

**THE PAROCHIAL CHURCH COUNCIL
OF THE ECCLESIASTICAL PARISH OF
GREAT BADDOW, MEADGATE,
DIOCESE OF CHELMSFORD
(Charity Registration No. 1169955)**

**ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2019**

**THE PAROCHIAL CHURCH COUNCIL
OF THE ECCLESIASTICAL PARISH OF GREAT BADDOW, MEADGATE,
DIOCESE OF CHELMSFORD
(Charity Registration No. 1169955)**

**ANNUAL REPORT AND FINANCIAL STATEMENT
FOR THE YEAR ENDED 31ST DECEMBER 2019**

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**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF GREAT BADDOW, MEADGATE,
DIOCESE OF CHELMSFORD
(Charity Registration No. 1169955)**

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL

FOR THE YEAR ENDED 31ST DECEMBER 2019

REFERENCE AND ADMINISTRATIVE DETAILS

Meadgate Church is part of the benefice of St Mary the Virgin Great Baddow, Chelmsford and became a separate parish on 1 January 2016, obtaining charity registration on 31 October 2016. It is part of the Diocese of Chelmsford within the Church of England.

Charity Number: 1169955

Principal Office: The Orchards
Meadgate Centre
Chelmsford
Essex
CM2 7NS

Independent Examiner Claire Bullen
Alexandra Anthony Limited
47 Church Street
Great Baddow
Chelmsford
CM2 7JA

| | | |
|---------|---|---|
| Bankers | Barclays Bank PLC 1 Churchill Place London E14 5HP | Metro Bank PLC 1 Southampton Row London WC1B 5HA |
|---------|---|---|

PCC members who have served during 2019 are:

Team Vicar Rev. Timothy Ball (Chairman)

| | | |
|-----------------|---|---|
| Elected Members | David Belbin (until 28-04-2019) Malcom Burrell (Treasurer) Rosalind Coleridge (Church Warden) | Charlotte Parsons David Pearce (Assistant Warden) Giles Platford (Church Warden until 28-04-2019) |
| | Natacha Dudley (from 28-04-2019) Claire Iveson | Stepahnie Ridgwell Amanda Robinson (Church Warden from 28-04-2019) |
| | John Kennett (from 28-04-2019) Duncan McKenzie Elizabeth Minnican | Richard Robinson Jill Smith-Hughes (Secretary) Locardia Takawira (Assistant |

STRUCTURE, GOVERNANCE AND MANAGEMENT

The church is governed by the Parochial Church Council Powers Measure (1956) as amended and by church representation rules. The church is a charity, registered with the Charity Commission.

The method of appointment of PCC members is set out in Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

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ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL

FOR THE YEAR ENDED 31ST DECEMBER 2019

OBJECTIVES AND ACTIVITIES

Meadgate Church PCC has the responsibility of co-operating with the incumbent, the Rev. Timothy Ball, in promoting in the ecclesiastical parish the whole mission of the church, pastoral, evangelistic, social and ecumenical. It also has the maintenance responsibilities for the Church centre complexes at the Parade and the Orchards.

Background information

Meadgate Church was established as a daughter church to St Mary the Virgin, Great Baddow, in 1963 to serve the needs of the Meadgate district which comprises a mix of former council housing now run by Chelmer Housing Partnership, and a number of privately owned dwellings. The church started in the home of one of the founder members and quickly grew, such that a church was built as part of the Meadgate Parade. Following various extensions as the church grew an opportunity to take over the site of the former Meadgate Junior School was taken advantage of and in July 2014 the Church took a three year lease from Essex County Council on the site now known as The Orchards, where as well as running two of the three Sunday services we have opened a cafe with under 5s soft play area which is open 5 days a week in school terms, as well as making the rooms available for other agencies serving the needs of the Meadgate Community. The lease was extended in 2017 allowing for discussions and agreement in principal for the purchase of the site which is expected to complete in 2020.

Mission statement

Aiming to be like Jesus. Intentionally, invitationally, inspirationally.

ACHIEVEMENTS, PERFORMANCE AND BACKGROUND INFORMATION

Church attendance

There are 108 people registered on the Electoral Roll (2018: 132). Approximately 80 adults and 12 children attend the services each Sunday.

Review of church council and church meeting business during the year.

The PCC meets approximately every quarter with additional sub-committee meetings for mission, buildings and finance held when needed. Copies of the minutes are available to all church members on request after they have been signed and agreed by the PCC.

FINANCIAL REVIEW

We have continued to see a year of God's providence. We started the year with a budgeted deficit for the General Fund of £4,794 and the outcome was break even. This break even position was after us having transferred £10,080 from the General Fund and £8,262 from the Orchards Cafe Fund to the Orchards Purchase Fund.

Total income on ordinary unrestricted funds was £205,623 (2018: £181,978). Total unrestricted expenditure amounted to £186,679 (2018: £186,192). With the transfer of £10,080 from the General Fund and £8,262 from the Orchards Cafe Fund to the Orchards Purchase Fund, there was a small surplus on the unrestricted funds of £602 (2018: deficit of £4,214).

The church continues to pay in full our Deanery Share (or Family Purse) contribution – this year £64,559 (2018: £63,390).

With the continued ongoing generosity of both church members and others, The Orchards Purchase Fund (formerly the Building and Development Fund) had income of £364,466 (2018: £25,067) and expenditure of £1,187 (2018: £6,955), leading to a surplus of £363,280. In addition, £10,080 was transferred from the General Fund and £8,262 from the Orchards Cafe Fund into The Orchards Purchase Fund, with the fund now sitting at £405,163.

The Church had hoped to complete the purchase The Orchards site from Essex County Council during 2019, but this has been delayed and is now expected to complete by the middle of 2020. In anticipation of the completion, the sum of £250,000 was transferred into the client account of our solicitors, Winckworth Sherwood LLP, and this amount remains in the client account in readiness for completion.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF GREAT BADDOW, MEADGATE,
DIOCESE OF CHELMSFORD
(Charity Registration No. 1169955)

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL

FOR THE YEAR ENDED 31ST DECEMBER 2019

RESERVES POLICY

The PCC is mindful of the Charity Commission guidance of unrestricted funds being brought up to a level which equates to approximately six months' unrestricted payments, to cover emergency situations that may arise from time to time. The balance of unrestricted funds at the year end totals £36,757, hardly changed from 2018. It is likely that it will be a number of years before the unrestricted funds can be brought up to the recommended level, particularly as the Church is about to purchase The Orchards.

RESPONSIBILITIES OF THE PCC

The Members of the PCC are responsible for the preparation of a Statement of Financial Activities and Balance Sheet for each financial year, which comply with Section 130 of the Charities Act 2011 following the guidance for accounting for smaller charities issued by the Charities Commission.

In preparing the Statement of Financial Activities and Balance Sheet we are required to:

- Select suitable Accounting Policies and then apply them consistently
- Make judgements and estimates that are reasonable and prudent
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departure disclosed and explained in the accounts.

Our responsibilities as members of the PCC include keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the Accounts comply with the Charities Act 2011. We are also responsible for safeguarding the Church's Assets and hence for taking reasonable steps for the prevention and detection of fraud and breaches of law and regulations.

The Orchards
Meadgate Centre
Mascalls Way
Chelmsford
CM2 7NS


.....
Rev. Timothy Ball

27 July 2020

INDEPENDENT EXAMINER'S REPORT
TO THE

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF GREAT
BADDOW, MEADGATE, DIOCESE OF CHELMSFORD**

This report on the Accounts of the PCC for the year ended 31 December 2019, which is set out on pages 1 to 17 inclusive, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 and Section 145 of the Charities Act 2011.

Respective responsibilities of Trustees and Examiner

As members of the PCC you are responsible for the preparation of the Accounts; you consider that the audit requirement of Regulation 3(3) of the Church Accounting Regulations 2006 and Section 144(2) of the Charities Act 2011 (the Act) does not apply. It is my responsibility to issue this report on those Accounts in accordance with the terms of the Church Accounting Regulations 2006 and the Charities (Accounts and Reports) Regulations 2008.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commission under Section 145(5)(b) of the Act and to be found in the guidance from the CBF. That examination includes a review of the accounting records kept by the PCC and a comparison of the Accounts with those records. It also includes considering any unusual items or disclosures in the Accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the Accounts.

Independent Examiner's Statement

In accordance with my examination, no matter has come to my attention which gives me reasonable cause to believe that, in any material respect, the requirements

- to keep accounting records in accordance with Section 130 of the 2011 Act: and
- to prepare Accounts which accord with the accounting records and to comply with the requirements of the Act, as also contained in the Church Accounting Regulations 2006

have not been met, or to which, in my opinion, attention should be drawn in order to enable a proper understanding of the Accounts to be reached.

47 Church Street
Great Baddow
Chelmsford
CM2 7JA



Claire Bullen
Independent Examiner
Alexandra Anthony Limited
Chartered Certified Accountants

..20th July...2020

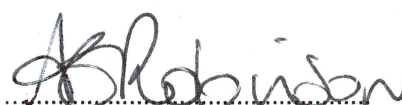
**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF GREAT BADDOW, MEADGATE,
DIOCESE OF CHELMSFORD**

(Charity Registration No. 1169955)

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST DECEMBER 2019

| | | Unrestricted Funds | Restricted Funds | TOTAL FUNDS | |
|--------------------------------------|------------|-----------------------|---------------------|-------------------|-------------------|
| | Notes | | | 2019 | 2018 |
| INCOME AND ENDOWMENTS | | £ | £ | £ | £ |
| Voluntary Income | 4,5,6,7,41 | 139,382.63 | 363,684.95 | 503,067.58 | 147,007.00 |
| Activities for Generating Funds | 8,9 | 29,050.99 | | 29,050.99 | 26,578.00 |
| Investment Income | 14 | 269.43 | 7.19 | 276.62 | 35.00 |
| Income from Church Activities | 10 | 35,776.29 | 2,888.70 | 38,664.99 | 32,117.00 |
| Other Income | 11,12,13 | 1,143.31 | | 1,143.31 | 1,308.00 |
| TOTAL INCOME | | <u>205,622.65</u> | <u>366,580.84</u> | <u>572,203.49</u> | <u>207,045.00</u> |
| EXPENDITURE | | | | | |
| Church Activities | 17-34,41 | 186,679.25 | 2,114.78 | 188,794.03 | 193,147.00 |
| Fund-raising Costs | 34 | - | 1,186.54 | 1,186.54 | - |
| TOTAL EXPENDITURE | | <u>186,679.25</u> | <u>3,301.32</u> | <u>189,980.57</u> | <u>193,147.00</u> |
| NET INCOME/ (EXPENDITURE) | | 18,943.40 | 363,279.52 | 382,222.92 | 13,898.00 |
| Bought forward at 1 January 2019 | | 36,155.51 | 23,541.59 | 59,697.10 | 45,799.00 |
| Transfers Between Funds | | - 18,341.52 | 18,341.52 | | |
| BALANCES AT 31 DECEMBER 2019 | | <u>36,757.39</u> | <u>405,162.63</u> | <u>441,920.02</u> | <u>59,697.00</u> |

Approved by the Parochial Church Council on 5th May 2020

 Church Officer

 Church Officer

 Treasurer

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
OF GREAT BADDOW, MEADGATE, DIOCESE OF CHELMSFORD
(Charity Registration No. 1169955)**

BALANCE SHEET AS AT 31ST DECEMBER 2019

| 2019 | | Notes | | 2020 |
|-------------------------|-----------------------------------|-------|------------------|--------------------------|
| | FIXED ASSETS | | | |
| - | | 35 | | - |
| | CURRENT ASSETS | | | |
| 16,704.03 | Debtors and Prepayments | 37 | 13,458.92 | |
| 476.71 | Deposit account | 38 | 483.90 | |
| 50,312.24 | Current account | 39 | 200,683.48 | |
| 76.50 | Pocket Card | 40 | 1,082.27 | |
| 680.26 | Youth Account | 41 | 506.43 | |
| 530.80 | Cash in hand: Creative Hands | | - | |
| 375.00 | Cash in hand: CAMEO | | 375.00 | |
| - | Cash in hand: General Fund | | 95.00 | |
| - | Solicitor's Client Account | 42 | 250,000.00 | |
| <u>69,155.54</u> | | | 466,685.00 | |
| | CURRENT LIABILITIES | | | |
| <u>9,458.44</u> | Creditors and accrued expenses | 43 | 24,764.79 | |
| | | | <u>24,764.79</u> | |
| <u>59,697.10</u> | NET ASSETS / (LIABILITIES) | | | <u>441,920.22</u> |
| | FUNDS | | | |
| | Unrestricted | | | |
| 33,326.45 | General Fund | | | 33,326.65 |
| | Designated | | | |
| - | Orchards Café Fund | | - | |
| 1,497.80 | Creative Hands Fund | | 2,273.51 | |
| 375.00 | CAMEO | | 375.00 | |
| 680.26 | Youth | | 506.43 | |
| 276.00 | Football Team | | 276.00 | |
| | | | | 3,430.94 |
| | Restricted | | | |
| - | Mission / Charities Fund | | - | |
| 23,541.59 | Orchards Purchase Fund | | 405,162.63 | |
| | | | | 405,162.63 |
| <u>59,697.10</u> | TOTAL FUNDS | | | <u>441,920.22</u> |

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF GREAT BADDOW, MEADGATE,
DIOCESE OF CHELMSFORD
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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2019

1. ACCOUNTING POLICIES

a) Basis of accounting

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with United Kingdom Generally Accepted Accounting Practice (FRS 102), and the Charities Act 2011 .

b) Funds

Restricted funds represent donations or fundraising income invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

Where funds received have been restricted for the purchase of fixed assets, the value of the specific object is transferred at the purchase date from the restricted fund to the general fund in the Statement of Financial Activities.

General Funds represent funds of the church council that are not subject to any restrictions regarding their use and are available for application on the general purposes of the Church. Funds designated by the Church Council for a particular purpose are also unrestricted.

c) Income and Endowments

All income and endowments are included in the statement of financial activities when the Church is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

- Collections and planned giving receivable under covenant are recognised when received on behalf of the Church Council.
- Tax refunds are recognised when the incoming resource to which they relate is received.
- Funds raised from outreach activities and similar events are accounted for gross.
- Grants and legacies to the Church Council are accounted for as soon as the Church Council is notified of its legal entitlement and the amount due. Grant income is matched to the period to which it relates.
- Rental income from the letting of church premises is recognised when the rental is due.
- Trading income is recognised when the goods have been sold.
- Interest is recognised when received.

d) Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which is reported as part of the expenditure to which it relates:

- Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of running fundraising events.
- Church activities expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- The costs of governance which include those costs associated with meeting the constitutional and statutory requirements of the charity and include the Independent Examination fees and costs linked to the strategic management of the charity are included as support costs for our charitable activities.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF GREAT BADDOW, MEADGATE, DIOCESE OF CHELMSFORD
(Charity Registration No. 1169955)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2019

2. DETAILED STATEMENT OF FINANCIAL ACTIVITIES

| | Notes | General Fund Unrestricted | Orchards Café Designated | Creative Hands Designated | CAMEO Designated | Youth Designated | Football Club Designated | Restricted Funds Summary | Total |
|--|-------|------------------------------|-----------------------------|------------------------------|---------------------|---------------------|-----------------------------|-----------------------------|-------------------|
| | | £ | £ | £ | £ | £ | £ | £ | £ |
| INCOME | | | | | | | | | |
| Planned Giving | 4 | 105,930.76 | | | | | | | 105,930.76 |
| Income Tax Recovered (Planned Giving) | 4 | 19,316.14 | | | | | | | 19,316.14 |
| Collections | 5 | 7,387.94 | | | | | | | 7,387.94 |
| Non-Planned Giving | 5 | 409.00 | | | | | | | 409.00 |
| Donations | 6 | 3,770.52 | | | | | | - | 3,770.52 |
| Income Tax Recovered (Non-Planned Giving) | 5 | 2,084.81 | | | | | | 37,501.25 | 39,586.06 |
| Church Letting Income | 8 | 28,182.00 | | | | | | | 28,182.00 |
| Catering Income | 9 | 868.99 | | | | | | | 868.99 |
| Orchards Café | 10 | - | 35,776.29 | | | | | | 35,776.29 |
| Sundry Income | 11 | 337.60 | | | | | | | 337.60 |
| Creative Hands | 12 | | | 775.71 | | | | | 775.71 |
| Youth Account | 41 | | | | | 483.46 | | | 483.46 |
| Parochial Fees | 13 | 30.00 | | | | | | | 30.00 |
| Bank Interest Received | 14 | 269.43 | | | | | | 7.19 | 276.62 |
| Funds raised for Mission/Charities | 15 | | | | | | | 1,938.53 | 1,938.53 |
| Funds raised to purchase The Orchards | 16 | | | | | | | 327,133.87 | 327,133.87 |
| Total Income | | 168,587.19 | 35,776.29 | 775.71 | - | 483.46 | - | 366,580.84 | 572,203.49 |
| EXPENDITURE | | | | | | | | | |
| Clergy Expenses | 17 | 1,025.52 | | | | | | | 1,025.52 |
| Staff Costs (excluding Café Staff) | 18 | 36,168.60 | | | | | | | 36,168.60 |
| Training | 19 | 185.00 | | | | | | | 185.00 |
| Worship Costs | 20 | 791.22 | | | | | | | 791.22 |
| Premises Rental | 21 | 12,620.00 | | | | | | | 12,620.00 |
| Upkeep of Premises | 22 | 26,167.12 | | | | | | | 26,167.12 |
| Catering | 23 | 2,110.26 | | | | | | | 2,110.26 |
| Administration | 24 | 6,263.11 | | | | | | | 6,263.11 |
| Junior Church / Youth | 25 | 296.77 | | | | | | - | 296.77 |
| Orchards Café | 26 | | 27,514.33 | | | | | | 27,514.33 |
| Community Outreach | 27 | 1,314.45 | | | | | | | 1,314.45 |
| Sundry Costs | 28 | 2,719.20 | | | | | | | 2,719.20 |
| Youth Account | 41 | | | | | 657.29 | | | 657.29 |
| Evangelism | 29 | 46.46 | | | | | | | 46.46 |
| Outside of Parish | | | | | | | | | - |
| Parish Share | 30 | 64,558.92 | | | | | | | 64,558.92 |
| Deanery Synod | 31 | 45.00 | | | | | | | 45.00 |
| Mission/Charity Giving From the General Fund | 32 | 4,196.00 | | | | | | | 4,196.00 |
| Mission/Charity Giving From Special Appeals | 33 | | | | | | | 2,114.78 | 2,114.78 |
| The Orchards Purchase | 34 | | | | | | | 1,186.54 | 1,186.54 |
| | | 158,507.63 | 27,514.33 | - | - | 657.29 | - | 3,301.32 | 189,980.57 |
| Balances as at 1st January 2019 | | 33,326.45 | - | 1,497.80 | 375.00 | 680.26 | 276.00 | 23,541.59 | 59,697.10 |
| Surplus/(Deficit) for year | | 10,079.56 | 8,261.96 | 775.71 | - | - 173.83 | - | 363,279.52 | 382,222.92 |
| Transfers between Funds | | - 10,079.56 | - 8,261.96 | - | - | - | - | 18,341.52 | - |
| Balances as at 31st December 2019 | | 33,326.45 | - | 2,273.51 | 375.00 | 506.43 | 276.00 | 405,162.63 | 441,920.02 |

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH
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(Charity Registration No. 1169955)**

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2019

3. RESTRICTED FUNDS SUMMARY FOR THE YEAR ENDED 31ST DECEMBER 2019

| | Mission/ Charities | Orchards Purchase | TOTAL |
|--|-------------------------------|------------------------------|-------------------|
| | £ | £ | £ |
| INCOME | | | |
| Funds raised for Mission/Charities | 1,938.53 | - | 1,938.53 |
| Orchards Purchase | - | 327,133.87 | 327,133.87 |
| Deposit Interest | - | 7.19 | 7.19 |
| Income Tax Recovered | 176.25 | 37,325.00 | 37,501.25 |
| Total Income | 2,114.78 | 364,466.06 | 366,580.84 |
| EXPENDITURE | | | |
| Funds raised for Mission/Charities | 2,114.78 | - | 2,114.78 |
| Orchards Purchase | - | 1,186.54 | 1,186.54 |
| Total Expenditure | 2,114.78 | 1,186.54 | 3,301.32 |
| Balances as at 1st January 2019 | - | 23,541.59 | 23,541.59 |
| Surplus/(Deficit) for year | - | 363,279.52 | 363,279.52 |
| Transfers between Funds | - | 18,341.52 | 18,341.52 |
| Balances as at 31st December 2019 | - | 405,162.63 | 405,162.63 |

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DIOCESE OF CHELMSFORD
(Charity Registration No. 1169955)**

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2019

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| NOTE | INCOME | | | 2,019.00 | 2,018.00 | | |
|------|--|---|-----------|------------|----------|------------|--|
| | | | | | | | |
| | UNRESTRICTED INCOME | | | | | | |
| | | | | | | | |
| 4 | PLANNED GIVING | | | | | | |
| | Planned Giving - DD, Pledged, Gift Aided | | | 73,743.94 | | 87,846.00 | £87,846 covers all types of planned giving |
| | Planned Giving - DD, Pledged, CAF etc | | | 16,069.97 | | - | |
| | Planned Giving - DD, Not Gift Aided | | | 12,041.00 | | - | |
| | Planned Giving - Other (NGA) | | | 560.00 | | - | |
| | Envelopes - Not Gift Aided | | | 866.55 | | - | |
| | Envelopes - Gift Aided | | | 2,649.30 | | - | |
| | Income Tax Recovered | | | 19,316.14 | | 19,610.00 | |
| | | | | 125,246.90 | | 107,456.00 | |
| 5 | NON PLANNED GIVING | | | | | | |
| | Non Planned Giving (Gift Aided) | | | 106.00 | | - | |
| | Non Planned Giving (Not Gift Aided) | | | 303.00 | | - | |
| | Income Tax Recovered | | | 2,084.81 | | 2,000.00 | |
| | Collections | | | 7,387.94 | | 7,480.00 | |
| | | | | 9,881.75 | | 9,480.00 | |
| 6 | DONATIONS | | | | | | |
| | Donation - Unrestricted | | | 3,140.52 | | | |
| | Donation - home group study books | | | 33.00 | | | |
| | Donation - Cameo | | | 100.00 | | | |
| | Donation - Summer Festival | | | 50.00 | | | |
| | Donation - Hampers | | | 30.00 | | | |
| | Donation - Phil Ritchie | | | 167.00 | | | |
| | Donation - Alms Fund | | | 250.00 | | | |
| | | | | 3,770.52 | | 3,561.00 | |
| 7 | GRANTS | | | - | | 2,680.00 | |
| | | | | | | | |
| | OTHER UNRESTRICTED FUNDS INCOME | | | | | | |
| 8 | Church Letting Income: | | | | | | |
| | NELFT | | 20,340.00 | | | | |
| | CHESS | | 710.00 | | | | |
| | Moo Music | | 1,050.00 | | | | |
| | SECEMIND | | 720.00 | | | | |
| | Helping Hands | | 360.00 | | | | |
| | Pilates | | 20.00 | | | | |
| | U3A Table Tennis | | 767.50 | | | | |
| | CCG Choir | | 480.00 | | | | |
| | Diocesan Meeting | | 160.00 | | | | |
| | Other | | 1,082.00 | | | | |
| | Sounds Right | | 400.00 | | | | |
| | Chelmsford City Council | | 1,575.00 | | | | |
| | Virgin Care | | 517.50 | | | | |
| | | | | 28,182.00 | | 24,675.00 | |
| 9 | Catering Income | | | 868.99 | | 1,903.00 | |
| 10 | Orchards Café | | | | | | |
| | Daily Takings | | 26,507.79 | | | | |
| | Party Hire | | 1,225.00 | | | | |
| | Cash from Church | - | 50.00 | | | | |
| | Insurance Claim | | 8,093.50 | | | | |
| | | | | 35,776.29 | | 29,774.00 | |
| 11 | Sundry Income | | | | | | |
| | Sale of Unwanted Equipment | | 287.00 | | | | |
| | Other | | 50.60 | | | | |
| | | | | 337.60 | | 1,308.00 | |

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF GREAT BADDOW, MEADGATE,
DIOCESE OF CHELMSFORD
(Charity Registration No. 1169955)**

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2019

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|------------|--|--|------------|--------|------------|--|------------|--|
| 12 | | Creative Hands | | | 775.71 | | - | |
| 13 | | Parochial Fees | | | 30.00 | | - | |
| 14 | | Bank Interest Received | | | 269.43 | | 31.00 | |
| | | Outreach including Youth Activities | | | - | | 1,110.00 | |
| | | <u>TOTAL UNRESTRICTED INCOME</u> | | | 205,139.19 | | 181,978.00 | |
| | | | | | | | | |
| | | <u>RESTRICTED FUNDS INCOME</u> | | | | | | |
| | | | | | | | | |
| 15 | | <u>FUNDS RAISED FOR MISSION/CHARITIES</u> | | | | | | |
| | | Hope For Kids | Donations | 333.45 | | | | |
| Refer also | | | Income Tax | 50.00 | 383.45 | | | |
| to | | | | | | | | |
| Restricted | | Samaritans Purse | Donations | 724.67 | | | | |
| Funds | | | Income Tax | 80.00 | 804.67 | | | |
| Summary | | | | | | | | |
| | | SPTC (James Harding) | Donations | 880.41 | | | | |
| | | | Income Tax | 46.25 | 926.66 | | | |
| | | | | | | | | |
| | | | | | 2,114.78 | | - | |
| | | | | | | | | |
| 16 | | <u>THE ORCHARDS PURCHASE</u> | | | | | | |
| | | Donations Gift Aided | | | 150,475.00 | | 18,074.00 | |
| Refer also | | Donations Not Gift Aided | | | 77,770.17 | | - | |
| to | | Donations CAF etc | | | 96,000.00 | | - | |
| Restricted | | CCLA Deposit Acc Interest | | | 7.19 | | 4.00 | |
| Funds | | Income Tax Recovered | | | 37,325.00 | | 3,256.00 | |
| Summary | | Fund Raising | | | 123.70 | | - | |
| | | Fund Raising Events Income | | | 2,765.00 | | 1,233.00 | |
| | | Grants | | | - | | 2,500.00 | |
| | | | | | 364,466.06 | | 25,067.00 | |
| | | | | | | | | |
| | | <u>TOTAL RESTRICTED INCOME</u> | | | 366,580.84 | | 25,067.00 | |

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2019

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| | <u>EXPENDITURE</u> | | | | | | | |
| | | | | | | | | |
| | <u>UNRESTRICTED EXPENDITURE</u> | | | | | | | |
| | | | | | | | | |
| 17 | CLERGY EXPENSES | | | | | | | |
| | Mileage | | | 513.70 | | | | |
| | Telephone | | | 386.52 | | | | |
| | Other | | | 0.01 | | | | |
| | Books and Publications | | | 98.39 | | | | |
| | Area Dean | | | 26.90 | | | | |
| | | | | 1,025.52 | | | 2,421.00 | |
| | | | | | | | | |
| 18 | STAFF COSTS (EXCL. CAFÉ STAFF) | | | | | | | |
| | | | | 36,168.60 | | | 33,393.00 | |
| | | | | | | | | |
| 19 | TRAINING | | | | | | | |
| | General Training | | | 50.00 | | | | |
| | Sozo Training | | | 135.00 | | | | |
| | | | | 185.00 | | | 1,866.00 | |
| | | | | | | | | |
| 20 | WORSHIP/SERVICES COSTS | | | | | | | |
| | Communion Bread & Wine | | | 5.97 | | | | |
| | Candles & Holders | | | 46.07 | | | | |
| | Special Services | | | 241.10 | | | | |
| | Palm Crosses | | | 19.00 | | | | |
| | Refreshments | | | 425.66 | | | | |
| | Sundry Expenses | | | 53.42 | | | | |
| | | | | 791.22 | | | 1,249.00 | |
| | | | | | | | | |
| 21 | PREMISES RENTAL | | | | | | | |
| | Orchards Rental | | | 12,420.00 | | | | |
| | Chelmer HP | | | 200.00 | | | | |
| | | | | 12,620.00 | | | 13,076.00 | |
| | | | | | | | | |
| 22 | UPKEEP OF PREMISES | | | | | | | |
| | Upkeep of The Parade | | | | | | | |
| | Utilities | | 5,407.88 | | | | | |
| | Insurance | | 997.61 | | | | | |
| | Refuse Collection Fee | | 359.32 | | | | | |
| | Extinguisher Rental | | 216.60 | | | | | |
| | Gardening | | - | | | | | |
| | Boiler Service | | 138.00 | | | | | |
| | Maintenance & Repairs | | 1,457.25 | | | | | |
| | Equipment | | 100.00 | | | | | |
| | Sundry Items | | 142.78 | | | | | |
| | Other | | - | | | | | |
| | Cleaning | | 71.10 | 8,890.54 | | | | |
| | | | | | | | | |

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF GREAT BADDOW, MEADGATE,
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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2019

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| | Upkeep of The Orchards | | | | | | |
| | Utilities | 5,349.06 | | | | | |
| | Insurance | 2,238.81 | | | | | |
| | Refuse Collection Fee | 452.92 | | | | | |
| | Extinguisher Rental | 257.38 | | | | | |
| | Gardening | - | | | | | |
| | Boiler Service | 514.64 | | | | | |
| | Maintenance & Repairs | 923.63 | | | | | |
| | Equipment | - | | | | | |
| | Sundry Items | 122.98 | | | | | |
| | Other | - | | | | | |
| | Cleaning | 5,704.15 | | | | | |
| | Container Hire | 446.40 | | | | | |
| | Cleaning Supplies | 558.81 | | | | | |
| | AV Equipment | 707.80 | 17,276.58 | | | | |
| | | | 26,167.12 | | | 25,295.00 | |
| 23 | CATERING EXPENSES | | | | | | |
| | Orchards Catering General | | 1,022.14 | | | | |
| | Connect Lunches | | 592.94 | | | | |
| | Oasis Café | | 324.90 | | | | |
| | Mothering Sunday Lunch | | 113.91 | | | | |
| | Parade Catering General | | 56.37 | | | | |
| | | | 2,110.26 | | | 1,507.00 | |
| 24 | ADMINISTRATION | | | | | | |
| | Licences | | 1,201.44 | | | | |
| | Subscriptions | | 17.94 | | | | |
| | Stationery | | 205.21 | | | | |
| | Printing / Photocopying | | 1,684.30 | | | | |
| | Postage | | 3.41 | | | | |
| | Giving Envelopes | | 33.25 | | | | |
| | Photocopier / Printer Toner/Ink | | 1,314.56 | | | | |
| | Equipment | | 150.00 | | | | |
| | Other | | 137.55 | | | | |
| | Paper | | 98.96 | | | | |
| | Publicity | | 20.00 | | | | |
| | Phone | | 1,054.89 | | | | |
| | Internet Subscription | | 341.60 | | | | |
| | | | 6,263.11 | | | 9,940.00 | |
| 25 | JUNIOR CHURCH / YOUTH | | | | | | |
| | Food and Drink | | 116.59 | | | | |
| | Craft | | 4.25 | | | | |
| | Resources | | 175.93 | | | | |
| | | | 296.77 | | | | |
| 26 | ORCHARDS CAFÉ COSTS | | | | | | |
| | Catering Supplies | | 7,330.80 | | | | |
| | Café Staff Costs | | 19,267.65 | | | | |
| | Other | | 49.80 | | | | |
| | Equipment | | 311.11 | | | | |
| | Café Staff Training | | 120.00 | | | | |
| | Café Flood Refurbishment Costs | | 56.97 | | | | |
| | Café Building Work | | 378.00 | | | | |
| | | | 27,514.33 | | | 24,696.00 | |

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF GREAT BADDOW, MEADGATE,
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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2019

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| 27 | COMMUNITY OUTREACH | | | | | | |
| | General Expenses | | | 124.96 | | | |
| | Bears & Cubs | | | 45.56 | | | |
| | Easter Saturday | | | 87.53 | | | |
| | Summer Festival | | | 834.07 | | | |
| | Barn Dance | | | 136.81 | | | |
| | Comedy and Carols | | | 85.52 | | | |
| | | | | 1,314.45 | | - | |
| 28 | SUNDRY COSTS | | | | | | |
| | Other Expenditure | | | 1,677.07 | | | |
| | Social Function | | | 125.00 | | | |
| | Sundry | | | 36.43 | | | |
| | Bank Charges | | | 485.97 | | | |
| | Home Group Expenses | | | 178.20 | | | |
| | Team GB Meetings and Events | | | 36.35 | | | |
| | Hosting Diocese Meetings | | | 40.24 | | | |
| | Men Alive | | | 19.94 | | | |
| | Examination Fee | | | 120.00 | | | |
| | | | | 2,719.20 | | 1,550.00 | |
| 29 | EVANGELISM | | | | | | |
| | Alpha | | | 46.46 | | | |
| | | | | 46.46 | | - | |
| 30 | PARISH SHARE | | | 64,558.92 | | 63,390.00 | |
| 31 | DEANERY SYNOD | | | | | | |
| | Deanery Synod Expenses | | | 45.00 | | | |
| | | | | 45.00 | | - | |
| 32 | GIFTS TO MISSIONS / CHARITIES | | | | | | |
| | Hope For Kids | | | 1,288.00 | | | |
| | Samaritans Purse | | | 1,000.00 | | | |
| | SPTC | | | 1,279.00 | | | |
| | Other | | | 159.00 | | | |
| | CADEF | | | 360.00 | | | |
| | Evangelical Alliance | | | 110.00 | | | |
| | | | | 4,196.00 | | 5,734.00 | |
| | Purchase of The Orchards | | | - | | 864.00 | |
| | Resources | | | - | | 1,211.00 | |
| | TOTAL UNRESTRICTED EXPENDITURE | | | 186,021.96 | | 186,192.00 | |

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2019

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| | | <u>RESTRICTED EXPENDITURE</u> | | | | | | |
| | | | | | | | | |
| 33 | | FUNDS RAISED FOR MISSION / CHARITY | | | | | | |
| | | | | | | | | |
| Refer also | Hope For Kids | Donations | 333.45 | | | | | |
| to | | Income Tax | 50.00 | 383.45 | | | - | |
| Restricted | | | | | | | | |
| Funds | Samaritans Purse | Donations | 724.67 | | | | | |
| Summary | | Income Tax | 80.00 | 804.67 | | | - | |
| | | | | | | | | |
| | SPTC | Donations | 880.41 | | | | | |
| | | Income Tax | 46.25 | 926.66 | | | - | |
| | | | | | | | | |
| | | | | 2,114.78 | | | - | |
| | | | | | | | | |
| 34 | | THE ORCHARDS PURCHASE FUND | | | | | | |
| Refer also | Purchase Cost | | | - | | | | |
| to | Purchase Fees | | | - | | | | |
| Restricted | Fund Raising Events Costs | | | 1,186.54 | | | | |
| Funds | | | | 1,186.54 | | | 6,955.00 | |
| Summary | | | | | | | | |
| | | <u>TOTAL RESTRICTED EXPENDITURE</u> | | 3,301.32 | | | 6,955.00 | |
| | | | | | | | | |
| | | | | | | | | |
| | | <u>TANGIBLE FIXED ASSETS</u> | | | | | | |
| | | | | | | | | |
| 35 | The Meadgate Church is held on a long lease and, as a dedicated building that is used for Church purposes its leasehold value is not included in these accounts but its insurance value in 2016 was £1,100,000. The Orchards site is currently leased from Essex County Council so its insurance value is not relevant. | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| 36 | | <u>STAFF COSTS</u> | | | | | | |
| | | | | | | | | |
| | Wages and salaries | | | 54,949.38 | | | 49,751.00 | |
| | Pension costs | | | 486.87 | | | 317.00 | |
| | | | | 55,436.25 | | | 50,068.00 | |
| | | | | | | | | |
| | The Church employed a youth minister, an administrator, a pastoral visitor, a community worker, two catering outreach managers on a job share, and two part-time catering assistants on a job share (commencing August 2019). The average number of FTE (full time equivalent) staff was 3.5. | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2019

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| | <u>BALANCE SHEET</u> | | | | | | | |
| | | | | | | | | |
| 37 | DEBTORS | | | | | | | |
| | Premises lettings | | | 1,402.50 | | 3,125.00 | | |
| | Gift Aid, General Fund | | | 11,930.17 | | 9,409.00 | | |
| | Gift Aid, Restricted Funds | | | 126.25 | | 2,902.00 | | |
| | Other debtors | | | - | | 1,268.00 | | |
| | | | | | | | | |
| | TOTAL DEBTORS | | | 13,458.92 | | 16,704.00 | | |
| | | | | | | | | |
| | | | | | | | | |
| 38 | DEPOSIT ACCOUNT | | | | | | | |
| | CCLA | | | 483.90 | | 477.00 | | |
| | | | | 483.90 | | 477.00 | | |
| | | | | | | | | |
| | | | | | | | | |
| 39 | CURRENT ACCOUNT | | | | | | | |
| | Balance as per statement | | | 200,683.48 | | 50,361.58 | | |
| | less cheques not yet presented | | | - | | 43.00 | | |
| | Balance of Current Account as at 31/12/2019 | | | 200,683.48 | | 50,318.58 | | |
| | | | | | | | | |
| | | | | | | | | |
| 40 | POCKIT CARD | | | | | | | |
| | Opening balance | | | 76.50 | | | | |
| | Loading | | | 11,980.00 | | | | |
| | Spend | | | 10,974.23 | | | | |
| | Closing balance | | | 1,082.27 | | 77.00 | | |
| | | | | | | | | |
| | | | | | | | | |
| 41 | YOUTH ACCOUNT | | | | | | | |
| | Opening balance | | | 680.26 | | | | |
| | Income | | | 483.46 | | | | |
| | Expenditure | | | 657.29 | | | | |
| | Closing balance | | | 506.43 | | 680.26 | | |
| | | | | | | | | |
| | | | | | | | | |
| 42 | SOLICITOR'S CLIENT ACCOUNT | | | | | | | |
| | | | | | | | | |
| | In anticipation of completing the purchase of The Orchards, Meadgate Church deposited the sum of £250,000 into the client account of our solicitors Winckworth Sherwood LLP (WSL) on 04 October 2019. As the purchase did not complete as of 31 December 2019, these funds remain within the client account of WSL. | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| 43 | CREDITORS AND ACCRUED EXPENSES | | | | | | | |
| | Funds raised for missions / charities | | | 509.70 | | 1,351.00 | | |
| | Gift Aid overclaim | | | 2,617.11 | | - | | |
| | Other creditors and accruals | | | 13,922.69 | | 7,953.00 | | |
| | CHESS donation from Creative Hands | | | - | | 154.00 | | |
| | 2018 carried forward | | | 7,715.29 | | | | |
| | | | | | | | | |
| | TOTAL CREDITORS | | | 24,764.79 | | 9,458.00 | | |
| | | | | | | | | |
| | | | | | | | | |

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST DECEMBER 2019

| | | | | | | | | | | |
|----|---|------------------|-----------------|----------------|--|----------|----------|--|--|--|
| 44 | ANALYSIS OF GIFTS TO MISSIONS / CHARITIES | | | | | | | | | |
| | Payments in the year including both giving from the General Fund and donations by church members: | | | | | | | | | |
| | | Overseas Mission | Overseas Relief | Home Societies | | Total | 2018 | | | |
| | CADEF | | | 360.00 | | 360.00 | 360.00 | | | |
| | Hope For Kids | | 1,671.45 | | | 1,671.45 | 1,800.00 | | | |
| | Overseas Mission Trips | | | | | - | 107.00 | | | |
| | Evangelical Alliance | | | 110.00 | | 110.00 | 110.00 | | | |
| | World Vision | | | | | - | 99.00 | | | |
| | St Paul's Theological College | 2,206 | | | | 2,205.66 | 3,000.00 | | | |
| | Churches together in Chelmsford | | | | | - | 108.00 | | | |
| | Christian Healing Ministries | | | | | - | 150.00 | | | |
| | Samaritans Purse | | 1,804.67 | | | 1,804.67 | - | | | |
| | Safety Guide Foundation | | | 159.00 | | 159.00 | - | | | |
| | | 2,206 | 3,476.12 | 629.00 | | 6,310.78 | 5,734.00 | | | |
| | | | | | | | | | | |
| | | | | | | | | | | |
| 45 | PAYMENTS TO TRUSTEES AND RELATED PARTIES | | | | | | | | | |
| | The Rev. Canon Tim Ball received reimbursement of expenses (see note 9). Tim Ball's wife, Mrs Anita Ball, and their daughter, Evie Ball, have both undertaken paid work in the Cafe. | | | | | | | | | |
| | | | | | | | | | | |
| | Mr David Belbin, who was the Treasurer until August 2018, was appointed a Trustee on the commencement of Meadgate Church as a separate legal entity. In addition to this, he is also the father of the Youth Minister, Stephanie Ridgwell, who was in post before his appointment. Payroll bureau services are provided by his practice free of charge. | | | | | | | | | |