



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	02	12	2018		01	12	2019

Section A Reference and administration details

Charity name Artspace Dudley

Other names charity is known by

Registered charity number (if any) 1156064

Charity's principal address 4 Birdcage Walk

Dudley

Postcode

DY27AE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Glenys Lloyd	Chair		
2	Dan Whitehouse	Secretary		
3	Assuntina Oliva-Parry	Treasurer		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation (CIO)

Trustee selection methods
(eg. appointed by, elected by)

Appointed and election by Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance education for the benefit of the public by the promotion of arts in particular but not exclusively visual arts and combined arts activities.

- Provide sufficient public access.
- Provision of arts education through workshops at our registered address and offsite.

Promotion of amateur artists through the use of gallery space.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

January 2019 saw all the Home Educated students returned after the Christmas break. Pre planned were a set of new lessons building on all the work done at the back end of 2018.

Throughout the early to mid part of 2019 we covered a number of new 'Great Master' Artists and a variety of new and established techniques, expanding minds and improving abilities. In August 2019 we held our first Art H'eds exhibition, we had all the kids and mums ad to curate and mount their own work, this proved an important learning experience as each person had limited space and a large body of work to select from. We had the kids host the exhibition, introducing themselves and their artwork, we had in excess of 45 people attend the launch alone. Feed back from those who were seeing for the first time what the kids had produced were extremely complimentary and encouraging, so much so the kids want to stage another exhibition next year in 2020.

Late August 'Top Church' here in Dudley, had commenced some major renovation work which involved the removal of their 300 year old pews. We approached the church with a proposal to paint in acrylics scenes of the church on any off cuts of wood they had. This proposal was received with enthusiasm and so with the kids we went on mass to the church to take some study photographs and collect the wood.

In December on the re-opening of the church they had dedicated an area for the sole purpose of exhibiting all the wood paintings the kids and mums had done, the kids were extremely proud.

In Aug/Oct we were notified of two successful bids for grants for our Home Educated groups, one from The 'Phillip Bates' Foundation and one from the 'Active Citizens' award. These awards meant we could replenish our diminishing stocks as well as invest in materials the kids have never experienced or used before.

Overall the learning curve the kids have undertaken since Sept 2018 when they first started with us has been amazing, there confidence levels and their interaction skills have also greatly improved too.

Our Craft & Chat sessions has grown over the months with groups sizes reaching 10+ people. During these sessions we now have a number of service users running some groups within Artspace They have all bonded well with many forming friendships outside of Artspace, for some this has become the highlight of their week.

Section E Financial review

Brief statement of the charity's policy on reserves

We are working on having a reserve policy of six months operational costs.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Assuntina Oliva-Parry

Position (eg Secretary, Chair, etc)

Trustee & Treasurer

Date

17.09.2020



Receipts and Payments Accounts

Charity name

Charity number (if any)

For the period from (start date)

to (end date)

Section A

Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grant/s	0	1840	0	1840	0
Room Hire	126			126	150
Donations	2389			2389	788
Dividend Credit Union	2			2	3
<i>Sub total</i>	2517	1840	0	4357	941
A2 Asset and investment sales, etc	0	0	0	0	0
<i>Total receipts</i>	2517	1840	0	4357	941
A3 Payments					
Insurance	520			520	513
Materials & Equipment	657	46		703	593
Petty Cash	320			320	100
Utilities	914			914	635
Safety/ Pac Testing	51			51	51
Specialist Tutors	155			155	0
Travel/Parking/Expenses	273			270	0
<i>Sub total</i>	2890	46		2936	1841
A4 Asset and investment purchases, etc	0	0		0	0
<i>Total payments</i>	2890	46		2936	1841
<i>Net of receipts/(payments)</i>	-373	1794		1421	900
A5 Transfers between funds	0	0	0	0	0
A6 Cash funds last year end	9998	0	0	9998	10898
<i>Cash funds this year end</i>	9625	1794	0	11419	9998

Section B
Statement of assets and liabilities at the end of the period

	Details	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
B1 Cash funds	Cash in Back	9067	1794	
	Cash in Credit Union	558		
	<i>Total cash funds</i> (agree balances with receipts and payments account(s))	9625	1794	

	Details	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £
B2 Other monetary assets				

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets				

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use				

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities				

Signed by one or two trustees on behalf
of all the trustees

Signature

Print name

Date of approval



Assuntina Oliva-Parry

17.09.20