

# **STAINES AND FELTHAM METHODIST CIRCUIT**

## **TRUSTEES REPORT SEPTEMBER 2018 – AUGUST 2019**

### **Aim and purposes**

The Circuit is responsible, with the Superintendent and the Ministers appointed to the Circuit, for the spiritual and material well-being of the circuit, and for upholding and acting upon the decisions of the Circuit Meeting. (SO 531).

The Circuit has particular rights and duties set out in SO 532 -534, 540,552 and 610.

The Circuit Meeting is also specifically responsible for the maintenance of Stationing process to appoint and re-invite ministers as necessary and the 3 x Circuit Manses and providing support to the churches in the Circuit.

### **Objectives and Activities**

As a Methodist Circuit we will endeavour to:

- Underpin everything we do with God centred worship and prayer
- Supporting community development and action for justice, especially among the most deprived and poor - in Britain and worldwide
- Developing confidence in evangelism and in the capacity to speak of God and faith in ways that make sense to all involved
- Encouraging fresh ways of being Church
- Nurturing a culture in the Church which is people-centred and flexible

### **Achievements and Performance**

#### *Worship and Prayer*

Services are held regularly at all churches in the Circuit apart from Wendover Road and Virginia Water who began the process to close the church in 2017 with the premises finally being sold on 30<sup>th</sup> April 2019. Wendover Road held their final Service on 16<sup>th</sup> September 2018 and the future of the premises has yet to be determined.

The number of Churches holding evening Services regularly was 4.

We have a team of 14 Local Preachers who provide valuable support to the Presbyters in fulfilling the Services on the Plan, but on occasion it is necessary to call upon Visiting Preachers or to arrange "Own Arrangement" Services.

Some Churches hold Prayer Meetings either as Formal events on the Calendar or as part of their weekly House Groups. These provide invaluable support for the Circuit.

### **District Synod**

The Ministerial Staff and elected members attend two with a further one Ministerial Synod each year.

### **Pastoral Care**

Those Churches with large enough congregations have Pastoral Committees or the equivalent in SCLEP's. In smaller churches the Church Councils review pastoral situations as part of their meetings. Each church has a team of pastoral visitors who maintain contact

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with members and those associated with the local church, In addition the Ministers in the Circuit make regular home visits and provide Holy Communion when requested.

### ***Mission and Evangelism***

The Work continues where members of each church met to discuss the future of the Circuit and in particular its' mission. It was interesting to learn the wide range of activities taking place in the Circuit. Each church was invited to identify two specific areas for mission and outreach. Work has begun on giving effect to these choices. The Anglican church in the Circuit is working upon an initiative organised by the Diocese of Guildford, "Transforming Church, Transforming Lives". It is interesting that the documents relating to this cover much the same ground that we have explored as part of our process. We are also exploring a Partnership with the Diocese of Kensington (Church of England) based at Christ Church, Feltham. This requires a Sharing Initiative and a Mission Initiative Agreement to be in place to run alongside a Bishop's Mission Order. Work on this is progressing. In the meantime Rev. Andy Watkins is working at the Church under a Schedule 14(a) Agreement,.

### ***Ecumenical Relationships***

Each church in the Circuit has a relationship with their own "Churches Together". Ministers endeavour to attend meetings whenever possible although this is complicated by the fact that this can mean attendance at multiple groups. Joint events between the churches are arranged and Methodist representation is good.

### **Financial Review**

Total receipts on unrestricted funds (General Funds) were £76,670, this used for all day to day expenditure including Ministerial and lay employee salaries, Methodist Church Fund, District Expenses (running costs for the district) and the 3 Ministerial Manses. Full details are in the attached Financial Statements.

Most of the financial income comes from the churches via their assessment / share.

### **Reserves policy**

The Circuit Meeting's policy is to maintain a balance of unrestricted funds, which equates to at least six months unrestricted payments, equivalent to £102,500. This is to cover emergency situations that may arise from time to time. The balance of £76,670 held on unrestricted funds, after designations, at the year end did not match this target however the sale of Virginia Water Methodist Church had been completed but the funds had not reached our accounts at Year End I think that these figures need to be updated as the sale of VW was completed in April 2019. If they were not in the account for this year they need to be included in the next year.

It is our policy to invest Reserve funds with the CFB (Methodist Church Central Finance Board).

### **Volunteers**

Like many circuits, volunteers are not great in number and some posts are difficult to fill. This does impose an additional load on many of the active volunteers already in post.

### **Structure, governance and management**

The method of appointment of Circuit Meetings representatives are Election by the Churches of the Circuit from their members. Designated office holders of the Circuit are elected by the Circuit Meeting.

## **STAINES AND FELTHAM METHODIST CIRCUIT**

### **TRUSTEES REPORT SEPTEMBER 2018 – AUGUST 2019**

The Circuit Meeting is responsible for making decisions on all matters of general concern and importance to the Circuit including deciding on how the funds of the Circuit are to be raised and spent.

The full Circuit Meeting representatives meet 3 times during the year with an average level of attendance of 75%. Given its wide responsibilities the Circuit Meeting has some committees each dealing with a particular aspect of Circuit and Wider life. These committees which include Local Preachers Meeting, Circuit Leadership Team and the Invitation Committee report back to it regularly with minutes of their deliberations being received by the full Circuit Meeting and discussed as necessary.

# **STAINES AND FELTHAM METHODIST CIRCUIT**

## **TRUSTEES REPORT SEPTEMBER 2018 – AUGUST 2019**

### **Administrative information**

The Circuit is situated in Surrey and Greater London. It is part of the South East District of the Methodist Church. The correspondence address is The Circuit Office, Staines Methodist Church, Thames Street Staines-on-Thames, Middlesex. TW18 4SD.

The Circuit Meeting members are the Trustees and those who have served from 1<sup>st</sup> September 2018 – 31<sup>st</sup> August 2019:

### **Church Representatives:**

<b>ASHFORD:</b>	Jill Britton (Treasurer)
<b>STAINES:</b>	Geoff Nicholson (Treasurer), Avril Pye, Joan Gardam, Chris Gardam, John Bennett
<b>LALEHAM:</b>	Barrie Bullimore (Treasurer), Joyce Bullimore, Graham Wells
<b>SOUTHVILLE:</b>	Marilyn Woodley (Treasurer), Frank Phillips, Robina Howliston, Maggie Netto
<b>ASHFORD COMMON:</b>	Justin Camis (Treasurer), Chris Morton (Church Steward)
<b>EGHAM</b>	Diane Humphries, Patricia Harper Bill (Church Secretary), Jane Leckie
<b>ENGLEFIELD GREEN</b>	Brian Hooker (Treasurer), Margaret Willis (Church Steward) Rita Berry
<b>VIRGINIA WATER</b>	Jonathan Perkins
<b>WENDOVER ROAD</b>	Valerie Barbet (Treasurer), Sheila Hassan (Church Steward) Anne Heberton
<b>CIRCUIT MINISTERS</b>	Andrew Reed, Juliet Ushewokunze, Alan Wickens, Judith Allford
<b>CIRCUIT STEWARDS</b>	Roger Griffiths, Marilyn Woodley, Jonathan Griffiths
<b>SECRETARY</b>	Maggie Netto
<b>L.P. SECRETARY</b>	Paul Murphy
<b>6 LOCAL PREACHERS</b>	Margaret Ash, Carol McKenner, Sheila Hassan, Shirley Price, Vacancy, Vacancy
<b>REPS. FROM CIRCUIT:</b>	
	Property Marilyn Woodley
	Missions Vacancy
	Network Vacancy
	Missions Vacancy
	MWiB Vacancy
	MHA Stephanie Cliffe
	G.P. Frank Hughes

# **STAINES AND FELTHAM METHODIST CIRCUIT**

## **TRUSTEES REPORT SEPTEMBER 2018 – AUGUST 2019**

Connexional Funds	Jonathan Griffiths
Webmaster	Jonathan Griffiths
Safeguarding:	Verna Doe

### **4 REPS. NOMINATED BY THE CIRCUIT MEETING:**

Vacancy, Vacancy, Vacancy, Vacancy

# BALANCE SHEET as at end of August 2019

## Make-up of General

HSBC (General Account)  
HSBC (Connexional)

£ 53,208.19 Benevolent  
Education & Youth  
General  
Manse  
Local Preachers  
Vision and Strategy  
TO EXTERNAL ORGANISATIONS  
Virginia Water  
Englefield Village Centre

Uncleared transactions

Total	£ 53,208.19	£	200.00	£	200.00	£	2,219.66
excluding EG VC Project	£ 50,317.58	£	306.08	£	306.08	£	6,919.52
			£ 33,606.56	£	33,606.56	£	728.62
			£ 7,698.67	£	7,698.67	£	2,890.61
			£ 95.71	£	95.71	£	11,301.17
			£ 2,219.66				
			£ 6,919.52				
			-£ 728.62				
			£ 2,890.61				
			£ 53,208.19	£	33,606.56	£	8,300.46
			£ 50,317.58				

	8/19	8/18	8/17	8/16	8/15	8/14	8/13
General Account	£ 53,208.19	£ 48,139.86	£ 36,583.30	£ 51,051.39	£ 7,750.85	£ 341.88	£ 977.44
Feltham Standing Acc	£ 6,812.08	£ 6,765.80	£ 6,737.26	£ 6,707.80	£ 6,673.39	£ 6,637.39	£ 6,591.82
Feltham Major Repairs	£ 4,660.32	£ 4,628.66	£ 4,609.17	£ 4,594.14	£ 4,571.41	£ 5,535.57	£ 5,497.56
Development Fund	£ 16,650.64	£ 16,537.50	£ 16,467.76	£ 16,403.18	£ 16,311.67	£ 26,170.77	£ 25,991.11
Youth Work	£ 5,243.29	£ 5,207.63	£ 5,185.67	£ 5,165.32	£ 5,136.50	£ 5,108.80	£ 5,073.72
Advance Fund	£ -	£ -	£ -	£ -	£ -	£ -	£ -
T.J. Fear Trust Valuation	£ 86,574.52	£ 81,279.45	£ 69,583.16	£ 83,921.83	£ 40,443.82	£ 43,794.41	£ 44,131.65
TMCP	£ 983.04	£ 983.04	£ 983.04	£ 983.04	£ 983.04	£ 983.04	£ 963.07
1. General Funds held at Y/E	£ 60,020.27	£ 54,905.66	£ 43,320.56	£ 57,759.19	£ 14,973.85	£ 1,135.85	£ 6,773.92
2. Restricted Funds held at Y/E	£ 9,903.61	£ 9,836.29	£ 9,794.84	£ 9,759.46	£ 9,707.91	£ 14,637.76	£ 10,691.23
3. Designated Funds held at Y/E	£ 16,650.64	£ 16,537.50	£ 16,467.76	£ 16,403.18	£ 27,612.84	£ 28,020.80	£ 26,774.22
4. Endowment Funds held at Y/E	£ 983.04	£ 983.04	£ 983.04	£ 983.00	£ 983.04	£ 983.04	£ 963.07
5. Circuit Model Trust Fund Funds at Y/E	£ -	£ -	£ -	£ -	£ -	£ -	£ -
Property	£ 87,557.56	£ 82,262.49	£ 70,566.20	£ 84,904.83	£ 53,277.64	£ 44,777.45	£ 45,202.44
	£ 159,000.00	£ 1,159,000.00	£ 1,159,000.00	£ 1,159,000.00	£ 1,159,000.00	£ 1,159,000.00	£ 1,159,000.00
	£ 246,557.56	£ 1,241,262.49	£ 1,229,566.20	£ 1,243,904.83	£ 1,212,277.64	£ 1,203,777.45	£ 1,204,202.44

# STAINES AND FELTHAM METHODIST CIRCUIT

FOR SEPTEMBER 2018 - AUGUST 2019

This have been signed off along with the schedules by our independent examiner  
Margaret Fowler FMAAT

Schedules are available on request by emailing [accounts@sfmc.org.uk](mailto:accounts@sfmc.org.uk)

## GENERAL INCOME AND EXPENDITURE

RECEIPTS		PAYMENTS	
From Circuit	£ -	Bank Charges	£ -
Development Fund	£ -	Transfers:	£ 8,500.00
Assessments & Wider	£ 124,779.39	Manse General	£ 8,500.00
Ministry	£ -	Local Preachers	£ -
T.J.Fear Trust	£ 11.23	BENEVOLENT FUND	£ -
	£ -	Youth	£ -
		The Methodist Church Fund	£ 19,702.00
		District Expenses	£ 3,586.00
		Administration	£ 2,649.06
		Manse Telephone	£ 2,051.58
		Manse Phone Credit	-£ 110.00
		Mobile Phone	£ -
		Independent Examination Fees / Accounting	£ 210.00
		Printing, Publications, Publicity	£ 528.38
		Other Admin	-£ 30.90
		STIPENDS ETC.	£ 87,491.53
		Visiting Preachers	£ 45.70
		Methodist Stipends etc	£ 68,130.03
		URC MOM/Wider Ministry	£ 19,315.80
		Aprentic Levy	£ -
		Office Costs	£ 8,305.61
		Secretarial Fees	£ 7,570.00
		Office Phone	£ 543.85
		Other Office costs	£ 191.76
		CPD	£ -
		Travel	£ 4,281.29
		Staff Car Mileage	£ 3,748.55
		Staff Cyc	£ -
		Staff Reimbursments	£ 389.15
		Super	£ -
		Other	£ 143.59
		Other	£ 793.00
		Computer	£ -
		Grants	£ 693.00
		Refreshments	£ -
		Recruitment	£ -
		Misc	£ 100.00
		Safeguarding / DBS	£ -
	£ 124,790.62		£ 135,308.49
Balance B/F 01/09/18	£ 44,124.43	Balance to Carry Forward	£ 33,606.56
	£ 168,915.05		£ 168,915.05

**PROPERTY ACCOUNT 2018-19**

Balance B/F	£	1,205.43	
Transferred from Feltham Manse Major Repairs	£	-	
Transferred from Feltham Manse Major Repairs Fund - to Manse (via General)			
Transferred from General (General)	£	8,500.00	
<b>TOTAL</b>			<b>£ 9,705.43</b>

**ASHFORD**

Council Tax	£	2,716.85	
Maintenance	£	349.99	
Water	£	281.46	
Refurbishment	£	-	
Security System	£	228.50	
Utilities	£	-	
Soft Furnishings	£	-	
<b>ASHFORD MANSE TOTAL</b>	<b>£</b>	<b>-</b>	<b>£ 3,576.80</b>

**FELTHAM**

Council Tax	£	1,838.54	
Maintenance	£	1,464.34	
Water	£	888.27	
Security System	£	228.50	
Refurbishment	£	-	
Soft Furnishings	£	-	
Utilities	£	-	
Manse Rental Income	£	-	
Agents fees	£	-	
Agents Costs	£	-	
<b>FELTHAM MANSE TOTAL</b>	<b>£</b>	<b>-</b>	<b>£ 4,419.65</b>

**EGHAM**

Manse Rental Income	£	18,006.00	
Agents fees	£	-	
Agents Costs	£	2,074.15	
Council Tax	£	-	
Maintenance	£	1,428.00	
Water	£	-	
Security System	£	228.50	
Utilities	£	-	
Soft Furnishings	£	-	
Refurbishment	£	-	
<b>EGHAM MANSE TOTAL</b>	<b>£</b>	<b>18,006.00</b>	<b>£ 3,730.65</b>
			<b>-£14,275.35</b>

**WINDSOR**

Council Tax	£	220.00	
Maintenance	£	50.00	
Water	£	775.82	
Refurbishment	£	-	
Security System	£	-	
Utilities	£	-	
Soft Furnishings	£	-	
<b>WINDSOR MANSE TOTAL</b>	<b>£</b>	<b>-</b>	<b>£ 1,045.82</b>
			<b>-£5,233.08</b>

Removals	£	-	
Relocation Allowance	£	-	
<b>REMOVALS TOTAL</b>			<b>£ -</b>

Insurance	£	3,843.84	
<b>INSURANCE TOTAL</b>			<b>£ 3,843.84</b>

Quinquennial	£	3,396.00	<b>£ 3,396.00</b>
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**TOTAL**

**Balance to be Carried Forward**

**£7,239.84**

**£ 2,006.76**

**£7,698.67**

# RESTRICTED FUNDS 2018-19

## ENGLIEFIELD GREEN VILLAGE CENTRE

Balance Brought		-£	3,306.35
St Judes PCC Income	£	-	
Connexional Grant	£	-	
Staff Costs income	£	56,000.00	
Manager Salary, NIC, Pension	£	33,637.03	
Assistant Manager	£	-	
Centre Staff	£	16,031.01	
Expenditure	£	135.00	
		£	2,890.61

## VISION AND STRATEGY

Balance Brought Forward	£	2,219.66	
		£	2,219.66

## VIRGINIA WATER MC

Balance Brought Forward	-£	1,694.62	
Church Income	£	966.00	
Church Expenditure	£	-	
		-£	728.62

## FELTHAM MANSE ACCOUNT MAJOR REPAIRS (CFB)

Brought Forward	£	4,628.66	
Income			
Transferred to Manses	£	-	
From URC			
Transferred from FMSA Account	£	-	
Interest on deposit	£	31.66	
Carried forward		£	4,660.32 R

## YOUTH WORK (CFB)

Brought Forward	£	5,207.63	
Interest on deposit	£	35.66	
Carried forward		£	5,243.29 R

## CIRCUIT ADVANCE FUND

Brought Forward	£	-	
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# DESIGNATED FUNDS 2018-19

## EDUCATION & YOUTH WORK

Balance Forward	£	306.08	
Income	£	-	
Expenditure	£	-	
Transfer In	£	-	
Carried Forward	£	306.08	D

## BENEVOLENT FUND

Balance Forward	£	200.00	
Income			
Payment	£	-	
Transfer In	£	-	
	£	200.00	D

## LOCAL PREACHERS

Balance Brought Forward	£	95.71	
Income	£	-	
Expenditure	£	-	
Transfer In	£	-	
Carried Forward	£	95.71	D

## FEEDER ACCOUNT (CFB)

Brought Forward	£	6,765.80	
Transferred to FMFR			
Interest	£	46.28	
Carried Forward	£	6,812.08	UR

## MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS

	Easter	Missions	Services	Property	Retirement	London	Housing	Gifts
Balance Brought Forward	£ 4,989.52	£ 59.83	£ 1,314.69	£ 2,910.00	£ 90.00	£ 90.00	£ 525.00	
income	£ 1,930.00	£ -	£ 200.00	£ 810.00	£ 448.00	£ 24.00	£ 448.00	£ -
Dispersments	£ -	£ -	£ -	£ -	£ -	£ -	£ -	
	£ 6,919.52	£ 59.83	£ 200.00	£ 1,314.69	£ 538.00	£ 114.00	£ 973.00	£ -

## CIRCUIT DEVELOPMENT FUND (CFB)

	General	Property	EG	Removals
Brought forward	£ 16,537.50	£ 6,837.12	£ -	£ 3,287.48
Transfers	£ -	£ -	£ -	£ -
Income	£ -			
Payments	£ -			
Interest on Deposit	£ 113.14	£ 46.78	£ -	£ 22.49
Carried Forward	£ 16,650.64	£ 6,883.90	£ -	£ 3,309.97
			D	