



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## **Trustees' Annual Report for the period**

**From** 1 April 2019 **Period start date** **To** 31 March 2020 **Period end date**

**Charity name:** Samaritans of Scarborough

**Charity registration number:** 1171040

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To enable persons in Scarborough and the surrounding area as well as elsewhere who are experiencing feelings of distress or despair, including those who may be at risk of suicide, to receive confidential emotional support at any time of the day or night in order to improve their emotional health and to reduce the incidence of suicide; To promote a better understanding in society of suicide, suicidal behaviour and the value of expressing feelings which may otherwise lead to suicide or impaired emotional health; and To collaborate with and support Samaritans Central Charity and its affiliated branches in fulfilling these Objects.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The charity provides confidential emotional support by telephone, email and by offering a drop-in service. The charity promotes a better understanding of suicide. This includes support for and participation in organisation-wide initiatives as well as activities at a local level. For example, the Charity regularly attends and speaks at community events where volunteers provide information on a range of issues including emotional resilience and the importance of finding ways of coping with stressful situations on suicide and emotional health, practical tips on supporting others and general information and developments relating to the service. The charity provides confidential emotional support to those in prison choosing to telephone Samaritans. The charity works collaboratively with SCC and its affiliated branches.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Commission on public benefit		
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### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Scarborough branch responded to 6877 contacts from members of the public by methods of email, face to face and telephone. The branch provided 4,320 listening hours, and maintained an 91% opening rate. 16 new volunteers were accepted into the branch. Existing volunteers completed mandatory continuing development/training. Volunteers reached out into the community at various local events and locations and gave talks to groups. Volunteers attended national and regional training events and conferences. Volunteers staffed the branch's charity shop in Hanover Road. Various fundraising events were organised including the successful charity golf day.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
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Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity's receipts and payments account for 2019-2020 shows that it effectively broke even during the year, with an excess of payments over receipts of £176.00. The charity ended the year with cash reserves of £51,352 and holds investments valued at £57,892.00 With the reserves in place we can continue to operate through the pandemic and will apply for any grants that are available to us to ensure this.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity's policy is to hold in reserve unrestricted funds amounting to 18 months running costs of £36,000 with a contingency amount of £10,000 for any emergency repairs that may occur.
Amount of reserves held	Para 1.22	Bank balance £51,352 Investment assets £57,892.00
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>None</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by branch members

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees complete training offered by Samaritans Central Charity.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity is affiliated to Samaritans SCC charity
Relationship with any related parties	Para 1.51	None
Other		

## Reference and Administrative details

Charity name	Samaritans of Scarborough
Other name the charity uses	
Registered charity number	1171040
Charity's principal address	Samaritan House 40 Trafalgar Street West Scarborough YO12 7AS

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Elizabeth Goodwill			Elected by branch members
2	Karen Edmond			Elected by branch members
3	Michael Aitchison			Elected by branch members
4	Richard Shore			Elected by branch members
5	Elizabeth Shore			Elected by branch members
6	Libby Gilbert			The Branch Director of the Charity shall be the person selected for that position following a process approved by the Samaritans Central Charity (SCC) involving consultation with the Members and subject to the approval of and participation by the Regional Director and the approval of the SCC's Board of Trustees.
7	Christine Glen			Elected by branch members
8	Mollie Hallas			Elected by branch members
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Corporate trustees – names of the directors at the date the report was approved

Director name		

### Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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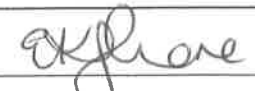
## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	ELIZABETH LORTON-GILBERT	ELIZABETH SHORE
Position (eg Secretary, Chair, etc)	DIRECTOR	TREASURER
Date	6/9/20	





CHARITY COMMISSION  
FOR ENGLAND AND WALES

Samaritans of Scarborough

1171040  
1171040-1

## Receipts and payments accounts

CC16a

For the period  
from

01/04/2019

To

31/03/2020

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations and gifts	5,365	-	-	5,365	7,400
Legacies	-	-	-	-	2,127
Fundraising Events	8,813	-	-	8,813	4,726
Charity shop	17,862	-	-	17,862	17,993
Room Hire	-	-	-	-	30
Investment Income	1,774	-	-	1,774	2,690
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>33,814</b>	<b>-</b>	<b>-</b>	<b>33,814</b>	<b>34,966</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>33,814</b>	<b>-</b>	<b>-</b>	<b>33,814</b>	<b>34,966</b>
<b>A3 Payments</b>					
Charity shop costs	8,825	-	-	8,825	8,108
Fundraising expenses	2,315	-	-	2,315	2,095
Telephone support including premises costs, publicity and volunteer training, support and expenses	13,629	-	-	13,629	17,193
Contribution to regional training conference	-	-	-	-	7,000
Management and administration	384	-	-	384	393
Branch contribution	6,677	-	-	6,677	17,270
Accountancy	2,160	-	-	2,160	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>33,990</b>	<b>-</b>	<b>-</b>	<b>33,990</b>	<b>52,059</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>33,990</b>	<b>-</b>	<b>-</b>	<b>33,990</b>	<b>52,059</b>
<b>Net of receipts/(payments)</b>	<b>- 176</b>	<b>-</b>	<b>-</b>	<b>- 176</b>	<b>- 17,093</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>49,998</b>	<b>1,530</b>	<b>-</b>	<b>51,528</b>	<b>68,621</b>
<b>Cash funds this year end</b>	<b>49,822</b>	<b>1,530</b>	<b>-</b>	<b>51,352</b>	<b>51,528</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	1171040 to nearest £	1171040-1 to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	General Bank account	39,911	1,530	-
	Shop Bank account	9,876	-	-
	Cash float	35	-	-
	<b>Total cash funds</b>	<b>49,822</b>	<b>1,530</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		<b>Unrestricted funds to nearest £</b>	<b>Restricted funds to nearest £</b>	<b>Endowment funds to nearest £</b>
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Charinco Income	1171040	-	25,584
	Charishare Income	1171040	-	32,308
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Freehold property	1171040	307,454	-
	Improvements to leasehold	1171040	10,254	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		E Lorton-Gilbert	06/09/2020	
		E Shore	06/09/2020	



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Samaritans of Scarborough

On accounts for the year  
ended

31 March 2020

Charity no  
(if any)

1171040

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 October 2019.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~\*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* *Please delete the words in the brackets if they do not apply.*

Signed:

Date:

8 September 2020

Name:

Anne Mead BSc FCA

Relevant professional  
qualification(s) or body  
(if any):

Institute of Chartered Accountants in England and Wales

Address:

Ashby Berry Coulsons Chartered Accountants

2 Belgrave Crescent, Scarborough

North Yorkshire YO11 1UB

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**