



## THE MANDEVILLE HALL, KIMBOLTON

Registered Charity No. 302646

### **Mandeville Hall – Trustees Report for year ending 31<sup>st</sup> December 2019**

The Mandeville Hall's key purpose is to provide facilities for a wide range of local groups, activities and for hire to the residents of the parish of Kimbolton & Stonely and surrounding area.

The main objectives for 2019 were to:

- Continue to maintain a "Forward Planning" mechanism to support the improved management of the Halls finances and activities
- Continue with a programme of improvement and upgrade of the Hall's facilities
- Broaden the appeal and increase the usage of the Hall across all age groups in the local community

We have continued with the objectives set in previous years with emphasis on improving the facilities at the hall and in particular adding solar panels as part of our aim of improving the hall's "carbon footprint". This will result in substantial savings in our electricity bills moving forward.

**Due to the Covid-19 epidemic forcing the close down of Community facilities in March 2020 our AGM has been postponed (due in April) and is now arranged for the 22<sup>nd</sup> September 2020**

#### Forward Planning

The planning meeting for the year beginning 1 January 2020 was held on the 19 November 2019 with the objective of creating a plan of activities and financial budgeting for the year ahead and updating the 5 year plan for the on-going development and maintenance of the Hall. In 2019 we received a grant from "Aid for All" which will be used to add a battery storage to our solar panel system for any excess electricity which will further reduce our electricity costs.

#### Improvements

The plans for 2019 included the solar panels, internal wall protection in both halls to reduce damage to the decorations and various small works around the hall.

The website continues to provide enquirers with access to information on hall availability and to enable potential hirers to contact the bookings secretary directly from the site.

Our email database continues to increase and has proved to be a valuable method to communicate upcoming events to potential hall users. Our quarterly newsletter now in its fifth year, enables us to give our database and visitors to our website a more in-depth report on events at the hall and our improvement projects.

## Hall Usage

Regular user groups such as the WI, Flower Club, Fitness Pilates, Yoga, Slimming World, Bridge Club and Carpet Bowls continue to be well supported. A variety of Dance Classes for all ages are catered for with Ballet, Tap and Ballroom. 'The Welcome Club' continues to thrive following its relocation to the Mandeville Hall and continues to add members. Early in the year the Spaldwick Carpet Bowls Club relocated to the hall and have worked closely with the Kimbolton Bowls Club and now share mats and other equipment and they have both seen an increase in membership. The Patient Participation Group provided a number of presentations during the year, on a variety of health issues, to the local community. The Thursday Lunch Group continues to be well supported and recently changed its supplier. The Parish Council have continued to hold their meetings in the Community & Youth Hall.

Our "Film Nights" continue to attract large audiences. We have shown a great variety of film genres in 2019 e.g. 'Fisherman's Friends', 'The Green Book' and 'Yesterday' among others. The excellent support from the local community continues and has enabled us to maintain very affordable ticket prices. The monthly Bingo continues to be successful and the twice weekly Bytes Café continues to attract both old and new visitors.

We have organised a number of successful events during the past year including our annual quiz, a very successful Queen tribute show and in December the Children's Christmas Party which this year with the support of local companies and small businesses we were again able to make free of charge to local children.

The halls have hosted many local functions during 2019 including the Church Harvest Lunch, Royal British Legion's Armed Forces Day, Open day in conjunction with Cambridgeshire ACRE, Save the Children & various other charity quiz nights, Miss Franks Sale, training days for local business Hopewell's and there has been a significant increase in the number of local parties.

## Policies & Procedures.

Our policies and procedures have been subject to review during the year in preparation for our Hallmark 3 year inspections which are due in 2020.

## Finance

Our finances are in extremely good order and copies of our accounts will be available at our AGM in September.

## Trustees

The Committee of Management structure remains unchanged and consists of 4 x elected members, 4 x representative members and 4 x co-opted members giving a total of 12.

The current committee stands at 9 members consisting of 4 elected, 4 representative and 1 co-opted. We also have a minute's secretary who is a non-trustee.

I would like to thank all those who have served on the Committee and other "volunteer helpers" for their support over the past year.

Stan Rhodes

Chairman – on behalf of the Mandeville Hall Management Committee



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
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On accounts for the year  
ended

31st DECEMBER 2019

Charity no  
(if any)

302646

Set out on pages

(remember to include the page numbers of additional sheets)

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Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date: 15th June 2020

Name: DEBORAH JANE BLAKE

Relevant professional  
qualification(s) or body

BA(HONS) ACCOUNTING, FINANCE & ECONOMICS



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Date:

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qualification(s) or body

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(if any):

Address: 12 GLEBE ROAD, PERRY,  
HUNTINGDON, CAMBS.  
PE28 0DG

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Mandeville Hall Income and Expenditure Account  
For the period 1st January 2019 to 31 December 2019

1/1/18 to 31/12/201 8	Income	01/01/2019 to 31/12/2019	Restricted Funds	1/1/18 to 31/12/201 8	Expenditure	01/01/2019 to 31/12/2019
20,283.00	Hire of Halls	21,392.00		3,282.50	Returned Deposits/Refunds	3,804.00
465.40	Donations	200.00		3,225.00	Electricity	2,396.28
	Bank Interest	305.26		548.22	Water	364.50
				638.90	Rates	653.20
	Grant for Battery Storage		7,500.00	1,398.32	Insurance	1,454.25
				55.50	Cambs. ACRE Membership	57.50
				253.92	Performing Rights Society	253.92
				180.00	Hall Premises Licence	180.00
				150.50	TV Licence	154.50
				1,660.75	Cleaner	1,670.50
				240.00	Window Cleaner	340.00
				275.47	Cleaning Materials/Laundry	239.02
				221.00	Waste Disposal	225.89
				765.76	Admin/Office Expenses	669.94
				-17.83	Less refund	-22.80
				10,205.00	Building Maintenance	2,265.59
				148.14	Fire Extinguisher Service	153.42
				1,708.63	Equipment Maintenance & Replacement	1,749.24
				-59.98	Less refund	-29.99
					Grounds Maintenance	57.71
1,723.50	Bytes Income	1,807.65		157.31	Bytes Expenses	263.36
1,166.50	Childrens Xmas Party Income	623.20		576.33	Childrens Xmas Party Expenses	540.03
85.00	Contribution to Project				Projects	
				1,420.63	Appliances & Equipment	169.20
				420.00	Building Works	975.50
				4,552.00	Solar Panels	10,622.43
	Fundraising				Fundraising	
11,182.40	Fundraising Events Income	9,945.50		6,357.26	Cost of Fundraising Events	5,366.41
				715.41	Closing Bar Stock	585.59
				-768.87	Opening Bar Stock	-715.41
34,905.80		34,273.61	7,500.00	38,309.87		34,443.78

Reconciliation of Bank Accounts

Barclays Bank @ 01/01/2019	7,838.27
Cambridge & Counties Bank @ 01/01/2019	25,775.90
Bar Float	200.00
Bytes Float	30.00
Difference in Bar Stock	-129.82
Income	34,273.61
Expenses	-34,443.78
Restricted Funds	7,500.00
	<u>£41,044.18</u>

Barclays Bank @ 31/12/2019	17,233.02
Barclays Bank Restricted Funds @ 31/12/2019	7500.00
Cambridge & Counties Bank @ 31/12/2019	16,081.16
Bar Float	200.00
Bytes Float	30.00

£41,044.18

*DJ Blake 15th June 2020*  
*DJ BLAKE BA (HONS)*

	Opening Stock 01/01/20	Stock Value 01/01/20
<b>SOFT DRINKS</b>		
Coke (330ML - cans)	10	3.83
Diet Coke (330ML - cans)	10	3.36
Coke (Large Bottles)	2	3.00
Lemonade	5	0.84
Ginger Beer (Cans)	7	2.27
J20	16	7.20
Diet Tonic (250ml)	7	2.04
Tonic (250mL)	6	1.75
Diet Tonic (1Ltr)	0	0.00
Tonic (1Ltr)	2	0.72
Fevertree Tonic (Cans)	0	0.00
Soda water (1Ltr)	2	0.80
Sparkling Water	9	1.91
Still Water	0	0.00
Lime Cordial (1Ltr)	1	0.67
Fresh Orange - carton (1 Ltr)	3	2.10
<b>SPIRITS</b>		
Vodka (1Litre Bottle)	1.25	20.04
Bacardi (1 Litre Bottle)	0.75	8.44
Gin (1 Litre Bottle)	1.25	19.38
Bombay Sapphire Gin (1Ltr)	0.75	15.00
Bombay Dry Gin (1Ltr)		
Whiskey (1 Litre Bottle)	0.50	7.50
PIMMS No1 (1 Ltr Bottle)	2.00	23.68
Sherry (litre)	1	10.99
Jack Daniels (70cL)	1	15.00
Brandy (1 Litre Bottle)	1	15.00
Brandy (70cL Bottle)	0.00	0.00
<b>WINE</b>		
Red (75cL)	6	34.01
Rose (75cL)	4	15.74
White (75cL)	19	83.31
Mulled Wine	3	7.94
<b>Sparkling</b>		
Preseco/Fizz	11	58.26
Presecco (200mL)		
Red (187mL)	15	24.88
Rose (187mL)	14	22.59
White (187mL)	35	58.26

BEER/LAGER/CIDER		
Becks 275ml bottles	7	4.47
Becks Blue 275ml bottles	5	2.85
Fosters 440ml cans	24	15.79
Peroni (330mL Bottles)	11	11.86
Peroni Libera (330mL)		
Cider (500mL Bottles)	16	17.42
Aspall Cru Cider	5	8.33
Guinness (Bottles)	0	0.00
Ales (500mL Bottles/Cans)	42	54.36

Stock Purchased  
 Value of stock sold  
 Total Stock Value

**£ 585.59**



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