us. It is a place of regular worship, a haven for popping in to and for quiet contemplation, a building with a strong sense of continuity with its past and a clear understanding of and enthusiasm for its long-term future.

The Friends of St Andrew's Church - the Development Appeal.

2019 was the most extraordinarily successful year for the Friends with fundraising of £232,000. In addition to a very generous grant from one charitable trust, the not-inconsiderable sum of £74,000 was raised by the Friends and the village community through generous donations and through events and activities which raised funds and gave great pleasure as a way of bringing the community together. The Friend's Chairman has now confirmed that the Development Appeal closed at the end of December 2019. A total of £783,282 had been raised since the launch of the Development Appeal. This figure fully funds the Development Project.

The Chair Appeal remains open for further contributions. So far 54 chairs have been given by villagers and former villagers. A further 16 chairs remain to be funded. The Friends Committee has also been busy with fundraising to repair the south aisle roof. St Andrew's is now a lead-free church!

We have quickly moved on to implement St Andrew's Church's Vision and Mission, developed by the PCC back in 2012 and updated in 2019, as a place where the whole village can gather for worship and for community activities. A second reopening service was held on 12 October to accommodate all those who wished to attend.. Within forty-five minutes of the end of the second re-opening service, St Andrew's Church was ready to serve up a seated hot lunch to 80 villagers.

Since then, we have had our first annual Quiz Supper in church, our first popular music event and very well-attended services on Remembrance Day and Christmas Day and a packed Carol Service. Refreshments are now served after all the Sunday services with great ease. The Parish Council now meets in the church, as do the PCC, the Development Committee and the Friends Committee.

The Development Project was always 'the means to an end'. A busy programme of church and community activities planned for the rest of 2020 has, sadly, been put on hold by the Corona-Virus.

Pattern of Services

Following the reopening of the church, the usual weekly pattern of services at St Andrew's has resumed. A Service of Remembrance was held on 11 November and our Carol Service on 25 December.

Financial review for the year ending 31 December 2019

Unrestricted General Fund

Income. Total income increased by £6,731 to £37,281 compared with 2018. £7,250 of the increase was due to insurance receipts for the theft of lead noted above while donations fell by £744. The level of collections was again low as a result of the closure of the church for development for most of the year. The Fete income was again healthy at over £17,000.

Expenditure. Total expenditure amounted to £31,500, £3,007 above 2018. The Diocesan Share and Benefice expenses of £16,375 were marginally above 2018 but additional costs were incurred to manage the trees in the churchyard and to provide heat for the Church to assist the drying process during the building works. Donations to local, county, UK and overseas charities and missions of £2,932 were £154 lower than 2018.

Surplus and Budget. Net income for the year was £5,781 (2018: £2,057). However the finances are heavily dependent on the success of the fete.

Fabric Reserve Fund. This is a designated fund within unrestricted reserves held in accumulation shares in the investment fund of the Church of England Central Board of Finance. During the year £30,000 was transferred to the Development Account Restricted Fund and £5,000 to the main Unrestricted Fund current account. Gains on the underlying value of investments amounted to £7,645. At 31 December 2019 the Fund was valued at £13,496, compared to £40,851 at 31 December 2018

Balances. At 31 December 2019, total unrestricted funds amounted to £57,097 (2018 : £73,671).

Restricted Funds

Development and Friends Restricted Fund

During the year £321,579 (2018 - £122,355) was raised by the Friends and from the reimbursement of VAT from the Department for Culture, Media and Sport. £30,000 was transferred from unrestricted funds. However, overall funds fell by £259,649 to £84,679 (2018 - £344,328) as building costs amounted to £610,385 (2018 - £189,561). Grants received increased to £284,859 (2018 - £85,337). Donations received, including the chair appeal, were £23,769 (2018 - £20,666). Net income from fundraising events amounted to £8,047 (2018 - £5,874).

Commentary

The redevelopment of the Church has been a tremendous success providing a spacious and light environment for all activities planned. The task has only been possible through the hard work and success of the Friends in raising the necessary funds. The remaining costs are fully funded with the funds in a separate restricted fund.

There is an over-reliance on the annual Church fete to fund our basic running costs and this has now been exacerbated by the closure of the church due to the coronavirus pandemic. The fete in 2020 has had to be cancelled. The number of regular donors with planned giving is too few and a new initiative to increase support is under way.

Approved by the PCC on 24 August 2020 and signed on their behalf by Major General Sir Simon Cooper (PCC vice-chairman)


A handwritten signature in black ink, appearing to read 'S. Cooper', with a long horizontal stroke extending to the right.

Section B

Balance sheet

		Guidance Notes	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
Fixed assets							
Intangible assets	(Note 15)	B01	-	-	-	-	-
Tangible assets	(Note 14)	B02	-	34,443	-	34,443	-
Heritage assets	(Note 16)	B03	-	-	-	-	-
Investments	(Note 17)	B04	-	-	-	-	-
Total fixed assets		B05	-	34,443	-	34,443	-
Current assets							
Stocks	(Note 18)	B06	-	-	-	-	-
Debtors	(Note 19)	B07	3,011	8,146	-	11,157	117,208
Investments	(Note 17.4)	B08	13,496	-	-	13,496	40,851
Cash at bank and in hand	(Note 24)	B09	43,499	42,090	-	85,589	261,025
Total current assets		B10	60,006	50,236	-	110,242	419,084
Creditors: amounts falling due within one year	(Note 20)	B11	2,909	-	-	2,909	1,085
Net current assets/(liabilities)		B12	57,097	50,236	-	107,333	417,999
Total assets less current liabilities		B13	57,097	84,679	-	141,776	417,999
Creditors: amounts falling due after one year	(Note 20)	B14	-	-	-	-	-
Provisions for liabilities		B15	-	-	-	-	-
Total net assets or liabilities		B16	57,097	84,679	-	141,776	417,999
Funds of the Charity							
Endowment funds	(Note 27)	B17	-	-	-	-	-
Restricted income funds	(Note 27)	B18	-	84,679	-	84,679	344,328
Unrestricted funds		B19	57,097	-	-	57,097	73,671
Revaluation reserve		B20	-	-	-	-	-
Total funds		B21	57,097	84,679	-	141,776	417,999

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval dd/mm/yyyy
	Sir Simon Cooper	25-08-20



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name
The PCC of the Parish of Donhead St Andrew

On accounts for the year ended

31 December 2019

Charity no (if any)

1150714

Set out on pages

1 to 43

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2019.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Chartered Association of Certified Accountants.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

G H Gillett

Date:

22/07/2020

Name:

G H Gillett

Relevant professional qualification(s) or body

F.C.C.A.

(if any):

--

Address:

Unit 20 The Wincombe Centre, Wincombe Business Park, Shaftesbury,

Dorset SP7 9QJ

--

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

--