## HADLEY WOOD SPORTS TRUST

(Private Company Limited by Guarantee)

REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 NOVEMBER 2019

COMPANY REG NO. 6011099

CHARITY NO. 1129894

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Page 14 does not form part of the statutory accounts.

Trustees and directors

Director

P R Renkin

K Garber A Davis

Administration office:

Raydean House, Western Parade

Great North Road Barnet, Herts EN5 1AH

Registered office:

Pr Accounting Services

Raydean House, Western Parade

Great North Road Barnet, Herts EN5 1AH

Charity registration no.:

1129894

Company registration no.:

6011099 (England & Wales)

Independent examiner:

Michalis Michael FCCA ACA

Christopher Michael Limited

Chartered Certified Accountants & Statutory Auditors

26 Station Road New Barnet Herts EN5 1QW

Bankers:

Lloyds TSB 111 Darkes Lane Potters Bar

Herts EN6 1BS

Caf Bank

25 KingsHill Avenue

Kings Hill West Malling Kent ME19 4JQ

### **HADLEY WOOD SPORTS TRUST**

(Private Company Limited by Guarantee)

Directors' & Trustees' Report for the Year Ended 30 November 2019

The trustees are pleased to present their annual directors' report for the year ended 30 November 2019 which is also prepared to meet the requirements for a directors report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

### Structure, Governance and Management

#### Governing Document

Hadley wood Sports Trust is a company limited by guarantee and is a registered charity. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up, members are required to contribute an amount not exceeding £1.

### Recruitment & Appointment of Trustees

The trustees and directors who have served throughout the year are shown on page 1. Appointment of directors/trustees is governed by the Memorandum & Articles of Association.

New Trustees undergo training on their legal obligations as under Charity Law, the decision making process, the business plan and recent performance of the charity.

### Organisational Structure

The charity is organized so that the trustees meet regularly to manage its affairs. P Renkin manages the day to day administration of the charity and report to the Trustees at monthly Trustee meetings.

#### Risk Management

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining reserves at the current levels, combined with an annual review of the controls over key financial systems, will provide sufficient resources in the event of adverse conditions.

#### Related parties

None of the trustees receive remuneration or other benefit in their capacity as trustees of the charity. Any connection between a trustee of the charity and organisations providing services to the charity must be disclosed to the full board of trustees in the same way as any contractual relationship with a related party. In the current year no such related party transactions were reported.

#### Pay policy for senior staff

The directors consider that the board of directors, who are the Charity's trustees, and senior management team comprise the key management personnel of the charity in charge of directing, controlling, running and operating the charity on a day to day basis. No director received remuneration in the year.

#### Purpose and objectives

The charity's objects and its principal activities continued to be that of promoting community participation in healthy recreation by providing facilities for playing football and other sports.

### Achievements and performance

The trustees consider that the charity's activities of promoting participation in healthy recreation by providing facilities for playing football and other sports has been successful in meeting it's objectives.

HADLEY WOOD SPORTS TRUST (Private Company Limited by Guarantee) Directors' & Trustees' Report for the Year Ended 30 November 2019 (Continued)

#### Financial review

Total income for the year amounted to £65,557 with total expenditure amounting to £43,146 leaving a profit in the year of £22,411.

Accumulated reserves at the balance sheet date amounted to £1,096,481, of which £1,096,481 represent income reserves.

### Investment powers and policy

The trustees have invested all of the grants received into the development of the sporting facility.

#### Financial review

The statement of financial activities for the period is set out on page 5 of the financial statements. The trustees are optimistic that the following years will generate adequate net incoming resources.

The policy of the trustees is to continue to maintain unrestricted reserves at a reasonable level to fulfill the objects of the charity. The charity should have minimum reserves of six months worth of expenditure.

# Trustees responsibilities in relation to the financial statements

The charity trustees (who are also directors of the Company for the purposes of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- prepare financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### Directors and trustees

The trustees who are directors for the purpose of company law who have served during the year and up to the date of this report are set out on page 1.

# Statement as to disclosure to our Independent examiner

In so far as the trustees are aware at the time of approving our trustees' annual report:

- there is no relevant information, being information needed by the Independent examiner in connection with preparing their report, of which the company's independent is unaware; and
- the trustees, having made enquiries of fellow directors and the company Independent examiner that they ought to have individually taken, have each taken all steps that he/she is obliged to take as a director in order to make of any relevant information and to establish that the Independent examiner is aware of that information.

P R Renkin - Trustee & Director

Date: 8/9/2020

# HADLEY WOOD SPORTS TRUST (Private Company Limited by Guarantee) Independent Examiner's Report to the Trustees of Hadley Wood Sports Trust

I report on the accounts of the company for the year ended 30 November 2019, which are set out on pages 5 to 13

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. I am qualified to undertake the examination by being a qualified member of the ACCA.

Having satisfied myself that the charity is not subject to an Audit under company law and is eligible for an independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- -to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- -to state whether particular matters have come to my attention.

### Basis of Independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect the requirements:
- (a) to keep accounting records in accordance with section 386 of the companies Act 2006, and
- (b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Midnales michael

Independent Examiner Michalis Michael

for and on behalf of Christopher Michael Ltd, Chartered Certified Accountants & Statutory Auditors 26 Station Road, New Barnet, Herts EN5 10W

Date: & September 2020

Income:	<u>Notes</u>	Restricted <u>Funds</u> £	Unrestricted/ Designated <u>Funds</u> £	Total <u>2018/19</u> £	Total <u>2017/18</u> £
Donations and restricted grants  Income from Charitable activities:	3/4	A	35,330	35,330	115,120
Income from other activities		+			
Other income	5	_ \	227	227	1.540
Rental income	5	-	30,000	30,000	1,548 30,000
Total income		W	65,557	65,557	146,668
Expenditure					
Expenditure on charitable activities: Direct Charitable expenditure					
Management and administration	6	-	41,820	41,820	53,714
management and autimistration	7	= 11	1,326	1,326	10,247
Total expenditure		-	43,146	43,146	63,961
Net income/(expenditure) and net movements in funds before gains and losses on investments					
	18	( <del>.</del>	22,411	22,411	82,707
Inter-fund transfers		_		- 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1	52,707
Total funds brought forward			1,074,070	1,074,070	- 991,363
Total funds carried forward	4		1,096,481	1,096,481	1,074,070
	-			.,050,401	1,074,070

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

	Notes	2018/19 £	£	2017	
Fixed Assets Tangible fixed assets Leasehold Total fixed assets	14	1,0	60,171	£	1,073,711 1,073,711
Current Assets Debtors Cash at bank and in hand	15	- 62,489		83 25,117	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
Total current assets		62,489		25,200	
Creditors: amounts falling due within one year	16	(2,588)		(1,250)	
Net current assets		5	9,901		23,950
Creditors: amounts falling due after one year	17		0,072 3,591)		1,097,661
NET ASSETS		1,09	6,481	_	1,074,070
The funds of the Charity:					
Unrestricted/Restricted funds: TOTAL CHARITY FUNDS	19	1,096			1,074,070 1,074,070

# The notes at pages 10 to 13 form part of these accounts

For the financial year in question the company was entitled to exemption under section 477 of Companies Act 2006 relating to

No members have required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies'

Approved by the trustees on DATE/ 8/

P R Renkin

Trustee & Company Director

	2018/19	2017/18
Cash flows from operating activities:	Total Funds	Prior year Funds
	£	£
Net cash provided by (used in) operating activities  Cash flows from investing activities  Dividends, interest and rents from investments	42,546	(191,306)
Purchase of fixed asset investments Purchase of tangible fixed assets	76 (5,250)	48 (26,809)
Net cash provided by / (used in) investing activities	37,372	(218,067)
Change in cash and cash equivalents in the reporting period Cash and cash equivalents at the beginning of the reporting period	37,372 25,117	(218,067) 243,184
Cash and cash equivalents at the end of the reporting period	62,489	25,117
Reconciliation of net movement in funds to net cash flow from operating activities		
Net movement in funds for the reporting period (as per the SOFA)  Adjustments for :	22,411	82,707
Depreciation charges Dividends, interest and rents from investments (increase)/decrease in debtors increase(decrease) in creditors	18,790 (76) 83	17,477 (48) 4,144
Net cash provided by (used in) operating activities	1,338	(191,306)
Analysis of cash and cash equivalents		
Cash in hand		
Total cash and cash equivalents	62,489	25,117
equivalenta	62,489	25,117

### HADLEY WOOD SPORTS TRUST (Private Company Limited by Guarantee) NOTES TO THE FINANCIAL STATEMENTS for the year ended 30 November 2019

### Accounting policies

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of financial

#### Basis of Preparation

The Financial statements have been prepared in accordance with Accounting and Reporting of charities: SORP applicable to charities preparing their accounts in accordance with Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective date 1 January 2015) - Charities SORP (FRS 102), the financial reporting standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Hadley Wood Sports Trust meet the definition of Charity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy (notes).

### Reconciliation with previous GAAP

In preparing the accounts the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102, the reinstatement of comparative item was required.

At the date of transition no other restatements were required.

#### Incoming resources

Income (including income from government and other grants) is recognised when the charity has entitlement to the funds, any performance conditions attached to the items of income have been met, it is probable that the income will be received and the

# Interest and investment income receivable

Interest on funds held on deposit and income from investments held is included when receivable and the amount can be measured

#### Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside for a specific purpose. Restricted funds are donations or grants which the donor has specified are to be solely used for a particular purpose or area of the Trust's work or projects being undertaken by the Trust.

#### Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the

- -cost of raising funds comprise the cost of commercial trading
- expenditure on charitable activities includes the cost of operating the nursery and outreach services
- management and administration includes support costs for those functions that assist the work of the charity
- -expenditure on fixed assets is capitalised and included in the balance sheet at cost less depreciation. A corresponding amount is included in a designated fund under reserves to reflect the net book value of the assets less loans secured on those assets.

As a registered charity, the organisation is exempt from income and corporation tax to the extent that its income and gains are applicable to charitable purposes only.

#### Operating leases

Rentals paid under operating leases are charged to income on a straight line basis over the lease term.

#### Tangible fixed assets

Tangible fixed assets for use by the charity are stated at cost less depreciation.

Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

- property over life of lease
- office equipment 25% Reducing balance

### HADLEY WOOD SPORTS TRUST (Private Company Limited by Guarantee) NOTES TO THE FINANCIAL STATEMENTS for the year ended 30 November 2019

### Fixed asset investments

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. The statement of financial activities included the net gains and losses arising on revaluation and disposals throughout the year.

#### **Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

#### Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments wit a short maturity of less than three months from the date of acquisition or opening of the deposit or similar account.

#### Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or

#### Financial instruments

The trust has only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. The charity does not acquire put options, derivatives or other complex financial instruments. The main form of financial risk faced by the charity is that of volatility in equity and investment markets due to wider economic conditions, the attitude of investors to risk, and changes in sentiment concerning equities.

# 1 Legal status of the Trust

The Trust is a company limited by guarantee and has no share capital. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

2 Financial performance of the charity	Nov-19	No. 10
Income	£	Nov-18 £
	65,557	146,668
Expenditure on charitable activities	41.000	
Expenditure on management and administration	41,820 1,326	53,714
Depreciation	1,320	10,247
Ni-4:	43,146	63,961
Net income	22,411	82,707
Total funds brought forward	1,074,070	991,363
Total funds carried forward		
Represented by:	1,096,481	1,074,070
Unrestricted funds	1.006.404	
3 Income from Day	1,096,481	1,074,070
3 Income from Donations and Grants Grants receivable		
Donations		-
	35,330	115,120
4 Income from charitable activities	35,330	115,120
The London Marathon		
Football foundation		
Lottery Fund		_
	-	_
5 Income from other activities	_	_
Rent Received		
Fees -	30,000	30,000
Interest receivable	1,500 227	1,500
		48
6 Analysis of expenditure on charitable activities	31,727	31,548
Start costs		
Depreciation Other running costs	18,790	- 17,477
Donations	19,900	36,237
	3,130	
7 Analysis of governance and support cost	41,820	53,714
Staff costs		
Audit and accountancy	1 250	
Bank charges Other legal & professional	1,250 76	1,250 102
a mon readil or biolessional		8,895
	1,326	10,247
	,	. 4,2 17

	Nov-19	Nov-18
8 Net income /(expenditure) for the year This is stated after charging:	f	£
Depreciation -owned assets		
Auditors remuneration for other services	18,790	17,477
of other services	1,250	1,250

### 9 Trustees' remuneration

The trustees were not paid or received any other benefits from the Charity during the year in their capacity as trustees.

### 10 Related party transactions

As at 30 November 2019, A Davis and K Garber, both Trustees were owed £NIL (2018:NIL) by the Trust. No interest was charged as at the year end.

#### 11 Grants

Income from grants comprises of grant funding made available by various funding bodies to fund the construction of the sporting facilities. See note 4 for more information and to the amount and sources of these grants.

### 12 Corporation Tax

The Charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

### 13 Staff costs

There were no staff costs

14 Fixed assets Cost:	Leasehold £	Equipment £	Total £
At 1 Dec 2018 Additions	1,119,277	5250	1,119,277
At 30 Nov 2019	1,119,277	5,250	5,250 1,124,527
Depreciation At 1 Dec 2018 Charge in year	45,566 17,477	1,313	45,566
At 30 Nov 2019	63,043		18,790
Net book value At 30 Nov 2019	1,056,234	1,313	64,356
At 30 Nov 2018		3,937	1,060,171
7.0 0 100 2018	1,073,711	-	1,073,711
		Nov-19	Nov-19
1E Delta-		£	f
15 Debtors Amounts due within one year:			
VAT Repayable			83
16 Creditors			83
Amounts falling due within one year: Short Term Bank Loans			
Vat payable		88	
Accrued expenses and trade creditors Deferred income		2,500	1,250
47.6		2,588	1,250
17 Creditors  Amounts falling due after one year:			
Long Term Bank Loans Other Long Term Creditors		23,591	23,591
		23,591	23,591

18 Analysis of shoulted by		Nov-19	Nov-1
18 Analysis of charitable funds		£	
Analysis of movement in unrestricted funds		_	
<u> Unrestricted - General reserve:</u>			
Balance at 1 December 2018			
Movement in year		324,488	241,78
Inter-fund transfers		22,411	82,70
Balance at 30 November 2019			
2013		346,899	324,488
<u>Unrestricted</u> - <u>designated</u> <u>capital</u> <u>reserve</u> :			
Balance at 1 December 2018			
Movement in year		749,582	749,58
Inter-fund transfers			
Balance at 30 November 2019			
		749,582	749,582
Designated capital reserve represents the net book value of a	ssets less bank loans sec	ured on assets	
Restricted - general reserve:		area on assets.	
Balance at 1 December 2018			
Movement in year			
Inter-fund transfers			7
		, tempor mante (C. M.	
Balance at 30 November 2019			
- 100		-	-
9 Analysis of fund balances			
	Restricted	Unrestricted/Designated	<b>+</b>
Tangible fixed assets		seriete di Designated	Total
Cash at bank & in hand		1,060,171	1,060,171
Other net current assets		62,489	62,489
Creditors: amounts falling due after one year	9	(2,588)	(2,588)
and aller one year	-	(23,591)	(23,591)
	-	1,096,481	1,096,481
0 Post-balance sheet events		,,000,401	1,030,481

## 20 Post-balance sheet events

The trustees confirm that there are no post balance sheet events which require disclosure in the financial statements.

### 21 Leasehold Depreciation

During the year, depreciation has been charged over the life of the lease. A provision has been charge with regards to replacement of the artifical playing surface. It is estimated that the playing surface will be renewed every 10 years.

	Nov-19	Nov-18
	£	£
Rents Received		
Grant Funding	30,000	30,000
Donations Received		
Bank Interest Received	35,330	115,120
Fees	227	48
	_	1,500
	65,557	146,668
Administrative Expenses		
Light & Heat	56	999
Repairs & Maintenance	6,011	4,280
Telephone	11,955	18,271
Legal And Professional	881	716
Accountancy		
Bank Charges		
General Expenses		
Amortisation on Land Lease	997	982
Other interest paid on loans <1 yr	18,790	17,477
Donations		10,989
	3,130	
	41,820	53,714
Management & administration: Staff costs		
Audit and accountancy Bank charges & interest	1,250	1,250
Legal & professional expenses	76	102
2-3di di professional expenses		8,895
	1,326	10.247
Net Profit/(Loss)	- 1,320	10,247
rection(Loss)	22,411	82,707