



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' annual report (including Directors' report) for the period**

**From:** 01 April 2019      **Period start date**    31 March 2020 **To:** **Period end date**

**Charity name:** Connections Bus Project

**Charity registration number:** 1168343

**Company number:**

## **Objectives and activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>To act as a resource for young people up to the age of 19 living in Cambridgeshire and the surrounding areas by providing advice and assistance and organising programmes of physical, educational and other activities as a means of:</p> <ol style="list-style-type: none"><li>1 .Advancing in life and helping young people by developing their skills, capacities and capabilities to enable them to participate in society as independent mature and responsible individuals;</li><li>2. Advancing education;</li><li>3. Providing recreational and leisure time activity in the interests of social welfare for people living in the area of benefit who have need by reason of their youth, age, infirmity or disability, poverty or social and economic circumstances with a view to improving the conditions of life for such persons.</li></ol>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Connections Bus Project is a registered charity based in Histon near Cambridge, which runs mobile youth facilities which operate from two converted double decker buses. The charity also runs building based facilities.</p> <p>The charity's aims to enable young people to fulfil their potential through the provision of free recreational, educational and personal development opportunities. We work in communities which do not have their own youth clubs by providing a place where young people can meet and relax in an informal setting and experience a range of positive and challenging activities.</p> <p>Recreational opportunities include, computers with high speed internet access, games consoles, outdoor sports, crafts, puzzles, games, music videos and a TV. Social opportunities include a safe place to meet and specially designed areas to sit and chat with friends and youth workers. Youth workers support young people with information and advice on subjects such as drugs, sexual health, education and employment.</p>

		<p>The charity runs courses in babysitting, first aid, yoga and intergenerational opportunities – The 'Generation game'.</p> <p>The facilities are open to any young person aged between 11 and 19 years. On average 15 young people attend each session, both male and female.</p> <p>Over the year the bus has made weekly visits during term time to the villages of Oakington, The Eversdens, Sutton, Haslingfield, Trumpington Cottenham and Warboys .</p> <p>Our building based work has provided weekly drop in youth facilities for the villages of Histon, Milton, Willingham, Orchard Park and Sawtry. Courses in first aid, and yoga have run in Histon, babysitting in Histon and Cottenham and the 'Generation Game' in Histon, Cottenham Bottisham, Soham, Ely, Wisbech, March and Chatteris</p> <p>We have run a six week essential life skills programme for Cambs County Council in 8 villages in East Cambs and Fenland. These sessions were more structured than our normal bus sessions providing fun activities that help with life skills</p> <p>We have also linked up with CHUMS to provide a base for 1 to 1 mental health sessions for young people.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In planning our activities for the year we kept in mind the Charity Commission guidance on public benefit

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Providing youth work to 21 communities over the year, running 620 sessions in these communities and seeing 1315 different individuals</p> <p>Giving individual support and advice to young people on dealing with the issues they face including -exams, family issues, carrying knives, self harm, drug use, sexual health and the dangers of smoking</p> <p>Running our 'Generation Game course in East Cambs and Fenland and a six week essential life skills programme as part of a larger programme run by Cambs County Council and funded by the Department of Education working on social mobility of young people.</p> <p>Running training course for young people in babysitting, first aid and 'The Generation Game'. in Histon and Cottenham.</p> <p>Linking up with CHUMS to provide a base for one to one mental health services</p>
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### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial review

Review of the charity's financial position at the end of the period	Para 1.21	Our financial position at the end of the period is healthy. Our expenditure for the year was £139,286 and our income £144,989 This year we ended the financial year with reserves of £72,153 We aim to hold reserves of 50% of our annual expenditure.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity will aim to maintain a minimum reserves level of approximately six months normal running costs. This is needed because we don't invoice our fees for bus visits until the end of each term. This means that our available cash dips quite deeply during each term, until we have invoiced and been paid the fees for that term.
Amount of reserves held	Para 1.22	£72,153
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Other		
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## Structure, governance and management

Description of charity's trusts:		
Type of governing document: for example, <a href="#">trust deed</a> , <a href="#">memorandum and articles of association etc</a>	Para 1.25	Constitution
How is the charity constituted? for example <a href="#">limited company</a> , <a href="#">unincorporated association</a> , <a href="#">CIO</a>	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed/reappointed annually at the AGM held in October

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and administrative details

Charity name	Connections Bus Project
Other name the charity uses	
Registered charity number	1168343
Charity's principal address	PO Box 344, Histon, Cambridge CB24 9WZ

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andrew Smith	Chair		
2	Mark Stanyer	Treasurer		
3	Ed Cameron			
4	John Holmes			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name	
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Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

## Additional information (optional)

### Names and addresses of advisers (optional information)

Type of adviser	Name	Address
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### Name of chief executive or names of senior staff members (optional information)

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## Exemptions from disclosure

Reason for

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**Other optional information**

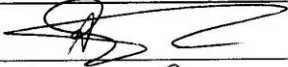
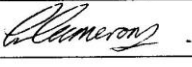
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**Declarations**

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare that they have approved the trustees' report (including directors' report) above.

**Signed on behalf of the charity's trustees/directors**

Signature(s)		
Full name(s)	ANDREW SMITH	EDWARD CAMERON
Position (for example Secretary, Chair, etc)	CHAIR of TRUSTEES	TRUSTEE
Date	4 SEPTEMBER 2020	





Connections Bus Project			Charity No (if any)	1168343	CC17a
Annual accounts for the period					
Period start date	01-Apr-19	To	Period end date	31-Mar-20	

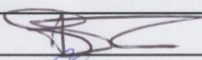

## Section A Statement of financial activities

Recommended categories by activity	Details of own analysis	Note	Restricted			Total this year £	Total last year £
			Unrestricted funds £	income funds £	Endowment funds £		
			F01	F02	F03	F04	F05
<b>Incoming resources (Note 3)</b>							
Incoming resources from generated funds				-	-	-	
Voluntary income		S01	7,962	-	-	7,962	58,900
Activities for generating funds		S02	5,745	-	-	5,745	2,978
Investment income		S03	174	-	-	174	180
Incoming resources from charitable activities		S04	131,108	-	-	131,108	105,946
Other incoming resources		S05		-	-	-	-
<b>Total incoming resources</b>		S06	144,990	-	-	144,990	168,004
<b>Resources expended (Notes 4-8)</b>							
Costs of Generating Funds				-	-	-	
Costs of generating voluntary income		S07	168	-	-	168	571
Fundraising trading costs		S08	-	-	-	-	
Investment management costs		S09	-	-	-	-	
Charitable activities		S10	136,309	-	-	136,309	169,282
Governance costs		S11	-	-	-	-	
Other resources expended		S12	2,810	-	-	2,810	2,240
<b>Total resources expended</b>		S13	139,287	-	-	139,287	172,093
<b>Net incoming/(outgoing) resources before transfers</b>		S14	5,703	-	-	5,703	4,088
<b>Gross transfers between funds</b>		S15	-	-	-	-	-
<b>Net incoming/(outgoing) resources before other recognised gains/(losses)</b>		S16	5,703	-	-	5,703	4,088
<b>Other recognised gains/(losses)</b>							
Gains and losses on revaluation of fixed assets for the charity's own use		S17	-	-	-	-	-
Gains and losses on investment assets		S18	-	-	-	-	-
<b>Net movement in funds</b>		S19	5,703	-	-	5,703	4,088
<b>Total funds brought forward</b>		S20		-	-		
<b>Total funds carried forward</b>		S21	5,703	-	-	5,703	4,088

## Section B Balance sheet

	Note	Unrestricted funds £	Restricted income funds £	Endowment funds £	Total this year £	Total last year £
		F01	F02	F03	F04	F05
<b>Fixed assets</b>						
Tangible assets (Note 9)	B01	-	-	-	-	-
	B02	-	-	-	-	-
Investments (Note 10)	B03	-	-	-	-	-
<b>Total fixed assets</b>	B04	-	-	-	-	-
<b>Current assets</b>						
Stock and work in progress	B05	-	-	-	-	-
Debtors (Note 11)	B06	15,787	-	-	15,787	26,323
(Short term) investments	B07	-	-	-	-	-
Cash at bank and in hand	B08	65,140	-	-	65,140	54,214
<b>Total current assets</b>	B09	80,927	-	-	80,927	80,537
Creditors: amounts falling due within one year (Note 12)	B10	8,774	-	-	8,774	14,087
<b>Net current assets/(liabilities)</b>	B11	72,153	-	-	72,153	66,450
<b>Total assets less current liabilities</b>	B12	72,153	-	-	72,153	66,450
Creditors: amounts falling due after one year (Note 12)	B13	-	-	-	-	-
Provisions for liabilities and charges	B14	-	-	-	-	-
<b>Net assets</b>	B15	72,153	-	-	72,153	66,450
<b>Funds of the Charity</b>						
Unrestricted funds	B16	72,153			72,153	66,450
	B17	-			-	-
Restricted income funds (Note 13)	B18		-		-	-
Endowment funds (Note 13)	B19			-	-	-
<b>Total funds</b>	B20	72,153	-	-	72,153	66,450

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	ANDREW SMITH	05/08/2020
	EDWARD CAMERON	8/8/2020





CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Connections Bus Project

On accounts for the year  
ended

31 March 2020

Charity no  
(if any)

1168343

Set out on pages

1 and 2

(remember to include the page numbers of additional sheets)

Responsibilities and  
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2020.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I am qualified to undertake the examination by being a qualified member of the Institute of Certified Bookkeepers.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

*H. Venter*

Date:

10/06/2020

Name:

Claudine Venter

Relevant professional  
qualification(s) or body  
(if any):

Baccalaureus Commercii – UOFS  
Member of ICB

Address:

12 Mallard End

Downham Market

PE38 9HN

**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A





CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

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members of

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Connections Bus Project

On accounts for the year  
ended

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(if any)

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examiner's statement

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Signed:

*H. Venter*

Date:

10/06/2020

Name:

Claudine Venter

Relevant professional  
qualification(s) or body  
(if any):

Baccalaureus Commericii – UOFS  
Member of ICB

Address:

12 Mallard End  
Downham Market  
PE38 9HN