



**THE ANNUAL MEETING FOR PARISHIONERS and
ANNUAL PAROCHIAL CHURCH MEETING**
Will be held on Monday 5th October by Zoom, starting at 7.00 pm

On Sunday 4th October
Adrian will be sharing where we are with our Church Vision

AGENDA

1. The Annual Vestry Meeting

- a. To appoint a secretary for the meetings
- b. To agree the Minutes of the Meetings held on 7th April 2019
- c. To agree the extension of tenure of the Churchwardens until the APCM in 2021

2. The Annual Parochial Church Meeting

- a. Opening Prayer
- b. Attendance and Apologies for absence (please let the Administrator know if you would like to submit your apologies)
- c. Minutes of the Meetings held on 7th April, 2019
- d. Presentation and adoption of Audited Accounts for year ending 31st December 2019
- e. Appointment of Auditors for 2020
- f. To agree the extension of tenure of all PCC Members by one year – next vacancies 2021
- g. Agree continuation of Sidespeople and any new members
- h. Vicar's closing thoughts

3. First meeting of the PCC (Graham Vestry)

- a. Agree Vice Chair and Secretary and appoint Accountant for 2020
- b. Agree Standing Committee

* Questions about the Accounts and/or comments for the PCC are to be submitted, in writing, by
10.00 am, Thursday 1st October, 2020,
c/o The Parish Office, Park Drive, Trentham. ST4 8EF or
administrator@trenthamchurch.org.uk



**THE ANNUAL MEETING FOR PARISHONERS and ANNUAL
PAROCHIAL CHURCH MEETING**

Held on Sunday 7th, April 2019 in the Church at 11.00am.

1. The Annual Vestry Meeting: (Rev'd Adrian Stone in the Chair)

a) To appoint a secretary for the meetings:

Sandra Baker was asked if she was prepared to continue as Secretary – there were no other nominations. Sandra agreed. All in agreement.

b) The minutes of the meeting held on 22nd April 2018

The minutes were agreed, although the meeting began later than stated, as an accurate record of the meeting itself.

Proposed by Richard Williams; Seconded by Janice Hawkins. All in favour.

c) Election of Church Wardens 2019/2020:

There were two nominations for the two positions of Church Warden.

David Finn: nominated by Dick France; Seconded by Susan Cooke;

Iris Barcroft: nominated by Dick France; Seconded by Susan Cooke;

All in agreement that David and Iris be appointed as Church Wardens.

Rev'd Adrian Stone proposed that the Vision Document outlined during the service be accepted by the meeting. Seconded by Barbara Whitehouse. Everyone was in favour.

2. The Annual Parochial Church Meeting: Rev'd Adrian Stone in the Chair)

a) Opening Prayer

b) Attendance and Apologies:

There were apologies from 18 people (list is available) and the meeting was attended by 60 people. 12 people had requested APCM packs electronically.

c) Minutes of the meeting held on April 22nd, 2018 -1 st PCC meeting after the APCM:

These had been agreed and there were no matters arising.

• Presentation of Audited Accounts for the year ending 31st December 2018.

Val Ellis presented the accounts for the year ending 31st December 2018.

- Val said that although giving had increased there is a need to increase income further if we want to appoint a Youth/Family worker.
 - Accounts have been published and agreed by the PCC.
 - Val prayed for the Church and its finances.
 - Adrian prayed for Val as Treasurer
- d) Val proposed that we stay with DPC as our Auditors; Seconded by Lesley Symon. All in favour.**

Julie Lewney, the office administrator, gave an Electoral Roll Report. This year there has been a full revision of the Electoral Roll. Numbers have fallen from 201 in 2018 to 186 in 2019. The roll is open throughout the year and can be added to next year as people join. The Worship and Community figures are sent to the Diocese – we have 280 people. Adrian thanked Julie for all the work she does for the Church.

David Finn prayed for Julie and Ray Lewney and all the work they do for the Church.

Adrian spoke about the reports from the various groups in Church. He mentioned the Alpha Course and Mission Giving.

There is £900 over from last year.

Adrian proposed that £500 be donated to Iris Ministries and £400 to UCB. This was seconded by Jon Mueller. All in favour.

Iris spoke about the changes taking place in the Hospitality Team and if anyone was interested in being part of this team then a sign-up sheet will be available in a couple of weeks.

Adrian talked about the work of the Children and Young People Ministry being good. The Basement has been a particular focus because due to work on the Church Centre this group has had to meet in other places. Now, due to the dedication of the leaders, led by Jon Mueller, there is a strong group meeting regularly with an intentional emphasis on Jesus. Adrian affirmed the work by Jon and Iris prayed for the Basement and the leadership and Young People.

e) Appointment of PCC members: 4 vacancies for 3 years

There are four vacancies and three nominations:

Suzanne Copestick: proposed by David Finn; Seconded by Dorothy Harrison.

Jon Mueller: proposed by Andrew Mason; Seconded by David Finn.

Robert Stanway: proposed by Dick France; Seconded by Val Ellis.

Adrian proposed that all three nominations be accepted. Seconded by Janet Daniels. All in favour.

James Allen and Stuart Mochrie, current PCC members both said they would be willing to serve an extra term. Adrian will speak to them.

f) Appointment of Deanery Synod Members:

Adrian will speak to James Allen and Stuart Mochrie about attending Deanery Synod meetings as this would then make them eligible to attend PCC meetings too.

g) Appointment of Sidespeople:

A current list was not available but will be reviewed.

h) Vicar's Closing Thoughts:

Adrian expressed his thanks to everyone who have been part of the Ministry Leadership Team, for all the dedication and hard work they do.

There is a list attached.

Esther thanked everyone for all their prayers and support, spiritually and financially.

David Finn thanked Adrian and Esther for all they have done and brought to Trentham Church. The congregation prayed for them.

The meeting ended in prayer.

The meeting started at approx.11.30am

The meeting finished at 12.25pm

Signed: _____

Date: _____

Reports submitted for the 2020 APCM

Little Stars Report for APCM 2020

Little Stars continues to thrive, providing a Christian environment for up to fifty parents and grandparents to bring their babies and small children. We rarely see all the families at one time, but that is often a blessing as it provides time to chat with those who are present and makes relationship-building a little easier.

Our aim is still to share the love of Jesus – there is always worship, albeit of a younger more active nature, as well as prayer and the theme of the week is based on the Word. Not only have we incorporated prayer as an intrinsic part of the sessions, but we are regularly able to offer personal prayer – either immediately on a one-to-one basis or after the sessions – for those who need it. We believe that one of the greatest strengths of Little Stars is that we can form relationships with families in our community and many of those relationships are founded on a need or request for prayer.

We are also aware of the benefit of beginning each session by sharing Morning Prayer together; not only has our own sense of fellowship continued to grow but we know that, having read scripture together and prayed together, the sessions can only be more successful.

There has been a concerted effort this year to train members of the team in the different areas of responsibility, using their different gifts; this has helped to increase individual confidence but has also ensured that we are not dependent on one person carrying out a role.

Adrian continues to be part of the team – enjoying live worship music can only be better – and it means that he is accessible, too, for those parents who wish to discuss baptisms etc – Little Stars is an easy place to carry out this ministry.

We enjoyed another supper – this time a Mexican evening – and the members and the team all had an excellent time; blessing the families in this way has proved to be very popular and well received.

Unfortunately, we have had to say goodbye to a few people on the team – for health reasons and for more personal reasons – we will miss their much-valued contribution but wish them well in their new ventures. On the other hand, we have been blessed to have new folks join the team which is great.

Please pray that we will continue to thrive, that this ministry to young families in our community will flourish and that, as a team, we will always be open to hearing what God has in store for us.

Sue Cooke Cathy Allen

Trekkers Report 2020

Trekkers is for 4 - 11 year old children.

In the last year we have focused on bible stories and how the message in them can relate to everyday life. We have also been focussing on developing the children's relationship with Jesus through prayer, craft activities and the Bible.

The group of children is growing and on average we get 12 -20 children per week. We have around 3-4 children who will be going to High School in September, so will no longer be able to attend Trekkers. This is a concern as at present there is limited provision for this age group. The children are growing in their relationship with Jesus and it is a blessing to witness. We have a dedicated team of people who help. However we are very short of helpers and this will only become more urgent as the group of children grow. We only have enough helpers to just about cover each week, but if one of the helpers is sick this may mean that the session cannot run as we need a minimum of three helpers per week.

I myself will be stepping down from leading Trekkers, I will be over-seeing until the end of the school term.

Annual Report for In Transit/Youth Alpha

In Transit met weekly during term time, apart from when the Together at 11 services were held until July 2019.

In Transit was then disbanded in order to allow for the launch of the Youth Alpha course. This ran weekly from September 29th until December 8th. Nine young people (12-17y) took part. We met on a Sunday evening and used the Alpha youth series videos. A particular highlight was the Holy Spirit day held on November 16th. During this, all the young people were open to being prayed for, and all encountered the Holy Spirit. It was a very powerful and moving day for all who attended.

We are intending to form a life group, meeting fortnightly but this has been delayed until February due to various school commitments.

We have also tried to get some of the youngsters involved more in serving in church - as junior leaders in Trekkers, in worship and on the AV.

We have just enjoyed a ten pin bowling trip which gave the youngsters the opportunity to socialise together.

James & Cathy are intending to step down from leading this group at Easter, which will leave them without leadership.

We are so blessed to have these young people in our church family, and it is my prayer that this year they will continue to grow in their faith, be given opportunities to serve and that leaders will be forthcoming. *Cathy Allen*

The Basement report for APCM 2020: The year that a chore became a privilege

(The Basement is Trentham Church's youth club for high school aged kids)

God has blessed us at The Basement:

Volunteers are up. Kids are up. God keeps turning up.

This year has been superb. We have focused on Seeking the Heart of God, and Preaching the Authentic Gospel, so that the kids that attend can learn who God is, what He is like, what Jesus did, etc. Why? So that one day (maybe today, maybe in 20 years) they can make their own minds up about whether they want to ask Him to come into their lives; in today's world they often don't get to learn about these things at school or home anymore. The Team would really struggle to verbalise just what a privilege it is to have a large group of mainly teenagers sit and listen intently to bible stories and contemplate what they may mean. The wonderful videos produced by The Bible Project have been such a blessing in covering lots of information in an engaging way. (If you've never seen them, have a look. They're superb. Just Google "The Bible Project".)

We regularly see numbers in the high 20s and achieved our record high of 33 attendees in January. Only 3 of them are Christian (yet!). How blessed are we that we get to speak about our amazing God to so many people every week! Each week at 6.45pm we (pardon the pun) religiously sit down as a Team and ask God to be with us, to allow us the privilege of sewing seeds, to help us have fun (& energy!), and for the kids to be safe. To date he hasn't let us down.

So, as the kids' numbers grow, we need to continue to expand our Team. The Team are a great bunch. Some play games, some chat with the kids, some sell the tuck, and some lead our bible sessions - so if you'd like to volunteer there's something to suit your skill set. It's a great place to be. If you can commit to even just 1 Friday night per month, speak to Jon Mueller (07926 339647) and arrange to come along and have a look. If you can't volunteer, please keep The Basement's Team & kids in your prayers.



Safeguarding report to PCC 2020

Policies and procedures

The safeguarding statement and relevant policies have now been published on the web site.

Safer Recruitment

Our policy and procedures are in place and I continue to administer the DBS system. The open the book team, along with all new Trekkers, Basement & Youth Alpha leaders have all been DBS checked. We still need to get better at arranging interviews for new team members.

Training

There are still a few people who need to complete online training C0 & C1. I will chase these up. In November I completed a safeguarding training needs audit for the Diocese of Lichfield. The National safeguarding team have amended the training requirements - there are now no C2 & C3 modules as these have been replaced by a half day leadership module.

There have been no safeguarding incidents.

Cathy Allen

Safeguarding coordinator

AFTERNOON LIVING ROOM GROUP

We continue to meet on alternate Mondays (the week in between Life Groups) at 2pm in the Church Centre. We are a group of ladies who share studying a book - which causes lots of discussion and questions and usually ends up with us sharing our personal views and feelings. We have fun together - lots of laughter - but also sharing our problems and worries. It is good to have friends we can trust and confide in and pray together. The books we study vary and during this last year we have looked at "How Faith has changed Prisoners lives" which is a book of stories and testimonies from prison (amazing how often Alpha is mentioned) and we are nearly at the end of "Here and Now" by Henri Nouwen. A quote from this book is one that we all agree with "we have received so much. We can walk, talk, smile, move, laugh, cry, eat, drink, dance, play, work, sing, give life, give joy, give hope, give love. We are alive". We thank God there is so much to be grateful for.

Gwen Hall
(February 2020)

Report for Mothers' Union

God always leads us firstly by prayer to discover which activities and concerns He wants us to pursue. In the last 12 months the group has met monthly with worship, discussion, visiting speakers - all related to our strap line of " supporting family life in its diversity". Hence we have made up toiletries packs for the A& E unit for those coming from a distance or having no local family; provided toiletries and household goods for the local women's refuge; written Christmas cards for prisoners in the Diocese of which there are 9; helped the neo natal unit with tiny baby items of knitting baby blankets. We have helped give a family a much needed holiday. We are always open to developing into new areas in the community. We have several members who have served long term in this community and prayer work and have been honoured with long service certificates.

Thanks go to church family members who also contribute frequently.

Maureen Pennington- always happy to talk about the charity."

iKnow Church software.

We have begun to use an administration computer software package to assist with the running of our services and programmes. If you completed the forms to be on the Electoral Role last year, then your information has already been added to the database. If you are involved in any of the service rotas, you may already have received e-mail reminders when you are on duty, and many will have also received invites to log into the system.

The church system can be found at: www.trenthamparish.myiknowchurch.co.uk and once you have signed in and set up your account on a pc, you can update or amend your personal information and preferences and add your holidays and times when you know you will not be available - very helpful for rota preparation and swaps. There is also a mobile app 'iKnowChurch' which can be found at the App Store or GooglePlay, enabling you to view and input information on a mobile device.

If you are not on the Electoral Roll and would like to be please complete one of the forms at the back of church. Alternatively, if you just wish to be added into the administration database and have access to the system please fill in the alternative form also at the back of church.

If you have any difficulties with the system please e-mail me on sheilaandjimpalmer@gmail.com.

Values 1, 2, 3, 4 & 5

Jim Palmer

Deanery Synod report to the APCM 29th March 2020

In January Trentham Parish Church hosted the **Newcastle Deanery Synod** during which Adrian preached on John 4:15-28, "The woman at the well".

At St Pauls, Burslem in February, our Synod was joined by **Bishop Paul Korir from Kenya** who spoke about the encouragement his Kapsabet Diocese was receiving and the challenges faced in Kenya. Following which **The work of Stoke on Trent Deanery Synod** was discussed; including how it serves the parishes and governance matters. The Rev. Francis Wilson, Bishops Director of Ordinands, gave an update on **new vocational training for Readers** and the focus on Lay Ministry.

A new national initiative, "**Greenhouse**" was presented by Rev David Cundill, our Fresh Expressions Enabler, at Northwood Parish Hall in June. This initiative is about the intentional starting and developing of new Christian communities and congregations. The Greenhouse analogy being 4 stages of Christian growth through Planting seeds, Taking Cuttings, Fertilising and Grafting. A new software package "**Church Desk**" was introduced for local Churches being on one Deanery system and a team was being set up to evaluate if individual Churches may benefit from joining the system.

In October at All Saints, Hanley, the focus was on "**Looking after our clergy**" so that churches can be happy places with healthy church families, along with the care and wellbeing of clergy. This illuminating presentation was led by Amanda Robbie from the Diocese; it being based on the book, **Zeal without Burnout** by Rev Christopher Ash. A number of key points for a sustainable ministry rather than an energetic, but brief one (clergy burnout) were discussed; these include sleep, Sabbaths, friends, spiritual renewal and the part congregations can play (see Hebrews 13:17).

Adrian Stone, Sue Cooke, John Massey and Stuart Mochrie

Living Room report for the APCM 2020

The Living Room meets on Monday mornings at 10.15 am fortnightly. Our group have welcomed three new members to our ranks, and which has been a real blessing. We chat, share, confide and bless one another in so many ways. We help one another to connect with God through sharing experiences, prayer and discussing how God speaks to us.

We have looked at how women have had an impact on Christianity in a global world as well as nearer to home. We looked at the work of Rev. Kate Bottley; Bishop Libby Lane; Pippa Gumbel; Bobbie Houston and Dodie Osteen – all inspirational women of God.

Lately, we have studied a book called 'God Speaks Your Love Language'. This book has provided lots of interesting and lively discussion and food for thought. The support and sharing of our lives are very important and the encouragement we receive from one another is incalculable. The way God speaks to us as individuals is priceless.

Sandra Baker

Trentham Parish Church Handyman Report for 2019-2020

It is with some sadness that I am leaving this job in the early summer after another interesting and varied year.

In addition to the routine tasks such as light bulb changing, meter reading, carpark litter picking, erecting and removing the Christmas fairy lights and church heating programming, this year has seen a number of minor projects completed including:

In the church:

- Advising on improvements to the controls for the new heating system
- Renewing the planking on the cellar steps following asbestos removal works the cellar
- Decorating the entrance hall after repairs to the plasterwork
- Cutting back old heating pipework and fitting hardwood covers in the Graham Vestry
- Cladding the pipework boxing at the rear of church with plywood and staining
- Providing new trunking on the church pillar for the new thermostat cable
- Designing and building a radiator cover for the radiator in the toilet
- Improving the access to the toy shed by renewing the paving, edging and gravel infill (Many thanks to Mr. Wilf Burt for cutting the paving slabs at zero cost to the Church)
- Removal of obsolete heating trunking and repair of wall in the outer office
- Filling and redecoration of holes and cracks in the hallway

In the Centre:

- Decorating the office for the arrival of the new curate.
- Fitting of new blinds after the new windows were fitted
- Decorating the men's toilets following the repairs to the roof

APCM MARCH 2020 MISSION GIVING REPORT 2019

Trentham Church currently has five mission organisations which they support. These organisations have been chosen by the church family and approved by the PCC.

Support is granted for three years and this is the second year the following organisations have each been supported.

Each of the organisations have been awarded £2,900 in 2019.

(1) THE KABANDA TRUST, Rock of Joy Children's Centre in Lungujja, Uganda.

Representative – Sue Thomas

(2) OPEN DOORS

Representative – Jan Daniels

(3) SALTBOX

Representative – Paul Newman

(4) NIGHT SHELTER

Representative – Iris Barcroft

(5) CHURCH FAMILY MISSION

Representative – Janice Hawkins

The current beneficiaries of this support are Janice and David Isherwood.

Val Ellis – PCC Treasurer

27 February 2020

Pastoral Care 2019 – Report for AGM 2020

We believe that pastoral care, which is the expression of Christian love, is the responsibility of us all. Our aim is that every member of the church family will both give and receive care as part of their calling, and that this care will extend beyond the church and into the parish of Trentham.

Primary responsibility for pastoral care lies with Life Groups and other small groups, to which most people belong. The pastoral visiting team supports those who do not belong to groups and people in the community. Support includes home visits, visits to residential homes and hospital. It may be for times of special need, or ongoing befriending. Sunday afternoon tea parties for those who would otherwise be on their own are much enjoyed.

The pastoral visiting team has welcomed two new members this year. The team continue to meet about once a month for mutual support, learning and prayer. A training session on pastoral care and visiting was held in January and attracted many members of the church family.

Links with Haversham House continue. A service of Holy Communion is held monthly at the home and it is a pleasure to see residents engaging in the service. We also work with Community Groups, especially Trentham Reads and Cuppa Clubs.

A Memorial Service was held in November, to which families whose funerals had been held at the church were specially invited, together with those of the church family who have suffered bereavement.

Thank you to the pastoral care team and to all the church family for everything you do to make this church one which is known for its warm welcome and its care for others.

Pastoral visiting team:

Ann George (Co-ordinator),

Sue de Costobadie, Jean Edwards Elsie Kay, John Massey, Barbara Whitehouse, Marcelle Bennett, Sue Forrester, Stuart Cooke, Lesley Grocott

February 2020

Prayer Ministry Report

We love to see how God desires to bring healing, wholeness and freedom to us all. So, a big 'thank you' to the 30+ volunteers who continue in teams to provide prayer ministry at the end of our principle Sunday Morning services.

It's a ministry that is open to all and we would benefit from more people, including those who are regular members of the 9.30am congregation, joining the teams.

It has been encouraging to see a steady increase in those coming forward for ministry, whether in response to words of knowledge, the sermon or to meet with God. So often, those who are praying feel equally blessed. Importantly, we love to hear the testimonies, so please be bold and do come forward with your stories of what God is doing in your life. It encourages others, builds up all our faith levels and enables others to see how God is at work blessing our church family.

In addition, the team have provided prayer ministry support at the city-wide celebration events and have assisted other local churches in providing training and encouragement for their own prayer ministry teams. It is wonderful to see God working through us and in us and to see others growing in confidence.

We are looking to hold further prayer ministry training sessions in church in the near future to expand the teams and share experiences, so please look out for the announcements if you would like to become involved. We're looking to encourage all to speak life-giving words as we pray from a place of confidence in being children of God. We are also planning to involve some of our teenagers in prayer ministry as we believe their openness and enthusiasm will be a valuable addition to our ministry and will continue to develop them.

Values 1,3 & 4

Sheila and Jim Palmer

Electoral Roll – as at 8th March 2020

2020	2019 Full Revision	2018
TOTAL 197 123 IN PARISH 74 OUT OF PARISH	TOTAL 186 117 IN PARISH 69 OUT OF PARISH	TOTAL 201 134 IN PARISH 67 OUT OF PARISH

As expected, following the full Revision of the Electoral Roll last year, the numbers have increased slightly. I expect that numbers will increase again over the year and I will periodically put reminders about joining the Electoral Roll on the weekly Service Sheets.

Julie Lewney
Electoral Roll Officer

Worship Music at TPC 2019-20

Following the introduction of Together@11 services, on the 3rd Sunday of each month, the worship music at these services has been led by the young people—it's been marvellous to see them develop into confident leaders and there's definitely more to come. The other two bands continue to enjoy meeting and leading the congregation. Adrian and Esther have continued to inspire all musicians to higher levels, taking the leadership of services on a regular basis.

Although we have lost two members to university, they have returned occasionally to bless our output. We are always on the lookout for people who feel called to exercise their musical talents in praising God and hold Workshops two or three times a year to allow others to join in and see where their hearts lie.

We supported Adrian in his leading of the fantastic City Wide evening worship in January at Swan Bank Church in Burslem. In addition, Barlaston Church asked for support by the way of musicians for two services, which we were happy to provide and enjoyed their fellowship and hospitality.

We continue to pray for the expansion of our gifts in the city and in terms of additions to the technical infrastructure and equipment, to allow the best presentation of sounds in church to be enjoyed by all.

It is also our hope that the new church website will allow congregation members to listen to a selection of songs that are sung regularly in church and to be able to introduce them to new songs which find their way into our services.

"Life-group" report (2019-2020)

"Cells" changed their name to "Life-groups" during the year but they continue to do the same job and remain a very important part of our church life. They continue to provide the small-group opportunity for worship, learning, fellowship and mission - just as before. Whatever the arguments for or against the name "cell", I am personally pleased that we have maintained the emphasis on sharing "life" together - our lives as church family and our life in the Spirit of Jesus.

This will be my first and last report about "Life-groups" because I'm handing over responsibilities to Derek who will do a much fuller job than I have been able to do. We will work together until the summer break and then he will take over completely from September

It's been a bit of an up and down year. We tried to create 2 new groups following the 2019 Alpha course at the same time as closing James & Cathy's group to release them to lead a youth Alpha. One of these groups is well but we have just closed the second which proved not to be viable. We are also in the process of closing Lesley & Sue's group, both of whom are no longer able lead for personal reasons. A particular thank you to all the leaders and members during an uncertain time for some. The outcome of all this is that we have 11 groups meeting, 1 on Tuesday, 7 on Wednesday and 3 on Thursday. We thank God for all who faithfully lead and participate in the groups.

During the year we have done 2 imported course. The first was on the Bible before Easter last year and together in the school. The second was "Fruitfulness on the Frontline", from the London Institute for Contemporary Christianity, done in homes during the autumn and winter months. Both were very good and well worth doing. Otherwise we have worked with materials produced alongside our Sunday teaching programme.

We continue to have a need for new leaders. Please pray that people will answer God's call to this vital work. As promised last year we embarked on a year's leadership course and this may take some people into new leadership roles. Also pray for those trying to oversee growth in discipleship in the life of the church as a whole - both in discerning an overall strategy and the implementation of the right activities at the right time.

As ever, in Jesus.

John

(Rev'd Dr John Hall, February 2020)

Intentional Discipleship including Alpha 2020

Value #4 of our vision document states “**Trentham Church is a place where we are Intentional about Discipleship**”. Included in discipleship is the small groups as well as all those aspects outside Sunday worship, particularly a variety of planned or potential courses of which the “Alpha” course is a key aspect.

Dick and Anna helped form an ongoing flexible Intentional Discipleship team which includes , Nick & Suzanne Copestick, Val Ellis, John Hall, James & Cathy Allen, Rob Stanway. This team has a 3-5 year plan of potential programmes including a Marriage Course, Family Time course, a Holy Spirit “Refresh” day, Alpha and Youth Alpha. ‘Alpha’ is a series of sessions run over 11 weeks exploring life, faith and meaning from the Christian perspective.

Youth Alpha Course (age 12-17)

See separate report under children’s work for the Youth Alpha course run in Autumn 2019.

Alpha Course

The Alpha this year, commencing end January 2020, was run as two courses. One with 7 guests on a Saturday morning and the other with 18 guests on a Wednesday evening. A total of 25 “guests” and the course will have been completed before Easter including an overnight stay at Shallowford in two weeks’ time. To date of writing, those who started the course are still continuing with one exception and there is an approximate 80% rate of weekly attendance. Approximately 50% were from the church body.

The food for the larger Wednesday cohort was supplied by all the cell groups and organised by Lesley Simon. Many thanks must be given to all those in the church family who have given up their time and money to help in this way. Similarly, the Saturday morning help was greatly appreciated.

At time of writing we are about to go on the Alpha weekend away and there is planned a celebration party with worship and testimony in April after Easter where every participant will be encouraged to invite a guest. A post Alpha life group is planned to be organised.

I believe we speak for the team when we say it has been, like last year, a great privilege to be involved in this programme. Dick & Anna France 22/03/20

FRIDAY LUNCH MINISTRY 2019 Report – Sue Massey

For APCM 2020

This ministry is primarily for mature single members of our Church and as an outreach in our local community; some have come via our Pastoral route after losing a spouse. We provide a two course lunch, plus hot drink and chocolates. As numbers are limited, we now invite people from our extended list, who we know would like to attend, to come if a regular member cannot make it.

We try to “add value” to our ministry by encouraging our guests to get involved with other groups and events within our church and the local community. We also offer Prayer Ministry to anyone who wants it, and people on the team who are trained, pray with them or for them.

Again, one of the highlights of our year was our Christmas Lunch in church.

Along with covering the costs of the food etc. from the donations given from our guests, we are able to give a contribution towards the use of the Church kitchen (electricity, heating, tea and coffee we use). We also donate annually to other local charities. This year, we donated to the Night Shelter, a local charity that works with the homeless.

We pray this ministry will continue to provide an opportunity for our guests to get to know Jesus more. Also, the opportunity for our team to “Share the Love of Jesus”.

Please pray for the team and this ministry.

With Blessings, Sue Massey

Team: Ann George, Enid di Castiglione, Gwen Hall, Jane Williams, Jim Tennant, John Massey, Mavis Wain, Pauline Wright, Richard Williams, Roy Langhorne, Stuart Cooke, Sue Cooke, Sue de Costobadie & Terry Steele.

Charity Number : 1144889

**THE PAROCHIAL CHURCH COUNCIL OF TRENTHAM OF THE
ECCLESIASTICAL PARISH (CHURCH OF ST. MARY & ALL SAINTS)**

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2019**

DPC Chartered Accountants
Stone House
Stone Road Business Park
Stoke-On-Trent
ST4 6SR

PAROCHIAL CHURCH COUNCIL OF TRENTHAM
(CHURCH OF ST. MARY & ALL SAINTS)

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Annual Report for 2019

(to be presented to the APCM in March 2020)

A) Introduction and Administrative Details

For many years the Church of St Mary and All Saints, Trentham (known as Trentham Parish Church) has had registered charitable status.

The charity details are:

Name: The Parochial Church Council Of The Ecclesiastical Parish Of
St Mary And All Saints, Trentham - 1144889
Address: Park Drive, Trentham, Stoke-on-Trent, ST4 8AB

At the year end the PCC members and trustees were:

Ex-Officio	The Revd. Adrian Stone,
Curate	The Revd. Derek Pamment
Churchwardens	Mr David Finn, Mrs Iris Barcroft
Elected Members	Mr James Allen, Mrs Susan Cooke, Mrs Suzanne Copestick, Mrs Jan Daniels, Mrs Sue Massey, Mr Jon Mueller, Mr Jim Palmer, Mr Robert Stanway, Mrs Lesley Symon, Mrs Sue Thomas, Mrs Lisa Walters
Co-opted Members	Mrs Val Ellis (treasurer), Mrs Sandra Baker (secretary), Mr Dick France, Mrs Ann George,
Deanery Synod	Mr Stuart Mochrie, Mr John Massey

The following retired during the year:-
Mr Stuart Cooke, Mrs Anna France,

Bankers: NatWest, 75 High Street, Newcastle-under-Lyme,
ST5 1PN

Independent Examiners: DPC Accountants Limited, Stone House, Stone Road Business
Park, Stoke-on-Trent, ST4 6SR

Senior Minister: The Revd Adrian Stone

B) Structure, Governance and Management

The PCC comprises the licensed clergy attached to Trentham, two churchwardens and up to twelve members elected from within the church family who are on the electoral roll, two of whom are entitled to represent the parish at the Deanery Synod. Trentham Church continues the practice of having one or more co-opted members. Newly appointed members can expect to be briefed by the Vicar about their role and responsibilities as trustees of the charity. They are brought up to date about recent discussions and also provided with copies of recent agendas and approved minutes of the meetings.

The PCC has one formal sub-committee, known as the Standing Committee. This committee comprises the vicar and churchwardens, the elected vice-chair and one other elected from within the remaining members of the PCC.

Annual Report for 2019 (Continued)

(to be presented to the APCM in March 2020)

C) Public Benefit

The trustees of the Charity are aware of the Charity Commission's guidance on public benefit in The Advancement of Religion for the public Benefit and have regard to it in their administration of the Charity.

The trustees believe that by promoting the work of the Church of England in the Ecclesiastical Parish of Trentham it helps to promote the whole mission of the Church (pastoral, evangelistic, social and ecumenical) more effectively within the Ecclesiastical Parish and that in so doing it provides a benefit to the public by:-

"Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers; and promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole"

D) Objectives and Activities

Within the fellowship of the Church of England, the Lichfield diocese and the local community, Trentham Parish Church Council has sought to incarnate the strapline *"Sharing the love of Jesus"*.

A new vision has been developed and the main points are

1. Seeking the Heart of God
2. Preach the Authentic Gospel
3. Value Each Other and Identify Gifts
4. Intentional Discipleship and Discipling
5. Outreach to the Community and Beyond

E) Achievements and Performance

Reports from all activities will be submitted at the APCM which is to be held in March 2020.

Rev Adrian Stone
Senior Minister

Date:

Accountants Report

I report on the accounts of the PCC for the year ended 31 December 2019, which are set out on pages 3 to 10.

Respective responsibilities of the charity / PCC and the examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent Examination is needed.

It is our responsibility to :

- Examine the accounts under section 145 of the 2011 Act,
- To follow procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act), and
- to state whether particular matters have come to our attention.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity/PCC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below..

Independent examiners' statement

In connection with my examination, no matters have come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Helen Tidyman

Independent examiner

DPC Accountants Ltd

Stone House

Stone Road Business Park

Stoke-On-Trent

ST4 6SR

Date:

Statement of Financial Activities

For the Year Ended 31 December 2019

	Note	Un- restricted £	Restricted £	Total 2019 £	Total 2018 £
INCOMING RESOURCES					
Donations and legacies	4a	171,419	28,157	199,576	180,879
Other trading activities	4b	4,841	-	4,841	7,147
Investments		771	313	1,084	1,396
TOTAL INCOMING RESOURCES		177,031	28,470	205,501	189,422
RESOURCES EXPENDED					
Grants & donations	5a	15,700	-	15,700	13,850
Charitable activities	5b	125,031	43,708	168,739	161,318
Church administration & management	5c	6,627	-	6,627	5,745
TOTAL RESOURCES USED		147,358	43,708	191,066	180,913
NET INCOMING / (OUTGOING) RESOURCES		29,673	(15,238)	14,435	8,509
Transfers between funds		(3,722)	3,722	-	-
Balances brought forward at 1 st January 2019		146,196	21,323	167,519	159,010
BALANCES CARRIED FORWARD AT 31ST DECEMBER 2019		172,147	9,807	181,954	167,519

Balance Sheet

As at 31 December 2019

	Note	2019 £	2018 £
FIXED ASSETS			
Tangible assets	7	19,111	19,800
Investments	8	1,075	762
		<hr/> 20,186	<hr/> 20,562
CURRENT ASSETS			
Debtors	9	8,971	20,930
Cash at Bank		155,383	127,236
		<hr/> 164,354	<hr/> 148,166
LIABILITIES			
Amounts falling due within one year	10	(2,586)	(1,209)
		<hr/> 161,768	<hr/> 146,957
NET CURRENT ASSETS			
		<hr/> 181,954	<hr/> 167,519
NET ASSETS			
REPRESENTING			
General Funds	11	172,147	146,196
Restricted Funds	11	9,807	21,323
		<hr/> 181,954	<hr/> 167,519

Approved by the Standing Committee on behalf of the PCC on and signed
on its behalf by:

Rev Adrian Stone
Senior Minister

D Finn
Churchwarden

The notes on pages 5 to 10 form part of these accounts.

Notes to Financial Statements

For the year ended 31 December 2019

1. GENERAL INFORMATION

The charity is registered in England and Wales with a charity number 1144889. The registered address is Park Drive, Trentham, Stoke-on-Trent, ST4 8AB.

2. STATEMENT OF COMPLIANCE

The PCC is a public benefit entity within the meaning of FRS102. These financial statements have been prepared under the Charities Act 2011 and in accordance with Church Accounting Regulations 2006 governing the individual accounts of PCC's and with the Regulations' "true and fair view" provisions, together with FRS102 as the applicable accounting standards and the 2015 version of the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP(FRS102)).

The charity has taken advantage of the exemption available for smaller charities not to produce a cash flow statement.

3. ACCOUNTING POLICIES

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members. The financial statements are prepared in sterling, the functional currency.

Funds

Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC.

Restricted funds are applied in accordance with the direction of the payer/donor. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund.

Incoming Resources

Voluntary income and capital sources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is matched to the income.

Grants and legacies to the PCC are accounted for when any preconditions have been met.

Funds raised by special events are accounted for exclusive of expenses.

Income from Investments

Interest on Deposits is accounted for when receivable; such income is paid to the PCC without the deduction of income tax.

Notes to Financial Statements (Continued)

For the year ended 31 December 2019

Resources Used

Grants

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due.

Fixed Assets

Consecrated land and buildings and movable church furnishings

Consecrated and benefice property of any kind is excluded from the accounts by s.10(2)(a)&(c) of the Charities Act 2011.

Movable church furnishings held by the Vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure where matched to specific income in the Statement of Financial Activities and separately disclosed.

Other fixed assets

Equipment acquired since 1 January 1996 for use within church premises is depreciated on a straight line basis over its estimated useful life. For fixtures and fittings this is 5 years.

Current Assets

Amounts owing to the PCC at 31 December are shown at Note 9 below as "Debtors", these sums have been received after the accounting date. Income Tax recoverable is calculated by reference to receipts under gift aid to 31 December.

Current liabilities

Liabilities are recognised as soon as there is a legal or constructive obligation and settlement is probable and quantifiable.

4. INCOMING RESOURCES

a) Incoming resources from Donors

	Unrestricted Funds	Restricted Funds	2019	2018
	£	£	£	£
Bankers orders & regular cheques	108,534	-	108,534	98,857
Income tax recoverable	25,906	-	25,906	33,293
Collections (open plate) at all services	16,699	-	16,699	15,696
Other giving and sundry donations and receipts	20,280	28,157	48,437	33,033
L	171,419	28,157	199,576	180,879

Notes to Financial Statements (Continued)

For the year ended 31 December 2019

b) Income from charitable & ancillary trading

	Unrestricted funds 2019 £	Restricted Funds 2019 £	2019 £	2018 £
Fees	4,185	-	4,185	6,812
Trading	656	-	656	335
	<u>4,841</u>	<u>-</u>	<u>4,841</u>	<u>7,147</u>

5. RESOURCES USED

a) Grants

	Unrestricted funds 2019 £	2018 £
Missionary and Charitable Giving:		
UCB	400	-
Salt Box	2,900	2,500
Open doors	2,900	2,500
Stoke night shelter	2,900	2,500
Mozambique appeal	500	-
Kabanda Trust	2,900	2,500
D & J Isherwood	2,900	3,500
Soul Survivor	300	300
Lifewords	-	50
	<u>15,700</u>	<u>13,850</u>

*

Notes to Financial Statements (Continued)

For the year ended 31 December 2019

b) Activities directly relating to the Church

	Unrestricted Funds £	Restricted Funds £	2019 £	2018 £
Caretaker	3,058		3,058	2,925
Ministry - Diocesan Parish Share	78,701		78,701	77,150
- Clergy and Curate Expenses	3,282		3,282	3,730
Church Music (Organ)	2,345		2,345	2,506
Cleaning	3,050		3,050	2,916
Depreciation of Fixed Assets	689		689	689
Education and Training	1,153		1,153	1,005
Flowers	297		297	273
Leasing Costs – Office Photocopier	1,896		1,896	1,896
Accountancy fees	881		881	900
Church bibles and books	1,009		1,009	-
Miscellaneous running costs	4,363		4,363	3,697
Heat, Light and Telephone	10,770		10,770	8,595
Printing and advertising	953		953	1,047
Website costs	925		925	-
Repairs and Maintenance	3,549	43,708	47,257	45,005
Outreach	2,527		2,527	3,431
Insurance	4,304		4,304	3,765
Expenditure re flat	1,279		1,279	1,788
	125,031	43,708	168,739	161,318

Notes to Financial Statements (Continued)

For the year ended 31 December 2019

c) Church Management and Administration

	Unrestricted funds 2019 £	2018 £
Administration	6,627	5,745
	<u>6,627</u>	<u>5,745</u>

6. Staff costs

	2019 £	2018 £
Other wages and salaries	3,050	2,916
Salaries (including employers NIC)	9,685	8,670
	<u>12,735</u>	<u>11,586</u>

During the year the PCC employed an average of 4 staff. (2018 – 4)

There were no transactions made in respect of PCC members, no PCC member received any remuneration, benefit or reimbursement of travelling or other expenses.

7. TANGIBLE FIXED ASSETS

	Net Book Value 2019 £	Net Book Value 2018 £
Sign	-	-
Audio visual	-	-
Digital stage piano	-	337
Cooker	20	40
Dishwasher	333	665
Car park	18,758	18,758
	<u>19,111</u>	<u>19,800</u>

Notes to Financial Statements (Continued)

For the year ended 31 December 2019

8. INVESTMENTS

	2019 £	2018 £
Cost		
At 1 January 2019	762	449
Income received	313	313
Contribution / (encashment)	-	-
At 31 December 2019	<u>1,075</u>	<u>762</u>

9. DEBTORS

	2019 £	2018 £
Income tax recoverable	8,971	20,930
	<u>8,971</u>	<u>20,930</u>

10. CREDITORS

	2019 £	2018 £
Accruals	2,586	1,209
	<u>2,586</u>	<u>1,209</u>

11. FUND RECONCILIATION

	Unrestricted £	Restricted £	Total
Balance at 1 January 2019	146,196	21,323	167,519
Transfers	(3,722)	3,722	-
Net (decrease)/ increase for the year	29,673	(15,238)	14,435
Balance at 31 December 2019	<u>172,147</u>	<u>9,807</u>	<u>181,954</u>

The restricted funds relate to £6,919 for the Vestry roof, £1,075 for the decorating fund, £300 discipleship fund and £1,513 for the church organ.