FINANCIAL STATEMENTS FOR 31 MARCH 2020

Company Registration Number 07148936 Charity Number 1136196

DERBY COMMUNITY ACCOUNTANCY SERVICE

Babington Lodge 128 Green Lane Derby

FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2020

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MEMBERS OF THE BOARD AND PROFESSIONAL ADVISERS

The board of trustees/directors Diane Dakin (Chair))

Ian Mitchell (Treasurer)

Ian Slater

Jacob Seagrave (Resigned 14th November 2019)

Raymond Gumbley

Registered office 29-31 Lime Grove

Long Eaton Nottingham NG10 4LD

Independent Examiner Mark Newey ACMA

Derby Community Accountancy Service

Babington Lodge 128 Green Lane

Derby DE1 1RY

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 MARCH 2020

The trustees, who are also Directors for the purposes of the Companies Act, have pleasure in presenting their report and the unaudited financial statements of the charity for the year ended 31 March 2020.

STRUCTURE, GOVERNANCE AND MANAGEMENT

OBJECTIVES AND ACTIVITIES

To promote for the benefit of the inhabitants of Erewash and the surrounding areas the provision of facilities, items and services to enable the public at large to engage in the creative arts and education in the arts and to do so in the interests of social welfare and with the object of improving the condition of life for the said inhabitants.

This is in accordance with the Charity's governing document, the Memorandum and Articles of Association, incorporated on 6th February 2010.

SUMMARY OF THE MAIN ACTIVITIES UNDERTAKEN FOR THE PUBLIC BENEFIT IN RELATION TO THESE OBJECTS

To achieve this object we will provide:

- An open studio facility with regular opening hours, located in the Borough of Erewash, providing a safe and inviting environment with equipment and materials for a wide range of creative arts.
- Workshops with tuition from practicing artists, in our own studio or in community facilities elsewhere in the Borough of Erewash.
- An exhibition space for display of work by individual artists, groups and schools.
- Individual artist studio spaces for rent to practising artists.
- Work experience and volunteer opportunities for individuals to improve their confidence, assertiveness and communication skills.

In delivering these facilities we aim to benefit the following sections of the public:

- The general public (of all ages from children to senior citizens), without any restriction on previous artistic education or experience, both individually and through community organisations such as societies and schools.
- Artists, who wish to develop their skills through use of our facilities, and promote their work through exhibitions and workshops.
- Socially excluded groups and individuals, by providing an opportunity to participate more fully with society and improve self-esteem through creative activity.

Open studio sessions are open for anyone to drop-in at a small fee for a 3-hour session, or by monthly subscription. Workshops are priced to recover direct costs and contribute to overheads. Exhibitions are open to the public to view without charge. We work with caring and supporting organisations to obtain funding for participation by disadvantaged individuals.

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 MARCH 2020

The Trustees believe that in undertaking these activities they have taken due regard of the guidance on public benefit issued by the Charity Commission.

Achievements and Performance

- 1. Our core community activity, the regular public drop-in open studio facility continues to be popular, with 6550 sessions attended in the year. We estimate that approximately 75% of these attendances are from disadvantaged groups within the general populous. Taking into account special events and hire of our spaces to other organisations, we estimate there have been approximately 10098 attendances to our facilities, the majority of which involve active participation in art or craft activities.
- 2. We organised creative activity workshops for children and young people during school holidays, and at two very successful Have a Go Days in April and October.
- 3. We continued to provide free craft sessions on Friday morning focusing on social inclusion, under the name of Feel Good Fridays. Funding for this came from our local Co-Op Community Fund. The sessions are provided totally free with the option to donate money towards materials where people are able. These have been popular drop in sessions and we have received many referrals from mental health specialists. All participants have fed back positive reports of improved mental wellbeing and feeling less isolated.
- 4. We also provided facilities for regular evening classes and day workshops in a wide range of media, including botanical drawing, ceramics, knitting, papercrafts, card making, collage, printing, felting, textiles, batik, machine embroidery, glass fusing, life drawing, stained glass, pastels, water colour painting, sewing, dressmaking and more. Regular users include the East Midland Polymer Art group and our local U3A (University of the Third Age) art groups. In addition, this year local art group LEDAC (Long Eaton and District Art Club) have moved to our premises, meeting weekly and they have seen a substantial increase in attendances since the move.
- 5. We provided kiln firing services for many local artists both amateur and professional and local creative groups and schools.
- 6. We received £800 funding from EBC to run free craft activities for families during the summer holidays under the name Tuesday Try-It's. These were very popular sessions and attendances were full capacity every week during the holidays.
- 7. In November we held an Open Studios Event for our resident artists to showcase their own work, alongside a Christmas Craft Fair for visiting artists and designer makers to exhibit and sell their work.
- 8. During the year we maintained a high level of occupancy of our individual artist studio spaces that we rent to artists working in a wide range of media. The regular income that this provides is sufficient to cover all our overhead costs so that we are not dependent on grant income for day to day expenses.

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 MARCH 2020

- 9. Our financial position has allowed a modest increase in expenditure on staff. We now employ three part-time staff, and pay a monthly retainer to our manager who previously worked on an entirely voluntary basis.
- 10. The capital expenditure of the year was renewal of guttering and downpipes on our Victorian factory building, a new door and electrical wiring for one of our artists studios, and renewal of our telecommunications equipment.
- 11. Local Arts Erewash group meet every two months in various venues throughout Erewash for information and working meetings in the area. We provided free room hire for two of those meetings this year in support of local artists.
- 12. Over the year we raised over £8000 from donations and fundraising activities during our Open Studio Events and Have a Go Days, and from sales of surplus fabric we received as donations from local businesses.
- 13. We continue to provide volunteering opportunities for our volunteers, and mentoring support for artists with studio spaces here at the Art Room.
- 14. We received funding from Health Educators Network to run a 12-week printmaking course aimed at wellbeing, totally free of charge, and culminating in an exhibition of work.
- 15. We provided free space for the Textile Tales Roadshow to attend our premises. This was a project run by Nottingham Trent University with Heritage Lottery funding recording memories and tales from the people who worked in the textile industry 1980 2005. Many people braved the weather and told their stories. We are very proud to have been a small part of this oral history project.

As a result of the Covid-19 pandemic, we closed our premises to the public from 16 March 2020 and furloughed staff from 23 March 2020. This was just one week before the end of our financial year, so there is a minimal impact on these accounts. The full impact of the pandemic on our operations and finances will be reported in next year's annual report.

TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 MARCH 2020

FINANCIAL REVIEW

Reserves

The reserves policy is to aim to maintain a cash reserve of a minimum of 3 months typical expenditure (currently £3000/month).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Long Eaton Art Room is based at 29-31 Lime Grove, Long Eaton, which is the company's registered office and the principal address of the charity. Long Eaton Art Room is a company limited by guarantee and not having a share capital (company registration No. 07148936) and Registered Charity (No. 1136196). The Charity's governing document is the Memorandum and Articles of Association.

Trustee selection methods

The charity elects trustees at the Annual General Meeting. When the need arises, a skills audit to determine the requirements of the trustee body is carried out. People are approached to put themselves forward for election meet the skills required

Risk management policy

The trustees examine the major risks that the charity faces each financial year when preparing and updating the strategic plan. The charity has developed systems to monitor and control these risks to mitigate any impact that they may have on the charity in the future.

Independent Examiner

Mark Newey ACMA of Derby Community Accountancy Service was appointed Independent Examiner during the year.

Small company provisions

This report has been prepared in accordance with the special provisions for small companies under part 15 of the Companies Act 2006.

Registered office:

Long Eaton Art Room

29-31 Lime Grove Long Eaton

Nottingham

NG10 4LD

Signed on behalf of the trustees

D. Dakin Trustee

Approved by the trustees on 7th September 2020

INDEPENDENT EXAMINERS REPORT

Independent Examiner's Report to the Trustees of Long Eaton Art Room

I report on the accounts of the company for the year ended 31 March 2020 which are set out on pages 7 to 17.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act). It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act) and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 Which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or
- to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Mark Newey

Address: Derby Community Accountancy Service, 128 Green Lane, Derby, DE1 1RY

Date: 1/9/2020

M. Nevey

STATEMENT OF FINANCIAL ACTIVITIES YEAR ENDED 31 MARCH 2020

	τ	Inrestricted	Restricted	Total Funds Year to 31	Total Funds Year to 31
	Note	Funds £	Funds £	Mar 2020	Mar 2019 ₤
Income from					
Donations	3	3,847	-	3,847	3,882
Investment income	5	154	-	154	16
Grants receivable	4	-	962	962	3,893
Other income	6	47,638	-	47,638	47,853
Total incoming resources		51,639	962	52,601	55,644
Expenditure on			<u></u>		<u></u>
Raising funds		1,254	-	1,254	396
Charitable activities		48,073	5,869	53,942	50,888
Total resources expended	7	49,327	5,869	55,196	51,284
Net incoming/(outgoing)					
resources before transfers		2,312	(4,907)	(2,595)	4,360
Transfer between funds		(2,772)	2,772	-	-
Net movement in funds		(460)	(2,135)	(2,595)	4,360
Funds brought forward		15,735	250,227	265,962	261,602
Funds carried forward		15,275	248,092	263,367	265,962

The charity has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the charity are classed as continuing.

The notes on pages 9 to 17 form part of these financial statements

BALANCE SHEET 31 MARCH 2020

		2020	0	2019)
	Note	£	£	£	£
Fixed assets					
Tangible assets	11		243,610		245,873
Current assets					
Debtors	12	2,198		1,213	
Cash at bank and in hand		17,953		20,156	
Stock and work in progress		1,970		2,763	
		22,121		24,132	
Creditors: amounts falling due				•	
within one year	13	2,364		4,043	
Net current assets			19,757	2	20,089
Total assets less current liabilities	}		263,367		265,962
Net assets			263,367		265,962
Funds			×		
Restricted	14		248,092		250,227
Unrestricted	14		15,275		15,735
TOTAL FUNDS			263,367		265,962
					-

For the year ended 31 March 2020 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors responsibilities:

- (i) The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476; and
- (ii) The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

These financial statements were approved and authorised for issue by the Trustees on the 7th September 2019 and are signed on their behalf by:

D. Dakin Trustee

Company Registration Number: 07148936

The notes on pages 9 to 17 form part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2020

1. Accounting policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

Company information

Long Eaton Art Room is a company limited by guarantee not having a share capital. The company's registered office is, 29-31 Lime Grove, Long Eaton. At the end of the year there were 4 Trustees, each of whom, under the terms of the Memorandum and Articles of Association, had undertaken to contribute the sum not exceeding £1 in the event of a winding up of the company.

1.1 Accounting convention

These accounts have been prepared in accordance with FRS 102, "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102"), "Accounting and Reporting by Charities" the Statement of Recommended Practice for charities applying FRS 102, the Companies Act 2006 and UK Generally Accepted Accounting Practice as it apples from 1 January 2015. The charity is a Public Benefit Entity as defined by FRS 102.

The accounts are prepared in Sterling which is the functional currency of the company Monetary amounts in these financial statements to the nearest £.

The accounts have been prepared on historical cost convention apart from freehold property that is carried at market value. The principal accounting policies adopted are set out below.

These are accounts for the year ended 31 March 2020 prepared in accordance with FRS 102, The Financial Reporting Standard applicable in the UK and Republic of Ireland. The date of transition to FRS 102 was 1 April 2015.

1.2 Going concern

At the time of approving the accounts, the Directors have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the accounts.

1.3 Charitable Funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2020

1.4 Incoming resources

All incoming resources are included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy. Gifts in kind have been included at market value of gifts received and in assets acquired. No amounts are included in the financial statements for services donated by volunteers.

1.5 Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs relating to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of the resources. Fund-raising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in the support of the charitable activities.

1.6 Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discounts offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.8 Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

1.9 Financial instruments

The charity has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Derecognition of financial liabilities

Financial liabilities are derecognised when the company's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2020

1.11 Taxation

The charity is exempt from tax on income and gains falling with section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

1.12 Depreciation

Individual fixed assets are capitalised at cost and are depreciated over their estimated useful economic lives on a reducing balance basis as follows:-

Asset category	Annual rate
Equipment	33.3%
Buildings	2%

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the directors are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimated and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

3 Donations and legacies

			Total Funds	Total Funds
	Unrestricted	Restricted	Year to 31	Year to 31
	Funds	Funds	Mar 2020	Mar 2019
	£	£	£	£
Donations from individuals	3,847		3,847	3,882
	3,847	-	3,847	3,882

4 Grants Receivable

			Total Funds	Total Funds
	Unrestricted	Restricted	Year to 31	Year to 31
	Funds	Funds	Mar 2020	Mar 2019
	£	£	£	£
Erewash Borough Council	-	800	800	-
Co-Op Community Fund	-	162	162	3,393
Manchester Airport Group				500
		962	962	3,893

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2020

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5.	Tratareast	magaziro bla	(unrestricted)
.	inieresi	receivanie	(IIInrestrictea)

	Year to 31	Year to 31
	Mar 2020	Mar 2019
	£	£
Bank interest receivable	154	16

6. Other income

	Year to 31 Mar 2020	Year to 31 Mar 2019
	£	£
Open studio membership	6,206	5,419
Kiln firing and other services	1,006	1,101
Workshops	20	336
Artist studio rental	25,179	29,086
Materials for studio use	1,657	1,323
Outsourcing	160	235
Other charitable services	523	373
Room hire	7,029	5,654
Art shop sales	4,240	3,194
Tuck shop sales	676	559
Gift Aid	942	573
	47,638	47,853

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2020

7. Total resources expended

Fotal Funds	Franto 31 War 2020	Fotal Funds Fry Year to 31 Mar 2019
Rent and rates	1,940	1,898
Depreciation	5,458	5,565
	9,615	9,106
	4,317	2,972
	1,273	600
Goods for resale	1,255	64
Publicity	465	396
	1,346	1,596
Artist Fees	9,600	11,828
Professional fees	600	660
Travel	1,108	1,115
Staff wages 1	6,075	13,473
Insurance	2,032	1,936
Subscriptions	22	75
Training	90	
5	5,196	51,284

Expenditure on charitable activities was £53,942 (2019: £50,888) of which £5,869 was restricted (2019 £4,950)

8. Net (expenditure)/income

Net (expenditure)/income for the year is stated after charging/(crediting):

	2020	2019
	£	£
Independent Examiner's Fees	500	500
Depreciation	5,458	5,565

9. Directors and key management personnel

During the year Trustees did not receive remuneration. The key management personnel of the charity consist of the Trustees, professional advisors and the employees.

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2020

10. Employees

The aggregate payroll costs were:

	Year to 31	Year to 31 Mar
	Mar 2020	2019
	£	£
Wages and salaries	16,075	13,473
Social security costs	-	=
Pension costs	-	-
	16,075	13,473

No employee earned more than £60,000 per annum. No trustees were reimbursed for expenditure.

The average number of staff employed by the charity during the financial year amounted to:

	Year to	Year to
	31 Mar	31 Mar
	2020	2019
	No	No
Direct Charitable Staff	2	2
Governance	-	-
	2	2

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2020

11. Tangible fixed assets

	Building	Fixtures, fittings & Equipment	Artworks	Total
	£	£	£	£
Cost				
At 31 March 2019	281,144	5,152	2,065	288,361
Additions	2,772	423	-	3,195
At 31 March 2020	283,916	5,575	2,065	291,556
Depreciation				
At 31 March 2019	38,569	3,919	-	42,488
Charge for the year	4,907	551	-	5,458
At 31 March 2020	43,476	4,470	-	47,946
Net book value At 31 March 2020	240,440	1,105	2,065	243,610
At 31 March 2019	242,575	1,233	2,065	245,873

12. Debtors

	2020	2019
	£	£
Health Lottery	-	-
Other Debtors	2,198	1,213
	2,198	1,213

13. Creditors: Amounts falling due within one year

	2020 £	2019 £
Artist studio deposits Trade creditors	2,364	2,235 1,808
Total Creditors	2,364	4,043

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2020

14. Statement of funds

	At 1 April 2019 £	Incoming £	Outgoing £	Transfers £	At 31March 2020 £
Unrestricted reserves	15,735	51,639	(49,327)	(2,772)	15,275
Total unrestricted funds	15,735	51,639	(49,327)	(2,772)	15,275
Buildings Erewash Borough Council Co-Op Community Fund	250,227 - -	800 162	(4,907) (800) (162)	2,772 - -	248,092
Total restricted funds	250,227	962	(5,869)	2,772	248,092
Total funds	265,962	52,601	(55,196)	-	263,367

Restricted Funds

The Building fund represented the value of the building yet to be depreciated and future expenditure.

Erewash Borough Council money was spent on the Tuesday Try-it sessions.

Co-Op Community Fund money was spent on the Feelgood Friday sessions.

15 Analysis of net assets

	Tangible fixed assets	Other net assets	Total	
Unrestricted funds	£ 3,170	£ 12,105	£ 15,275	
Restricted funds	,	,	,	
Building Project	240,440	7,652	248,092	
	243,610	19,757	263,367	

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2020

16. Related party transactions

The charity had no related party transactions that required disclosure.