

Charity Registration No. 249723

THE MOTHERS' UNION (DIOCESE OF OXFORD)
TRUSTEES' REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2019

THE MOTHERS' UNION (DIOCESE OF OXFORD)

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REFERENCE AND ADMINISTRATIVE DETAILS

Name	The Mothers' Union – Diocese of Oxford
Charity registration no.	249723
Registered office	The Mothers' Union Office, CMS House, Watlington Road Oxford OX4 6BZ
Independent Examiner	Noel & Co Chartered Accountants 4 Parliament Close. Prestwood Great Missenden, Bucks HP16 9DT
Bankers	CAF Bank, 25 Kings Hill Avenue Kings Hill, West Malling, Kent ME19 4JQ

Trustees serving on the date the report was approved

Mrs Maureen Weston	Diocesan President
Mrs Rachel Buckley	Area Vice President, North Bucks
Mrs Christine Beynon	Area Vice President, South Bucks
Mrs Tricia Campbell	Area Vice President, Oxfordshire
Mrs Jean Vaughan	Area Vice President, East Berkshire
Mrs Valerie Bolan	Area Vice President, West Berkshire
Mrs Jenny Searle	Unit Co-ordinator, Fundraising and Communications
Rev Lady Denise Brown	Acting Unit Co-ordinator, Prayer and Spirituality
Revd Mrs Louise Butler	Unit Co-ordinator, Finance & Administration
Mrs Rosie Jackson-Kilham	General Trustee

Other Trustees who served during the reporting period

Mrs Alison Bennett

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THE MOTHERS' UNION (DIOCESE OF OXFORD)
(Incorporated by Royal Charter)
TRUSTEES' REPORT
FOR THE YEAR ENDED 31 DECEMBER 2019

The Trustees present their report and financial statements for the year ended 31 December 2019.

The accounts have been prepared in accordance with applicable accounting standards, SORP 2015 (FRS 102) Accounting and Reporting by Charities and the Charities Act 2011.

Structure, Governance and Management Governing document

Constitution (2010, revised 2014). The charity is an unincorporated association affiliated to the worldwide Mothers' Union (which is incorporated by Royal Charter). It is a membership organization covering the geographical area of the Church of England Diocese of Oxford (roughly Berkshire, Buckinghamshire, and Oxfordshire). Its affairs are managed by its own Trustee body.

Recruitment and appointment of trustees

Trustees are drawn from the membership. Most, including the Diocesan President and Area Vice-Presidents, are directly elected by members; but some specialist positions (e.g. Treasurer) are filled by appointment by the trustees. The Chaplain, who is appointed by the Bishop of Oxford in consultation with the Diocesan President, is not a trustee

Public benefit statement

In managing the affairs of the charity the Trustees have taken into consideration the Charity Commission's general guidance to charities on public benefit, and the specific guidance relating to charities for the advancement of religion. AFIA holidays, for example (see Object 5 below), are offered according to need, irrespective of beneficiaries' religious or political affiliation, age, ethnicity, gender, sexuality, or marital status; and all applications for AFIA support have to be made by an appropriate referral agency, such as a social services department or GP practice.

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OBJECTIVES AND ACTIVITIES

The charitable Objects of the charity are:

- . 1) To promote and support married life
- . 2) To encourage parents in their role to develop the faith of their children
- . 3) To maintain a worldwide fellowship of Christians united in prayer, worship, ^[1]_{SEP}and service
- . 4) To promote conditions in society favorable to stable family life and the ^[1]_{SEP}protection of children
- . 5) To help those whose family life has met with adversity

Most of the charity's work is at grassroots level. As branches or in other groups, members engage in micro-projects to meet local needs as they arise. They also raise money from the public, which is forwarded, along with their own voluntary contributions, to Central MU to further the worldwide work of the Mothers' Union

ACHIEVEMENTS AND PERFORMANCE

In 2019 members engaged in many micro-projects, and a total of £8,319 was forwarded to Central Mothers' Union funds, 10% less than in 2018.

Membership stood at 1100 at the end of 2019. Although many new members have joined, the rate of members lost was 5%, which was less than previous years.

The Board of Trustees met six times during 2019 and there were four General Meetings at different venues for all members.

The Lady Day service was held at Christ Church Abingdon as the Cathedral was unavailable due to building works. The Rt Revd Andrew Proud, Bishop of Reading and recent Mothers' Union Central Chaplain, presided over the service during which he commissioned the new Diocesan President and the Board of Trustees.

Our Wave of Prayer took place from 20 – 22 April, which occurred over Easter, so prayers were devised to be used individually at home or together at a branch meeting. These were very informative and inspiring as we remembered our Link Dioceses in Nigeria, DRC, Tanzania, Papua New Guinea and Southwark.

Spring Meetings were held in May at three venues around the Diocese. Our focus was on the work of MULOA (Mothers' Union Listens, Observes and Acts). We had a series of workshops in the morning and afternoon covering a wide variety of topics including "How can I grow my faith?", and "What craft can we make?" These days began and ended with prayer and Bible reflection.

Away From It All holidays were given to nine needy families, six of whom came from

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the Balsam Family Project in Didcot.

Hospital Projects: A lot of craft was produced plus toiletries and refreshments for local hospitals and especially the children's wards in the John Radcliffe Hospital in Oxford. These included premature baby quilts, clothes and Angel Pockets. A new venture was making knitted crosses on squares, used by the Chaplaincy to be given to a patient in need of prayer.

The AGM and Autumn Meeting was held in October when 115 people came to hear the Annual Reports of our activities and our guest speaker, Ursula Kopp, Regional Development Manager, who gave an enlightening and challenging talk on "Tackling Modern Slavery". An information leaflet produced by the Clewer Initiative together with Mothers' Union was distributed to each member present. This was followed by a Eucharist Service led by our MU Chaplain.

Christmas cards for Bullingdon Prison were collected from many branches during the autumn. About 1500 were given to the new Chaplains who distributed them to the men. Some cards went to Woodhill Prison. One Chaplain thanked the Mothers' Union members saying, "It was touching to see the response of some of the men who may be feeling very unloved at this time of the year."

The Trustees and members have been challenged by the Archbishop of Canterbury to make Mothers' Union known and special postcards have been produced to inform people about Mothers' Union.

Related Parties

The Society is affiliated to the Central MU, whose headquarters are at Mary Sumner House (MSH), London. The Society has particular links of fellowship and prayer with its link dioceses, which changed in 2015 to Victoria Nyanza (Tanzania), Kinshasa (D R Congo), Ahoada and Warri (Nigeria) and Port Moresby (Papua New Guinea), and Southwark in the UK.

The Society has no financial dealings with its linked dioceses. Members support the work of the Mothers' Union World-Wide by contributing to the funds administered by the central Mothers' Union.

FINANCIAL REVIEW

The detailed accounts for the year ended 31 December 2019 are shown on pages 7-14. The accounts show an excess of operating income over expenditure on unrestricted funds of £1,902 and a loss of £6,620 on restricted funds, giving a net overall deficit in the year of £4,718. However our investment portfolio showed an unrealised gain of £15,218 in the year compared with a loss of £4,296 in the prior year, and this turned the overall result into a surplus of £10,500 compared with a loss of £6,066 in 2018. Since the year end the value of the investments has reduced by £9,900.

In 2019 the Central Mothers Union introduced a direct debit scheme for subscriptions, which Oxford Diocese supported as the trial diocese. 43% of our members took advantage of this scheme in 2019. Under the scheme, instead of Oxford Diocese collecting members' subscriptions and paying over to the Central MU their share, the Central MU collected the full subscription and reimbursed Oxford Diocese with just their

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share. As a result in these accounts both subscription income and expenditure are significantly reduced, however the net subscription income at £15,293 was just 2.6% lower than 2018. It is anticipated that more members will transfer to this scheme in future years.

Donations to support our Away From It All (AFIA) holidays were £8,493 compared with £7,307 in 2018 and with grants made much higher at £15,113, the excess spending of £6,620 was covered by a transfer from unrestricted funds of £1,797

The charity's total funds as at the end of December 2019 were £141,911 (2018: £131,411). Approximately 80% of these funds are held as investments in CCLA investment funds and Barclays Wealth Unit trusts. Cash balances are held either in a CCLA deposit account, plus cash held as working funds at the charity's principal bankers, or in branches' accounts.

Policy on reserves

The historic reserves of the charity are well in excess of anticipated annual expenditure. The present trustees have continued with the policy established by previous trustee bodies, which is not to add to charity's reserves, but to use them to fund projects which promote its charitable Objects. In particular, reserves are used as required to support the restricted fund for Away From It All (AFIA) holidays.

Independent Examiner

A resolution will be proposed at the Annual General Meeting that Noel & Co be re-appointed as Independent Examiner to the charity for the ensuing year.

Approved by the Trustees and signed on their behalf by:

Maureen Weston Diocesan President

Geoffrey Ball Diocesan Treasurer

17 September 2020

THE MOTHERS' UNION (DIOCESE OF OXFORD)

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

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INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE MOTHERS' UNION (DIOCESE OF OXFORD)

I report on the accounts for the year ended 31 December 2018 set out on pages 7 to 14.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- * examine the accounts (under section 145 of the 2011 Act)
- * to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act; and
- * to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was conducted in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (ii) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act;have not been met; or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Linda Noel FCA

Noel and Co Chartered Accountants

4, Parliament Close, Prestwood
Great Missenden
Buckinghamshire
HP16 9DT

Dated: 17 September 2020

THE MOTHERS' UNION (DIOCESE OF OXFORD)

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2019

	Notes	Unrestricted funds £	Restricted funds £	Total 2019 £	Total 2018 £
Income					
Donations and legacies		-	8,493	8,493	7,307
Subscriptions		24,985	-	24,985	32,336
Investment income	2	3,049	-	3,049	2,768
Gift aid		3,548	-	3,548	4,624
Other charitable activities		29,730	-	29,730	31,876
Total		61,312	8,493	69,805	78,911
Expenditure					
Grants payable	3	-	15,113	15,113	11,432
Subscriptions		9,692	-	9,692	16,631
Direct charitable expenditure	4	29,171	-	29,171	32,525
Support costs		15,850	-	15,850	14,735
Governance costs		4,697	-	4,697	5,358
Total	4	59,410	15,113	74,523	80,681
Net income before gains and losses on Investments		1,902	-6,620	-4,718	-1,770
Net (losses)/gains on investments		15,218	-	15,218	-4,296
Transfers between funds		-6,620	6,620	-	-
Net movement in funds		10,500	-	10,500	-6,066
Fund balances at 1 January 2019		131,411	-	131,411	137,477
Fund balances at 31 December 2019		141,911	-	141,911	131,411

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BALANCE SHEET AS AT 31 DECEMBER 2019

	Notes	2019 £	2018 £	£
Fixed assets				
Investments	7	113,972		98,754
Current assets				
Stocks		1,470	1,413	
Debtors	8	3,522	4,600	
Cash at bank and in hand		8,842	12,333	
Cash at bank and in hand - Branches		15,105	15,806	
		<u>28,939</u>	<u>34,152</u>	
Creditors: amounts falling due within one year	9	<u>(1,000)</u>	<u>(1,495)</u>	
Net current assets		<u>27,939</u>		32,657
Total assets less current liabilities		<u>141,911</u>		<u>131,411</u>
Income funds				
Restricted Funds		-	-	
Unrestricted Funds		141,911		131,411
		<u>141,911</u>		<u>131,411</u>

The accounts were approved by the Trustees on 17 September 2020

Maureen Weston (Diocesan President) Geoff Ball (Diocesan Treasurer)

THE MOTHERS' UNION (DIOCESE OF OXFORD)

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2019

1 Accounting policies

1.1 Basis of preparation

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16 July 2014 (as updated through Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102), the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The charity has applied Update Bulletin 1 as published on 2 February 2016 and does not include a cash flow statement on the grounds that it is applying FRS 102 Section 1A.

The financial statements are prepared on a going concern basis under the historical convention (modified to include certain items at fair value). The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest pound.

The financial statements have been prepared under the historical cost convention as modified by the inclusion of investments at market value.

1.2 Incoming resources

Donations, legacies and other forms of voluntary income are recognised as incoming resources when receivable.

1.3 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Fixtures, fittings & equipment	20% straight line
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1.4 Investments

Fixed asset investments are stated at market value.

Unrealised gains or losses are recognised each year within the Statement of Financial Activities.

1.5 Stock

Stock is valued at the lower of cost and net realisable value.

1.6 Accumulated funds

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

THE MOTHERS' UNION (DIOCESE OF OXFORD)

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2019

2 Investment income

	Total 2019 £	Total 2018 £
Investment income	<u>3,049</u>	<u>2,768</u>

3 Grants and donations

	2019 £	2018 £
Grants	<u>15,113</u>	<u>11,432</u>
	15,113	11,432

Grants are paid from the Restricted Fund, "Away From It All", to families who need financial support for short holidays.

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NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2019

4 Total resources expended

	Total 2019 £	Total 2018 £
Restricted funds		
Grants -'Away From It All' (A.F.I.A)	15,113	11,432
Unrestricted funds		
Subscriptions	9,692	16,631
Direct charitable expenditure		
Overseas and worldwide funds incl literacy development	4,874	4,201
Literature	8,107	6,456
Families First	-	-
Relief funds	1,611	1,877
Focus	4,773	5,607
Special appeal	1,724	3,026
Britain and Ireland Fund	110	120
Other Diocesan projects including Parenting	2,750	4,635
Branch and Deanery projects and other activities	5,222	6,603
	29,171	32,525
Support costs		
Salaries	5,327	2,613
Insurance	495	495
Printing, postage and stationery	4,386	5,869
Telephone	340	340
CMS License fee	3,210	3,210
All other costs	2,092	2,208
	15,850	14,735
Governance costs		
Officers' and Committee expenses	3,697	4,358
Independent examiner	1,000	1,000
	4,697	5,358
Total resources expended	74,523	80,681

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NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2019

5 Trustees

None of the trustees (nor any persons connected with them) received any remuneration during the year, but 7 of them were reimbursed a total of £3,697 travelling and office expenses (2018: 7 were reimbursed £4,358).

6 Fixed asset investments

	£
Market value at 1 January 2019	98,754
Disposals at cost and valuation	-
Change in value in the year	15,218
	<hr/>
Market value at 31 December 2019	113,972
	<hr/>
Historical cost:	
At 31 December 2019	25,221
	<hr/>
At 31 December 2018	25,221
	<hr/>
Barclays Wealth Unit Funds	45,585
CCLA Investment Fund Units	68,387
	<hr/>
	113,972
	<hr/>

	2019 £	2018 £
7 Debtors		
Gift aid claims	3,522	4,600
	<hr/>	<hr/>
	3,522	4,600
	<hr/>	<hr/>
8 Creditors: amounts falling due within one year	2019 £	2018 £
Accruals	1,000	1,495
	<hr/>	<hr/>

THE MOTHERS' UNION (DIOCESE OF OXFORD)

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2019

9 Restricted funds

	Movement in funds			
	Balance at 1 January 2018 £	Incoming Resources & Transfers £	Outgoing Resources & Transfers £	Balance at 31 December 2018 £
"Away From It All" (AFIA)	-	8,493	(15,113)	(6,620)
Transfers from Unrestricted Funds	-	6,620	-	6,620
At 31 December 2019	-	15,113	(15,113)	-

The "Away From It All" Fund is used to provide grants to families who need financial support for short holidays.

10 Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds £
Fund balances at 31 December 2019 are represented by:			
Investments	113,972	-	113,972
Current assets	28,939	-	28,939
Creditors: amounts falling due within one year	(1,000)	-	(1,000)
	141,911	-	141,911
Unrealised gains included above:			
On investments (see below)	88,750	-	88,750
Reconciliation of movements in unrealised gains on investment assets			
Unrealised gains at 1 January 2019	73,532	-	73,532
Realised in year	-	-	-
Increase in market value in year	15,218	-	15,218
Unrealised gains at 31 December 2019	88,750	-	88,750

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NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2019

11 Commitments under operating leases

At 31 December 2018 the company had annual commitments under non-cancellable operating leases as follows:

	2019 £	2018 £
Expiry date:		
Within one year	1,434	1,434
Between two and five years	3,586	5,020
	<hr/> 5,020	<hr/> 6,454

12 Employees

During the year there was 1 part time employee

	2019 £	2018 £
Salary costs		
Pension costs	5,180	2,575
	147	38
	<hr/> 5,327	<hr/> 2,613