

ADDLESTONE COMMUNITY ASSOCIATION

Annual Report for the year ending 31st March 2020

Address Addlestone Community Centre,
Garfield Road, Addlestone, Surrey, KT15 2NJ

Charity number 304962

Independent Examiner
Graham Berry FCCA
Breckman & Company Ltd, 49 South Molton Street, London, W1K 5LH

Bankers HSBC – Church Street, Weybridge, Surrey, KT13 8DF

Hon Solicitors Mackrell Turner Garrett –
21-25 Church Street West, Woking, Surrey, GU21 6DJ

The Trustees serving during the year and since the year end were as follows

Mr Steve Barabash	Custodial Trustee
Mr Paul Bungard	Vice Chair
Mr Robert Edney	President & Custodial Trustee
Mr Edwin Genet	Custodial Trustee
Mr Ian Lee	Chair and Technical/AV Manager
Mr Malcolm Smith	Treasurer & Custodial Trustee
Mr David Taylor	Vice Chair resigned 30 th April 2019
Mrs June Tilbury	Secretary

Other Trustees

Mr Graham Botterill	Mrs Carol Bayton	Mrs Patricia Bennett
Mrs Monica Kitchenside	Mr Norman McKay	Mrs Shelagh McKay
Miss Linda Salt	Mr David Strike	Mr Mike Lacey resigned 30 th April 2019

Mrs Pamela Gaskin - Life Honorary President is not a trustee

Structure, governance and management

The Trustees administer the charity and are elected at the Annual General Meeting and meet quarterly. Specific members are nominated to be responsible for bookings, membership and publicity.

Risk management

The Executive Committee has conducted a risk analysis to identify the major risks to which the charity is exposed. Where possible arrangements have been put in place to reduce these risks and are reviewed annually.

Training

No specific training is given to Trustees but each is provided with information produced by the Charity Commission outlining their responsibilities within the organisation.

Object and activities

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit; running a charity (PB2)'

The objects of the Association are to promote the benefit and enhance the leisure of the inhabitants of Addlestone and the neighbourhood without distinction of gender, or of political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort

The strategies employed to achieve the Associations objectives are to:

- Provide first class facilities at an affordable cost for local groups and other charities as a meeting place to carry out their own specific field of activity.
- Provide facilities to the local community as accommodation for wedding receptions, parties and other personal activities.
- Encourage specific recreational interests by offering 'Section Membership' and whereby those groups become part of the Association. The 'Sections' currently include: badminton, keep fit, children and adult drama and sequence dancing.
- Organise events covering concerts, outings and other events for the general public which also provides additional income towards the upkeep of the Centre.

Achievements and performance

It's been an exciting and developing year with many changes and improvements. One of the proposals made 2 years ago was to increase the footfall into the Centre by 33% over the next 2 years and make the Centre a community hub for information, activities and support. To date our overall usage over this period has increased by 52% and we have further increased greater liaison with other local social agencies, especially Runnymede Borough Council, in providing supportive activities and information for more members of the community. With the covering of the Patio area outside the Workshop we have started "Our Shed" a community project allowing use of the facilities for local residents to do repairs or develop personal projects. This facility was extended recently when a user of the Centre offered all the tools and equipment from her late Father. This has greatly extended the potential of the project and we are planning extending the availability.

We have also extended our computer displays adding a screen in the Foyer displaying events and activities currently available, and another screen show events in the coming weeks that is viewable from the street. This project was further supported by our County Councillor John Furey with another grant of £1,000. These generous gifts allowed us to make further improvements to the Centre. We are also working with RBC to create provision for those who are lonely and disassociated. This is exactly what we should be doing as a Community Centre.

At the start of the year we planned to move the Café counter from the Kitchen hatch to a dedicate area in the Foyer. This work cost several thousand pound and included a coffee bar a chiller cabinet for cold drinks and moving the coffee machine from the kitchen to the new Café bar. A sink was included in the new area and a metal shutter was installed for security. The Café is still run by the trainees with County Care including cooking the cakes and snacks that are sold in the Café. This gives them real experience of work and helps with their personal development and self-esteem. The Café gives discounted drinks to users of the Centre and will welcome members of the public so that they can see what the Centre does offer and could offer if they identify new activities. Loyalty Cards are available for a free drink after buying 8 hot or cold drinks.

We are still continuing with social media publicity for the Centre and have recently subscribed to "Next Door" chat line which covers both Addlestone and the adjacent area. We are planning regular FUN Bingo and Art and Craft activities. We have available cards and board games such as Cribbage and Scrabble for Café users. We aim to use the Café as a social meeting point for those who may just seek somewhere safe and friendly to spend a bit of time during the day. They will also have the opportunity to see the activities and events that are available

All of these changes have been received with enthusiasm and there have been several offers of additional volunteering help to run the Centre. Two years ago the Chairman has said "I inherited a superb building with many groups and activities that had operated in the Centre for many years. It was an Active Centre but not a Proactive Centre. It wasn't looking at the community of Addlestone and identifying needs that could be met by the Centres resources. It wasn't a "Community Centre". He is now declaring it as an operating and developing Community Centre. A result that must be attributed to the continued support of the volunteers without whom this Centre would not exist.

We only have one paid member of staff who does the work of 3 people. Vince Mitchell is Cleaner, Caretaker and Bookings Manager and he does even more than that. A special thanks to June who has had the unenviable task of supporting and controlling the chairman and committee over the past year. The Committees have also worked hard in supporting the new plans. Without their support we would not be expanding our horizons and becoming a real Community Centre for Addlestone.

General maintenance of the building and servicing of the equipment has been performed by Bob Pemberton ably supported by Mike Lacey. Our grateful thanks go to them.

The systems assist our Bookings Manager Vince Mitchell, to provide a friendly and efficient service to new and existing hirers. New business is a very welcome boost to the Centre's revenue but we still suffer from the problems of parking although we are in the process of action to curtail the use of our limited parking places by local residents.

We are achieving our aim to be seen as the recreational centre of the community of Addlestone offering help, support, activities and entertainments to all people living in the area.

Plans for future periods

Projects being considered are-

- a) Refurbishment or replacement of chairs and other furnishings as and when required. Continued upgrading of the decoration of the rooms and facilities.
- b) We will continue to actively promote activities for recognised needs with the resources in the Centre using volunteer helpers and with the help of appropriate support agencies.
- c) Develop the Centre as a resource base for meetings and support of local community residents and organisations. This to be with the cooperation of other support agencies.
- d) Ultimately we would seek to be seen as the recreational centre of the community of Addlestone offering help, support, activities and entertainment to all people living in the area. The fundamental goal is to be a welcoming, safe and friendly Centre.

Financial Review

Longer term plans will aim to achieve an ongoing balance between income and running costs. It is recognised that due to ageing, the centre maintenance costs will rise and major replacement of items (e.g. boiler and roof) will become necessary in the long term. The furnishings in the centre will also need to be monitored and replaced as and when necessary.

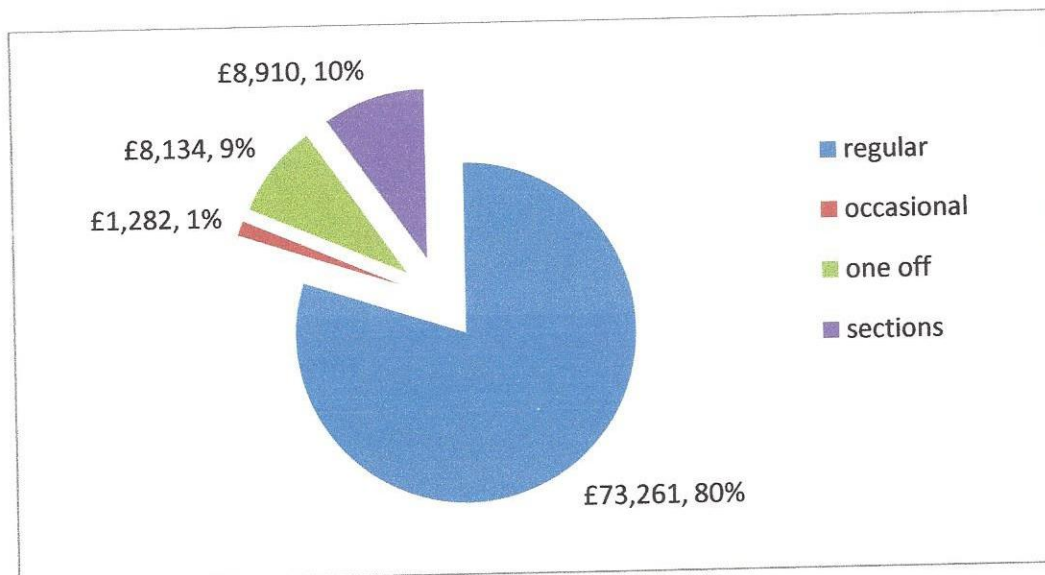
The major source of income is from hiring the premises to other groups, sections of the Association, and the general public for parties, receptions etc. Income from these lettings amounted to **£91,585**. An increase of 8.5% over the previous year

It is recommended that the level of reserves the charity should retain in the main account is £30,000. Reserves are needed to be held over to cover any possible emergency repairs to the Centre and other unforeseen expenditure. The level of available funds in the main account actually stood at £28,064

Usage of the Centre

		<u>2018/19</u>	<u>2019./20</u>
<u>Bookings taken</u>	Regular users (mostly weekly or at least monthly)	1,552	1,679
	Occasional (less than monthly)	78	76
	One off bookings	105	121
	Sections	439	365
	Total	2,174	2,241

(showing an increase of 3.1% over the previous year)



Independent Examiners

A resolution was accepted at the Annual General Meeting that Graham Berry FCCA of Breckman & Company Ltd be appointed as Independent Examiner for the ensuing year.

By order of the trustees

I Lee (Chairman)

4/8/20

M C Smith (Treasurer)

4/8/2020

ADDLESTONE COMMUNITY ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES for the YEAR ENDING 31st MARCH 2020

	note	Restricted Funds		Unrestricted Funds		Endowment Funds		Total £ 2020	Total £ 2019
		£ 2020	£ 2019	£ 2020	£ 2019	£ 2020	£ 2019	£ 2020	£ 2019
Incoming Resources									
Donations & Legacies		-	-	7,293	9,707	-	-	7,293	9,707
Hire Charges	2	-	-	91,585	84,437	-	-	91,585	84,437
Membership		-	-	666	775	-	-	666	775
Cultural/Social events	3	-	-	24,541	23,931	-	-	24,541	23,931
Sections Income	4	-	-	27,269	23,094	-	-	27,269	23,094
Fundraising activities (200 Club)	5	-	-	550	384	-	-	550	384
VAT Repayment		-	-	80	1,037	-	-	80	1,037
Other Income		-	-	3,734	1,439	-	-	3,734	1,439
Total Incoming Resources		-	-	155,718	144,804	-	-	155,718	144,804
Resources Expended									
<u>Direct Charitable Expenditure</u>									
General Expenditure	6	-	-	87,780	82,076	-	-	87,780	82,076
Cultural/Social events	3	-	-	24,657	18,106	-	-	24,657	18,106
Sections Expenditure	4	-	-	25,493	33,385	-	-	25,493	33,385
VAT		-	-	606	105	-	-	606	105
Other Expenditure	8	2,826	2,336	15,261	15,675	42,135	42,135	60,222	60,146
Total Resources Expended		2,826	2,336	153,797	149,347	42,135	42,135	198,758	193,818
Net movement of funds	11	(2,826)	(2,336)	1,921	(4,543)	(42,135)	(42,135)	(43,040)	(49,014)
Total funds brought forward		63,196	65,532	405,988	410,531	1,558,997	1,601,132	2,028,181	2,077,195
Total funds carried forward		60,370	63,196	407,909	405,988	1,516,862	1,558,997	1,985,141	2,028,181

THE NOTES ON PAGES 7 to 12 FORM PART OF THESE ACCOUNTS

BALANCE SHEET for Year ending 31st MARCH 2020

	Notes	2020 £	2019 £
Tangible Fixed Assets	9		
Leasehold Building		1,848,417	1,899,762
Furniture & Equipment		51,492	51,044
		<u>1,899,909</u>	<u>1,950,806</u>
Current Assets			
Debtors		2,743	509
Cash at Bank and in Hand	10	83,729	73,729
Income held for 2018/19 Ent't events			3,682
		<u>86,472</u>	<u>77,920</u>
Current Liabilities			
Income transferred from 2018/19 account for 2019/20 events		730	125
Creditors & Accruals		510	420
		<u>1,240</u>	<u>545</u>
 Current Assets Less total liabilities		 85,232	 77,375
		<u><u>1,985,141</u></u>	<u><u>2,028,181</u></u>
 FINANCED BY:			
Restricted Funds		60,370	63,196
Unrestricted funds			
General Fund		377,909	385,988
Designated Fund		<u>30,000</u>	<u>20,000</u>
		407,909	
Permanent endowment		1,516,862	1,558,997
		<u><u>1,985,141</u></u>	<u><u>2,028,181</u></u>

THE NOTES ON PAGES 7 to 12 FORM PART OF THESE ACCOUNTS

Notes to the Accounts for the year to 31st March 2020

1 Accounting Policies

1.1 Basis of preparing the accounts

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1st January 2015) – (Charities SORP (FRS 102))

The charity meets the definition of public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

1.2 Income resources

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the funds, any performance conditions attached to the income have been met (or are fully within the control of the charity), there is sufficient certainty that the receipt of the income is considered probable and the amount can be reliably measured.

When donors specify that grants/donations are for particular restricted purposes, which do not amount to preconditions regarding entitlement, this income is included in incoming resources of restricted funds when receivable.

1.3 Direct charitable expenditure

Direct charitable expenditure consists of costs incurred, which directly relate to the furtherance of the objects of the charity.

All expenditure is included on an accruals basis and is recognised when there is a legal or constructive obligation to make payment, it is probable that settlement will be required and the amount of the obligation can be measured reliably. All costs have been directly attributed to one of the functional categories at the discretion of the Trustees.

1.4 VAT

All income and expenditure is shown gross of VAT. The net VAT payment or repayment for the year is detailed in the Statement of Financial Activities.

1.5 Donations and legacies

Grants/donations are recognised in incoming resources in the year in which they are receivable except when donors specify that the grants/donations must be used in future accounting periods (the income is then deferred to those periods) or when donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is then deferred and not included in incoming resources until the preconditions for use are met.

1.6 Fund Accounting

Funds held by the charity are either;

- Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the Trustees.
- Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.
- Endowment funds – these are funds that have to be retained as capital for the benefit of the charity.

1.7 Revaluation/Depreciation

Leasehold Property

Under the terms of the lease granted by Runnymede Borough Council the Addlestone Community Association has no power to convert this asset to income. This asset has therefore been included as a permanent endowment.

A lease was granted in 2006 for a period of 50 years and depreciation is charged on a straight line basis at 2% per annum.

Furniture and equipment

Furniture and equipment was valued in January 2006 at £100,000 in accordance with an inventory carried out by the finance committee.

Depreciation is charged at 10% per annum on a reducing balance basis on the value of furniture and equipment brought forward at the beginning of the year.

1.8 Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid after taking account of any trade discounts due.

1.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.10 Creditors and Provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

2	<u>Analysis of Grants and Donations</u>	Restricted Funds £	Unrestricted Funds £	Endowment Funds £	Total £
	Runnymede Borough Council	-	4,900	-	4,900
	Donations towards screen & Projector	-	1,347	-	1,347
	Donations from Waitrose	-	454	-	454
	Donation from Nandos	-	542	-	542
	Donation towards old lighting desk	-	50	-	50
		-	7,293	-	7,293

3 **Cultural/Social Events**

Cultural and Social events are organised by the Entertainments Committee and the figures show the gross income and expenditure of the Entertainments Account for the year. The Committee has passed over to the main Association account £5,000. See page 14 for a detailed account.

4 **Sections**

Each Sections holds cash and or/bank balances which are shown on page 11 and a summary of their accounts is shown on page 15 of this report

5 **200 club**

The figure shown is the amount passed over from the 200 club into the main account during the current year. A small bank balance is held in the 200 club account but does not form part of these accounts as the balance was considered immaterial.

6	<u>Analysis of General Expenditure</u>	2020 £	2019 £
	General Repairs, servicing & Maintenance	6,488	10,073
	Major Maintenance & Improvements	5,700	13,239
	Heating & Lighting	14,710	10,064
	Cleaning / Caretaking / Waste Disposal / etc.	30,126	35,972
	Operations co-ordinator	12,450	
	Café Expenditure	3,300	
	Workshop Tools	623	
	Magazine Printing	3,760	3,859
	Stationery / Postage / Telephone	2,416	1,717
	Insurance	6,409	5,698
	Water Rate	1,211	852
	Miscellaneous Expenditure	587	602
		87,780	82,076
		2,020	2,019
7	<u>Governance Costs</u>	£	£
	Independent Examination of the account	510	420

8 Analysis of other expenditure

	Restricted Funds £	Unrestricted Funds £	Endowment Funds £	Total £	2019 £
Donations & Subscriptions	-	750	-	750	850
Chairman's Reception	-	127	-	127	182
Performing Right / PPL	-	2,416	-	2,416	2243
Independent Examiners Fee	-	480	-	480	390
Depreciation	2,826	11,488	42,135	56,449	56,481
	<u>2,826</u>	<u>15,261</u>	<u>42,135</u>	<u>60,222</u>	<u>60,146</u>

9 Fixed Assets

	Leasehold Property £	Furniture/equipment Unrestricted Funds £	Restricted Funds £	Total £
Cost/Valuation				
31st March 2019	2,546,284	125,324	58,668	2,730,276
Additions	-	5,553	-	5,553
As at 31st March 2020	<u>2,546,284</u>	<u>130,877</u>	<u>58,668</u>	<u>2,735,829</u>

Depreciation

31st March 2019	646,522	89,099	43,849	779,470
Change for year	51,345	3,623	1,482	56,449
Disposals	-	-	-	0
As at 31st March 2020	<u>697,867</u>	<u>92,722</u>	<u>45,331</u>	<u>835,919</u>

Net Book Values

31st March 2020	<u>1,848,417</u>	<u>38,155</u>	<u>13,337</u>	<u>1,899,909</u>
31st March 2019	<u>1,899,762</u>	<u>36,225</u>	<u>14,819</u>	<u>1,950,806</u>

Break down of 'additions' above

	Leasehold Property £	Furniture/equipment Unrestricted Funds £	Restricted Funds £	Total £
Coffee Machine	-	60	-	60
Freezer	-	260	-	260
Furniture for café	-	746	-	746
Chiller cabinet	-	599	-	599
Dishwasher	-	2,066	-	2,066
Screen & Laptop	-	700	-	700
Projector	-	1,122	-	1,122
	<u>-</u>	<u>5,553</u>	<u>-</u>	<u>5,553</u>

10 Cash at bank and in hand

	2020 £	2019 £
Main Account		
Current account	13,064	18,993
Deposit account	15,000	20,000
2 yr Deposit account (reserve account)	30,000	10,000
	<u>58,064</u>	<u>48,993</u>
Entertainments Account		
Cash	100	100
Current account	1,461	1,313
Deposit account	1,824	2,818
Travel Trust account	65	66
	<u>3,450</u>	<u>4,297</u>
Cash held in various accounts by sections	22,215	20,439
Total	<u><u>83,729</u></u>	<u><u>73,729</u></u>

11 Movement in reserves

	Restricted Funds £	Unrestricted Funds £	Permanent Endowment £	Total £
31st March 2019	63,196	405,988	1,558,997	2,028,181
Surplus/(Deficit) for year	(2,826)	1,921	(42,135)	(43,040)
31st March 2020	<u>60,370</u>	<u>407,909</u>	<u>1,516,862</u>	<u>1,985,141</u>

12 Restricted Funds

	Brought Forward £	Incoming resources £	Outgoing £	Transfers £	Carried Forward £
Furniture/equipment	14,819	-	-	(1,482)	13,337
Leasehold property	48,377	-	-	(1,344)	47,033
31st March 2020	<u>63,196</u>	<u>-</u>	<u>-</u>	<u>(2,826)</u>	<u>60,370</u>

This fund represents grants received for capital expenditure. The funds are transferred to unrestricted funds over the expected useful life of the assets.

13 Unrestricted Funds

	Brought Forward £	Incoming resources £	Outgoing £	Transfers £	Carried Forward £
General Fund	385,988	155,718	-153,797	-10,000	377,909
Designated Fund					
Reserve Account	20,000	-	-	10,000	30,000
	<u>405,988</u>	<u>155,718</u>	<u>-153,797</u>	<u>-</u>	<u>407,909</u>

14 Analysis of net assets between funds

	Restricted Funds	Unrestricted Funds	Permanent Endowment	Total
Fund balances at 31st March 2020 are represented by				
Tangible fixed assets	60,370	322,677	1,516,862	1,899,909
Net current assets	-	85,232	-	85,232
	<u>60,370</u>	<u>407,909</u>	<u>1,516,862</u>	<u>1,985,141</u>

15 Trustees emoluments and reimbursed expenses

The trustees received no remuneration during the year

The aggregated amount reimbursed to trustees during the year was £4.647 (2018/19 £1,267)

The amounts reimbursed relate to:-

Direct charitable expenditure (general)	£2,603
Furniture/equipment additions	£2,044

16 Staff costs

The Charity had no employees during the year.

17 Related Party Transactions

During the year there were no related party transactions that required disclosure

ACA ENTERTAINMENTS ACCOUNT

RECEIPTS & PAYMENTS FOR YEAR ENDING 31st MARCH 2020

Surplus from Functions (see below)	5,099	Transfer to Main Account	5,000
Interest	6	General Expenditure	221
	<u>5,105</u>		<u>5,221</u>
		Deficit for year	-116
	<u>5,105</u>		<u>5,105</u>
Balance Brought Forward	4,296		
Deficit for year	-116		
Transferred from 2018/19 account for 2019/20 events	-730	Balance Carried Forward	3,450
	<u>3,450</u>		<u>3,450</u>

FUNCTION BALANCES

		RECEIPTS	PAYMENTS	BALANCE
2018/19				
2739	Band Concerts	4,560	2,161	2,399
944	Challenging Brass	1,951	1,426	525
1639	Outings	18,024	15,849	2,175
		<u>24,535</u>	<u>19,436</u>	<u>5,099</u>
5322				
	Sub Total Brought Forward	24,535	19,436	5,099
	Miscellaneous Expenditure		221	-221
	Interest on Deposit	6		6
	sub total	<u>24,541</u>	<u>19,657</u>	<u>4,884</u>
	Transfer to Main Account		5,000	-5,000
	TOTAL RECEIPTS & PAYMENTS	<u>24,541</u>	<u>24,657</u>	<u>-116</u>

SUMMARY OF SECTION ACCOUNTS for the YEAR ENDING 31st MARCH 2020

	ACT	Camera	KATS	Keep Fit	MSDS	Tangent	TOTAL
Opening Balance	8,878	978	5,770	2,205	1,746	862	20,439
INCOME							
Subs/admission fees	64	927	4,250	1,630	3,601	1,192	11,663
Donations	6	63	4		40		113
Raffles			347	13	125		485
Refreshments/Bar	559	100	88			47	794
Other Misc Income	24		411				435
ACT Productions Income	10,017						10,017
KATS Productions Income			3,762				3,762
TOTAL INCOME	10,670	1,090	8,862	1,643	3,766	1,239	27,269

EXPENDITURE							
ACA Facilities	4,091	432	1,301	474	2,081	1,031	9,410
Speakers/Leaders etc		422		1,295	1,395		3,112
General running costs	229	539	4,065	37	695	118	5,683
Refreshments/Bar	255	39			15		309
Raffles					73		73
Donations	200						200
Capital equip't purchased	1,268						1,268
Special Events		69					69
ACT Productions costs	2,923						2,923
KATS Productions costs			2,446				2,446
TOTAL EXPENDITURE	8,966	1,501	7,812	1,806	4,259	1,149	25,493
Surplus/deficit for year	1,704	-412	1,050	-163	-493	90	1,776
Closing Balance	10,582	567	6,820	2,042	1,253	952	22,215

STATEMENT OF ACCOUNT

YEAR ENDING 31st MARCH 2020

INCOME

Grants - Unrestricted	£4,900	
Grants - restricted	-	
Donations restricted	-	
Donations unrestricted	£2,393	
Hiring - General	£82,677	
- Sections	£8,908	
Magazine Adverts etc.	£1,233	
Membership	£666	
Entertainments	£5,000	
200 Club	£550	
Café Income	£2,171	
"Shed" Income	£216	
Interest on Deposit	£114	
VAT	£80	
TOTAL INCOME		£108,908

EXPENDITURE

General repairs & maintenance	£6,488	
Major mainenance & improvements	£5,700	
Carpital - unrestricted	£5,553	
Heat & Light	£14,710	
Cleaning / Refuse / materials	£30,126	
Café Expenses	£3,300	
Magazine printing	£3,760	
Stationery & Printing	£1,358	
Postage & Telephone	£1,058	
Insurance	£6,409	
Water rate	£1,211	
Miscellaneous	£587	
Operations Co-ordinator	£12,450	
Donation & Subscriptions	£750	
Performing Right Society & PPL	£2,416	
Chairman's reception	£127	
VAT	£606	
Workshop tools	£623	
Independent Examiners fee	£480	
TOTAL EXPENDITURE		£97,712

SURPLUS/DEFICIT FOR YEAR £11,196

DEBTORS/ACCRUAL 2018/19	£89
DEBTORS/ACCRUAL 2019/20	-£2,214
OPENING BALANCE 01/04/19	£48,993
CLOSING CASH BALANCE	£58,064

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF ADDLESTONE COMMUNITY ASSOCIATION

I report on the accounts of the Charity for the year ended 31st March 2020, which are set out on pages 1 to 11.

Respective responsibilities of trustees and examiner

The Charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention;

1) which gives me reasonable cause to believe that in any material respect, the requirements:

- to keep accounting records in accordance with Section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Graham Berry FCCA

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