

# **RICHARD TAYLOR'S EDUCATIONAL TRUST**

Registered Charity Number 1175607

***RICHARD TAYLOR'S EDUCATIONAL FOUNDATION  
FOUNDED 1785***

***BILTON YOUTH CENTRE  
FOUNDED 1968***

## **Trustees' Annual Report for the period - From 1st January 2019 to 31st December 2019**

### **Section A: Reference and administration details**

**Charity Name - RICHARD TAYLOR'S EDUCATIONAL TRUST**

**Other names the charity is known by:**

**RICHARD TAYLOR'S EDUCATIONAL FOUNDATION  
BILTON YOUTH CENTRE**

**Registered charity numbers: 1175607 and 529568 and 529568-1**

**Charity's principal address:-** The Church Office , St John's Church, Bilton Lane, Harrogate, HG1 3DT  
(For postal contact only)

**Names of the Charity Trustees who manage the charity:**

**During the period for this report:**

Simon Paul Dowson - Chair  
Terrence Harrison - Hon Treasurer  
Felicity Janet Hildred - Clerk from September 2019  
Kristian Jay Randall  
Paul Upton Tennyson  
Keith Wadd  
Geoffrey Frederick Webber

Appointed by Harrogate Borough Council  
Appointed by North Yorkshire County Council

**At the time of approval for this report:**

Simon Paul Dowson	
Felicity Janet Hildred	
Kristian Jay Randall	
Geoffrey Frederick Webber	First Trustee (continuing - appointed by NYCC)
Clive Hodgeon	(from January 2020)
Sheena Mary Hodgeon	(from January 2020)
Susan Jane King	(from January 2020)
Alene Elizabeth Bloomfield	(from March 2020)
Martin Wilson Helm	(from March 2020)
Matthew Robert Scott	(from June 2020) Nominated by Harrogate Borough Council

**Clerk -** Terence Wagner until September 2019

**Advisers -** Solicitors - Hempsons - On charity matters: 100, Wood Street, London EC2V 7AN  
On property matters: City Tower, Piccadilly Plaza, Manchester M1 4BT

Architects and Engineers - Leeds Environmental Design Associates Ltd.  
Micklethwaite House, 70 Cross Green Lane, Leeds, LS9 0DG.

## **Section B: Structure, Governance and Management**

### **Description of the Charity's trusts, governing documents and how it is constituted**

Richard Taylor's Educational Trust (RTET) is a charitable incorporated organisation with a constitution approved by the Charity Commission, as amended, on 11th November 2019. Under this constitution the CIO (RTET) becomes the Trustee for its constituent charities.

The constituent charities, Richard Taylor's Educational Foundation (RTEF) and Bilton Youth Centre (BYC) operate under their own schemes.

On 8th March 2019 BYC was granted a new scheme by the Charity Commission.

Richard Taylor's Educational Foundation scheme dated 9th June 1966 has been extensively amended by the Secretary of State for Education and, with the approval of the Charity Commission, by the Trustees deed of amendment dated 18th October 2019.

The merger of the two existing charities with the charitable incorporated organisation RTET was underway at the end of 2019.

### **Trustee selection method**

Under the constitution the first Trustees of RTET are the existing Trustees of RTEF who were already the trustees of BYC. The RTEF Trustees were appointed in accordance with the scheme of 1966, which, as affected by legislation over the years, sets out that the trustees should be the Rector of Bilton: two trustees to be appointed respectively by Harrogate Borough Council and North Yorkshire County Council: and four other trustees to be appointed by resolution of the Trustees.

Many had been trustees for a long time and some wished to resign as soon as it was convenient resulting in a very different set of trustees approving this report. Another change made with the move to a CIO is that the local authorities can no longer appoint to the Trust; they can only nominate. It is not expected that a local authority nominee is likely to be unacceptable, generally RTEF has been well served by its local authority appointees over the decades but the trust should have the final decision especially now the school is an academy.

**Additional Governance Issues: RTEF** - The charity has a director on the Board of Yorkshire Causeway Schools Trust (YCST), formerly St Aidan's Academy Trust, of which Richard Taylor Church of England Primary School is a constituent academy.

The RTEF Clerk and BYC Treasurer, Terence Wagner, retired in September 2019 having been Clerk of RTEF since early 1981 and connected with Bilton Youth Centre for over forty years.

## Section C: Objectives and activities

### The objects of RTET in summary are :-

1. To advance education: a) by applying not more than 25% of its net income, in providing special benefits, not normally provided from central or local government funds for Richard Taylor Church of England Primary School, as may be agreed by trustees and the governors of the School.  
b) by applying the net yearly income in all or any of the following ways for the benefit of young people resident in Harrogate (the beneficiaries) who, in the opinion of the charity trustees, are in need of financial assistance: –
  - i) by awarding grants for secondary or tertiary education under rules to be made by the charity trustees;
  - ii) by awarding grants towards outfits, clothing, tools, instruments or books to help beneficiaries on leaving school to prepare for, or to enter a profession, trade or calling; or
  - iii) otherwise promoting the education (including social and physical training) of beneficiaries;provided that in the allocation of any benefits, the charity trustees shall have regard to the promotion of education in the principles of the Church of England.
2. For the public benefit, including for the benefit of the inhabitants of the borough of Harrogate:-
  - i) to promote the development of children and young people aged under 25 years in achieving their full physical, mental, social and spiritual capacities so that they may grow to full maturity as individuals and members of society and that their conditions of life may be improved; and
  - ii) to provide, or assist in the provision of, facilities for recreation or other leisure time occupation to such persons who have need of such facilities by reason of their youth, age, infirmity, disability, poverty or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving their conditions of life.

The objects in paragraph 1 mirror those set out in the scheme of RTEF and those in paragraph 2 mirror those in the new scheme of BYC.

### Summary of main activities undertaken for the public benefit

**RTEF** - The Trustee/director of Yorkshire Causeway Schools Trust continued to attend and actively participate in the regular meetings of the Board and to report back to the Trustees as necessary.

- At the regular meetings of the Trustees and having regard to its objects and the Charity Commission's guidance on public benefit:

- a) The Trustees remained receptive to requests for particular support from Richard Taylor Primary School concerning the social and physical health and wellbeing of the children in its care as well as educational issues.
- b) At the regular meetings applications for a variety of grants were considered which fell within the objects set out above. In many cases these were for school trips to adventure parks where the child would otherwise not be able to attend. The Trust has an application form for completion to ensure public benefit is demonstrated.

**BYC** - Having regard to the Charity Commission guidance on public benefit and to the scheme granted in March 2019, the premises are held under a tenancy by North Yorkshire Sport Ltd which is a company limited by guarantee and a charity. The building is now called Bilton Health and Wellbeing

Hub. The Trust has worked closely with NYS to foster the build up of the work of the Hub. NYS have to agree their letting charges annually but it is hoped that a long term agreement can be reached to allow the building to flourish again to the general public benefit with recreational activities which will be accessible to and of benefit to all age groups.

#### **Additional details of objectives and activities**

**RTEF** - The Trustees are concerned that there is not enough continuing knowledge of the existence of the Trust and the availability of financial assistance for educational purposes. Some schools seem to forget the existence of the trust and despite one of the Trustees visiting many schools personally there has not been a significant increase in applications. The Trust will be looking at the balance between the relatively small amount of money available for grants and the wider advertising of their availability within Harrogate town.

**BYC** - The Trustees have commissioned a report from Leeds Environmental Design Associates Ltd with a view to the total refurbishment of the Youth Centre to high environmental standards and have been working with NYS Ltd to take this forward. The building is in need of modernisation and the Trustees consider that opportunity should be taken to reduce its environmental impact and improve its environmental assessment in line with the need to reduce greenhouse gas emissions as well as the overall economic benefit.

### **Section D                      Achievements and performance**

#### **RTEF**

- a) The Trust donated £1,000 from its net income towards the cost of the Wildlife and Wellbeing garden being developed at the school most especially for more vulnerable children.
- b) Grants were offered to 29 individuals from across Harrogate where a need for financial assistance was demonstrated, in the opinion of the Trustees, and where the purpose of the expenditure would promote both the social and physical training of children, in many cases. Assistance was also given towards the more general education of an individual child or young person preparing for their future. Payments totalling £7,207 were made from the net income.

#### **BYC**

From a very few users of the Centre in recent years the introduction of NYS has significantly improved the use of the Centre during 2019. NYS work with children throughout North Yorkshire with a view to improving health and well being and run some children's courses at the Centre but in 2019 there were also classes run for older people, for example, to reduce the likelihood of diabetes or arthritis and to maintain health into old age; part of the property was shared with another charity working to train young people and adults with learning difficulties for work; art classes and a men's club also started.

The County Council Harrogate Young People and Families Team have continued some use of the premises for specialist work.

## **Section E**

### **Financial Review**

#### **Policy on reserves**

**RTET** had not formulated a policy on reserves as at the end of 2019 since it was still completing its merger with the constituent charities and had no funds at all.

**RTEF** - The Trust maintained a prudent level of reserves (£50,000) in recent years to be sure to meet administration costs, including the considerable legal and other fees which would arise during the process of re-structure and changeover to the CIO. Until the re-structure the administrative expenses of the charity had been low. The Trustees, also, considered that, so far as possible, all the annual income of the charity should be available for distribution on grant or other applications and in case of any unexpected need for Richard Taylor School.

As the restructure was completed at the end of the period of this report, RTET will set its own policy for the reserves. That said, the RTEF Trustees are aware that BYC may require additional funding for work on the building and that it is possible to consider a loan on commercial terms between the two charities.

**BYC** - Reserves of £50,000 have been maintained to meet the cost of maintenance and repair of the building.

#### **Sources of funding**

**RTET** had no funds at the end of 2019.

**RTEF and BYC** - all expenditure was financed from the income from the existing investments in the endowment funds including that for the key objects of the two charities.

**Loans** - None.

## **Section F**

### **Other optional Information**

It had been decided by the RTEF Trustees early in 2017 that the new structure of a charitable incorporated organisation (CIO) should be pursued. Then extensive amendments to the existing schemes of Richard Taylor's Educational Foundation and Bilton Youth Centre could be used to modernise the two charities. This would allow the CIO as Trustee the necessary powers to deal with the charities and their property without frequent recourse to the Charity Commission, the Court or other legal body.

RTET was registered in November 2017 and since that time the Trustees have been working with our Solicitors Hempsons, to finalise the objects of the CIO; restructure the existing charitable trusts Richard Taylor's Educational Foundation and Bilton Youth Centre. Extensive amendments were approved to the RTEF scheme and a new scheme for BYC was authorised by the Charity Commission.

Working closely with our Solicitors and the Charity Commission the final documentation was eventually signed during October and November 2019 and lodged with the Charity Commission.

## Section G Declaration

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	S.P Dowson	F.J.Hildred
Full name(s)	Simon Paul Dowson	Felicity Janet Hildred
Position (eg Secretary, Chair, etc)	Chair	Clerk
Date	2nd September 2020	

*Richard Taylor's Educational Trust is a charitable incorporated organisation with registered charity number 1175607 and trustee of the registered charities Richard Taylor's Educational Foundation and Bilton Youth Centre.*

*Official address: The Church Office, St John's Church, Bilton Lane, Harrogate, HG1 3DT*



CHARITY COMMISSION  
FOR ENGLAND AND WALES

RICHARD TAYLOR'S EDUCATIONAL TRUST 1175607

(RICHARD TAYLOR'S EDUCATIONAL FOUNDATION) (529568)

(BILTON YOUTH CENTRE) (529568-1)

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### Receipts and payments accounts

For the period  
from

1 January 2019

To

31 December 2019

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
INVESTMENT RECEIPTS (RTEF)	- 0	13,900		13,900	13770
INTEREST (RTEF)	- 0	468		468	421
INTEREST (BYC)	- 0	144		144	3
INSURANCE RENT (BYC)	- 0	4,770	-	4,770	-
COMPENSATION - DAMAGE (BYC)	- 0	73	-	73	105
HIRING FEES (BYC)	- 0	-	-	-	1,050
SALE OF EQUIPMENT (BYC)	- 0	-	-	-	70
<b>Sub total (Gross income for AR)</b>	<b>- 0</b>	<b>19,355</b>	<b>-</b>	<b>19,355</b>	<b>15,419</b>
<b>A2 Asset and investment sales, (see table).</b>					
	- 0	- 0	- 0	-	- 0
<b>Sub total</b>	<b>- 0</b>	<b>- 0</b>	<b>- 0</b>	<b>-</b>	<b>- 0</b>
<b>Total receipts</b>	<b>- 0</b>	<b>19,355</b>	<b>- 0</b>	<b>19,355</b>	<b>15,419</b>

<b>A3 Payments</b>					
GRANTS (RTEF)	- 0	8,607	-	8,607	7,303
ADMINISTRATION (RTEF)	- 0	338	-	338	130
PROFESSIONAL FEES (RTEF)	- 0	10,300	-	10,300	2,160
PROFESSIONAL FEES (BYC)	- 0	2,715		2,715	5,163
REPAIRS (BYC)	- 0	1,410	-	1,410	1,548
INSURANCE (BYC)	- 0	3,329	-	3,329	3,241
UTILITIES (BYC)	- 0	93	-	93	967
CCTV CONTRIBUTION (BYC)	- 0	-	-	-	1,000
BUILDING MANAGEMENT FEES (BYC)	- 0	-	-	-	3,114
COUNCIL TAX (BYC)	- 0	-	-	-	178
<b>Sub total</b>	<b>- 0</b>	<b>26,792</b>	<b>-</b>	<b>26,792</b>	<b>24,804</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	- 0	- 0	- 0	-	- 0
<b>Sub total</b>	<b>- 0</b>	<b>- 0</b>	<b>- 0</b>	<b>-</b>	<b>- 0</b>
<b>Total payments</b>	<b>- 0</b>	<b>26,792</b>	<b>- 0</b>	<b>26,792</b>	<b>24,804</b>
<b>Net of receipts/(payments)</b>	<b>- 0</b>	<b>- 7,437</b>	<b>-</b>	<b>- 7,437</b>	<b>- 9,385</b>
<b>A5 Transfers between funds</b>	<b>- 0</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>- 0</b>	<b>118,566</b>	<b>-</b>	<b>118,566</b>	<b>127,951</b>
<b>Cash funds this year end</b>	<b>- 0</b>	<b>111,129</b>	<b>-</b>	<b>111,129</b>	<b>118,566</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
<b>BI Cash Funds</b>	NATWEST BANK PLC (RTEF)		6,902	-
	HSBC PLC (BYC)		1,331	-



	NATIONAL SAVINGS BANK INVESTMENT ACCOUNT (RTEF)		51,166	-
	SKIPTON BUILDING SOCIETY COMMUNITY SAVER ACCOUNT (BYC)		51,730	
	<b>Total cash funds</b>		<b>111,129</b>	<b>-</b>
	<b>(agree balances with receipts and payments account(s))</b>	<b>OK</b>	<b>OK</b>	<b>OK</b>
		<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Endowment funds</b>
	<b>Details</b>	<b>to nearest £</b>	<b>to nearest £</b>	<b>to nearest £</b>
<b>B2 Other monetary assets</b>		-		
		-	-	-
	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
<b>B3 Investment assets</b>	COIF INCOME BONDS (RTEF)	ENDOWMENT	-	690,126
	CHARIBOND CHARITIES COMMON INVESTMENT FUND (RTEF)	ENDOWMENT	-	34,761
	NATIONAL SAVINGS BANK INCOME BOND (RTEF)	ENDOWMENT	-	5,000
			-	-
			-	-
	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
<b>B4 Assets retained for the charity's own use</b>	RICHARD TAYLOR C OF E SCHOOL (RTEF)	ENDOWMENT	-	2,300,000
	BILTON YOUTH CENTRE (BYC)	ENDOWMENT	-	750,000
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
<b>Notes to the accounts</b>				
B4 endowment is shown at insurance valuation				
Signed by two trustees on behalf of all the trustees	<b>Signature</b>	<b>Print Name</b>	<b>Date of approval</b>	
	S.P.Dowson	SIMON PAUL DOWSON	27th January 2020	
	G.F.Webber	GEOFFREY FREDERICK WEBBER	27th January 2020	